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PARLIAMENT OF TASMANIA

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# **HOUSE OF ASSEMBLY**

## **FIFTHTEENTH ANNUAL REPORT 2003-2004**

### **INCORPORATING HOUSE OF ASSEMBLY DIGEST FOR 2003**

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Presented to both Houses of Parliament pursuant to the provisions of the  
*Financial Management and Audit Act 1990*

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**SECTION 2 DIGEST FOR 2003**

# **PART 1**

## **OVERVIEW**

### **1.1 Overview and Strategy**

The House of Assembly, together with the Legislative Council and His Excellency the Governor, constitute the Parliament, whose responsibility it is to consider legislation, to authorise the raising of revenue and the expenditure of State monies.

### **1.2 House of Assembly Mission**

To provide the House of Assembly, its committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services of a high standard to assist them to effectively undertake their constitutional and Parliamentary duties.

The mission of the House describes its basic purpose. From this are derived general corporate goals.

### **1.3 Corporate Goals**

The goals of the House of Assembly as a whole are:-

- to support the House in its constitutional role
- to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its committees and Members
- to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens
- to perform all of its functions at the highest attainable levels of professional competence and efficiency
- to be a fair and responsible employer, maximising the potential of all its staff through effective human resource practices.

To meet these goals, the House of Assembly believes it must pursue excellence in:

- professional standards
- management standards
- skills development
- internal and external communication
- leadership
- resource allocation

This excellence is sought to be achieved through continued efforts to improve performance and by meeting the programme objectives set out above.

#### **1.4 Support for Local Business**

The House of Assembly ensures that Tasmanian businesses are given every opportunity to compete for departmental business.

It is the policy of the House of Assembly to support Tasmanian businesses whenever they offer best value for money for the public monies expended.

No tenders were called, or contracts awarded with a value greater than \$50,000 during the financial year ended 30 June 2004. No consultancy contracts were awarded or acted on during the financial year.

## **PART 2**

### **LEGISLATION ADMINISTERED AND MAJOR DOCUMENTS PRODUCED**

#### **2.1 Legislation Administered by the House of Assembly**

- . *Constitution Act 1934*
- . *Electoral Act 1985*
- . *Parliamentary Privilege Act 1858, 1885, 1898, 1957 and 1979*
- . *Parliament House Act 1962*
- . *Parliamentary Salaries, Superannuation and Allowances Act 1973*
- . *Public Works Committee Act 1914*
- . *Public Accounts Committee Act 1970*
- . *Subordinate Legislation Committee Act 1969*
- . *Parliamentary (Disclosure of Interests) Act 1996*

#### **2.2 Documents and Publications Produced**

**Annual Report 2002-2003** - The annual report on the operations of the House of Assembly (incorporating the House of Assembly Digest for 2002), compiled and presented to the House pursuant to the *Financial Management and Audit Act 1990*.

**Committee Reports** - Reports presented by Parliamentary committees are published as Parliamentary papers, of which details may be found in the *Index to the Votes and Proceedings* cited below.

**List of Members** - Lists Members alphabetically by name, showing parliamentary or ministerial office, electorate, party, address, phone and fax numbers.

45th Parliament, April 2004

**Notices of Motion and Orders of the Day** (published for each sitting day except the first sitting day of a session) - An official list of all business before the House, setting out the order of business to be followed.

45th Parliament, 1st session 2002-2004, Nos. 42-64

45th Parliament, 2nd session 2004, Nos. 1-20

**Notices of Question** (published for each sitting week except the first sitting week of the session) - An official list of all Questions asked on notice.

45th Parliament, 2nd session 2004, Nos. 1-6

**Order of Business** (published for each sitting day) - A guide for Members showing those items of business which the House is expected to consider on that day.

**Seating Plan of the House of Assembly Chamber**

45th Parliament, December 2003  
May 2004

**Standing Orders and Rules of the House of Assembly**, as at September 2004  
- The permanent or standing rules of procedure for the operations of the House and its Committees.

**Votes and Proceedings** (published for each sitting) - An official record of the proceedings of the House of Assembly.

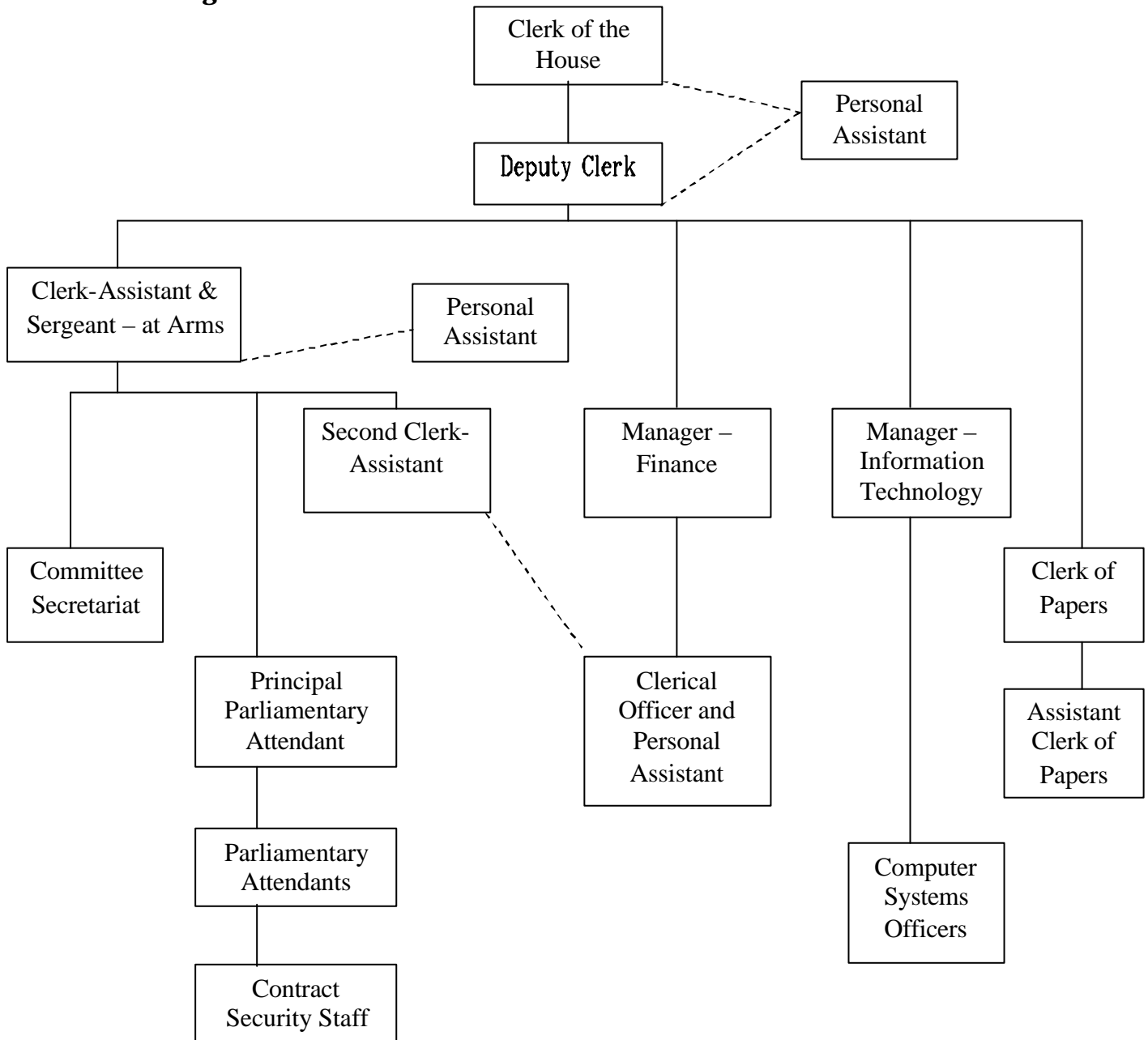
45th Parliament, 1st session, Nos. 23 - 64

**The Parliament of Tasmania** – a record of Members and Officers, and a key to the photographic record 1856 – 2003.

## PART 3

### ORGANISATIONAL STRUCTURE

#### 3.1 Organisation Chart



#### 3.2 Corporate/Program Structure

The corporate and program structure of the House are one and the same.



## **PART 4**

### **COMMITTEES SECRETARIAT**

#### **4.1 Role and Functions**

The role of the House of Assembly Committee Secretariat is to provide advice, secretarial and administrative support to House of Assembly Select Committees, Joint Select Committees and Standing Committees. In particular, the Secretariat provides support to the Community Development Committee.

#### **4.2 Staff of the Committee Secretariat**

At 30 June 2004, the staff of the Secretariat was:

Shane Donnelly, Clerk Assistant/Committee Secretary  
Heather Thurstans, Second-Clerk Assistant/Committee Secretary  
Charles Casimaty, Committee Secretary and  
Sandra Slade, Administrative Officer

#### **4.3 Work of the Secretariat**

During the 2003 - 2004 financial year the Secretariat provided support services to the following Committees:

Parliamentary Standing Committee of Public Accounts  
Parliamentary Standing Committee on Public Works  
Community Development Committee  
Parliamentary Standing Committee on Community Development  
Joint Select Committee on the Working Arrangements of Parliament

The Secretariat provides administrative support for the Standing Committee of Public Accounts and the Standing Committee on Public Works. The activities of the Public Accounts and Public Works Committees are reported in the Annual Report of the Legislature-General.

#### **4.4 Work of committees**

A summary of the Committee work supported by the Secretariat is set out below.

##### **Parliamentary Standing Committee on Community Development**

At 1 July 2003 the membership of the Joint Standing Committee on Community Development was as follows:

Hon Lin Thorp MLC (Chair), Hon Kerry Finch MLC (Deputy Chair), Hon Allison Ritchie MLC, Hon Jim Wilkinson MLC, Mr Will Hodgman MHA, Mr Graeme Sturges MHA, Mr Brenton Best MHA and Mr Tim Morris MHA.

During the course of the financial year two vacancies in the membership of the Committee were occasioned by the resignations of Mr Hodgman and Mr Sturges.

These vacancies were filled with the appointment of Ms Kathryn Hay MHA and Mr Brett Whiteley MHA.

At the beginning of the financial year 2003-2004 the Committee was continuing its inquiries into Tasmanian Ambulance Services and Tasmania's Ageing Population.

On 2 September 2003 the Committee received a further reference from the Attorney-General to inquire into and report upon amendments to the Relationships (Consequential Amendments) Bill 2003.

On 30 September 2003 the Committee also resolved to undertake an inquiry into the needs of Young People with Acquired Disabilities.

During the financial year 2003-2004 the Committee met on 21 occasions and heard evidence from 53 witnesses.

Meetings were held in Hobart and Launceston and on one occasion the Committee travelled to Melbourne for consultations in relation to ambulance services and aged care.

On 4 December 2003 the Committee concluded its inquiry into Tasmanian Ambulance Services and tabled its report in both Houses.

