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PARLIAMENT OF TASMANIA

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**HOUSE OF ASSEMBLY  
TWENTY-FIFTH ANNUAL REPORT  
2013-2014**

Incorporating the House of Assembly Digest for 2013

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*Presented to both Houses of Parliament pursuant to the provisions of the  
Financial Management and Audit Act 1990*

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## **Part One: Introduction and Message from the Clerk**

The Tasmanian Parliament, comprised of the House of Assembly, Legislative Council and His Excellency the Governor together, is responsible for the consideration and enacting of State legislation, the raising of revenue and the expenditure of such is authorised by these. The following is the Annual Report for the Tasmanian House of Assembly, detailing its role in the abovementioned responsibilities for 2013-2014.

### **Mission and Corporate Goals**

The House of Assembly Mission Statement, from which the five corporate goals are derived, is detailed below. Together these underpin the workings of the Office of the Clerk of the House of Assembly.

The Mission Statement of the House of Assembly is as follows:

*To provide the House of Assembly, its committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services of a high standard to assist them to effectively undertake their constitutional and Parliamentary duties.*

The corporate goals that the House of Assembly works towards, drawn from the Mission Statement, are listed below:

1. To support the House in its constitutional role;
2. To provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members;
3. To promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens;
4. To perform all of its functions at the highest attainable levels of professional competence and efficiency; and
5. To be a fair and responsible employer, maximising the potential of all its staff through effective human resource practices.

In meeting these goals, the House of Assembly pursues excellence in professional standards, management standards, skills development, internal and external communication, leadership, and resource allocation.

The corporate goals form the basis of the performance measures implemented. This report summarises the achievements of the Office of the Clerk of the House of Assembly over the financial year 2013-2014. The following chapters provide detailed information on the goals of the House individually and on how efforts are made to meet and exceed these goals.



*Parliament of Tasmania Crest in the House of Assembly Chamber*

### **Clerk's Message**

The 2013-2014 year has brought with it diverse and stimulating challenges for the staff of the House of Assembly. During the course of the year, our staff continued to perform admirably in supporting the Parliament's democratic function.

Once again, in serving the Parliament, House of Assembly staff have endeavoured for excellence in their work. We look forward to continuing our work in support of the House of Assembly in its parliamentary function throughout the 2014-2015 year.

P R Alcock  
Clerk of the House of Assembly

## Part Two: Corporate Goal One

The first corporate goal of the House of Assembly is to support the House in its constitutional role. This is achieved by implementing and operating under State and Commonwealth legislation; offering procedural support to Members both formally and informally; and the production of printed documents; all of which while maintaining a strict political impartiality.

A general overview of the work of the House of Assembly may be found in this section of the report. Further information on how the office supports the House in its parliamentary role may also be found in Part Three, which deals with corporate goal two: to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members.

Members receive procedural advice from the staff of the House of Assembly both formally and informally. Advice is dispensed formally in the *Standing and Sessional Orders and Rules*, agreed to by the House and published and provided by the House of Assembly staff for each parliamentary session. Informal support is provided within the Chamber, offering procedural information and assisting the Speaker or the Chair of Committees, taking minutes of the proceedings and handling the tabled documents and Bills.

### Documents and Publications Produced

The major documents produced by the House are first and foremost documents that support the House in its Constitutional role as part of the Tasmanian Parliament. These include the *Standing and Sessional Orders*, the *Votes and Proceedings*, the *Notice Paper*, and the *Daily Order of Business*. As well as these, the House of Assembly produces documents to assist in the promotion of public awareness of the work of the House, such as the *Annual Report* and *Committee Reports*. A comprehensive list of such documents produced in the last financial year is provided below.

**Annual Report 2012-2013** - The annual report on the operations of the House of Assembly (incorporating the House of Assembly Digest for 2012), compiled and presented to the House pursuant to the *Financial Management and Audit Act 1990*.

**Committee Reports** - Reports presented by Parliamentary Committees are published as Parliamentary Papers, of which details may be found in the *Index to the Votes and Proceedings*, cited below. Reports may also be accessed according to the Committee who presented it, from the website,

<http://www.parliament.tas.gov.au/ctee/comminte.htm>. For further information on the Committees of the House of Assembly, see Part Three of this report.

**Member's Handbook** - A guide for Members published following a General Election for Members of the House of Assembly.

**List of Members** - Lists Members alphabetically by name, showing Parliamentary or Ministerial Office, electorate, party, address, phone and fax numbers. The list is continually updated. It is available in a printed copy from the front desk of Parliament House and electronically at <http://www.parliament.tas.gov.au/HA/HALists.pdf> 48<sup>th</sup> Parliament, 17 June 2014.

**Notices of Motion and Orders of the Day** (published for each sitting day except the first sitting day of a session) - An official list of all business before the House, setting out the order of business to be followed.

47<sup>th</sup> Parliament, 1<sup>st</sup> session 2010 - 2014, Nos. 148-170; and  
48<sup>th</sup> Parliament, 1<sup>st</sup> session 2014, Nos. 1-X

**Notices of Question** (published for each sitting week except the first sitting week of the session) - An official list of all Questions asked on notice.

47<sup>th</sup> Parliament, 1<sup>st</sup> session 2010-2014, Nos. 50-57; and  
48<sup>th</sup> Parliament, 1<sup>st</sup> session 2014, Nos. 1-X

**Order of Business** (published for each sitting day) - A guide for Members showing those items of business which the House is expected to consider on that day.

**Votes and Proceedings** (published for each sitting) - An official record of the proceedings of the House of Assembly.

47<sup>th</sup> Parliament, 1<sup>st</sup> session 2010-2014, Nos. 149-170; and  
48<sup>th</sup> Parliament, 1<sup>st</sup> session 2014, Nos. 1-X

### **Committee Support**

The House of Assembly also supports the Tasmanian Parliament in its Constitutional role through Committee work. This support is administrative: organising meetings, hearings and site inspections, keeping a record of proceedings and compiling reports. Several of the Committees that the Office of the Clerk of the House provides such support for are established according to

certain legislation. Further information on Committees of the Parliament is available in Part Three.

### **Legislation Administered by the House of Assembly**

The legislation that the Office of the Clerk of the House administers provides some insight into how the office provides support for the House and its Members. The following is a list of legislation administered by the House of Assembly in the last financial year. The Department operates under the provisions of the *Constitution Act 1934*, the *Electoral Act 2004*, the *Parliamentary Privilege Act 1858, 1885, 1898, 1957 and 1979*, and the *Parliament House Act 1962*. As part of its parliamentary function the House of Assembly also administers the *Parliamentary Salaries, Superannuation and Allowances Act 2012*, the *Public Works Committee Act 1914*, the *Public Accounts Committee Act 1970*, the *Subordinate Legislation Committee Act 1969*, the *Parliamentary (Disclosure of Interests) Act 1996* and the *Integrity Commission Act 2009*.

### **Support for Local Business**

The House of Assembly ensures that Tasmanian businesses are given every opportunity to compete for departmental business. It is the policy of the House of Assembly to support Tasmanian businesses whenever they offer best value for money for the public monies expended.

No tenders were called, or contracts awarded with a value greater than \$50,000 during the financial year ended 30 June 2014 through the House of Assembly. No consultancy contracts were awarded or acted on during the financial year.



## Part Three: Corporate Goal Two

The House of Assembly aims to provide the highest levels of advice, procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members, as its second corporate goal. In order to achieve this, advice is dispensed as required both formally and informally, through the provision and maintenance of the *Standing and Sessional Orders* and the *Members' Handbook*, as well as through answers to questions as they occur in the Chamber or in Committee. Induction sessions are also held for newly elected Members, advising them about Parliamentary procedure and services available in the House.

Outputs pertaining to this second corporate goal are the support of the lawful operation of the House and support of the lawful operation of the Committees of the House of Assembly and Joint Committees. These are briefly mentioned also in Part Two. Information on these outputs and the related performance measures may be found in Tables One and Two, below.

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output No.:</b>	1.1
<b>Output:</b>	HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output Description:</b>	Procedural and administrative support of the House of Assembly and its Members.
<b>Output Objective:</b>	Support of the lawful operation of the House and fulfilment of Statutory requirements.
<b>Production System:</b>	Produced by the Office of the Clerk of the House.
<b>User:</b>	Members of the House of Assembly, Local Government authorities, Public Sector organisations, general public.
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>the extent to which requests for procedural and related advice are answered; Output: Procedural and related advice has been provided as requested. The Clerk has received no complaints in 2013-2014 as to the dispensation of advice.</li> <li>the extent to which requests for advice relating to drafting of Private Members' Bills and amendments to Government Bills is provided; Output: Advice relating to Private Members' Bills and Government Bills has been provided as requested.</li> <li>the extent to which the documents necessary for each meeting of the House, such as the Notice Paper, the daily program and procedural 'scripts' for the use of participants in proceedings are produced and supplied in an acceptable form and in time for each sitting day; Output: Documents necessary for each meeting of the House have consistently been provided at the appointed times throughout 2013-2014. On no occasion have such procedural and Chamber documents been late or inappropriately provided.</li> </ul>

Table One: Support of the Lawful Operation of the House and fulfilment of Statutory Requirements

The Committees Secretariat is a vital aspect to the achievement of this goal, as it provides research and advice to Members in Committees.

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output:</b>	SELECT COMMITTEE SUPPORT SERVICES
<b>Output Description:</b>	Procedural and administrative support for Select Committees of the House and Joint Committees.
<b>Output Objective:</b>	Lawful operation of Committees of the House of Assembly and Joint Committees
<b>Production System:</b>	Produced by the Office of the Clerk of the House through the provision of both written and oral advice and the provision of Committee secretariats.
<b>User:</b>	Committees of the House of Assembly and Joint Committees
<b>Units of Output:</b>	This output provides the machinery for the elected Members of the House to produce the relevant outcome, an assessment of 'units produced' therefore is not possible.
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>• the extent to which requests for procedural and related advice are answered; Output: Procedural and related advice has been provided as requested. The Clerk has received no complaints in 2013-2014 as to the dispensation of advice.</li> <li>• the extent to which support for Parliamentary Committees is provided; Output: All forms of support for Parliamentary Committees has been provided as required in a timely, sensitive and informed manner.</li> <li>• the extent to which the documents necessary for meetings of Committees, such as Agendas, submissions and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for such meetings Output: Agendas, submissions and procedural 'scripts' and other such documents were provided for all Committee meetings as required. The first priority in all provision of these documents was allowing Members and participants adequate time for preparation and revision of Committee related documents.</li> </ul>

Table Two: Support of the Lawful Operation of Committees of the House of Assembly

The role of the House of Assembly Committees Secretariat is to provide advice, secretarial and administrative support to House of Assembly Select Committees, Joint Select Committees and Standing Committees.

At 30 June 2014, the staff of the Secretariat was:

- Shane Donnelly, Clerk Assistant/Committee Secretary;
- Laura Ross, Second-Clerk Assistant/Committee Secretary;
- Charles Casimaty, Committee Secretary; and
- Scott Hennessy, Parliamentary Officer.

During the 2013 - 2014 financial year, the Secretariat provided support services to the following Committees:

- Estimates Committees.
- Government Businesses Scrutiny Committees.
- Joint Standing Committee on Integrity.
- Library Committee.
- Parliamentary Standing Committee on Public Works.
- Printing Committee.
- Privileges Committee.
- Select Committee on Forest Industry Exit Packages.
- Select Committee on the Costs of Housing, Building and Construction in Tasmania.
- Select Committee on the Cost of Living.
- Select Committee on the Role and Future Viability of TOTE Tasmania.
- Select Committee on Scottsdale Sawmills.
- Select Committee on Subordinate Legislation (Miscellaneous Amendments) Bill.
- Standing Committee on Community Development.
- Standing Committee on Environment, Resources and Development
- Standing Orders Committee.