On 17 June 2004 the inquiry into Amendments to the Relationships (Consequential Amendments) Bill 2003 was also completed and the report of the Committee was tabled in both Houses.

At 30 June 2004 the Committee's inquiries into Tasmania's Aging Population and Young People with Acquired Disabilities were still in progress.

## **Joint Select Committee on the Working Arrangements of the Parliament**

The Committee was established by order of the House of Assembly and the Legislative Council on 7 October 1998.

The membership of the Committee as at 30 June 2004 was Hon Michael Aird MLC (Chair), Hon Don Wing MLC, Hon Sue Smith MLC, Hon Jim Wilkinson MLC, Hon Judy Jackson MHA, Hon David Llewellyn MHA, Hon Sue Napier MHA and Ms Peg Putt MHA.

During the year the Committee tabled the following reports :

- No. 9            Selection of Government Businesses for Scrutiny.
- No. 10          Acknowledgement of Traditional People.
- No. 11          Issues of Parliamentary Procedure.
- No. 12          E-Petitions.

All of these reports are available from the Clerk of Papers Office or on the Parliament's website at [www.parliament.tas.gov.au/ctee/wparl.htm](http://www.parliament.tas.gov.au/ctee/wparl.htm)

## PART 5

### PERFORMANCE INFORMATION

#### 5.1 Outcomes/Outputs

##### OUTPUT INFORMATION

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping (No &amp; name):</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output No.:</b>	1.1
<b>Output:</b>	HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output Description:</b>	Procedural and administrative support of the House of Assembly and its Members.
<b>Output objective:</b>	Lawful operation of the House, fulfilment of Statutory requirements and the promotion of the role of Parliament.
<b>Production System:</b>	Produced by the Office of the Clerk of the House.
<b>User:</b>	Members of the House of Assembly, Local Government authorities, general public.
<b>Performance Measures:</b>	Performance measures relative to this output are:- <ul style="list-style-type: none"><li>• the extent to which requests for procedural and related advice is provided;</li><li>• the extent to which requests for advice relating to drafting of Private Members' Bills and amendments to Government Bills is provided;</li><li>• the extent to which the documents necessary for each meeting of the House, such as the Notice Paper, the daily program and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for each sitting day;</li></ul>

- the level of availability of information on the role and operations of the House and the Parliament through the media of:-
  1. informal briefings;
  2. publications of the House; or
  3. electronically through the Web site.
  
- the extent to which inquiries about the House and related matters were responded to;
  
- the extent of support to organisations interested in the role of the House and the parliament.

## OUTPUT INFORMATION

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping (No &amp; name):</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output No.:</b>	1.2
<b>Output:</b>	SELECT COMMITTEE SUPPORT SERVICES
<b>Output Description:</b>	Procedural and administrative support for Select Committees of the House and Joint Committees.
<b>Output objective:</b>	Lawful operation of Committees of the House of Assembly and Joint Committees
<b>Production System:</b>	Produced by the office of the Clerk of the House through the provision of both written and oral advice and the provision of Committee secretariats.
<b>User:</b>	Committees of the House of Assembly and Joint Committees
<b>Units of output:</b>	This output provides the machinery for the elected Members of the House to produce the relevant outcome, an assessment of 'units produced' therefore is not possible.
<b>Performance Measures:</b>	Performance measures relative to this output are:- <ul style="list-style-type: none"><li>• the extent to which requests for procedural and related advice is provided;</li><li>• the extent to which support for Parliamentary Committees is provided;</li><li>• the extent to which the documents necessary for meetings of Committees, such as Agendae, submissions and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for such meetings.</li></ul>

## OUTPUT INFORMATION

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping (No &amp; name):</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output No.:</b>	1.3
<b>Output:</b>	INVESTIGATORY COMMITTEE SUPPORT SERVICES
<b>Output Description:</b>	Procedural and administrative support for Sessional Select Committees of the House.
<b>Output objective:</b>	Lawful operation of Committees of the House of Assembly.
<b>Production System:</b>	Produced by the office of the Clerk of the House through the provision of both written and oral advice and the provision of Committee secretariats.
<b>User:</b>	Investigatory Committees of the House of Assembly.
<b>Units of output:</b>	This output provides the machinery for the elected Members of the House to produce the relevant outcome, an assessment of 'units produced' therefore is not possible.
<b>Performance Measures:</b>	Performance measures relative to this output are:- <ul style="list-style-type: none"><li>• the extent to which requests for procedural and related advice is provided;</li><li>• the extent to which support for Parliamentary Committees is provided;</li><li>• the extent to which the documents necessary for meetings of Committees, such as Agendae, submissions and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for such meetings.</li></ul>

## OUTPUT INFORMATION

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping (No &amp; name):</b>	2 PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
<b>Output No.:</b>	2.1
<b>Output:</b>	PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
<b>Output Description:</b>	Payment of salary and allowances as prescribed by the <i>Parliamentary Salaries, Superannuation and Allowances Act 1973</i> .
<b>Output objective:</b>	Disbursement of prescribed payments.
<b>Production System:</b>	Office of the Clerk of the House
<b>User:</b>	Members of the House of Assembly.
<b>Units of output:</b>	Not Applicable
<b>Performance Measures:</b>	Performance measures relative to this output are:- <ul style="list-style-type: none"><li>• the extent to which payments of salaries and allowances to Members are prepared with due regard to accuracy and timeliness;</li><li>• the extent of verification of travel allowance claims to ensure their correctness;</li><li>• the extent of maintaining effective control over the expenditure of the Office to ensure that all payments are properly authorised and timely in processing and that the total expenditure of the Office is within budget parameters.</li></ul>



## **PART 6**

### **HUMAN RESOURCE MANAGEMENT**

#### **6.1 Staffing Information**

Staff of the House of Assembly are employed pursuant to the provisions of the *Parliamentary Privilege Act 1898*.

The employment level of the House for 2003-2004 was 18.8 full time equivalents with total employees being 19.

Expenditure on employee benefits for 2003-2004 was \$1,151m.

#### **6.2 Staff Dissection**

	<b>FTEs</b>
Clerks at-the-Table	4
Clerk of Papers & Assistant	2
Manager - Finance	1
Parliamentary Attendants	5.8
Committee Secretary	1
Personal Assistant to Clerk of the House & Speaker <sup>1</sup>	
Personal Assistant to Deputy Clerk & Chairman of Committees	1
Personal Assistant to Clerk-Assistant, Second Clerk-Assistant, Clerk of Papers & Assistant to Government Private Members	1
Administrative Assistant - Committees	1
Computer Systems Officer	1
<b>TOTAL</b>	<b>18.8</b>

#### **6.3 Staff Separations**

During the course of the year, there were no separations.

#### **6.4 Training**

Staff development continued during 2003-2004 with staff attending courses in the areas of information technology, software applications, emergency/security awareness and control, customer service, telephone skills, personal development and taxation matters.

#### **6.5 Equal Employment Opportunity**

The House of Assembly is an equal opportunity employer. Representation of House of Assembly staff in EEO target groups can be summarised as follows:-

- (i) 41% of staff are women;
- (ii) 0% of staff are Aboriginal or of Torres Strait Islander descent;
- (iii) 0% of staff are disabled.

## **6.6 Industrial Democracy**

The House has a co-operative approach to decision making. The size of the House allows for direct and immediate consultation between staff and executive officers. Formal channels of conflict resolution are accessible by staff of the House.

## **6.7 Occupational Health and Safety**

Occupational health and safety is a principal management consideration of the House, with the provision of equipment, facilities and programs, such as eye testing for users of screen-based equipment, to ensure the safety and well being of staff. Parliament House is currently the subject of a 'Strategic Asset Management Plan' being undertaken by Freeman Firth Conservation Architects and Planners. Occupational health and safety matters have and will continue to be considered in some detail within this plan.

## **6.8 Superannuation Declaration**

I, Peter Reginald Alcock, hereby certify that the House of Assembly has met its obligations under the *Superannuation Guarantee (Administration) Act 1992* of the Commonwealth in respect of any employee who is a member of a complying superannuation scheme to which the House of Assembly contributes.

P R Alcock  
Clerk of the House of Assembly

## **PART 7**

### **ASSET/RISK MANAGEMENT**

#### **7.1 Asset Management**

The House of Assembly Accounting Manual prescribes the management processes to be followed in relation to the Inventory and Asset Register.

#### **7.2 Risk Management**

The House of Assembly Accounting Manual prescribes the administrative procedures and practices of the House of Assembly in relation to risk management.

## **PART 8**

### **EXTERNAL SCRUTINY**

#### **8.1 Report by the Auditor General**

The Report of the Auditor General dated 12 October 2004 on the financial statements, notes and supplementary information for the House of Assembly for the year ended 30 June 2004 is appended hereto.

The Report found that the financial statements complied with statutory requirements and met applicable accounting standards. The audit report on the financial statements was unqualified.

#### **8.2 Inquiries by Parliamentary Committees**

The House of Assembly was not subject to inquiry by a Parliamentary Committee during 2003-2004.

#### **8.3 Decisions of Courts and Administrative Tribunals**

The House of Assembly is not aware of any judicial decisions or decisions of administrative tribunals handed down during the year which have significantly affected, or could significantly affect, the operation of the Department.

#### **8.4 Client Comments**

The major client group of the House of Assembly is the Members of the House. The relationship between the client group and the staff of the House is direct and immediate and the House has not felt the need for structured and formal arrangements to handle complaints should they arise. On some matters complaints may be channelled through an internal committee or an advisory group established by the Presiding Officers.

## **PART 9**

### **PUBLIC ACCESS, EDUCATION AND AWARENESS OF SERVICES**

#### **9.1 CONTACT POINTS AND OFFICERS**

##### **Postal Address:**

House of Assembly  
Parliament House  
HOBART TAS 7000

##### **Internet Address:**

<http://www.parliament.tas.gov.au/>

##### **Enquiries:**

General	Tel (03) 6233 2200 Fax (03) 6223 3803
Papers Office	Tel (03) 6233 2381 Fax (03) 6223 6523
Principal Attendant	Tel (03) 6233 2200
Mail Room/Attendants	Tel (03) 6233 6726/6631

##### **Office Holders:**

Speaker, The Hon. Michael R Polley MHA

Hobart	Tel (03) 6233 2214 Fax (03) 6233 6266
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Launceston	Tel (03) 6336 2269 Fax (03) 6334 0246
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Deputy Speaker and Chairman of Committees, Mr Brenton Best MHA

Hobart	Tel (03) 6233 6111 Fax (03) 6223 3803
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Devonport	Tel (03) 6421 7890 Fax (03) 6421 7888
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## **Visitors**

When either House of Parliament is in session visitors may, of course, attend at any time.

Tours of the Parliament are available to casual visitors, community groups and school parties on non-sitting days of the Parliament and there are over 20,000 visitors each year.

Members of Parliament also personally conduct tours for constituent guests and community groups. As in previous years the Speaker participated in the Adult Education Program with the session entitled Corridors of Power.