### **House of Assembly Committees Secretariat**

The House of Assembly Committees Secretariat supports Joint Standing Committees of the Parliament and Standing and Select Committees of the House of Assembly in fulfilling their role as scrutineers of public policy issues and Government legislation. The Secretariat provides procedural advice, researches and analyses issues relating to committee inquiries, drafts committee reports, and provides administrative support.

### **Joint Standing Committee on Integrity**

Function: The functions of the Committee are set out in section 24 of the *Integrity Commission Act 2009*, which provides as follows:

#### 24. Functions and powers of Joint Committee

- (1) The Joint Committee has the following functions:
  - (a) to monitor and review the performance of the functions of an integrity entity;
  - (b) to report to both Houses of Parliament, as it considers appropriate, on the following matters:
    - (i) matters relevant to an integrity entity;

- (ii) matters relevant to the performance of an integrity entity's functions or the exercise of an integrity entity's powers;
  - (c) to examine the annual reports of an integrity entity and any other report of an integrity entity and report to both Houses of Parliament on any matter appearing in or arising out of such reports;
  - (d) to report to the Legislative Council or House of Assembly on any matter relevant to an integrity entity's functions that is referred to it by the Legislative Council or House of Assembly;
  - (e) to review the functions, powers and operations of the Integrity Commission at the expiration of the period of 3 years commencing on the commencement of this section and to table in both Houses of Parliament a report regarding any action that should be taken in relation to this Act or the functions, powers and operations of the Integrity Commission;
  - (f) to provide guidance and advice relating to the functions of an integrity entity under this Act;
  - (g) to refer any matter to the Integrity Commission for investigation or advice;
  - (h) to comment on proposed appointments to be made under section 14(1)(e), (f) or (g), section 15 and section 27.
- (2) Nothing in this Part authorises the Joint Committee –
- (a) to investigate any matter relating to a complaint that is being dealt with by the Integrity Commission;
  - or
  - (b) to review a decision of the Integrity Commission to investigate, not investigate or discontinue an investigation or inquire into or not inquire into a particular complaint; or
  - (c) to make findings, recommendations, determinations or decisions in relation to a particular investigation or inquiry of a complaint that is being or has been dealt with by the Integrity Commission.

Members: As at 30 June 2014:  
 Hon. Ivan Dean MLC (Chair); Hon. Mike Gaffney MLC; Hon. Tony Mulder MLC; Mr Guy Barnett MP; Ms Lara Giddings MP; Mr Nick McKim MP.

Until 12 February 2014:

Dr Vanessa Goodwin MLC (Chair); Hon. Ivan Dean MLC; Hon. Craig Farrell MLC; Mr Kim Booth MP; Mr Rene Hidding MP; Ms Rebecca White MP.

Staff: Secretary: Ms Laura Ross  
Mr Shane Donnelly (Secretary until November 2013)

Reports: Joint Standing Committee on Integrity Annual Report 2013.

Joint Standing Committee on Integrity – Report on the Office of the Ombudsman.

Joint Standing Committee on Integrity - Report on the Integrity Commission Report under Section 13(c) of the Integrity Commission Act 2009.

### **Parliamentary Standing Committee on Public Works**

Function: The Public Works Committee is established pursuant to the provisions of the *Public Works Committee Act* (No. 32 of 1914). The Committee considers and reports upon every proposed public work the cost of which is estimated cost of completing the work exceeds \$5 000 000.

The Committee has regard to: the stated purpose of the works; the necessity or advisability of carrying it out; the amount of revenue which it may reasonably be expected to produce; and the present and prospective public value of the work.

Members: At 30 June 2014 the Members of the Committee were Hon. A. J. Taylor MLC; Hon. G. M. Farrell MLC (Deputy Chairman); Mr A. R. Brooks MP (Chairman); Ms M. R. Ogilvie MP; and Mrs J. F. Rylah.

Staff: Secretary: Mr Shane Donnelly

Reports:-

- Construction of Dunalley Primary School; and
- George Town HUB.

Meetings: During the reporting period, the Committee met on seven occasions, such meetings being held in George Town and Hobart.

### **Select Committee on Costs of Housing, Building and Construction in Tasmania**

Function: The terms of reference for the Select Committee on the Costs of Housing, Building and Construction in Tasmania are as follows:

To inquire into and report upon the Costs of Housing, Building and Construction in Tasmania, including:-

- (a) costs associated with land development;
- (b) costs of Local Government services;
- (c) costs of utility services;
- (d) public policy settings impacting upon building costs;
- (e) cost of statutory levies and contributions;
- (f) costs of builders registrations; and
- (g) other matters incidental thereto.

Members: Mr Rene Hidding MP (Chair); Hon. Elise Archer MP; Mr Brenton Best MP; Mr Kim Booth MP; Ms Rebecca White MP.

Staff: Secretary: Ms Laura Ross  
Mr Scott Hennessy

Reports: Final Report.

Meetings: During the reporting period, the Committee met on two occasions.

### **Select Committee on the Cost of Living**

Function: The terms of reference for the Select Committee on the Cost of Living are as follows:

To inquire into and report upon:-

- (a) the effectiveness of the current concessions system and related services, including social tariffs;

- (b) alternative models of planning and service delivery of concessions including the option of 'bundling concessions' through a 'smart card system';
- (c) the impact of legislation such as the Monetary Penalties Enforcement Act 2005;
- (d) the impact of taxation policies on costs of living; and
- (e) the likely impacts in increased contestability policies on reducing cost of living pressures.

Members: Ms R. White MP (Chair); Mr M.G. Groom MP; Mr T.B. Morris MP; Mrs J.A. Petrusma MP; Mr G.L. Sturges MP.

Staff: Secretary: Mr Shane Donnelly

Reports: Final Report.

Meetings: During the reporting period, the Committee did not meet.

### **Select Committee on Forest Industry Exit Packages**

Function: The terms of reference for the Select Committee on Forest Industry Exit packages are as follows:

To inquire into and report upon exit packages for the forest industry including the Tasmanian Forests Inter-governmental Agreement (IGA) voluntary exit program: specifically:-

- (a) the development of the rules for the program;
- (b) the application of the rules throughout the process;
- (c) the concerns raised in the Australian National Audit Office report into this matter in relation to the administration of and delivery of the program of grants;
- (d) the outcomes of the exit program and the impacts on participants and the remaining industry;
- (e) any Government Agencies involvement in, and compliance with, rules and requirements of support and voluntary exit programs;
- (f) any other matters incidental thereto.

Members: Mr P.C. Gutwein MP (Chair) Ms R. White MP (Deputy Chair); Mr S. Bacon MP; Mr K.D. Booth MP; Mr M.G. Groom MP.

Staff: Secretary: Mr Charles Casimaty

Reports: Interim Report.

Meetings: During the reporting period, the Committee met on six occasions.

### **Select Committee on the Role and Future Viability of TOTE Tasmania**

Function: The terms of reference for the Select Committee on the Role and Future Viability of TOTE Tasmania are as follows:

To investigate and report upon:

- (a) the potential impacts should TOTE Tasmania be sold;
- (b) the role of TOTE Tasmania within the racing industry, and to advise on options regarding the future of TOTE Tasmania within a modern and viable racing industry; and
- (c) other matters incidental thereto.

Members: Mr K.D. Booth MP (Chair); Mr B.R. Best MP; Mr P.C. Gutwein MP; Mr M.D. Shelton MP; Mr G.L. Sturges MP.

Staff: Secretary: Mr Charles Casimaty.

Reports: Final Report.

Meetings: During the reporting period, the Committee met on two occasions.

### **Select Committee on Scottsdale Sawmills**

Function: The terms of reference for the Select Committee on Scottsdale Sawmills are as follows:

To inquire into and report upon the Scottsdale softwood sawmills, including:—

- (a) The circumstances surrounding the withdrawal of the joint venture softwood log supply from the two Scottsdale softwood sawmills and its transfer to Forest Enterprises Australia at Bell Bay;



- (b) The effect of that action on the Scottsdale and surrounding areas economy;
- (c) Measures to mitigate the social and economic harm resulting from the withdrawal of the softwood log supply; and
- (d) Other matters relating to the supply of logs in Tasmania; and
- (e) Other matters incidental thereto.

Members: Mr K.D. Booth MP (Chair); Mr P.C. Gutwein MP; Mr M.D.J. Ferguson MP; Ms. R White MP; Mr B.N. Wightman MP.

Staff: Secretary: Mr Peter Bennison OAM  
Mr Shane Donnelly  
Assistant Secretary Mr John Chilcott LVO

Reports: Final Report.

Meetings: During the reporting period, the Committee met on two occasions.

#### **Select Committee on the Subordinate Legislation (Miscellaneous Amendments) Bill 2010**

Function: The terms of reference for the Subordinate Legislation (Miscellaneous Amendments) Bill 2010 are to inquire into and report upon the Subordinate Legislation (Miscellaneous Amendments) Bill (No. 35 of 2010):-

- (a) to consult with all government agencies as to the effect of this bill, should it be enacted, on the operations of those agencies; and
- (b) other matters incidental thereto.

Members: Ms R. White MP (Chair); Ms E.N. Archer MP; Mr M.T. Hidding MP; Mr T.B. Morris MP; and Mr G.L. Sturges MP.

Staff: Secretary: Mr Shane Donnelly

Reports: Select Committee on the Subordinate Legislation (Miscellaneous Amendments) Bill 2010 Report

Meetings: During the reporting period, the Committee met on two occasions.

### **Standing Committee on Community Development**

Function: The role of the Committee is to inquire into and report upon any issues and legislative proposals arising within the scope of the following areas:

- (i) health, welfare, education, justice and law;
- (ii) sports and recreation;
- (iii) racing and gaming;
- (iv) Public Sector operations;
- (v) arts, cultural development; and
- (vi) community quality of life.

Membership: Ms R. White MP (Chair); Mr M. Groom MP; Mr P. O'Halloran MP; Mr M. Shelton MP; Mr G. Sturges MP.

Staff: Secretary: Ms Laura Ross  
Mr Scott Hennessy

Reports: Right to Information Amendment Bill 2011 Report.

Meetings: During the reporting period, the Committee met on four occasions.

### **Standing Committee on Environment Resources and Development**

Function: The role of the Committee is to inquire into and report upon any issues and legislative proposals arising within the scope of the following areas:

- (i) Government Business Enterprises;
- (ii) regulation of business, commerce and industrial relations;
- (iii) economic and finance development;
- (iv) environment and land use planning;
- (v) natural resources, forestry, mining and fisheries;
- (vi) energy;
- (vii) tourism;
- (viii) transport; and

- (ix) primary industry.; and
- (vi) community quality of life.

Members: Mr B.R. Best MP (Chair); Mr K.D. Booth MP; Mr M.D.J. Ferguson MP; Mrs J.A. Petrusma MP; Mr G.L. Sturges MP.

Staff: Secretary: Mr Charles Casimaty  
Mr Scott Hennessy

Reports: Inquiry into the Tasmanian Industrial Hemp Industry.

Meetings: During the reporting period, the Committee met on five occasions.

## Part Four: Corporate Goal Three

The Parliament and so the House of Assembly can only fulfil its constitutional role when guided by and accountable to the citizens it represents. The third corporate goal of the Office of the Clerk of the House of Assembly is to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens.

The House of Assembly is the base for several programs designed to educate the public about the parliamentary process, including the Youth Parliament and the United Nations Youth Assembly, as well as the Adult Education program Corridors of Power. In addition, public awareness of current parliamentary business is raised through media releases and maintaining the contact list through which citizens are able to communicate with Members. House of Assembly staff also assist in arranging and conducting tours of the Parliament and group visits to watch the Parliament while it is in session.

At the end of this chapter, the contact details for the House are listed. These contact details may also be found on the Parliament internet site and are available from the entrance foyer of Parliament House. Output information relevant to this section may be found in Table Three.

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping:</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output Number:</b>	1.1
<b>Output:</b>	HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output description:</b>	Promoting public involvement in the working of Parliament.
<b>Output objective:</b>	Lawful operation of the House, fulfilment of Statutory requirements and the promotion of the role of Parliament.
<b>Production System:</b>	Produced by the Office of the Clerk of the House.
<b>User:</b>	Members of the House of Assembly, Local Government authorities, general public.
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>• the level of availability of information on the role and operations of the House and the Parliament through the media of:- <ol style="list-style-type: none"> <li>1. informal briefings;</li> <li>2. publications of the House; or</li> <li>3. electronically through the website.</li> </ol> </li> </ul> <p>Output: Informal briefings on the role and operations of the House are provided as requested and where appropriate. Publications of the House are both informative and available. The Parliament website is continuously updated as changes occur. It also provides a substantial amount of information on the history and operations of Parliament and the Tasmanian electoral system.</p> <ul style="list-style-type: none"> <li>• the extent to which inquiries about the House and related matters were</li> </ul>

	<p>responded to;  Output: Inquiries about the House and related matters have been responded to as required.</p> <ul style="list-style-type: none"> <li>• the extent of support to organisations interested in the role of the House and the Parliament.</li> </ul> <p>Output: Support for such agencies has been provided as appropriate.</p>
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Table Three: Promotion of public involvement in the working of the Parliament

The Office of the Clerk of the House of Assembly also assists in maintaining the Parliament website, from which citizens can inform themselves on the work of the House of Assembly and the Parliament as a whole. Web casts of proceedings for both the House of Assembly and the Legislative Council are available at all sitting times for those interested but unable to attend. Full transcripts of the business of both Houses are available through the Hansard database. Additionally, members of the public can view current Bills before Parliament and follow their progress through both Houses from the Passage of Bills database also available on the website. Information on Committees, including details of current and archived inquiries, reports and transcripts, as well as information on appearing as a witness before a Committee and providing submissions can also be found. The website also provides information on the history of the Tasmanian Parliament and electoral system, a virtual tour of the building and access to the Parliamentary Library catalogue.

The House of Assembly fulfils the third corporate goal by supporting educational programs for all ages. The following information provides more detail on the ways through which it has promoted public awareness of the purpose, functions and work of the House and encouraged and facilitated visits by the widest possible range of citizens in 2013-2014.

### **Youth Parliament**

The YMCA Tasmanian Youth Parliament 2014 was conducted using the House of Assembly and Legislative Council Chambers and Committee Rooms between 14 and 18 July 2014.

Members of Parliament from the House of Assembly and the Legislative Council assisted with procedure by taking on the role of Presiding Officer for a particular Bill during the Debate. Participants were guided and assisted by two parliamentary officers and a Taskforce of past participants in Youth Parliament. 15 Bills were introduced and debated by over 50 students from schools throughout the State. Participants also debated the National Matter of Public Importance on Free Tertiary Education, and were given the opportunity to raise a personal Matter of Public Importance.

## **United Nations Youth Association**

The United Nations Youth Association is a national organisation comprising several divisions educating young people about the role of the United Nations, international affairs and the democratic process. In 2013-2014 the Association conducted various debating activities and competitions over a number of weekends using the House of Assembly Chamber and Committee Rooms.

## **Corridors of Power**

The Corridors of Power program, operated in conjunction with Adult Education, again provided another opportunity for members of the public to learn more about the parliamentary process. As in previous years the Speaker participated in the program which attracted considerable interest.

## **Group Tours and Visitors**

Visitors are welcome to visit the Parliament at all times during normal business hours or when either the House of Assembly or Legislative Council is sitting.

Group bookings for tours during the year included numerous Primary and Secondary school classes, Public Service training and induction, seniors and service groups and official delegations.

When either House of Parliament is in session visitors may watch and listen to the proceedings at any time in the public galleries. Many student groups choose to visit when Parliament is in session so that students can observe Question Time.

Tours of the Parliament are available to casual visitors, community groups and school parties on non-sitting days of the Parliament. Tours are generally not available when Parliament is sitting. The numbers for the visits to the Parliament are shown in the table below.

Members of Parliament also personally conduct tours for constituent guests and community groups. Numbers for these visits are not available.

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## TOUR FIGURES

### JULY 2013 TO JUNE 2014

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Month	Students		Public		Total	
	No/s	Groups	No/s	Groups	No/s	Groups
July 2013	82	3	30	8	112	11
August	78	3	65	5	143	8
September	148	7	86	9	234	16
October	192	9	20	5	212	14
November	183	10	16	8	199	18
December			3	3	3	3
January 2014			40	15	40	15
February	30	2	68	11	98	13
March	366	15	41	10	407	25
April	272	11	22	7	294	18
May	124	6	9	5	133	11
June	170	9	5	2	175	11
<b>Totals:</b>	1645	75	405	88	2050	163

\* Student groups and members of the public who attended Question Time not included

\* Tours personally conducted privately by a Member of Parliament not included.

## Contact Points and Officers

### Postal Address:

House of Assembly  
Parliament House  
HOBART TAS 7000

### Internet Address:

<http://www.parliament.tas.gov.au/>

### Enquiries:

General	Tel (03) 6212 2200 Fax (03) 6212 2267
Papers Office	Tel (03) 6212 2381 Fax (03) 6223 3523
Principal Attendant	Tel (03) 6212 2200
Mail Room Attendants	Tel (03) 6212 2382

### Office Holders:

Speaker, Hobart	The Hon. Elise N. Archer MP Tel (03) 6212 2214 Fax (03) 6212 2369
Moonah	Tel (03) 6212 2210 Fax (03) 6212 2208
Deputy Speaker and Chairman of Committees Hobart	Mr Mark D. Shelton MP Tel (03) 6212 2183 Fax (03) 6291 3103

### Executive Officers at 30 June 2014

<u>Clerk of the House</u> Mr Peter R. Alcock	Tel (03) 6212 2374 Fax (03) 6212 2369
<u>Deputy Clerk</u> Mr Shane G. Donnelly.	Tel (03) 6212 2220 Fax (03) 6212 2369
<u>Clerk-Assistant and</u> <u>Sergeant-at-Arms</u> Mrs Laura Ross	Tel (03) 6212 2366 Fax (03) 6212 2369
<u>Second Clerk-Assistant</u> Ms Stephanie Hesford	Tel (03) 6212 2211 Fax (03) 6212 2267



## **Part Five: Corporate Goal Four**

The fourth of the corporate goals of the Office of the Clerk of the House of Assembly is to perform all of its functions at the highest attainable levels of professional competence and efficiency. In order to maximise staff proficiency and attain the best possible outputs, the following two strategies are employed. Firstly, the House provides excellent human resource management and so maintains an optimum performance level from all staff members. In addition, the Office of the Clerk of the House remains accountable to the general public and the legal system within which it operates. Both these approaches are vital for the continuing best possible operation of the House.

### **Training**

Staff development and training is integral to the successful functioning of the Office of the Clerk of the House of Assembly. Such tuition assists staff to conduct their business more efficiently. The subjects covered by training courses that were undertaken by staff members in 2013-2014 include: parliamentary procedure and history, information technology, software applications, emergency and security awareness and control, customer service, telephone skills, personal development and taxation matters. The training courses available are designed to maintain and improve the levels of staff competency and awareness, both in the workplace and as individuals.

### **Equal Employment Opportunity**

The House of Assembly is an equal opportunity employer. Representation of House of Assembly staff in equal employment opportunity target groups can be summarised as follows:-

- (i) 41% of staff are women;
- (ii) 0% of staff are Aboriginal or of Torres Strait Islander descent; and
- (iii) 0% of staff are disabled.

### **Industrial Democracy**

The House has a co-operative approach to decision making. Because of the small number of employees in the Office of the Clerk of the House of Assembly, direct and immediate consultation between staff and executive officers is readily available and encouraged. Formal channels of conflict resolution are also accessible by staff of the House.

## **Occupational Health and Safety**

Occupational health and safety is a principal management consideration of the House. The provision of equipment, facilities and programs, such as eye testing for users of screen-based equipment, is designed to ensure the safety and well-being of staff.

## **Superannuation Declaration**

I, Peter Reginald Alcock, hereby certify that the House of Assembly has met its obligations under the *Superannuation Guarantee (Administration) Act 1992* of the Commonwealth in respect of any employee who is a member of a complying superannuation scheme to which the House of Assembly contributes.

A handwritten signature in black ink, appearing to read 'P. R. Alcock', written in a cursive style.

P. R. Alcock  
Clerk of the House of Assembly

The second means by which the Office of the Clerk of the House of Assembly meets its corporate goal of performing all of its functions at the highest attainable levels of professional competence and efficiency is through remaining open and accountable to the community it serves. The following are the ways through which the Office of the Clerk of the House maintains its external scrutiny.

### **Reports by the Auditor-General**

The report of the Auditor-General, dated 22 September 2014, on the financial statements, notes and supplementary information for the House of Assembly for the year ended 30 June 2014 is appended hereto.

This Report found that the financial statements complied with statutory requirements and met applicable accounting standards. The Audit Report on the financial statements was unqualified.

### **Decisions of Courts and Administrative Tribunals**

The House of Assembly is not aware of any judicial decisions, or decisions of administrative tribunals, handed down during the year which have significantly affected, or could significantly affect, the operation of the Department.

### **Client Comments**

The major client group of the House of Assembly is the Members of the House. The relationship between the client group and the staff of the House is direct and immediate and the House has not yet had the need for structured and formal arrangements to handle complaints should they arise.

## Part Six: Corporate Goal Five

The fifth and final corporate goal of the Office of the Clerk of the House of Assembly is to be a fair and responsible employer, maximising the potential of all members of staff through effective human resource practices. Much of the information relating to this corporate goal is provided in Part Five, amongst the details on staff training, development and security. However, further to the information supplied in the previous chapter, the following section provides details on the organisational structure of the Office of the Clerk of the House, as well as staffing information, and asset and risk management. Output table four, also included in this section, advises on the remuneration of employees. The Financial Statements chapter of this report offers further information on this area.

### Staff Information

Members of staff of the House of Assembly are employed pursuant to the provisions of the *Parliamentary Privilege Act 1898*. The total number of employees of the Office of the Clerk of the House for 2013-14 was 17, with the employment level being 16.6 full time equivalents. During the last financial year, the Office of the Clerk of the House of Assembly spent \$1.789m on employee benefits. During the course of the year, there were 2 staffing separations.

### Staff Dissection

	FTEs
Clerks at-the-Table	4.8 <sup>1</sup>
Clerk of Papers	1
Manager - Finance	1
Manager - Computer and Electronic Services	1
Parliamentary Officer	1
Parliamentary Attendants	3.8
Committee Secretary	1
Personal Assistants	2
Computer Systems Officer	1
<b>TOTAL</b>	<b>16.6</b>

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<sup>1</sup> Includes retiring Deputy Clerk

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping (No &amp; name):</b>	2 PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
<b>Output No.:</b>	2.1
<b>Output:</b>	PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
<b>Output Description:</b>	Payment of salary and allowances as prescribed by the <i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i> .
<b>Output objective:</b>	Disbursement of prescribed payments.
<b>Production System:</b>	Office of the Clerk of the House
<b>User:</b>	Members of the House of Assembly.
<b>Units of output:</b>	Not Applicable
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>the extent to which payments of salaries and allowances to Members are prepared with due regard to accuracy and timeliness; Output: Throughout the 2013-2014 financial year, payments of salaries and allowances have consistently been provided in an accurate and timely manner.</li> <li>the extent of verification of travel allowance claims to ensure their correctness Output: Travel allowance and such claims are regularly verified to ensure accuracy.</li> <li>the extent of maintaining effective control over the expenditure of the Office to ensure that all payments are properly authorised and timely in processing and that the total expenditure of the Office is within budget parameters. Output: The management of the expenditure of the Office has at all times throughout the financial year 2013-2014 remained properly authorised and within budget parameters.</li> </ul>

Table Four: Payments Administered by the House of Assembly

The organisational structure of the Office of the Clerk of the House is illustrated on the following page, offering additional information on the above.

### **Asset Management**

The House of Assembly Accounting Manual prescribes the management processes to be followed in relation to the Inventory and Asset Register.