## COMPLIANCE INDEX TO DISCLOSURE REQUIREMENTS

This index has been prepared to facilitate identification of compliance with statutory disclosure requirements: Financial Management and Audit Act 1990 (FMAA) and Treasurer's Instructions (TI), the Tasmanian State Service Act 1984 (TSS) including Statutory Rule No. 123 of 1990 Tasmanian State Service (Agency Reporting) Regulations (TSS(AR)R), the Public Sector Superannuation Reform Act 1999 (PSSRA) and other contemporary reporting practices.

REFERENCE	DESCRIPTION	LOCATION
<b>AIDS TO ACCESS</b>		
	Table of Contents.	i
	Alphabetical Index (for annual reports greater than 50 pages).	N/I
	Glossary of abbreviations and acronyms.	N/I
<b>OVERVIEW</b>		
TSS(AR)R3(a)(i)	Overall mission and objectives of department including its strategic plan and related programs.	1
FMAA s.27(1)(a) TSS s.33AB(1)(a)	A report on the performance of the functions and powers of the Head of Agency under any written law.	N/A
FMAA s.27(1)(b) subject to S.27(2) TSS s.33AB(1)(B)	A report by any statutory office holder employed in or attached to the department except where required to report under any other Act.	N/A
TSS(AR)(R)3(a)(v)	Major initiatives taken to develop and give effect to Government policy.	N/A
T1 701(1)(b) TSS(AR)R 3(a)(iv)	Details of major changes affecting programs, objectives or organisational structure.	N/A
<b>STATUTORY/NON-STATUTORY BODIES AND COMPANIES</b>		N/A
	A list of statutory and non-statutory bodies.	
	A list of names of companies	
<b>LEGISLATION ADMINISTERED AND MAJOR DOCUMENTS PRODUCED</b>		
TSS(AR)R 3(e)	A list of legislation administered by the Department.	3
TSS(AR)R 3(d)(i)	A list of major documents or publications produced.	3-4
<b>ORGANISATIONAL STRUCTURE</b>		
TSS(AR)R 3(a)(ii)	Organisation Chart as at the end of the reporting year.	5
TSS(AR)R 3(a)(iii)	Details of relationship between corporate and program structure	5
REFERENCE	DESCRIPTION	LOCATION



## **PERFORMANCE INFORMATION**

TI 701 (1)(a) & (e)	A summary of the outputs of the department, showing their objectives and functions, together with significant outcomes and performance measures.	9-13
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## **HUMAN RESOURCE MANAGEMENT**

TSS(AR)R 3(c)(i)	Staffing information as at 30th June. (Refer to Public Sector Management Office guidelines).	14
TSS(AR)R 3(c)(ii)	Eligible training courses and staff development activities.	14
TSS(AR)R 3(c)(iii)	Equal Employment Opportunity.	15
TSS(AR)R 3(c)(iv) TSS(AR)R 3(d)(iii)	Industrial democracy plans with outline of process available for appeals against decisions by department.	15
TSS(AR)R 3(c)(v)	Occupational health and safety strategies.	15
PSSRA s.13	Statement regarding contributions to non-RBF superannuation funds, including a report that the Department has met its obligations under the <i>Superannuation Guarantee (Administration) Act 1992</i> .	15

## **ASSET MANAGEMENT AND RISK POLICIES**

TI 701 (1)(d)(i) & (ii)	Major capital projects	N/A
TI 701 (1)(g)	Asset management policies, strategies and initiatives.	16
TI 701 (1)(c)	Pricing policies of goods and services.	N/A
TI 701 (1)(f)	Risk management policies, activities or initiatives.	16
TI 701 (1)(h)	Support for local business	2

REFERENCE	DESCRIPTION	LOCATION
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#### EXTERNAL/INTERNAL SCRUTINY

Consultants engaged during the period. 16

A list of titles and publishing dates of reports by any internal or external body. (These may include quality assurance reviews, internal audit activities, Ombudsman enquiries, Auditor-General enquiries, enquiries by Parliamentary committees). 17

#### PUBLIC ACCESS AND AWARENESS OF SERVICES PROVIDED

TSS(AR)R 3(d)(ii) A list of contact officers and points of public access 18-19

TSS(AR)R 3(d)(i) Activities undertaken to develop community awareness of the services the department provides. 19-20

Freedom of Information details. N/A

#### ANY OTHER MATTERS

TI 701(1)(j) Any other matters considered relevant for inclusion 21-23

#### FINANCIAL STATEMENTS

TI 701(1)(l) & (m) Financial statements of the department including  
 FMAA s.27(2)&(3) statements of any public body not required to report  
 FMAA s.27(1)(c) under any other Act, together with the audit opinion on  
 those statements. 24

**P R ALCOCK  
 CLERK OF THE HOUSE**

**25<sup>th</sup> OCTOBER 2004**



**PARLIAMENT OF TASMANIA**

**HOUSE OF ASSEMBLY  
FINANCIAL STATEMENTS**

**FOR 2003 – 2004**



**INDEPENDENT AUDIT REPORT**

**To the Members of the Parliament of Tasmania**

**HOUSE OF ASSEMBLY**

Financial Report for the Year Ended 30 June 2004

**Scope**

*The financial report and the Clerk's responsibilities*

The financial report comprises the Statement of Financial Position, Statement of Financial Performance, Statement of Cash Flows, accompanying notes to the financial statements, and the Certification from the Clerk of the House of Assembly for the year ended 30 June 2004.

The Clerk is responsible for the preparation and true and fair presentation of the financial report in accordance with Section 27 (1) of the *Financial Management and Audit Act 1990*. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

*Audit approach*

I conducted an independent audit in order to express an opinion to the Members of the Tasmanian Parliament. My audit was conducted in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgment, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

I performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the *Financial Management and Audit Act 1990*, Treasurer's Instructions, Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with my understanding of the House of Assembly's financial position, and of its performance as represented by the results of its operations and cash flows.

I formed my audit opinion on the basis of these procedures, which included:

- Examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- Assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the Clerk.

While I considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of my procedures, my audit was not designed to provide assurance on internal controls.

The Audit Opinion expressed in this report has been formed on the above basis.

### **Independence**

In conducting my audit, I followed applicable independence requirements of Australian professional ethical pronouncements.

### **Audit Opinion**

In my opinion the financial report of the House of Assembly:

- a) Presents fairly the financial position as at 30 June 2004, and the results of its operations and its cash flows for the year then ended; and
- b) Is in accordance with the *Financial Management and Audit Act 1990* and applicable Accounting Standards and other mandatory professional reporting requirements in Australia.

TASMANIAN AUDIT OFFICE



C M Tamayo  
**Director**  
Delegate of the Auditor-General

12 October 2004  
HOBART

## CERTIFICATION OF FINANCIAL STATEMENTS

The accompanying financial statements of the House of Assembly are in agreement with the relevant accounts and records and have been prepared in compliance with Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act 1990* to present fairly the financial transactions for the year ended 30 June 2004 and the financial position as at the end of the year.

At the date of signing, I am not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.



P R Alcock  
Clerk of the House

12 August 2004

## House of Assembly

### Statement of Financial Performance for the year ended 30 June 2004

	Note	2004 \$'000	2003 \$'000
<b>Revenue from ordinary activities</b>			
Revenue from State Government	2.1, 3.1	4,869	1,759
Other revenue from ordinary activities	3.2	2	10
<b>Total revenue from ordinary activities</b>		<u>4,871</u>	<u>1,769</u>
<b>Expenses from ordinary activities</b>			
Employee benefits	4.1	4,183	1,106
Depreciation	4.2	34	31
Communications		159	186
Travel		151	139
Information Technology		38	33
Other	4.3	288	333
<b>Total expenses from ordinary activities</b>		<u>4,853</u>	<u>1,828</u>
<b>Net operating surplus (deficit) from ordinary activities</b>		<u>18</u>	<u>(59)</u>
<b>Equity interests</b>			
Net surplus (deficit) attributable to the State		18	(59)
Net increase (decrease) in asset revaluation reserve		0	0
<b>Total change in equity other than that resulting from transactions with Tasmanian State Government in its capacity as owner.</b>		<u>18</u>	<u>(59)</u>

*The above Statement of Financial Performance should be read in conjunction with the accompanying notes.*

## House of Assembly

### Statement of Financial Position as at 30 June 2004

	Note	2004 \$'000	2003 \$'000
<b>CURRENT ASSETS</b>			
Cash on hand and deposit accounts	9(a)	8	8
Prepaid Expenses	6.4	2	4
Receivables	6.1	25	25
<b>TOTAL CURRENT ASSETS</b>		35	37
<b>NON-CURRENT ASSETS</b>			
	6.2		
Antique furniture		637	637
Artworks and artefacts		308	308
Furniture and Fittings		22	26
Computer Equipment		28	35
<b>TOTAL NON-CURRENT ASSETS</b>		995	1,006
<b>TOTAL ASSETS</b>		1,030	1,043
<b>CURRENT LIABILITIES</b>			
Payables	7.2	93	72
Employee benefits	7	244	239
Advance from Treasury	7.3	4	4
		341	315
<b>TOTAL CURRENT LIABILITIES</b>			
<b>NON-CURRENT LIABILITIES</b>			
Employee benefits	7	273	283
<b>TOTAL NON-CURRENT LIABILITIES</b>		273	283
<b>TOTAL LIABILITIES</b>		614	598
<b>NET ASSETS (LIABILITIES)</b>		416	445
<b>EQUITY</b>			
	8		
Accumulated surplus		282	311
Asset revaluation reserve		134	134
<b>TOTAL EQUITY</b>		416	445

*The above Statement of Financial Position should be read in conjunction with the accompanying notes.*



# House of Assembly

## Statement of Cash Flows for the year ended 30 June 2004

	Note	2004 \$'000	2003 \$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Cash Inflows</b>			
Revenue from State Government		4,870	1,759
GST receipts		70	70
Other cash receipts		2	10
<b>Total cash inflows</b>		<u>4942</u>	<u>1839</u>
<b>Cash Outflows</b>			
Employee benefits		(4,195)	(1,072)
Communications		(162)	(190)
Travel		(148)	(141)
Information Technology		(38)	(33)
Other		(305)	(323)
GST payments		(70)	(70)
<b>Total cash outflows</b>		<u>(4,918)</u>	<u>(1,829)</u>
<b>Net cash from (used by) operating activities</b>	9	24	10
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<b>Cash Outflows</b>			
Payments for acquisition of assets		(24)	(10)
<b>Net cash from (used by) investing activities</b>		<u>(24)</u>	<u>(10)</u>
Net increase (decrease) in cash held		-	-
Cash at the beginning of the reporting period		<u>8</u>	<u>8</u>
<b>Cash at the end of the reporting period</b>		<u><u>8</u></u>	<u><u>8</u></u>

*The above Statement of Cash Flows should be read in conjunction with the accompanying notes.*

# House of Assembly

## Notes to and forming part of the financial statements for the year ended 30 June 2004

### 1. Objectives and funding

The House of Assembly (The House), together with the Legislative Council and His Excellency the Governor, constitute the Parliament of Tasmania, which has the responsibility to consider legislation and to authorise the expenditure of State monies.