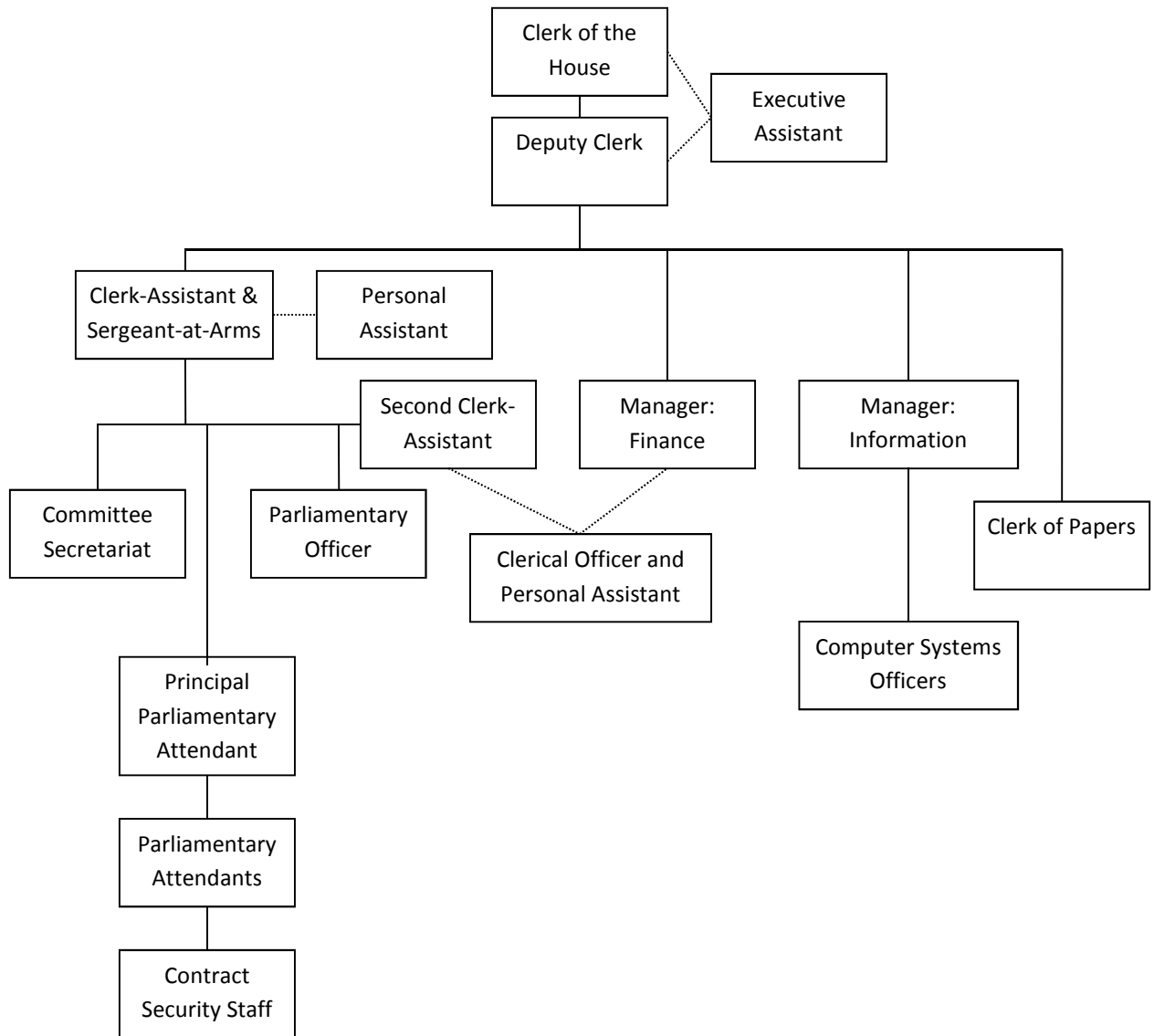
### **Risk Management**

The House of Assembly Accounting Manual prescribes the administrative procedures and practices of the House of Assembly in relation to risk management.

### **Corporate/Program Structure**

The corporate and program structure of the House are one and the same.

# Organisation Chart



## Other Matters

### COMPLIANCE INDEX TO DISCLOSURE REQUIREMENTS

This index has been prepared to facilitate identification of compliance with statutory disclosure requirements: Financial Management and Audit Act 1990 (FMAA) and Treasurer's Instructions (TI), the Tasmanian State Service Act 1984 (TSS) including Statutory Rule No. 123 of 1990 Tasmanian State Service (Agency Reporting) Regulations (TSS(AR)R), the Public Sector Superannuation Reform Act 1999 (PSSRA) and other contemporary reporting practices.

REFERENCE	DESCRIPTION	LOCATION
<b>AIDS TO ACCESS</b>		
	Table of Contents.	2-3
	Alphabetical Index (for annual reports greater than 50 pages).	N/I
	Glossary of abbreviations and acronyms.	N/I
<b>OVERVIEW</b>		
TSS(AR)R3(a)(i)	Overall mission and objectives of department including its strategic plan and related programs.	4-5
FMAA s.27(1)(a) TSS s.33AB(1)(a)	A report on the performance of the functions and powers of the Head of Agency under any written law.	N/A
FMAA s.27(1)(b) subject to S.27(2) TSS s.33AB(1)(B)	A report by any statutory office holder employed in or attached to the department except where required to report under any other Act.	N/A
TSS(AR)(R)3(a)(v)	Major initiatives taken to develop and give effect to Government policy.	N/A
T1 201(1)(b) TSS(AR)R 3(a)(iv)	Details of major changes affecting programs, objectives or organisational structure.	N/A
	<b>STATUTORY/NON-STATUTORY BODIES AND COMPANIES</b>	N/A
	A list of statutory and non-statutory bodies. A list of names of companies	
<b>LEGISLATION ADMINISTERED AND MAJOR DOCUMENTS PRODUCED</b>		
TSS(AR)R 3(e)	A list of legislation administered by the Department.	8
TSS(AR)R 3(d)(i)	A list of major documents or publications produced.	6-7
<b>ORGANISATIONAL STRUCTURE</b>		
TSS(AR)R 3(a)(ii)	Organisation Chart as at the end of the reporting year.	30
TSS(AR)R 3(a)(iii)	Details of relationship between corporate and program structure	29

REFERENCE	DESCRIPTION	LOCATION
<b>PERFORMANCE INFORMATION</b>		
T1 201 (1)(a) & (e)	A summary of the outputs of the department, showing their objectives and functions, together with significant outcomes and performance measures.	9, 10, 20-21, 29
<b>HUMAN RESOURCE MANAGEMENT</b>		
TSS(AR)R 3(c)(i)	Staffing information as at 30th June. (Refer to Public Sector Management Office guidelines).	28
TSS(AR)R 3(c)(ii)	Eligible training courses and staff development activities.	25
TSS(AR)R 3(c)(iii)	Equal Employment Opportunity.	25
TSS(AR)R 3(c)(iv) TSS(AR)R 3(d)(iii)	Industrial democracy plans with outline of process available for appeals against decisions by department.	25
TSS(AR)R 3(c)(v)	Occupational health and safety strategies.	26
PSSRA s.13	Statement regarding contributions to non-RBF superannuation funds, including a report that the Department has met its obligations under the <i>Superannuation Guarantee (Administration) Act 1992</i> .	26
<b>ASSET MANAGEMENT AND RISK POLICIES</b>		
TI 201 (1)(d)(i) & (ii)	Major capital projects	N/A
TI 201 (1)(g)	Asset management policies, strategies and initiatives.	29
TI 201 (1)(c)	Pricing policies of goods and services.	N/A
TI 201 (1)(f)	Risk management policies, activities or initiatives.	29
TI 201 (1)(h)	Support for local business	8
<b>EXTERNAL/INTERNAL SCRUTINY</b>		
	Consultants engaged during the period.	8
	A list of titles and publishing dates of reports by any internal or external body. (These may include quality assurance reviews, internal audit activities, Ombudsman enquiries, Auditor-General enquiries, enquiries by Parliamentary committees).	27



REFERENCE	DESCRIPTION	LOCATION
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**PUBLIC ACCESS AND AWARENESS OF SERVICES PROVIDED**

TSS(AR)R 3(d)(ii)	A list of contact officers and points of public access	24
TSS(AR)R 3(d)(i)	Activities undertaken to develop community awareness of the services the department provides.	20-22
	Freedom of Information details.	N/A

**ANY OTHER MATTERS**

TI 201(1)(j)	Any other matters considered relevant for inclusion	31-33
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**FINANCIAL STATEMENTS**

TI 201(1)(l) & (m) FMAA s.27(2)&(3) FMAA s.27(1)(c)	Financial statements of the department including statements of any public body not required to report under any other Act, together with the audit opinion on those statements.	34
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**P R ALCOCK  
CLERK OF THE HOUSE**

**29<sup>th</sup> OCTOBER 2014**



**PARLIAMENT OF TASMANIA**

**HOUSE OF ASSEMBLY  
FINANCIAL STATEMENTS**

**FOR 2013 - 2014**



## **Independent Auditor's Report**

**To Members of the Tasmanian Parliament**

**House of Assembly**

**Financial Report for the Year Ended 30 June 2014**

### **Report on the Financial Report**

I have audited the accompanying financial report of House of Assembly (the House), which comprises the statement of financial position as at 30 June 2014 and the statements of comprehensive income, changes in equity and cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the statement of compliance by the Clerk of the House.

### **Auditor's Opinion**

In my opinion the House's financial report:

- (a) presents fairly, in all material respects, its financial position as at 30 June 2014, and its financial performance, cash flows and changes in equity for the year then ended
- (b) is in accordance with the *Financial Management and Audit Act 1990* and Australian Accounting Standards.

### *The Responsibility of the Clerk for the Financial Report*

The Clerk of the House is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Section 27(1) of *Financial Management and Audit Act 1990*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### *Auditor's Responsibility*

My responsibility is to express an opinion on the financial report based upon my audit. My audit was conducted in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance as to whether the financial report is free of material misstatement.

...1 of 2

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.  
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

*Strive | Lead | Excel | To Make a Difference*

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on my judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, I considered internal control relevant to the Clerk's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the House's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Clerk, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My audit is not designed to provide assurance on the accuracy and appropriateness of the budget information in the House's financial statements.

#### **Independence**

In conducting this audit, I have complied with the independence requirements of Australian Auditing Standards and other relevant ethical requirements. The *Audit Act 2008* further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of State Entities but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Tasmanian Audit Office are not compromised in their role by the possibility of losing clients or income.

#### **Tasmanian Audit Office**



H M Blake  
**Auditor-General**

Hobart  
22 September 2014

...2 of 2

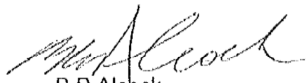
To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.  
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

*Strive | Lead | Excel | To Make a Difference*

## Statement of Certification

The accompanying Financial Statements of the House of Assembly are in agreement with the relevant accounts and records and have been prepared in compliance with the Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act 1990* to present fairly the financial transactions for the year ended 30 June 2014 and the financial position as at the end of the year.

At the date of signing, I am not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.



P R Alcock  
Clerk of the House  
11 August 2014

## House of Assembly

### Statement of Comprehensive Income for the year ended 30 June 2014

	Note	2014 \$'000 Budget	2014 \$'000 Actual	2013 \$'000 Actual
<b>Continuing operations</b>				
<b>Revenue and other income from transactions</b>				
Appropriation revenue - recurrent	1.6(a),3.1	7,608	7,607	7,579
Other revenue	1.6(b),3.2	0	0	0
<b>Total revenue and other income from transactions</b>		<b>7,608</b>	<b>7,607</b>	<b>7,579</b>
<b>Expenses from transactions</b>				
Employee and Member benefits	1.7(a),4.1	7,137	7,043	6,998
Depreciation	1.7(b),4.2	37	40	37
Supplies and consumables	4.3	489	427	433
Other expenses	4.4	0	0	(8)
<b>Total expenses from transactions</b>		<b>7,663</b>	<b>7,510</b>	<b>7,460</b>
<b>Net result from transactions (net operating balance)</b>		<b>( 55)</b>	<b>97</b>	<b>119</b>
<b>Other economic flows – other non-owner changes in equity</b>				
Change in physical asset revaluation reserve	8	-	-	-
<b>Total other economic flows – other non-owner changes in equity</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Comprehensive Result</b>		<b>( 55)</b>	<b>97</b>	<b>119</b>

This Statement of Comprehensive Income should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit.

**House of Assembly**  
**Statement of Financial Position as at 30 June 2014**

	Note	2014 \$'000 Budget	2014 \$'000 Actual	2013 \$'000 Actual
<b>ASSETS</b>				
<b>Financial Assets</b>				
Cash and deposits	1.8(a),9.1	4	4	4
Receivables	1.8(b),6.1	9	3	17
<b>Non-financial Assets</b>				
Prepaid expenses		25	20	49
Plant and equipment	1.8(c),6.2	1,833	1,890	1,851
<b>TOTAL ASSETS</b>		<b>1,871</b>	<b>1,917</b>	<b>1,921</b>
<b>LIABILITIES</b>				
Payables	1.9(a),7.2	179	47	109
Employee benefits	1.9(b),7.1	785	636	675
Other liabilities	7.3	0	0	0
<b>TOTAL LIABILITIES</b>		<b>964</b>	<b>683</b>	<b>784</b>
<b>NET ASSETS</b>		<b>907</b>	<b>1,234</b>	<b>1,137</b>
<b>EQUITY</b>				
Accumulated funds		22	349	252
Asset revaluation reserve	8	885	885	885
<b>TOTAL EQUITY</b>		<b>907</b>	<b>1,234</b>	<b>1,137</b>

This Statement of Financial Position should be read in conjunction with the accompanying notes.

Budget information refers to original estimates and has not been subject to audit.

Explanations of variances between budget and actual outcomes are provided in Note 12.1 of accompanying notes.

## House of Assembly

### Statement of Cash Flows for the year ended 30 June 2014

	Note	2014 \$'000 Budget	2014 \$'000 Actual	2013 \$'000 Actual
<b>Cash flows from operating activities</b>				
<b>Cash inflows</b>				
Appropriation revenue - recurrent		7,608	7,607	7,579
GST receipts		94	114	106
Other cash receipts		0	0	0
<b>Total cash inflows</b>		<b>7,702</b>	<b>7,721</b>	<b>7,685</b>
<b>Cash outflows</b>				
Employee and Member benefits		(7,099)	(7,130)	(7,049)
Supplies and consumables		(489)	(358)	(477)
Other		0	(40)	(40)
GST payments		(94)	(114)	(106)
<b>Total cash outflows</b>		<b>(7,682)</b>	<b>(7,642)</b>	<b>(7,673)</b>
<b>Net cash from (used by) operating activities</b>	9.2	<b>20</b>	<b>79</b>	<b>12</b>
<b>Cash flows from investing activities</b>				
<b>Cash Outflows</b>				
Payments for acquisition of assets		(20)	(79)	(12)
<b>Total cash outflows</b>		<b>(20)</b>	<b>(79)</b>	<b>(12)</b>
<b>Net cash from (used by) investing activities</b>		<b>(20)</b>	<b>(79)</b>	<b>(12)</b>
Net increase (decrease) in cash held		0	0	0
Cash at the beginning of the reporting period		4	4	4
<b>Cash at the end of the reporting period</b>	9.1	<b>4</b>	<b>4</b>	<b>4</b>

This Statement of Cash Flows should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of variances between budget and actual outcomes are provided in Note 12.2 of accompanying notes.



## House of Assembly

### Statement of Changes in Equity for the year ended 30 June 2014

	Reserves	Accumulated Funds	Total equity
	\$'000	\$'000	\$'000
<b>Balance as at 1 July 2013</b>	885	252	1,137
Total comprehensive result	0	97	97
<b>Balance as at 30 June 2014</b>	885	349	1,234

	Reserves	Accumulated Funds	Total equity
	\$'000	\$'000	\$'000
<b>Balance as at 1 July 2012</b>	885	132	1,017
Total comprehensive result	0	119	119
<b>Balance as at 30 June 2013</b>	885	252	1,137

Note that accumulated surplus/deficit includes both contributed capital on formation of the House and accumulated surpluses or deficits in subsequent years.  
This Statement of Changes in Equity should be read in conjunction with the accompanying notes.

# House of Assembly

Notes to and forming part of the financial statements for the  
year ended 30 June 2014

## Note 1 Significant Accounting Policies

### 1.1 Objectives and funding

The House of Assembly (the House), together with the Legislative Council and His Excellency the Governor, constitute the Parliament of Tasmania, which has the responsibility to consider legislation and to authorise the expenditure of State monies.

The office of The Clerk of the House of Assembly provides the House, its Committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services to assist them to effectively undertake their constitutional and Parliamentary duties.

The objectives of the office of the Clerk of the House are:-

- to support the House in its constitutional role
- to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its committees and Members
- to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens
- to perform all of its functions at the highest attainable levels of professional competence and efficiency
- to be a fair and responsive employer, maximising the potential of all its staff through effective human resource practices

The House is predominantly funded by Parliamentary appropriations and reserved by law appropriations for the above services and for the administration of the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 1973*.

The financial report encompasses all Funds through which the House controls resources to carry on its functions.

### 1.2 Basis of Accounting

The financial statements are a general purpose financial report and have been prepared in accordance with:

- Australian Accounting Standards issued by the Australian Accounting Standards Board and Interpretations; and
- The Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act 1990*.

Compliance with the Australian Accounting Standards (AASBs and AASs) may not result in compliance with International Financial Reporting Standards (IFRS), as the AASBs and AASs include requirements and options available to not-for-profit organisations that are inconsistent with IFRS. The House is considered to be not-for-profit and has adopted some accounting policies under AASBs and AASs that do not comply with IFRS.

The Financial Statements have been prepared on an accrual basis and, except where stated, are in accordance with the historical cost convention. The accounting policies are generally consistent with the previous year except for those changes outlined below.

The Financial Statements have been prepared as a going concern.

The financial statements were signed by the Clerk of the House on 11th August 2014.

### **1.3 Reporting Entity**

The financial statements include all the controlled activities of the House. The financial statements consolidate material transactions and balances of the House and transactions included in its output groups.

### **1.4 Functional and Presentation Currency**

These financial statements are presented in Australian dollars, which is the House's functional currency.

### **1.5 Changes in Accounting Policies**

#### *(a) Impact of new and revised Accounting Standards*

In the current year, the House has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board that are relevant to its operations and effective for the current annual reporting period. These include:

**AASB 13 Fair Value Measurement (AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13)**– This Standard defines fair value, sets out a framework for measuring fair value and requires disclosures about fair value measurements. AASB 13 Fair Value Measurement sets out a new definition of 'fair value' as well as new principles to be applied when determining the fair value of assets and liabilities. The new requirements will apply to all of the House's assets and liabilities (excluding leases), that are measured and/or disclosed at fair value or another measurement based on fair value.

The House has reviewed its fair value methodologies (including instructions to valuers, data used and assumptions made) for all items of property, plant and equipment measured at fair value to ensure those methodologies comply with AASB 13. There is no financial impact.

AASB 13 will require an increased amount of information to be disclosed in relation to fair value measurements for both assets and liabilities. To the extent that any fair value measurement for an asset or liability uses data that is not 'observable' outside the House, the amount of information to be disclosed will be relatively greater.

AASB 2011-8 replaces the existing definition and fair value guidance in other Australian Accounting Standards and Interpretations as a result of AASB 13

**AASB 119 Employee Benefits (2011-10 Amendments to Australian Accounting Standards arising from AASB 119)**– This Standard supersedes AASB 119 Employee Benefits, introducing a number of changes to accounting treatments. The Standard was issued in September 2013. The House has determined that there is no financial impact of application.

**2012-2 Amendments to Australian Accounting Standards – Disclosures – Offsetting Financial Assets and Financial Liabilities [AASB 7 & AASB 132]** – This Standard makes amendments to AASB 7 and AASB 132 as a consequence of the issuance of amendments to IFRS 7 by the International Accounting Standards Board in December 2011. It is anticipated that there will not be any financial impact.

**2012-6 Amendments to Australian Accounting Standards – Mandatory Effective Date of AASB 9 and Transition Disclosures [AASB 9, AASB 2009-11, AASB 2010-7, AASB 2011-7 & AASB 2011-8]** – This Standard makes amendments to various standards as a consequence of the issuance of International Financial Reporting Standard Mandatory Effective Date and Transition Disclosures (Amendments to IFRS 9 and IFRS 7) by the International Accounting Standards Board in December 2011. It is anticipated that there will not be any financial impact.

**2012-10 Amendments to Australian Accounting Standards – Transition Guidance and Other Amendments [AASB 1, 5, 7, 8, 10, 11, 12, 13, 101, 102, 108, 112, 118, 119, 127, 128, 132, 133,**

134, 137, 1023, 1038, 1039, 1049, & 2011-7 and Interpretation 12] – This Standard makes amendments to various standards as a consequence of the issuance of the International Financial Reporting Standard Consolidated Financial Statements, Joint Arrangements and Disclosure of Interests in Other Entities: Transition Guidance (Amendments to IFRS 10, IFRS 11 and IFRS 12) by the International Accounting Standards Board in June 2012, deferral of the application of AASB 10, AASB 11, AASB 12, AASB 127, AASB 128 and AASB 2011-7 to not-for-profit entities, and editorial corrections. It is anticipated that there will not be any financial impact.

(b) Impact of relevant new and revised Accounting Standards yet to be applied

AASB 9 *Financial Instruments* – This Standard supersedes AASB 139 *Financial Instruments: recognition and Measurement*, introducing a number of changes to accounting treatments. The Standard was reissued in December 2010. The Standard was issued in August 2011 and is available from 1 January 2017 for application by not-for-profit entities. The House has not yet determined the potential financial impact of the standard.

AASB 10 *Consolidated Financial Statements* – This Standard supersedes requirements under AASB 127 *Consolidated and Separate Financial Statements* and Interpretation 112 *Consolidation – Special Purpose Entities*, introducing a number of changes to accounting treatments. The Standard was issued in August 2011 and is available from 1 January 2014 for application by not-for-profit entities. It is anticipated that there will not be any financial impact.

AASB 11 *Joint arrangements* – this Standard supersedes AASB 131 *Interest in Joint Ventures*, introducing a number of changes to accounting treatments. The Standard was issued in August 2011 and is available from 1 January 2014 for application by not-for-profit entities. It is anticipated that there will not be any financial impact.

AASB 12 *Disclosure of Interests in Other Entities* – This Standard supersedes disclosure requirements under AASB 127 *Consolidated and Separate Financial Statements* and AASB 131 *Interests in Joint Ventures*. The Standard was issued in August 2011 and is available from 1 January 2014 for application by not-for-profit entities. It is anticipated that there will not be any financial impact.

AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASB 1, 2, 5, 7, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 1023, & 1038 and Interpretations 5, 9, 16 & 17] – This Standard gives effect to consequential changes arising from the issuance of AASB 10, AASB 11, AASB 127 *Separate Financial Statements* and AASB 128 *Investments in Associates and Joint Ventures*. For not-for-profit entities, it applies to annual reporting periods beginning on or after 1 January 2014. The application or potential impact of the Standard has not yet been determined.

AASB 2012-3 Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities [AASB 132] – This Standard adds application guidance to AASB 132 to address inconsistencies identified in applying some of the offsetting criteria, including clarifying the meaning of “currently has a legally enforceable right of set-off” and that some gross settlement systems may be considered equivalent to net settlement. It is anticipated that there will not be any financial impact.

AASB 2013-5 Amendments to Australian Accounting Standards arising from Annual Improvements 2009-2011 Cycle [AASB 1, AASB 101, AASB 116, AASB 132 & AASB 134 and Interpretation 2] – This Standard makes amendments to the Australian Accounting Standards and Interpretations as a consequence of the annual improvements process. It is anticipated that there will not be any financial impact.