The office of The Clerk of the House of Assembly provides the House, its Committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services to assist them to effectively undertake their constitutional and Parliamentary duties.

The objectives of the office of the Clerk of the House are:-

- to support the House in its constitutional role
- to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its committees and Members
- to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens
- to perform all of its functions at the highest attainable levels of professional competence and efficiency
- to be a fair and responsive employer, maximising the potential of all its staff through effective human resource practices

The House is predominantly funded by Parliamentary appropriations and reserved by law appropriations for the above services and for the administration of the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 1973*.

The financial report encompasses all Funds through which the House controls resources to carry on its functions.

In the process of preparing accrual based reports for the House as a single entity, all intra-entity transactions and balances have been eliminated.

### 2. Significant Accounting Policies

#### (a) *Basis of Accounting*

The financial statements are a general purpose financial report and have been prepared in accordance with:

- the Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act 1990*; and
- Australian Accounting Standards in particular AAS 29 'Financial reporting by Government Departments' and Urgent Issues Group Abstracts.

Except where stated, the financial statements have been prepared on an accrual basis and are in accordance with historical cost convention. The accounting policies are generally consistent with the previous year.

Assets and liabilities are recognised in the Statement of Financial Position when it is probable that future economic benefits will flow and the amounts of the assets or liabilities can be reliably measured.

Revenues and expenses are recognised in the Statement of Financial Performance when the flow or

consumption or loss of economic benefits has occurred and can be reliably measured. Control arises in the period of appropriation.

## **Adoption of Australian Equivalents to International Financial Reporting Standards**

The House of Assembly is managing the transition to Australian Equivalents to International Financial Reporting Standards (AIFRS) by analysing pending standards, Urgent Issues Group Abstracts and changes to Treasurer's Instructions to identify key areas regarding policies, procedures, systems and financial impacts affected by the transition.

The Department of Treasury and Finance will take a key role in assisting the House of Assembly to manage the transition. Key strategies for managing the transition are:

- Analysis of AIFRS and the changes from the current AAS;
- Determining new AIFRS policies, including mandating policies where appropriate;
- Development of new or revised Treasurer's Instructions, including mandatory accounting policies and model financial statements; and
- Providing information for agencies and encouraging attendance at training seminars .

Once changes to accounting policies and standards have been identified, the House of Assembly will determine the extent of system impacts and will develop a strategy for implementing any necessary changes to financial systems. Strategies for training staff and informing stakeholders of major changes will then be implemented.

The House of Assembly's accounting policies may also be affected by a proposed standard to harmonise accounting standards with Government Finance Statistics (GFS). However, the standard is yet to be finalised and the impact cannot be assessed with certainty until the standard is issued.

Based on current information, the following key difference in accounting policy is expected to arise from adopting AIFRS:

- AASB 1 *First-time Adoption of Australian Equivalents to International Financial Reporting Standards* requires retrospective application of the new AIFRS from 1 July 2004, with limited exemptions. Similarly, AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors* requires voluntary changes in accounting policy and correction of errors to be accounted for retrospectively by restating comparatives and adjusting the opening balance of accumulated funds. This differs from current Australian requirements, because such changes must be recognised in the current period through profit or loss, unless a new standard mandates otherwise.

### **Transactions and Balances Administered on a Whole of Government Basis**

The House administers and exercises control over certain resources relating to the payment of Parliamentary salaries and allowances. It is accountable for the transactions involving such administered resources, but does not have the discretion to deploy those resources for the achievement of the House's objectives.

In previous financial periods these have been reported as administered assets, liabilities, expenses and revenues and disclosed in the notes to the financial statements, forming a part of the general purpose report for the House. The administered items were disclosed on the same basis as is described for the financial statements of the House.

As a result of a compulsory change in accounting policy these resources are now reported as controlled transactions and are incorporated in the financial statements of the House. In accordance with accounting standards prior period comparative figures have not been adjusted to reflect this change. The required adjustment to opening equity as a result of this change in accounting policy is shown as an adjustment in Note 8.

### **2.1 Revenue**

*The revenues described in this Note are revenues relating to the ordinary activities of the House.*

Revenues are recognised in the Statement of Financial Performance when it is probable that the inflow or other enhancement or saving in outflows of future economic benefits has occurred and can be measured reliably.

#### *a) Revenues from Government - Appropriations*

Appropriations, whether recurrent or capital are recognised as revenues in the period in which the House gains control of the appropriated funds.

## b) Other Revenue

Revenues from commission on payroll deductions and from computer network support services are recognised when they are controlled by the House.

## 2.2 Expenses

*The expenses described in this note are expenses arising from the ordinary activities of the House.*

Expenses are recognised in the Statement of Financial Performance when it is probable that the consumption or loss of future economic benefits resulting in a reduction in assets and/or an increase in liabilities has occurred and the consumption or loss of future economic benefits can be measured reliably.

### a) Employee Benefits

Employee benefits include entitlements to wages, salaries and allowances, annual leave, sick leave, long service leave, superannuation and other post-employment benefits .

### b) Depreciation and Amortisation

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their service potential.

Depreciation is provided for on a straight line basis, using rates which are reviewed annually. Major depreciation periods are:

Computer Equipment	3 years
Furniture and Fittings	10 years

## 2.3 Assets

Assets are recognised in the Statement of Financial Position when it is probable that the future economic benefits embodied in the asset will eventuate and the asset possesses a cost or other value that can be measured reliably.

### a) Cash on Hand and Deposit Accounts

Cash means notes, coins any deposits held at call with a bank or financial institution, as well as funds held in the Special Deposits and Trust Fund.

### b) Receivables

Receivables are recognised at the amounts receivable as they are due for settlement. Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible, are written off. A provision for doubtful debts is raised where some doubts exist as to collection.

### c) Non-current assets

#### (i) Valuation basis

Non-current physical assets have been valued in accordance with AASB 1041 Revaluation of Non-Current Assets and Treasury Guidelines for the introduction of AASB 1041. Heritage assets are valued on the fair value basis. Equipment and other non-current assets are valued at cost. Fair Value is 'the amount for which an asset could be exchanged, or a liability settled between knowledgeable willing parties in an arms length transaction'.

#### (ii) Asset recognition threshold

With the exception of antique furniture and artworks and artefacts the asset capitalisation threshold adopted by the House is \$5,000. Assets valued at less than \$5,000 are charged to the Statement of Financial Performance in the year of purchase (other than where they form part of a group of similar items which are significant in total). Antique furniture and artworks and artefacts are treated as discrete groups of assets and all items in these groups are recorded as non current assets.

(iii) *Revaluations*

The House has adopted a revaluation threshold of \$5,000.

Assets are grouped on the basis of having a similar nature or function in the operations of the House.

## **2.4 Liabilities**

Liabilities are recognised in the Statement of Financial Position when it is probable that the future sacrifice of economic benefits will be required and the amount of the liability can be measured reliably.

### *a) Payables*

Payables, including accruals not yet billed, are recognised when the House becomes obliged to make future payments as a result of a purchase of assets or services.

### *b) Provisions for Employee Benefits*

Liabilities for wages and salaries and annual leave are recognised, and are measured as the amount unpaid at the reporting date at expected pay rates in respect of employees' services up to that date.

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

### *c) Superannuation*

No superannuation liability is recognised for the accruing superannuation benefits of Departmental employees. This liability is held centrally and recognised within the Finance-General Division of the Department of Treasury and Finance.

During the reporting period, the House paid 11% of salary in respect of contributory members of the Retirement Benefits Fund into the Superannuation Provision Account within the Special Deposits and Trust Fund. The House paid the appropriate Superannuation Guarantee Charge into the nominated superannuation fund in respect of non-contributors.

## **2.5 Comparative Figures**

Comparative figures have been adjusted to conform to changes in presentation in these financial statements where required and permitted by accounting standards. It should be noted that in accordance with AASB 1 *Accounting Policies*, comparative figures have not been restated to incorporate the compulsory change in accounting policy described in note 2(a).

## **2.6 Rounding**

All amounts in the financial statements have been rounded to the nearest thousand dollars unless otherwise stated.

## **2.7 Departmental Taxation**

The House is exempt from all forms of taxation except fringe benefits tax, payroll tax and the goods and services tax.

In the Statement of Cash Flows the GST component of cash flows arising from investing or financing activities which is recoverable from, or payable to, the Australian Taxation Office is, in accordance with the Australian Accounting Standards, classified as operating cash flows.

### 3 Revenues

#### 3.1 Revenue From State Government

Revenue from Government includes revenue from appropriations, including appropriations carried forward under section 8A of the *Public Account Act 1986*, and from items Reserved by Law.

	<b>2004 Actual \$'000</b>	<b>2004 Original Budget \$'000</b>	<b>2003 Actual \$'000</b>
Recurrent Appropriation	1,825	1,826	1,759
Appropriation carried forward under section 8A of the <i>Public Account Act 1986</i>	0	0	0
Items Reserved by Law			
R003 Parliamentary Salaries and Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 1973</i> )	2,892	2,905	2,777
R004 Travelling Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 1973</i> )	130	109	107
R005 Members' Committee Fees and Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 1973</i> )	23	31	15
<b>Total Revenue From Government</b>	<b>4,870</b>	<b>4,871</b>	<b>4,658</b>

Section 8A of the *Public Account Act 1986* allows for an unexpended balance of an appropriation to be transferred to an account in the Special Deposits and Trust Fund for such purposes and conditions as approved by the Treasurer. In the initial year, the carry forward is recognised as a liability, Revenue Received in Advance. The carry forward is recognised as revenue in the following year, assuming that the conditions of the carry forward are met and the funds are expended.

#### 3.2 Other Revenues From Ordinary Activities

	<b>2004 \$'000</b>	<b>2003 \$'000</b>
Computer network support services	0	8
Commission on payroll deductions	0	0
Miscellaneous	2	2
	<b>2</b>	<b>10</b>

### 4. Expenses from Ordinary Activities

#### 4.1 Employee Benefits

	<b>2004 \$'000</b>	<b>2003 \$'000</b>
Wages and salaries (including fringe benefits and non monetary components)	3,955	951
Annual leave	12	3
Long service leave	(1)	37
Superannuation	217	115
	<b>4,183</b>	<b>1,106</b>

#### 4.2 Depreciation



	<b>2004</b> <b>\$'000</b>	<b>2003</b> <b>\$'000</b>
Computer equipment	30	27
Furniture and fittings	4	4
<b>Total</b>	<b>34</b>	<b>31</b>

#### **4.3 Other Expenses From Ordinary Activities**

	<b>2004</b> <b>\$'000</b>	<b>2003</b> <b>\$'000</b>
Audit expenses	9	8
Fringe benefits tax	53	65
Payroll tax	54	55
Supplies and consumables	47	41
Equipment costs	13	26
Other	112	138
<b>Total</b>	<b>288</b>	<b>333</b>

### **5. Outputs of the Department**

#### **5.1 Department's Outputs**

Information about the Department's output and the expenses and revenues, which are reliably attributable to that output, is set out in the Output Schedule. Information about expenses and revenues administered by the Department is given in the Schedule of Administered Expenses and Revenues.