AASB 2013-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASBs 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Interpretations 5, 9, 16 and 17] – This Standard replaces the existing definition and fair value guidance in other Australian Accounting Standards and Interpretations as the result of issuing AASB 13 in September 2013. It is not expected to have a financial impact.

AASB 2013-8 Amendments to Australian Accounting Standards – Australian Implementation Guidance to Not-For-Profit Entities – Control and Structured Entities [AASB 10, AASB 12 & AASB 1049] - The amendments to AASB 10 add Appendix E Australian Implementation Guidance for Not-for-Profit Entities as an integral part of that Standard. The appendix explains various principles in AASB 10 regarding the criteria for determining whether one entity controls another entity from the perspective of not-for-profit entities, and illustrates the principles with examples. It is anticipated that there will not be any financial impact.

The adoption of these Standards is estimated to result in no financial impact on the House.

## 1.6 Income

Income is recognised in the Statement of Comprehensive Income when an increase in future economic benefits related to an increase in an asset or a decrease of a liability has arisen that can be measured reliably.

### a) *Appropriation Revenue*

Appropriations, whether recurrent or capital are recognised as revenues in the period in which the House gains control of the appropriated funds.

### b) *Other Revenue*

Revenues are recognised when they are controlled by the House.

## 1.7 Expenses

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

### a) *Employee Benefits*

Employee benefits include entitlements of staff to wages, salaries and allowances, annual leave, sick leave, long service leave, superannuation and other post-employment benefits and Member entitlements as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 1973*.

### b) *Depreciation and Amortisation*

With the exception of antique furniture and artworks and artefacts, which are not depreciated on the basis that they have an unlimited useful life, all non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their service potential.

Depreciation is provided for on a straight line basis, using rates which are reviewed annually. Major depreciation periods are:

Computer Equipment	3 years
Furniture and Fittings	10 years
Plant and Equipment	10 years

## 1.8 Assets

Assets are recognised in the Statement of Financial Position when it is probable that the future economic benefits embodied in the asset will eventuate and the asset possesses a cost or other value that can be measured reliably.

### a) *Cash and Deposits*

Cash means notes, coins and deposits held at call with a bank or financial institution, as well as funds held in the Special Deposits and Trust Fund.

*b) Receivables*

Receivables are recognised at the amounts receivable as they are due for settlement. Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible, are written off. A provision for doubtful debts is raised where some doubts exist as to collection.

*c) Non-financial assets*

*(i) Valuation basis*

Heritage assets are valued on the fair value basis. Equipment and other non-current assets are recorded at historical cost. Fair Value is 'the amount for which an asset could be exchanged, or a liability settled between knowledgeable willing parties in an arms length transaction'. Fair value is based on the highest and best use of the asset. Unless there is an explicit Government policy to the contrary, the highest and best use of an asset is the current purpose for which the asset is being used

*(ii) Asset recognition threshold*

With the exception of antique furniture and artworks and artefacts the asset capitalisation threshold adopted by the House is \$5,000. Assets valued at less than \$5,000 are charged to the Statement of Comprehensive Income in the year of purchase (other than where they form part of a group of similar items which are significant in total). Antique furniture and artworks and artefacts are treated as discrete groups of assets and all items in these groups are recorded as non current assets.

*(iii) Revaluations*

The House has adopted a revaluation threshold of \$5,000 above which assets are revalued on a fair value basis at 5 yearly intervals.

Assets are grouped on the basis of having a similar nature or function in the operations of the House.

## **1.9 Liabilities**

Liabilities are recognised in the Statement of Financial Position when it is probable that the future sacrifice of economic benefits will be required and the amount of the liability can be measured reliably.

*a) Payables*

Payables, including goods received and services incurred but not yet invoiced, are recognised when the House becomes obliged to make future payments as a result of a purchase of assets or services.

*b) Employee Benefits*

Liabilities for wages and salaries and annual leave are recognised, and are measured as the amount unpaid at the reporting date at expected pay rates in respect of employees' services up to that date.

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

*c) Superannuation*

No superannuation liability is recognised for the accruing superannuation benefits of House members and employees. This liability is held centrally and recognised within the Finance-General Division of the Department of Treasury and Finance.

During the reporting period, the House paid 12.5% of salary in respect of contributory members of the Retirement Benefits Fund into the Superannuation Provision Account within the Special Deposits and Trust Fund. The House paid the appropriate Superannuation Guarantee Charge into the nominated superannuation fund in respect of non-contributors.

#### *d) Leases*

The House has entered into a number of operating lease agreements for vehicles and office equipment, where the lessors effectively retain all the risks and benefits incidental to ownership of the items leased. Equal instalments of lease payments are charged to the Statement of Comprehensive Income over the lease term, as this is representative of the pattern of benefits to be derived from the leased property.

The House is prohibited by Treasurer's Instruction 502 *Leases* from holding finance leases.

#### **1.10 Judgements and Assumptions**

In the application of Australian Accounting Standards, the House is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements made by the House that have significant effects on the financial statements are, where relevant, disclosed in the notes to the financial statements.

The House has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

#### **1.11 Comparative Figures**

Comparative figures have been adjusted to conform to changes in presentation in these financial statements where required and permitted by accounting standards.

#### **1.12 Budget Information**

Budget information refers to original estimates as disclosed in the 2013-13 Budget Papers and is not subject to audit.

#### **1.13 Rounding**

All amounts in the financial statements have been rounded to the nearest thousand dollars unless otherwise stated.

#### **1.14 Taxation**

The House is exempt from all forms of taxation except fringe benefits tax, payroll tax and the goods and services tax.

#### **1.15 Goods and Services Tax**

Revenue, expenses and assets are recognised net of the amount of Goods and Services Tax, except where the GST incurred is not recoverable from the Australian Taxation Office. Receivables and payables are stated inclusive of GST. The net amount recoverable, or payable, to the ATO is recognised as an asset or liability within the Statement of Financial Position.

In the Cash Flow Statement, the GST component of cash flows arising from operating, investing or financing activities which is recoverable from, or payable to, the Australian Taxation Office is, in accordance with the Australian Accounting Standards, classified as operating cash flows.

#### **Note 2 Events Occurring after Balance Date**

There have been no events subsequent to balance date which would have a material effect of the House's financial statements as at 30 June 2014.

### Note 3 Income

#### 3.1 Appropriation Revenue

Revenue from Government includes revenue from appropriations, including appropriations carried forward under section 8A of the *Public Account Act 1986*, and from items Reserved by Law.

	<b>2014 Original Budget \$'000</b>	<b>2014 Actual \$'000</b>	<b>2013 Actual \$'000</b>
Recurrent Appropriation	2,255	2,314	2,409
Items Reserved by Law			
R003 Parliamentary Salaries and Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 2013</i> )	4,633	4,581	4,507
R004 Travelling Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 2013</i> )	689	693	639
R005 Members' Committee Fees and Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 2013</i> )	31	19	24
<b>Total Revenue From Government</b>	<b>7,608</b>	<b>7,607</b>	<b>7,579</b>

#### 3.2 Other Revenues

	<b>2014 \$'000</b>	<b>2013 \$'000</b>
Miscellaneous	0	0
	<b>0</b>	<b>0</b>

### Note 4 Expenses

#### 4.1 Employee and Member Benefits

	<b>2014 \$'000</b>	<b>2013 \$'000</b>
Wages and salaries (including fringe benefits and non monetary components)	6,259	6,265
Annual leave	178	180
Long service leave	74	47
Superannuation	532	506
	<b>7,043</b>	<b>6,998</b>

Superannuation expenses relating to defined benefits schemes relate to payments to Finance-General Division of the Department of Treasury and Finance. The amount of the payment is based on an employer contribution rate determined by the Treasurer, on the advice of the State Actuary. The current employer contribution is 12.5 per cent of salary.

Superannuation expenses relating to accumulation schemes are paid directly to nominated superannuation funds at a rate of 9.25 per cent of salary. In addition, the House is required to pay a "gap" payment equivalent to 3.5 per cent of salary in respect of employees who are members of accumulation schemes.



#### 4.2 Depreciation

	<b>2014</b>	<b>2013</b>
	<b>\$'000</b>	<b>\$'000</b>
Computer equipment	3	0
Furniture and fittings	20	20
Plant and Equipment	17	17
<b>Total</b>	<b>40</b>	<b>37</b>

#### 4.3 Supplies and Consumables

	<b>2014</b>	<b>2013</b>
	<b>\$'000</b>	<b>\$'000</b>
Audit expenses	17	25
Supplies and consumables	12	14
Equipment costs	37	11
Communications	84	93
Travel	142	156
Information Technology	43	47
Other	92	87
<b>Total</b>	<b>427</b>	<b>433</b>

#### 4.4 Other Expenses

	<b>2014</b>	<b>2013</b>
	<b>\$'000</b>	<b>\$'000</b>
Payroll tax	0	(8)
<b>Total</b>	<b>0</b>	<b>(8)</b>

#### Note 5 House Output Schedules

##### 5.1 Output Group Information

Information about the House's outputs and the expenses and revenues which are reliably attributable to those outputs, is set out in note 5.3.

##### 5.2 Output Summary

Output Group 1 - House of Assembly Support Services

This output provides procedural and administrative support to the House, its Committees and Members.

The objectives of this output group are the lawful operation of the House and its Committees, the fulfillment of Statutory requirements and the promotion of the role of the Parliament. This output group is produced internally by the office of the Clerk of the House.

Output Group 2 - Payments administered by the House of Assembly

This output group relates to the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 1973*. This output group is produced internally by the office of the Clerk of the House.

### 5.3 Statement of Outputs

Note: the following information has been prepared on an accrual accounting basis.

	2014 \$'000 Budget	2014 \$'000 Actual	2013 \$'000 Actual
<i>Continuing operations</i>			
<b>Revenue and other income from transactions</b>			
Revenue from appropriation	2,255	2,314	2,409
Other revenue	0	0	0
<b>Total revenue and other income from transactions</b>	<b>2,255</b>	<b>2,314</b>	<b>2,409</b>
<b>Expenses from transactions</b>			
Employee benefits	1,784	1,789	1,806
Depreciation and amortisation	37	40	37
Communications	120	84	93
Travel	159	143	156
Information technology	41	43	47
Other expenses	169	157	130
<b>Total expenses from transactions</b>	<b>2,310</b>	<b>2,256</b>	<b>2,269</b>
<b>Net result from transactions (net operating balance)</b>	<b>( 55)</b>	<b>58</b>	<b>140</b>
<b>Expense by output</b>			
House of Assembly Support Services	2,198	2146	2159
Select Committee Support Services	6	5	3
Investigatory Committee Support Services	106	105	107
<b>Total</b>	<b>2,310</b>	<b>2,256</b>	<b>2,269</b>
<b>Net Assets</b>			
Total assets deployed for House of Assembly Support services		1,916	1,920
Total liabilities incurred for House of Assembly Support services		(634)	(696)
<b>Net assets deployed for House of Assembly Support services</b>		<b>1,282</b>	<b>1,224</b>

**Output Group 2 - Payments administered by the House of Assembly**

	<b>2014</b>	<b>2014</b>	<b>2013</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<i>Continuing operations</i>	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
<b>Revenue from transactions</b>			
Revenue from appropriations	5,353	5,292	5,170
<b>Total revenue from transactions</b>	<b>5,353</b>	<b>5,292</b>	<b>5,170</b>
<b>Expenses from transactions</b>			
Parliamentary salaries and allowances	4,633	4,581	4,506
Parliamentary travelling allowances	689	654	661
Parliamentary Committee fees and allowances	31	19	24
<b>Total expenses from transactions</b>	<b>5,353</b>	<b>5,254</b>	<b>5,191</b>
<b>Net result</b>	<b>0</b>	<b>38</b>	<b>(21)</b>
<b>Expense by output</b>			
Payments administered by House of Assembly	5,353	5,292	5,191
<b>Total</b>	<b>5,353</b>	<b>5,292</b>	<b>5,191</b>
<b>Net Assets</b>			
Total assets deployed for Payments administered by House of Assembly		1	1
Total liabilities incurred for Payments administered by House of Assembly		(49)	(88)
<b>Net assets deployed for Payments administered by House of Assembly</b>		<b>(48)</b>	<b>(87)</b>