#### **5.2 Output Summary**

Output Group 1 - House of Assembly Support Services

This output provides procedural and administrative support to the House, its Committees and Members.

The objectives of this output group are the lawful operation of the House and its Committees, the fulfillment of Statutory requirements and the promotion of the role of the Parliament. This output group is produced internally by the office of the Clerk of the House.

Output Group 2 - Payments administered by the House of Assembly

This output group relates to the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 1973*. This output group is produced internally by the office of the Clerk of the House.

### 5.3 Statement of Outputs

Note: the following information has been prepared on an accrual accounting basis.

<b>Output Group 1 - House of Assembly Support Services</b>		
	<b>2004</b>	<b>2003</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Revenue</b>		
Recurrent appropriations	1,825	1,759
Other revenue from ordinary activity	2	10
<b>Total revenue from ordinary activity</b>	<b>1,827</b>	<b>1,769</b>
<b>Expenses from ordinary activities (excluding borrowing costs)</b>		
Employee benefits	1,151	1,106
Depreciation and amortisation	34	31
Communications	159	186
Travel	151	139
Information technology	38	33
Other expenses from ordinary activities	288	333
<b>Total expenses from ordinary activities</b>	<b>1,821</b>	<b>1,828</b>
<b>Total changes in equity other than those resulting from contributions of the Tasmanian Government as owner</b>	<b>6</b>	<b>( 59)</b>
<b>Output Group 2 - Payments administered by the House of Assembly</b>		
	<b>2004</b>	<b>2003</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Revenue</b>		
Recurrent appropriations	3,044	2,899
<b>Total revenue from ordinary activity</b>	<b>3,044</b>	<b>2,899</b>
<b>Expenses from ordinary activities (excluding borrowing costs)</b>		
Parliamentary salaries and allowances	2,894	2,803
Parliamentary travelling allowances	115	124
Parliamentary Committee fees and allowances	23	15
<b>Total expenses from ordinary activities</b>	<b>3,032</b>	<b>2,942</b>
<b>Total changes in equity other than those resulting from contributions of the Tasmanian Government as owner</b>	<b>12</b>	<b>(43)</b>

## 6. Assets

	2004 \$'000	2003 \$'000
<b>6.1 Receivables</b>		
Other receivables	25	25
Less: Provision for doubtful debts	0	0
	<u>25</u>	<u>25</u>
Current	25	25
Non-current	0	0
<b>Total</b>	<u>25</u>	<u>25</u>
<b>6.2 Furniture, Fittings and Computer Equipment</b>		
<b>Antique Furniture</b>		
At independent valuation * (5 October 2001)	637	637
Less: accumulated depreciation		
<b>Total Antique Furniture</b>	<u>637</u>	<u>637</u>
<b>Artworks and Artefacts</b>		
At independent valuation** (15 August 2001)	304	304
At cost	4	4
Less: accumulated depreciation		
<b>Total Artworks and Artefacts</b>	<u>308</u>	<u>308</u>
<b>Furniture and Fittings</b>		
At cost	38	38
Less: accumulated depreciation	16	12
<b>Total Furniture and Fittings</b>	<u>22</u>	<u>26</u>
<b>Computer Equipment</b>		
At cost	166	142
Less: accumulated depreciation	138	107
<b>Total Computer Equipment</b>	<u>28</u>	<u>35</u>
<b>Total furniture, fittings and computer equipment</b>	<u>995</u>	<u>1,006</u>

\* Antique furniture has been valued by Mr A F Colman.

\*\* Artworks have been valued by Mr W N Hurst and the Mace by Mr P Thomson.

### 6.3 Reconciliation of Non-Current Physical Assets

Reconciliations of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current and previous financial year are set out below.

	Antique Furniture \$'000	Artworks and Artefacts \$'000	Furniture and Fittings \$'000	Computer Equipment \$'000	Total \$'000
<b>2004</b>					
Carrying amount at start of year	637	308	26	35	1,006
Additions				24	24
Disposals					
Revaluations increments (decrements)					
Depreciation/amortisation expense			4	30	34
<b>Carrying amount at end of year</b>	<u>637</u>	<u>308</u>	<u>22</u>	<u>28</u>	<u>995</u>

#### 6.4 Other Current Assets

	<b>2004</b> <b>\$'000</b>	<b>2003</b> <b>\$'000</b>
Prepayments	2	4
<b>Total other current assets</b>	<b>2</b>	<b>4</b>

#### 7. Liabilities

	<b>2004</b> <b>\$'000</b>	<b>2003</b> <b>\$'000</b>
<b>7.1 Employee Benefits</b>		
Accrued salaries	20	36
Annual leave	196	184
Long service leave	301	302
<b>Total</b>	<b>517</b>	<b>522</b>
Current	244	239
Non-current	273	283
<b>Total</b>	<b>517</b>	<b>522</b>
<b>7.2 Payables</b>		
Creditors	89	64
Accrued expenses	3	6
GST payable	1	2
<b>Total</b>	<b>93</b>	<b>72</b>
Current	93	72
Non-current	0	0
<b>Total</b>	<b>93</b>	<b>72</b>
<b>7.3 Other Liabilities</b>		
<b>Other current liabilities</b>		
Advance from Treasury	4	4
<b>Total</b>	<b>4</b>	<b>4</b>

## 8. Equity and Movements in Equity

	Accumulated Results		Asset revaluation Reserves		Total other Reserves		Total Equity	
	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
Balance at 1 July 2003	311	370	134	134			445	504
Adjustment for change in accounting policy (Notes 2,12.4)	(47)						(47)	
Net surplus (deficit)	18	(59)					18	(59)
Asset revaluation	(29)	(59)					(29)	(59)
Balance at 30 June 2004	282	311	134	134			416	445

## 9. Cash Flow Reconciliation

	2004 \$'000	2003 \$'000
<b>(a) Reconciliation of cash per Statement of Financial Position to Statement of Cash Flows</b>		
Cash	8	8
	<b>8</b>	<b>8</b>
<b>(b) Reconciliation of operating surplus to net cash provided by operating activities:</b>		
Net surplus (deficit)	18	(59)
Depreciation/Amortisation	34	31
Decrease (increase) in other financial assets	3	(23)
Increase (decrease) in other liabilities	0	0
Increase (decrease) in employee benefits	(5)	48
Increase (decrease) in payables	(26)	13
<b>Net cash provided (used) by operating activities</b>	<b>24</b>	<b>10</b>

## 10. Average Staffing Levels

	2004 Number	2003 Number
The average staffing levels for the Department during the year were:	20	20

## 11. Financial Instruments

### Terms, Conditions and Accounting Policies

Financial Instrument	Notes	Accounting Policies and Methods (including recognition criteria and measurement basis)	Nature of underlying instrument (including significant terms & conditions affecting the amount, timing and certainty of cash flows)
<b>Financial Assets</b>		Financial assets are recognised when control over future economic benefits is established and the amount of the benefit can be reliably measured.	
Cash		Deposits are recognised at their nominal amounts. Interest is credited to revenue as it accrues.	These funds are held in the Special Deposits and Trust Fund
Receivables for user charges		These receivables are recognised at the nominal amounts due, less any provision for bad and doubtful debts. Collectability of debts is reviewed at balance date. Provisions are made when collection of the debt is judged to be less rather than more likely.	Credit terms are net amount due 30 days from date of invoice.
<b>Financial Liabilities</b>		Financial liabilities are recognised when a present obligation to another party is entered into and the amount of the liability can be reliably measured.	
Creditors		Creditors and accruals are recognised at their nominal amounts, being the amounts at which the liabilities will be settled. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having being invoiced).	Settlement is usually made within 30 days.

## 12. Administered Statements

### House of Assembly Schedule of Revenues and Expenses administered on behalf of the whole of Government for the year ended 30 June 2004

	Notes	2004 \$'000	2003 \$'000
<b>Revenue from ordinary activities</b>			
Recurrent appropriations	2	0	2,899
<b>Total revenue from ordinary activities</b>		<b>0</b>	<b>2,899</b>
<b>Expenses from ordinary activities</b>	12.1		
Parliamentary salaries and allowances		0	2,803
Parliamentary travelling allowances		0	124
Parliamentary Committee fees and allowances		0	15
<b>Total expenses from ordinary activities</b>		<b>0</b>	<b>2,942</b>
<b>Net operating surplus (deficit) from ordinary activities</b>		<b>0</b>	<b>(43)</b>

*The above Schedule of Revenues and Expenses Administered on behalf of the Whole of Government should be read in conjunction with the accompanying notes.*

House of Assembly  
Schedule of Assets and Liabilities administered on behalf of the whole of Government as at 30 June 2004

	Notes	2004 \$'000	2003 \$'000
Liabilities			
Current liabilities			
<b>Payables</b>	<b>12.3.1</b>	<b>0</b>	<b>47</b>
Total current liabilities		0	47
Net assets (liabilities)		0	(47)
Equity	<b>12.4</b>		
<b>Accumulated surplus (deficit)</b>		<b>0</b>	<b>(47)</b>
Total Equity		0	(47)

***The above Schedule of Assets and Liabilities Administered on behalf of the Whole of Government should be read in conjunction with the accompanying notes.***

House of Assembly  
Schedule of Administered Cash Flows for the year ended 30 June 2004

	Notes	2004 \$'000	2003 \$'000
<b>Cash flows from operating activities</b>			
<b>Cash inflows</b>			
Recurrent appropriations	2	0	2,899
<b>Total cash inflows</b>		<b>0</b>	<b>2,899</b>
<b>Cash outflows</b>			
Employee benefits		0	2,899
<b>Total cash outflows</b>		<b>0</b>	<b>2,899</b>
<b>Net cash from (used by) operating activities</b>		<b>0</b>	<b>0</b>
Net increase (decrease) in cash held		0	0
Cash at the beginning of the reporting period		0	0
<b>Cash at the end of the reporting period</b>		<b>0</b>	<b>0</b>

*The above Schedule of Cash Flows Administered on behalf of the Whole of Government should be read in conjunction with the accompanying notes.*

**12.1: Administered Expenses From Ordinary Activities**

**12.1.1 Administered Employee Benefits**

	2004 \$'000	2003 \$'000
Wages and salaries (including fringe benefits and non monetary components)	0	2,803
Other employee expenses	0	139
<b>Total</b>	<b>0</b>	<b>2,942</b>

## 12.2 Administered Outputs of the Department

### 12.2.1 Department's Outputs

Information about the Department's administered outputs and the expenses and revenues, which are reliably attributable to those outputs, is set out in the Output Schedule. Information about expenses and revenues controlled by the Department is given in the Schedule of Expenses and Revenues .

Output Group 2 - Payments administered by the House of Assembly

This output group relates to the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 1973*. This output group is produced internally by the office of the Clerk of the House.

### 12.2.2 Statement of Administered Outputs

Note: the following information has been prepared on an accrual accounting basis.

	<b>Output Group 2 - Payments administered by the House of Assembly</b>	
	<b>2004</b>	<b>2003</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>Revenue</b>		
Recurrent appropriations	0	2,899
<b>Total revenue from ordinary activity</b>	<b>0</b>	<b>2,899</b>
<b>Expenses from ordinary activities (excluding borrowing costs)</b>		
Parliamentary salaries and allowances	0	2,803
Parliamentary travelling allowances	0	124
Parliamentary Committee fees and allowances	0	15
<b>Total expenses from ordinary activities</b>	<b>0</b>	<b>2,942</b>
<b>Total changes in equity other than those resulting From contributions of the Tasmanian Government as owner</b>	<b>0</b>	<b>(43)</b>



### 12.3 Administered Liabilities

#### 12.3.1 Administered Payables

		2004 \$'000	2003 \$'000
Creditors		0	47
	<b>Total</b>	<b>0</b>	<b>47</b>
Current		0	47
Non-Current		0	0
	<b>Total</b>	<b>0</b>	<b>47</b>

### 12.4 Administered Equity and Movements in Equity

	Accumulated Results		Asset Revaluation Reserves		Total Other Reserves		TOTAL EQUITY	
	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000	2004 \$'000	2003 \$'000
<b>Balance at 1 July 2003</b>	<b>(47)</b>	<b>(3)</b>					<b>(47)</b>	<b>(3)</b>
Adjustment for change in accounting policy (Notes 2,8)	47	0					47	0
Net surplus (deficit)	0	(44)					0	(44)
<b>Balance at 30 June 2004</b>	<b>0</b>	<b>(47)</b>					<b>0</b>	<b>(47)</b>

### 12.5 Administered Cash Flow Reconciliation

	2004 \$'000	2003 \$'000
<b>(a) Reconciliation of cash per Statement of Financial Position to Statement of Cash Flows</b>		
Cash at year end per Statement of Cash Flows	0	0
Statement of Financial Position items comprising Cash.	0	0
	<b>0</b>	<b>0</b>
<b>(b) Reconciliation of operating surplus to net cash provided by operating activities:</b>		
Net surplus (deficit)	0	43
Increase (decrease) in payables	0	(43)
<b>Net cash provided (used) by operating activities</b>	<b>0</b>	<b>0</b>



**PARLIAMENT OF TASMANIA**

**HOUSE OF ASSEMBLY  
DIGEST**

**FOR 2003**



# HOUSE OF ASSEMBLY DIGEST

For the Period 1 January to 31 December 2003

First Session of the Forty-fifth Parliament

Sessional Summary No. 20

Compiled in the Offices of the Clerk of the House of Assembly

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Acts of Parliament are accessible on the Internet at the following address: <http://www.thelaw.tas.gov.au/>  
Bills and Printed Papers are available from the Clerk of Paper's Office, House of Assembly, Parliament House, Hobart, 7000.  
General enquiries regarding the Digest can be made by contacting the Clerk-Assistant and Sergeant-at-Arms (03) 6233 2220.

The Internet address of the Parliament of Tasmania is: <http://www.parliament.tas.gov.au/>

# **FIRST SESSION OF THE FORTY-FIFTH PARLIAMENT**

## **AS AT 31 DECEMBER 2003**

Presiding Officers

The Speaker

The Honourable Michael Polley, MHA

Chair of Committees

Kenneth John (Ken) Bacon (Lyons), MHA

Deputy Chairs of Committees

Kathryn Isobel Hay, MHA

Graeme Lindsay Sturges, MHA

The Governor

His Excellency Mr Richard William Butler, AC

The Lieutenant-Governor

The Honourable William John Ellis Cox, AC RFD, ED

The Ministry

The Honourable James Alexander Bacon MHA, Premier of Tasmania and Minister for Tourism, Parks and Heritage and Minister for the Arts

The Honourable Paul Anthony Lennon MHA, Deputy Premier, Minister for Economic Development, Energy and Resources and Minister for Racing, Sport and Recreation

The Honourable James Glennister Cox MHA, Minister for Infrastructure and Minister Assisting the Premier on Local Government

The Honourable Dr David Mackenzie Crean, MLC, Treasurer and Minister for Employment

The Honourable Bryan Alexander Green MHA, Minister for Primary Industries, Water and Environment

The Honourable Judith Louise Jackson MHA, Attorney-General and Minister for Justice and Industrial Relations

The Honourable David Edward Llewellyn MHA, Minister for Health and Human Services and Minister for Police and Public Safety

The Honourable Paula Catherine Wriedt MHA, Minister for Education and Minister for Women Tasmania

Leader of the Opposition

The Honourable Marinus Theodoor (Rene) Hidding

Deputy Leader of the Opposition

Mr William Edward Felix Hodgman

Whips

Government: Ms Larissa Tahireh (Lara) Giddings

Opposition: Mr Jeremy Page Rockliff



**ALPHABETICAL LIST OF MEMBERS  
AS AT 31 DECEMBER 2003**

BACON, James Alexander	Denison	ALP
BACON, Kenneth John ( <u>Ken</u> )	Lyons	ALP
BEST, Brenton Roy	Braddon	ALP
BOOTH, Kim Dion	Bass	TG
COX, James Glennister	Bass	ALP
GIDDINGS, Larissa Tahireh ( <u>Lara</u> )	Franklin	ALP
GUTWEIN, Peter Carl	<b>Bass</b>	LP
GREEN, Bryan Alexander	Braddon	ALP
HAY, Kathryn Isobel	Bass	ALP
HIDDING, Marinus Theodoor ( <u>Rene</u> )	Lyons	LP
HODGMAN, William Edward Felix	Franklin	LP
HODGMAN, The Honourable William Michael	Denison	LP
JACKSON, The Honourable Judith Louise, LLB, BA, Dip Ed	Denison	ALP
KONS, Steven	Braddon	ALP
LENNON, The Honourable Paul Anthony	Franklin	ALP
LLEWELLYN, The Honourable David Edward	Lyons	ALP
McKIM, Nicholas James	Franklin	TG
MORRIS, Timothy Bryce	Lyons	TG
NAPIER, The Honourable Suzanne Deidre ( <u>Sue</u> ), MA (Leeds), BA (Hons), Dip PE	Bass	LP
POLLEY, The Honourable Michael Robert	Lyons	ALP
PUTT, Margaret Ann ( <u>Peg</u> ), BA (Hons)	Denison	TG
ROCKLIFF, Jeremy Page	Braddon	LP
STURGES, Graeme Lindsay	Denison	ALP
WHITELEY, Brett David	Braddon	LP
WRIEDT, The Honourable Paula Catherine	Franklin	ALP

# FIRST SESSION OF THE FORTY-FIFTH PARLIAMENT

AS AT 31 DECEMBER 2003

## OFFICERS OF THE HOUSE OF ASSEMBLY

Clerk of the House of Assembly	Peter Reginald Alcock, B.A.
Deputy Clerk	Peter Michael Bennison, B.A., J.P.
Clerk-Assistant and Sergeant-at-Arms	Shane Gerard Donnelly, B.A.
Second Clerk-Assistant	Heather Thurstans, Dip. Phys. Ed., Grad Dip. Lib
Clerk of Papers	Barry Roberts

## OFFICERS OF THE PARLIAMENT

Editor of Debates	Jennifer Anne Batchler
Parliamentary Librarian	Juliet Scaife, A.L.A.A., Grad. Cert. Pub. Sector M' ment.

## JOINT COMMITTEES OF THE PARLIAMENT

	House of Assembly	Legislative Council
<b>Standing Committee on Public Works</b>	Mr B. R. Best Ms K. I. Hay Hon S. D. Napier	Hon. G. R. Hall Hon A. P. Harriss (Chair)
Secretary - Mr S. G. Donnelly		
<b>Standing Committee of Public Accounts</b>	Ms L. T. Giddings Mr P. C. Gutwein Mr G. L. Sturges	Hon A.W. Fletcher (Chair) Hon C.L. Rattray Hon J. S. Wilkinson
Secretary - Mrs H. Thurstans		
<b>Standing Committee on Subordinate Legislation</b>	Mr K. J. Bacon (Lyons) Mr W. E. F. Hodgman (Franklin) Mr S. Kons	Hon D.J. Parkinson Hon S.L. Smith Hon G.B. Squibb (Chair)
Secretary - Miss W.M. Peddle		
<b>House Committee</b>	The Speaker (Chair) The Chair of Committees Hon S. D. Napier	The President Hon M. A. Aird Hon A.W. Fletcher
Secretary - Mr S. G. Donnelly		
<b>Library Committee</b>	The Speaker The Chair of Committees Mr B. R. Best Ms K. I. Hay Hon. S. D. Napier Mr J. P. Rockliff	The President (Chair) Hon. K. Finch Hon A. P. Harriss Hon D.J. Parkinson Hon C.L. Rattray Hon G.B. Squibb
Secretary - Mr P.M. Bennison		
<b>Working Arrangements of the Parliament</b>	The Deputy Premier The Minister for Education Hon. S. D. Napier	Hon M. A. Aird (Chair) Hon S. L. Smith Hon D.G. Wing
Joint Secretaries - Mr P. R. Alcock & Mrs S. McLeod		
<b>Community Development</b>	Mr B. R. Best Mr T. B. Morris Mr G. L. Sturges Mr B. Whiteley	Hon. K. Finch Hon. A. M. Ritchie Hon. L. E. Thorp Hon J. S. Wilkinson
Secretary - Mr C.G. Casimaty		
<b>Environment, Resources &amp; Development</b>	Ms L. T. Giddings Mr S. Kons Mr N. J. McKim Mr J. P. Rockliff	Hon. G. R. Hall Hon D.J. Parkinson Hon S. J. Smith Hon S. L. Smith
Secretary - Mrs S. McLeod		

## **COMMITTEES OF THE HOUSE OF ASSEMBLY**

### **Privileges**

The Speaker (Chair)  
The Premier  
The Deputy Premier  
Mr W. E. F. Hodgman (Franklin)  
Hon. S. D. Napier  
  
Secretary - Mr P.R. Alcock

### **Standing Orders**

The Speaker (Chair)  
The Chair of Committees  
Hon. P. C. Wriedt  
Mr W. E. F. Hodgman (Franklin)  
Hon. S. D. Napier  
  
Secretary - Mr P.R. Alcock

### **Printing**

The Speaker  
The Chair of Committees  
Hon. S. D. Napier  
Mr J. P. Rockliff  
Mr G. L. Sturges  
  