**Reconciliation of Total Output Groups comprehensive result to Statement of comprehensive income**

	2014 Budget \$'000	2014 Actual \$'000	2013 Actual \$'000
<b>Total comprehensive result of Output Groups</b>	<b>(55)</b>	<b>97</b>	<b>119</b>
<b>Reconciliation to comprehensive result</b>			
Change in asset revaluation reserve	-	-	-
<b>Comprehensive result</b>	<b>(55)</b>	<b>97</b>	<b>119</b>

**Reconciliation of Total Output Groups Net Assets to Statement of financial position**

	2014 Actual \$'000	2013 Actual \$'000
<b>Total net assets deployed for Output Groups</b>	<b>1,234</b>	<b>1,137</b>
<b>Reconciliation to net assets</b>		
Assets unallocated to Output Groups	-	-
Liabilities unallocated to Output Groups	-	-
<b>Net assets</b>	<b>1,234</b>	<b>1,137</b>

**Note 6 Assets**

	<b>2014</b>	<b>2013</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>6.1 Receivables</b>		
Other receivables	3	17
Less: Provision for impairment	-	-
	<u>3</u>	<u>17</u>
Settled within 12 months	3	17
<b>Total</b>	<u>3</u>	<u>17</u>
<b>6.2 Furniture, Fittings and Computer Equipment</b>		
<b>Antique Furniture</b>		
At fair value * (9 August 2010)	1,015	1,015
<b>Total Antique Furniture</b>	<u>1,015</u>	<u>1,015</u>
<b>Artworks and Artefacts</b>		
At fair value** (August 2010)	712	712
At cost	68	23
<b>Total Artworks and Artefacts</b>	<u>780</u>	<u>735</u>
<b>Plant and Equipment</b>		
At cost	182	168
Less: accumulated depreciation	(139)	(123)
<b>Total Plant and Equipment</b>	<u>43</u>	<u>45</u>
<b>Furniture and Fittings</b>		
At cost	237	237
Less: accumulated depreciation	(213)	(194)
<b>Total Furniture and Fittings</b>	<u>24</u>	<u>43</u>
<b>Computer Equipment</b>		
At cost	260	242
Less: accumulated depreciation	(233)	(230)
<b>Total Computer Equipment</b>	<u>27</u>	<u>12</u>
<b>Total furniture, fittings and computer equipment</b>	<u>1,890</u>	<u>1,851</u>

\* The latest revaluations as at 9 August 2010 were independently conducted. The valuer was Mr A F Colman (Approved government valuer). The revaluation was based on replacement value.

\*\* The latest revaluations as at August 2010 were independently conducted. Artworks were valued in August 2010 by Mr W N Hurst (Director, Masterpiece Gallery) and the Mace in February 2009 by Mr P Thomson R.J. dip F.G.A.(London). Revaluations were based on replacement value.

### 6.3 Reconciliation of movements

Reconciliations of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current and previous financial year are set out below.

	Antique Furniture Level 3 \$'000	Artworks and Artefacts Level 3 \$'000	Furniture and Fittings \$'000	Plant and Equipment \$'000	Computer Equipment \$'000	Total \$'000
<b>2014</b>						
<b>Carrying value at 1 July</b>	1,015	735	43	45	12	1,851
Additions	-	45	-	15	18	79
Depreciation/amortisation expense	-	-	(20)	(17)	(3)	(40)
<b>Carrying value at 30 June</b>	1,015	780	24	43	27	1,890

	Antique Furniture Level 3 \$'000	Artworks and Artefacts Level 3 \$'000	Furniture and Fittings \$'000	Plant and Equipment \$'000	Computer Equipment \$'000	Total \$'000
<b>2013</b>						
<b>Carrying value at 1 July</b>	1,015	735	63	62	0	1,876
Additions	-	-	-	-	12	12
Depreciation/amortisation expense	-	-	(20)	(17)	(0)	(37)
<b>Carrying value at 30 June</b>	1,015	735	43	45	12	1,851

Level 3 significant valuation inputs and relationship to fair value

Description	Fair value at 30 June	Significant unobservable inputs used in valuation	Possible alternative values for level 3 inputs	Sensitivity of fair value to changes in level 3 inputs
\$'000				
Antique Furniture	1,015	A – Rarity of asset B – Age of asset C – Condition of asset	Valuing antique furniture is an inexact science and it is not likely, that alternative values, applying other inputs would result in materially different values.	Not applicable
Artwork and Artefacts	780	A – Rarity of asset B – Age of asset C – Condition of asset	Valuing artwork and artefacts is an inexact science and it is not likely, that alternative values, applying other inputs would result in materially different values.	Not applicable

**Note 7 Liabilities**

	2014 \$'000	2013 \$'000
<b>7.1 Employee Benefits</b>		
Accrued salaries	90	73
Annual leave	251	283
Long service leave	294	318
<b>Total</b>	<b>636</b>	<b>675</b>
Due within 12 months	424	477
Due in more than 12 months	212	197
<b>Total</b>	<b>636</b>	<b>675</b>
<b>7.2 Payables</b>		
Creditors	47	109
<b>Total</b>	<b>47</b>	<b>109</b>
Due within 12 months	47	109
<b>Total</b>	<b>47</b>	<b>109</b>
<b>7.3 Other Liabilities</b>		
Accrued expenses	0	0
<b>Total</b>	<b>0</b>	<b>0</b>
Due within 12 months	0	0
Due in more than 12 months	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

**Note 8 Reserves**

*Asset Revaluation Reserve*

The Asset Revaluation Reserve is used to record increments and decrements on the revaluation of Non-financial assets, as described in Note 1.8(c)

2014	Antique Furniture and Artworks and Artefacts		Total
	\$'000	\$'000	
<b>Asset revaluation reserve</b>			
Balance at the beginning of financial year	421	463	885
Revaluation increments/ (decrements)	0	0	0
<b>Balance at end of financial year</b>	<b>421</b>	<b>463</b>	<b>885</b>

2013	Antique Furniture and Artworks and Artefacts		Total
	\$'000	\$'000	
<b>Asset revaluation reserve</b>			
Balance at the beginning of financial year	421	463	885
Revaluation increments/ (decrements)	0	0	0
<b>Balance at end of financial year</b>	<b>421</b>	<b>463</b>	<b>885</b>

## Note 9 Cash Flow Reconciliation

### 9.1 Cash and deposits

Cash and deposits includes the balance of the Special Deposits and Trust Fund Account held by the House, and other cash held, excluding those accounts which are administered or held in a trustee capacity or agency arrangement.

	2014 \$'000	2013 \$'000
<b>Special Deposits and Trust Fund balance</b>		
House of Assembly operating account	4	4
<b>Total</b>	<b>4</b>	<b>4</b>
<b>Other cash held</b>		
Cash on hand	-	-
<b>Total</b>	<b>4</b>	<b>4</b>



	<b>2014</b>	<b>2013</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>9.2 Reconciliation of net result to net cash from operating activities:</b>		
Net result	97	119
Depreciation and amortisation	40	37
Decrease (increase) in receivables	14	(8)
Decrease (increase) in prepayments	29	(24)
Increase (decrease) in employee benefits	(39)	(43)
Increase (decrease) in payables and other liabilities	(62)	(70)
<b>Net cash from (used by) operating activities</b>	<b>79</b>	<b>12</b>

## Note 10 Financial Instruments

### 10.1 Risk exposures

#### (a) Risk management policies

The House has exposure to the following risks from its use of financial instruments:

- credit risk;
- liquidity risk; and
- market risk.

The Clerk of the House has overall responsibility for the establishment and oversight of the House's risk management framework. Risk management policies are established to identify and analyse risks faced by the House, to set appropriate risk limits and controls, and to monitor risks and adherence to limits.

#### (b) Credit risk exposures

Credit risk is the risk of financial loss to the House if a customer or counterparty to a financial instrument fails to meet its contractual obligations.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the House's maximum exposure to credit risk. The House does not hold any collateral or other security over its receivables.

The following tables analyses financial assets that are past due but not impaired:

#### Analysis of financial assets at 30 June 2014 but not impaired

	Not Past Due	Past due 31 to 60 days	Past due 61 to 90 days	Past due over 90 days	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Receivables	2	1	-	-	3

#### Analysis of financial assets at 30 June 2013 but not impaired

	Not Past Due	Past due 31 to 60 days	Past due 61 to 90 days	Past due over 90 days	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Receivables	17	-	-	-	17

### (c) Liquidity risk

Liquidity risk is the risk that the House will not be able to meet its financial obligations as they fall due. The House's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

The following tables detail the undiscounted cash flows payable by the House by remaining contractual maturity for its financial liabilities. It should be noted that as these are undiscounted, totals may not reconcile to the carrying amounts presented in the Statement of Financial Position:

#### 2014

	Maturity analysis for financial liabilities						Undiscounted Total \$'000	Carrying Amount \$'000
	1 Year \$'000	2 Years \$'000	3 years \$'000	4 years \$'000	5 Years \$'000	More than 5 Years \$'000		
<b>Financial Assets</b>								
Cash in special deposits and trust fund		4					4	4
Receivables		3					3	3
<b>Total</b>		<b>7</b>					<b>7</b>	<b>7</b>
<b>Financial Liabilities</b>								
Payables		47					47	47
Other financial liabilities		0					0	0
<b>Total</b>		<b>47</b>					<b>47</b>	<b>47</b>

#### 2013

	Maturity analysis for financial liabilities						Undiscounted Total \$'000	Carrying Amount \$'000
	1 Year \$'000	2 Years \$'000	3 years \$'000	4 years \$'000	5 Years \$'000	More than 5 Years \$'000		
<b>Financial Assets</b>								
Cash in special deposits and trust fund		4					4	4
Receivables		17					17	17
<b>Total</b>		<b>21</b>					<b>21</b>	<b>21</b>
<b>Financial Liabilities</b>								
Payables		109					109	109
Other financial liabilities		0					0	0
<b>Total</b>		<b>109</b>					<b>109</b>	<b>109</b>

### (d) Market risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The House is not exposed to interest rate risk.

## 10.2 Categories of Financial Assets and Liabilities

	2014 \$'000	2013 \$'000
<b>Financial assets</b>		
Cash and cash equivalents	4	4
Receivables	3	17
<b>Total</b>	<u>7</u>	<u>21</u>
<b>Financial liabilities</b>		
Payables	47	109
Other financial liabilities	0	0
<b>Total</b>	<u>47</u>	<u>109</u>

There has been no change, during the period and cumulatively, in the fair value of any receivables or financial liabilities that is attributable to changes in the credit risk of that asset or liability.

## 10.3 Net Fair Values of Financial Assets and Liabilities

The House does not have any financial assets or financial liabilities carried at fair value.

## Note 11 Commitments and Contingencies

### Schedule of Commitments

	2014 \$'000	2013 \$'000
<b>By Type</b>		
<i>Lease Commitments</i>		
Operating lease (photocopier)	1	4
Operating lease (vehicles)	283	290
Operating Lease (Postage Meter)	8	
<i>Total lease commitments</i>	<u>292</u>	<u>294</u>
<b>By Maturity</b>		
<i>Operating lease commitments</i>		
One year or less	198	197
From one to five years	94	97
More than five years	0	0
<i>Total operating lease commitments</i>	<u>292</u>	<u>294</u>

**Note 12 Explanations of Material Variances between Budget and Actual Outcomes**

The following are brief explanations of material variances between Budget estimates and actual outcomes. Variances are considered material where the variance exceeds 10 per cent of Budget estimate and \$100,000.