Secretary - Mr P.M. Bennison



## THE BUSINESS OF THE HOUSE DURING 2003

### A GENERAL SUMMARY

Number of Sitting Days of the House.....	47
Number of Sitting Days - Budget Estimates, and Government Business	
Enterprises Committees .....	11
Total Hours sat from Meeting to Adjournment (excluding Committees) .....	392 hours 52 minutes
Average Length of each Day's Sitting.....	8 hours 23 minutes
Total Number of Questions Placed on Notice.....	46
Total Number of Questions Asked Without Notice .....	586
Total Number of Ministerial Statements .....	3
Matters of Public Importance raised.....	45
Want of Confidence Motions .....	2

### B BILLS SUMMARY

Bills Introduced into House of Assembly .....	103
Received from Legislative Council .....	0
Referred to Select Committee.....	0
Second Reading	
Agreed to and read Second time .....	77
Negatived upon Second Reading.....	5
Committal to Committee of the whole House Negatived.....	0
Third Reading .....	77
Legislative Council	
Agreed to by Council without amendment .....	69
Agreed to by Council with amendment.....	5
Council amendments agreed to by House .....	5
Agreed to by both Houses .....	74
Received Royal Assent.....	74
Miscellaneous	
Bills Withdrawn.....	1
Bills Declared Urgent.....	1
Bills debated under suspension of standing orders .....	7
Lapsed due to Prorogation.....	0
Bills ruled out of Order.....	0
Total Number of Private Members Bills.....	13

## RESOLUTIONS

- ABC funding: Motion moved, debated and adjourned, 28 August. Debate resumed and agreed to, 25 September.
- Business confidence and investment:  
Motion moved, debated and agreed to, 19 March.
- Carp Management Program: Motion moved, debated and agreed to, 20 March.
- Coles Bay plastic bag free decision: Motion moved, debated, amended and agreed to, 19 March.
- Commission of Inquiry into Child Abuse in Institutions: Motion moved, amended and agreed to, 3 December.
- Consumer Credit (Tasmania) Code Draft Proclamation:  
Motion moved, debated and agreed to, 20 November.  
Motion moved, debated and agreed to, 18 March.
- Davies, The Late Honourable Ronald Glen: Condolence Motion moved, debated and agreed to *nemine contradicente*, 15 April.
- Fibre optic cabling: Motion moved, amended and agreed to, 1 October.
- Greenland, The Late Shayne Leigh: Condolence Motion moved, debated and agreed to *nemine contradicente*, 21 May.
- His Excellency the Governor, Address on the Occasion of the Retirement of:  
Motion moved, debated and agreed to, 2 October.
- International student program: Motion moved, debated and agreed to, 19 March.
- Iraqi conflict:  
Motion moved, debated, amended and agreed to, 12 March.
- MacDonald, The Late Frank: Condolence Motion moved, debated and agreed to *nemine contradicente*, 26 August.
- Migrant visas: Motion moved, debated and agreed to, 20 August.
- Nature Conservation Act 2002 Draft Proclamation: Motion moved, debated and agreed to, 26 June and 3 December.
- Parental rights: Motion moved, debated, amended and agreed to, 20 August.
- Private health insurance premiums: Motion moved, debated and agreed to, 16 April.
- Queen's Birthday Honours: Motion moved, debated and agreed to, 18 June.
- Special needs child care: Motion moved, amendment proposed and negatived, Main question put and agreed to, 18 March.
- Tasmanian AFL games: Motion moved, debated and agreed to, 27 August.
- Toursim growth: Motion moved, amendment proposed and adjourned, 9 April.
- West AM, The Late Mrs Ida: Condolence Motion moved, debated and agreed to *nemine contradicente*, 23 September.
- Workers' entitlements: Motion moved, debated and adjourned, 19 March.
- Young people's health: Motion moved, debated, amended and agreed to, 18 June.

## **MINISTERIAL STATEMENTS**

Child abuse claims, 28 August.

Forestry allegations, by the Deputy Premier, 29 October.

Ten Days on the Island Festival, by the Premier, 25 November.

## **PETITIONS PRESENTED TO THE HOUSE OF ASSEMBLY**

- Aylward and Allen report: That the recommendations of the, be implemented, 1 October.
- Blue Tier region: That it be preserved, 3 December.
- Channel Highway, Margate: That local residents be consulted about traffic arrangements for, 25 September.
- Corporal punishment: That it be retained, 12 June.
- Discipline of children by parents: That legislation not be introduced which would curb the, 19 June.
- Elphin Road: That immediate steps be taken to create a bypass for heavy vehicles using, 327.
- Forrest, Dr. Quentin: That he be retained as interventional cardiologist at the Launceston General Hospital, 23 September and 25 November.
- Home and Community Care Services: That they be provided to the whole of the Kentish Municipality, 3 December.
- Mersey district health services: That the level of Government support not be reduced, 20 August.
- Potable water in Swansea: That the House address the lack of an adequate supply of, 19 August.
- Proposed legislation to allow gay and lesbian couples to adopt children: That it not proceed, 29 May and 24 June.
- Queenstown branch of the Island State Credit Union: That it not be closed, 28 May.
- Service Tasmania: That an outlet be established at Kingston, 3 December.
- St. John's Park cafeteria: That it not be closed, 26 November and 3 December.
- Transitional assistance for small businesses: That national competition payments be used as, 21 May.
- Use of 1080 poison: That its use in Tasmania be banned immediately, 25 June.
- Welcome Inn redevelopment: That plans be halted prior to full assessment and consultation, 25 June.
- Whitebait: That the season be extended and the catch limit be increased, 19 August.

## **PAPERS TABLED AND ORDERED TO BE PRINTED**

14. Auditor-General: Annual Report 2002-2003.
8. Auditor-General (Special Report No. 45) Business Names and Incorporated Associations – June 2003
9. Auditor-General (Special Report No. 46) Leave in Government Departments – June 2003.
10. Auditor-General (Special Report No. 47) Public Sector Web Sites.
13. Auditor-General (Special Report No. 48) Grants to the Community Sector – September 2003.
23. Auditor-General (Special Report No. 49) Staff Selection in Government Agencies – December 2003.
24. Auditor-General (Special Report No. 50) Police Response Times – December 2003.
15. Auditor-General (Report No. 1 of 2003) Public Account 2002-2003. – September 2003.
18. Auditor-General (Report No. 2 of 2003) Government Departments and Public Bodies 2002-2003. – November 2003
7. (L.C.) Community Development, Joint Standing Committee on: Issues Relating to Custodial Grandparents, Report on.
20. Community Development, Joint Standing Committee on: Ambulance Services in Tasmania, Report on.
1. (L.C.) Environment, Resources and Development, Joint Standing Committee on: The Use of Compressed Natural Gas as a Vehicle Fuel in Tasmania.
5. (L.C.) Government Businesses Scrutiny Committee 'A' 2003: Report with Minutes of Proceedings.
6. (L.C.) Government Businesses Scrutiny Committee 'B' 2003: Report with Minutes of Proceedings.
16. House of Assembly Fourteenth Annual Report 2002 - 2003.
12. Public Accounts, Parliamentary Standing Committee of: Inquiry into the Federal Hotels Agreement.

4. Public Accounts, Parliamentary Standing Committee of: Review of Issues Relating to School Bus Safety.
3. Public Works, Parliamentary Standing Committee on: Cradle Mountain Services Mains and Walking Track Development.
2. Public Works, Parliamentary Standing Committee on: Design, Construction, Financing and Operation of the Meander Dam.
11. Public Works, Parliamentary Standing Committee on: Prisons Infrastructure Redevelopment Program, Stage C.
19. Public Works, Parliamentary Standing Committee on: Glen Huon Main Road Widening and Strengthening.
17. Working Arrangements of Parliament, Parliamentary Joint Select Committee on. (Report No 9) Selection of Government Businesses for Scrutiny.
21. Working Arrangements of Parliament, Parliamentary Joint Select Committee on. (Report No 10) Acknowledgement of Traditional People.
22. Working Arrangements of Parliament, Parliamentary Joint Select Committee on. (Report No 11) Issues of Parliamentary Procedure.

# SUMMARY OF PROCEEDINGS ON BILLS OF THE HOUSE OF ASSEMBLY 1 JANUARY 2003 - 31 DECEMBER 2003

Bill No.	Title	Introduced by	1st Reading	2nd Reading	Committed	Reported	3rd Reading	Agreed by House:
1 of 2003	National Environment Protection Council (Tasmania) Amendment	Primary Industries, Water and Environment	12/03/03	19/03/03			19/03/03	08/04
3 of 2003	State Coastal Policy Validation	Premier	12/03/03	18/03/03	18/03/03	18/03/03	18/03/03	08/04
4 of 2003	Ben Lomond Skifield Management Authority Amendment	Primary Industries, Water and Environment	12/03/03	20/03/03			20/03/03	08/04
5 of 2003	Long Service Leave (State Employees) Amendment	Infrastructure	12/03/03	19/03/03			19/03/03	08/04
6 of 2003	Magistrates Court Amendment	Attorney General	12/03/03	13/03/03			13/03/03	08/04
7 of 2003	Statute Law Revision	Attorney General	12/03/03	18/03/03			18/03/03	08/04
8 of 2003	Construction Industry (Long Service) Amendment	Infrastructure	12/03/03	08/04/03	08/04/03	08/04/03	08/04/03	17/04
9 of 2003	Child Care Amendment	Education	12/03/03	18/03/03			18/03/03	08/04
10 of 2003	National Parks and Reserves Management (RFA Compliance)	Ms Putt	12/03/03					
11 of 2003	Nature Conservation (RFA Compliance)	Ms Putt	12/03/03					
12 of 2003	Shop Trading Hours Amendment (Easter Sunday)	Mr Hidding	13/03/03					
13 of 2003	Mineral Resources Development Amendment (New Landslip Zoning Arrangements)	Deputy Premier	18/03/03	15/04/03			15/04/03	22/05
14 of 2003	Child Protection (International Measures)	Health and Human Services	18/03/03	09/04/03	09/04/03	15/04/03	15/04/03	22/05
15 of 2003	Criminal Code Amendment (Abolition of Defence of Provocation)	Attorney General	18/03/03	20/03/03			20/03/03	11/04
16 of 2003	Electricity Supply Industry Amendment	Deputy Premier	18/03/03	08/04/03	08/04/03	09/04/03	09/04/03	17/04
17 of 2003	Trustee Companies (Miscellaneous Amendments)	Attorney General	18/03/03	16/04/03			16/04/03	22/05
18 of 2003	Consumer Credit (Tasmania) Amendment	Attorney General	08/04/03	15/04/03			15/04/03	17/04
19 of 2003	Building Amendment	Infrastructure	08/04/03	15/04/03			15/04/03	22/05
20 of 2003	Building (Consequential Amendments)	Infrastructure	08/04/03	15/04/03			15/04/03	22/05
21 of 2003	Legislation Repeal	Education	08/04/03	16/04/03			16/04/03	21/05
22 of 2003	Local Government (Rates and Charges Remissions) Amendment	Secretary to Cabinet	08/04/03	16/04/03	16/04/03	17/04/03	17/04/03	21/05
23 of 2003	Teachers Registration Amendment	Education	08/04/03	15/04/03	15/04/03	15/04/03	15/04/03	17/04
24 of 2003	Firearms Amendment	Police and Public Safety	08/04/03	17/04/03	17/04/03	17/04/03	17/04/03	22/05
25 of 2003	Major Infrastructure Development Approvals Amendment	Primary Industries, Water and Environment	08/04/03	16/04/03			16/04/03	22/05
26 of 2003	Second-hand Dealers and Pawnbrokers Amendment	Attorney General	08/04/03	22/05/03			22/05/03	26/06
27 of 2003	Residential Tenancy Amendment (Boarding Premises)	Attorney General	08/04/03	20/08/03	20/08/03	21/08/03	21/08/03	
28 of 2003	Crown Lands Amendment	Primary Industries, Water and Environment	08/04/03	22/05/03	29/05/03	29/05/03	22/05/03	29/05
29 of 2003	Meander Dam Project	Primary Industries, Water and Environment	08/04/03	10/04/03	10/04/03	10/04/03	10/04/03	17/04
30 of 2003	Gas Legislation Amendment (Land Acquisition)	Deputy Premier	15/04/03	21/05/03	21/05/03	21/05/03	21/05/03	29/05

31 of 2003	Seeds Amendment	Primary Industries, Water and Environment	15/04/03	20/08/03				20/08/03	
32 of 2003	Forensic Procedures Amendment	Attorney General	15/04/03	17/04/03				17/04/03	22/05/03
33 of 2003	Financial Management and Audit (Timely Tabling of reports of heads of Agencies)	Mr Gutwein	15/04/03						
34 of 2003	Gaming Control (Ensure Parliament Oversight of Poker Machines Cap) Amendment	Mr Booth	16/04/03						
35 of 2003	Annulled Convictions	Justice and Industrial Relations	27/05/03	19/08/03				19/08/03	
36 of 2003	Consolidated Fund Appropriation	Education	22/05/03	29/05/03	29/05/03	11/06/03	11/06/03	11/06/03	18/06/03
37 of 2003	Consolidated Fund Appropriation (Supplementary Appropriation for 2002-2003)	Education	28/05/03	12/06/03				12/06/03	19/06/03
38 of 2003	Gaming Control Amendment	Secretary to Cabinet	21/05/03	12/06/03	12/06/03	17/06/03	17/06/03	17/06/03	
39 of 2003	Gas Infrastructure (Miscellaneous Amendments)	Deputy Premier	27/05/03	29/05/03				29/05/03	19/06/03
40 of 2003	Forestry (Fair Contract Codes) Amendment	Economic Development, Resources and Energy	11/06/03	18/06/03				18/06/03	19/06/03
41 of 2003	Inland Fisheries (Director of Inland Fisheries Validation)	Primary Industries, Water and Environment	10/06/03	12/06/03				12/06/03	19/06/03
42 of 2003	Liquor and Accommodation	Deputy Premier	10/06/03	19/06/03	19/06/03	19/06/03	19/06/03	19/06/03	
43 of 2003	Government Business Enterprises (Sale)	Education	10/06/03	18/06/03	18/06/03	19/06/03	19/06/03	19/06/03	25/06/03
44 of 2003	Financial Management and Audit Amendment	Secretary to Cabinet	10/06/03	19/06/03	19/06/03	19/06/03	19/06/03	19/06/03	
45 of 2003	Juries	Justice and Industrial Relations	12/06/03	19/08/03	19/08/03	19/08/03	19/08/03	19/08/03	
46 of 2003	Civil Liability Amendment	Justice and Industrial Relations	17/06/03	24/06/03	24/06/03	24/06/03	24/06/03	24/06/03	
47 of 2003	Southern Pitt Water Protection (Marine Farm Restriction)	Mr Morris	12/06/03						
48 of 2003	Relationships	Justice and Industrial Relations	19/06/03	25/06/03	25/06/03	25/06/03	25/06/03	25/06/03	28/06/03
49 of 2003	Relationships (Consequential Amendments)	Justice and Industrial Relations	19/06/03	26/06/03	26/06/03	26/06/03	26/06/03	26/06/03	28/06/03
50 of 2003	Mt Lyell Pollution Abatement	Primary Industries, Water and Environment	26/06/03						
51 of 2003	Magistrates Court (Minor Civil Claims)	Justice and Industrial Relations	19/08/03	27/08/03				27/08/03	
52 of 2003	Forest Practices Amendment	Economic Development, Resources and Energy	19/08/03	27/08/03	27/08/03	27/08/03	27/08/03	27/08/03	
54 of 2003	Traffic Amendment	Infrastructure	26/08/03	01/10/03				01/10/03	
53 of 2003	Animal (Brands and Movement) Amendment	Primary Industries, Water and Environment	19/08/03	28/08/03	28/08/03	28/08/03	28/08/03	28/08/03	
55 of 2003	Administrative Appeals (Miscellaneous Amendments)	Justice and Industrial Relations	19/08/03	25/09/03				25/09/03	
56 of 2003	Governor of Tasmania Amendment	Premier	19/08/03	21/08/03				21/08/03	
57 of 2003	Human Cloning and Other Prohibited Practices	Education	19/08/03	21/08/03	21/08/03	26/08/03	26/08/03	26/08/03	
58 of 2003	Human Embryonic Research Regulation	Education	19/08/03	26/08/03	26/08/03	26/08/03	26/08/03	26/08/03	
59 of 2003	Mt Lyell Acid Drainage Reduction	Primary Industries, Water and Environment	19/08/03	28/08/03	28/08/03	28/08/03	28/08/03	28/08/03	
60 of 2003	Magistrates Court Amendment Bill (No. 2)	Justice and Industrial Relations	19/08/03	28/08/03				28/08/03	
61 of 2003	Justice (Miscellaneous Amendments)	Justice and Industrial Relations	20/08/03	02/10/03				02/10/03	

**MEMBERS OF THE HOUSE OF ASSEMBLY**  
**RECORD OF SERVICE AS AT 31 DECEMBER 2003**

	<b>ELECTED</b>	<b>Re-elected</b>
<b>BACON, James Alexander</b> Leader of the Opposition 14.4.97 - 14.9.98 Premier 14.9.98 -	24.2.96	29.8.98 20.7.02
<b>BACON, Kenneth John</b> Government Whip 16.5.00 - 21.6.02 Chair of Committees 24.9.02 -	29.8.98	20.7.02
<b>BEST, Brenton Roy</b>	24.2.96	29.8.98 20.7.02
<b>BOOTH, Kim Dion</b>	20.7.02	
<b>COX, James Glennister</b> Opposition Whip 7.6.89-29.6.89 Government Whip 29.6.89-1.2.92 Chair of Committees 6.10.98 – 8.8.02 Minister 9.8.02 -	13.5.89 (defeated 1.2.92)	24.2.96 29.8.98 20.7.02
<b>GIDDINGS, Larissa Tahireh</b> Government Whip 6.8.02 -	24.2.96 (defeated 29.8.98)	20.7.02
<b>GREEN, Bryan Alexander</b> Government Whip 15.9.98 – 16.5.00 Minister 9.8.02 -	29.8.98	20.7.02
<b>GUTWEIN, Peter Carl</b>	20.7.02	
<b>HAY, Kathryn Isobel</b>	20.7.02	
<b>HIDDING, Marinus Theodoor</b> Opposition Whip 14.9.98 – 2.7.99 Deputy Leader of the Opposition 2.7.99 – 20.8.01 Leader of the Opposition 6.8.02 -	24.2.96	29.8.98 20.7.02
<b>HODGMAN, William Edward Felix</b> Deputy Leader of the Opposition 6.8.02 -	20.7.02	
<b>HODGMAN, William Michael</b>	1.2.92 (defeated 29.8.98)	24.2.96 21.8.01 (on recount repl. R.J. GROOM) 20.7.02



<b>JACKSON, Judith Louise</b>	8.2.86	13.5.89
Minister 3.7.89-17.2.92		1.2.92
Minister 18.9.98 -		24.2.96
		29.8.98
		20.7.02
<b>KONS, Steven</b>	29.8.98	20.7.02
<b>LENNON, Paul Anthony</b>	17.10.90 (on recount repl. K.S. WRIEDT)	1.2.92
Opposition Whip 20.2.92-14.3.96		24.2.96
Deputy Leader of the Opposition 14.3.96 – 14.9.98		29.8.98
Deputy Premier 14.9.98 -		20.7.02
<b>LLEWELLYN, David Edward</b>	8.2.86	13.5.89
Opposition Whip 14.12.88-1.2.89		1.2.92
Minister 3.7.89-17.2.92		24.2.96
Minister 18.9.98 -		29.8.98
		20.7.02
<b>McKIM, Nicholas James</b>	20.7.02	
<b>MORRIS, Timothy Bryce</b>	20.7.02	
<b>NAPIER, Suzanne Deidre</b>	1.2.92	24.2.96
Minister 9.10.95-18.3.96		29.8.98
Deputy Premier 18.3.96 – 14.9.98		20.7.02
Deputy Leader of the Opposition 14.9.98 – 2.7.99		
Leader of the Opposition 2.7.99 – 20.8.01		
<b>POLLEY, Michael Robert</b>	22.04.72	22.04.72
Government Whip 15.7.74-22.12.76		11.12.76
Minister 22.12.76-25.2.80		28.7.79
Speaker 28.6.89-14.4.92		26.5.82
Speaker 6.10.98 -		8.2.86
		13.5.89
		1.2.92
		24.2.96
		29.8.98
		20.7.02
<b>PUTT, Margaret Ann</b>	26.2.93 (on recount repl. R.J. BROWN)	24.2.96
		29.8.98
		20.7.02
<b>ROCKLIFF, Jeremy Page</b>	20.7.02	
Opposition Whip 6.8.02 -		
<b>STURGES, Graeme Lindsay</b>	20.7.02	
<b>WHITELEY, Brett David</b>	20.7.02	

**WRIEDT, Paula Catherine**  
Opposition Whip 14.3.96 – 28.8.98  
Minister 18.9.98 – 15.10.01  
Minister 29.01.02 –

24.2.96

29.8.98  
20.7.02

## MEMBERS ACCUMULATED SERVICE AS AT 31 DECEMBER 2003

<u>Years of Service</u>	<u>No. of Members</u>
One and less than two years	9
Three and less than four years	1
Five and less than six years	3
Seven and less than eight years	4
Eight and less than nine years	1
Ten and less than eleven years	1
Eleven and less than twelve years	1
Thirteen and less than fourteen years	1
Seventeen and less than eighteen years	2
Thirty-one and less than thirty-two years	1
<b>TOTAL</b>	<b><u>25</u></b>