**12.1 Statement of Financial Position**

	<b>Note</b>	<b>Budget \$'000</b>	<b>Actual \$'000</b>	<b>Variance \$'000</b>	<b>Variance %</b>
Employee Benefits	(a)	785	636	149	19.0

**Notes to Statement of Financial Position variances**

(a) The decrease in employee benefits is due to the retirement a senior employee and payout of their leave liability.

**12.2 Statement of Cash Flows**

	<b>Note</b>	<b>Budget \$'000</b>	<b>Actual \$'000</b>	<b>Variance \$'000</b>	<b>Variance %</b>
Supplies and consumables	(a)	489	358	131	26.8

**Notes to Statement of Cash flow variances**

The decrease in Supplies and consumables is due to the redirection of funds to purchase new assets.



**PARLIAMENT OF TASMANIA**

**HOUSE OF ASSEMBLY  
DIGEST**

**2013**



# HOUSE OF ASSEMBLY DIGEST

For the Period 1 January to 31 December 2013

First Session of the Forty-Seventh Parliament

**Sessional Summary No. 30**

Compiled in the Office of the Clerk of the House of Assembly

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Acts of Parliament are accessible on the Internet at the following address: <http://www.thelaw.tas.gov.au/>  
Bills and Printed Papers are available from the Clerk of Paper's Office, House of Assembly, Parliament House,  
Hobart, 7000.

General enquiries regarding the Digest can be made by contacting the Clerk-Assistant and Sergeant-at-Arms (03)  
6212 2366.

The Internet address of the Parliament of Tasmania is: <http://www.parliament.tas.gov.au/>

**FIRST SESSION OF THE FORTY-SEVENTH PARLIAMENT  
AS AT 31 DECEMBER 2013  
PRESIDING OFFICERS**

The Speaker  
The Honourable Michael Polley, MP

Chair of Committees  
Timothy Bryce Morris, MP

Deputy Chairs of Committees  
Graeme Sturges, MP  
Rebecca White, MP

The Governor  
The Honourable Peter George Underwood, LLB, AC

The Lieutenant-Governor  
The Honourable Justice Alan Blow OAM

**THE MINISTRY AND OFFICE BEARERS**

Premier

The Honourable Larissa Tahireh Giddings MP, Premier, Treasurer and Minister for the Arts.

Deputy Premier

The Honourable Bryan Alexander Green MP, Deputy Premier, Minister for Primary Industries and Water, Minister for Energy and Resources, Minister for Local Government, Minister for Planning, Minister for Racing.

Ministry

The Honourable Scott Bacon, Minister for Finance, Minister for Tourism, Minister for Hospitality and Minister for Veterans' Affairs.

The Honourable Nicholas James McKim MP, Minister for Education and Skills, Minister for Corrections and Consumer Protection and Minister for Sustainable Transport.

The Honourable David James O'Byrne MP, Minister for Infrastructure, Minister for Police and Emergency Management, Minister for Economic Development, Minister for Workplace Relations and Minister for Science, Innovation and Training.

The Honourable Michelle Anne O'Byrne MP, Minister for Health, Minister for Children and Minister for Sport and Recreation.

The Honourable Cassandra Stanwell O'Connor MP, Minister for Human Services, Minister for Community Development, Minister for Climate Change and Minister for Aboriginal Affairs.

The Honourable Brian Neal Wightman MP, Attorney-General, Minister for Justice and Minister for Environment, Parks and Heritage.

Leader of the Opposition

The Honourable William Edward Felix Hodgman MP

Deputy Leader of the Opposition

Mr Jeremy Page Rockliff MP

Whips

Government: Ms Rebecca White MP

Opposition: Ms Elise Archer MP



**ALPHABETICAL LIST OF MEMBERS  
AS AT 31 DECEMBER 2013**

ARCHER, Elise Nicole, LLB	Denison	LP
BACON, Scott	Denison	ALP
BEST, Brenton Roy	Braddon	ALP
BOOTH, Kim Dion	Bass	TG
BROOKS, Adam Richard	Braddon	LP
FERGUSON, Michael Darrel Joseph, B. App. Sci, B. Ed, TTC	Bass	LP
GIDDINGS, The Honourable Larissa Tahireh ( <u>Lara</u> )	Franklin	ALP
GREEN, The Honourable Bryan Alexander	Braddon	ALP
GROOM, Matthew Guy BA LLB LLM	Dension	LP
GUTWEIN, Peter Carl	Bass	LP
HIDDING, Marinus Theodoor ( <u>Rene</u> )	Lyons	LP
HODGMAN, The Honourable William Edward Felix ( <u>Will</u> ), LLB, BA	Franklin	LP
McKIM, The Honourable Nicholas James ( <u>Nick</u> )	Franklin	TG
MORRIS, Timothy Bryce ( <u>Tim</u> )	Lyons	TG
O'BYRNE, The Honourable David James	Franklin	ALP
O'BYRNE, The Honourable Michelle Anne, BA	Bass	ALP
O'CONNOR, Cassandra Stanwell ( <u>Cassy</u> )	Denison	TG
O'HALLORAN, Paul Thomas	Braddon	TG
PETRUSMA, Jacqueline Anne ( <u>Jacquie</u> )	Franklin	LP
POLLEY, The Honourable Michael Robert	Lyons	ALP
ROCKLIFF, Jeremy Page, Dip Farm Mgmt	Braddon	LP
SHELTON, Mark David	Lyons	LP
STURGES, Graeme Lindsay	Denison	ALP
WHITE, Rebecca	Lyons	ALP
WIGHTMAN, Brian Neal	Bass	ALP

# FIRST SESSION OF THE FORTY-SEVENTH PARLIAMENT

AS AT 31 DECEMBER 2013

## OFFICERS OF THE HOUSE OF ASSEMBLY

Clerk of the House of Assembly	Peter Reginald Alcock, B.A.
Deputy Clerk	Shane Gerard Donnelly, B.A.
Clerk-Assistant and Sergeant-at-Arms	Laura Elizabeth Ross, B.A., LLB.
Second Clerk-Assistant	Vacant
Clerk of Papers	Barry Roberts

## OFFICERS OF THE PARLIAMENT

Editor of Debates	Helen Allmich
Parliamentary Librarian	Juliet Webster, A.L.A.A., Grad. Cert. Pub. Sector M' ment.

## JOINT COMMITTEES OF THE PARLIAMENT

	House of Assembly	Legislative Council
<b>Standing Committee on Public Works</b>	Mr K.D. Booth Mr A. R. Brooks Ms R. White	Hon. G. R. Hall Hon A. P. Harriss (Chair)
Secretary - Mr S. Donnelly		
<b>Standing Committee of Public Accounts</b>	Mr B.R. Best Mr K.D. Booth Mr P.C. Gutwein	Hon I. N. Dean Hon R. J. Forrest Hon J. S. Wilkinson (Chair)
Secretary - Mrs J. Austin		
<b>Standing Committee on Subordinate Legislation</b>	The Chair of Committees Ms E.N. Archer Mr G.L. Sturges	Hon R. J. Forrest (Chair) Hon A.J. Taylor Hon T. V. Rattray-Wagner
Secretary - Mrs S. McLeod		
<b>House Committee</b>	The Speaker (Chair) The Chair of Committees Mr M.D.J. Ferguson	The President Hon C. M. Farrell Hon A. P. Harriss
Secretary - Mr S. Donnelly		

<b>Library Committee</b>	The Speaker The Chair of Committees Mrs J. A. Petrusma Mr M.D. Shelton Ms R. White Mr B.N. Wightman	The President (Chair) Hon. K. Finch Hon R. J. Forrest Hon T. V. Rattray-Wagner Hon J. S. Wilkinson
Secretary - Mr P.M. Bennison		
<b>Integrity</b>	Mr K.D. Booth Mr M.T. Hidding Ms R. White	Hon J.S. Wilkinson (Chair) Dr V. Goodwin Hon I. N. Dean
Secretary – Mr S.D. Donnelley		

## COMMITTEES OF THE HOUSE OF ASSEMBLY

<b>Privileges</b>	The Speaker (Chair) The Minister for Health The Minister for Education and Skills Ms E.N. Archer Mr M.G. Groom  Secretary - Mr P.R. Alcock
<b>Standing Orders</b>	The Speaker (Chair) The Chair of Committees The Premier Mr M. T. Hidding Mr J.P. Rockliff  Secretary - Mr P.R. Alcock
<b>Printing</b>	The Speaker (Chair) The Chair of Committees Mr S. Bacon Mr A.R. Brooks Mr P.C. Gutwein  Secretary - Mr P.M. Bennison
<b>Community Development</b>	Ms R. White (Chair) Mr M.G. Groom Mr P.T. O'Halloran Mr M.D. Shelton Mr G.L. Sturges  Secretary - Ms L.E. Ross
<b>Environment, Resources and Development</b>	Mr B. Best (Chair) Mr K.D. Booth Mr M.D.J. Ferguson Mrs J. A. Petrusma Mr G.L. Sturges  Secretary - Mr C. Casimaty

## THE BUSINESS OF THE HOUSE DURING 2013

### GENERAL SUMMARY

Number of Sitting Days of the House .....	43
Number of Sitting Days - Budget Estimates, and Government Businesses	
Scrutiny Committees .....	6
Total Hours sat from Meeting to Adjournment (excluding Committees).....	410 hrs 40 mins
Average length of each Day's Sitting .....	9 hrs 33 mins
Total number of Questions placed on Notice.....	11
Total number of Questions asked without Notice.....	598
Total number of Ministerial Statements.....	3
Matters of Public Importance raised .....	40
Want of Confidence Motions.....	3

### BILLS SUMMARY

Bills Introduced into House of Assembly .....	82
Resumed from previous session .....	0
Received from Legislative Council.....	1
Referred to Select Committee .....	0
Second Reading	
Agreed to and read Second time .....	57
Negatived upon Second Reading .....	1
Committal to Committee of the whole House Negatived.....	0
Third Reading .....	57
Legislative Council	
Agreed to by Council without amendment.....	52
Agreed to by Council with amendment.....	13
Council amendments agreed to by House.....	12
Agreed to by both Houses .....	58
Received Royal Assent .....	58
Miscellaneous	
Bills Withdrawn.....	0
Bills Declared Urgent.....	1
Bills debated under suspension of standing orders.....	2
Lapsed due to Prorogation.....	0
Bills ruled out of Order.....	0
Total Number of Private Members Bills .....	3

## RESOLUTIONS

The Late Honourable Nicolas Clive Kurt Evers, 20 August.

The Late Honourable William Michael Hodgman, AM, QC, 25 June.

## MINISTERIAL STATEMENTS

Electricity Market Reforms, 1182. 26 September.

Prison Service, 9 April.

Tasmanian Bushfires Inquiry, 15 October.

## PETITIONS PRESENTED TO THE HOUSE OF ASSEMBLY

Abortion on Demand: That the House reject legislation for, 16 April.

Abortion on Demand: That the House support legislation for, 16 April.

Abt Wilderness Railway: That steps be taken to ensure continuing operation of, 6 March.

Animal Rodeos: That they be banned, 10 April.

Anti-Bullying Laws: That a review of be undertaken, 20 November.

Child Care Facilities in East Devonport: That they be improved, 18 April.

Children with a Disability: That more assistance be given to parents caring for, 5 March.

Cyber-Bullying: That legislation be enacted to prevent, 27 August.

Dangerous Recidivist Juveniles: That laws be tightened so they are detained either in prison or home detention until tried, 26 June.

Disability Education Support: That the Minister for Education conduct a review of, 21 November.

Family Day Care: That the Premier propose an independent research project on ratio change in, 21 November.

House of Assembly: That it be restored to 35 Members, 16 October.

High Intensity Forestry Burns: That urgent action be taken to prevent, 9 April.

“Kids in the Park”: That the same amount of space be allocated in the Parliamentary Gardens for the event next year, 7 March.

Late-term Abortions: That legislation to allow them be rejected, 10 April, 21 May.

Lindisfarne North Lady Gowrie Education and Care Service: That the Minister for Education reverse the decision relating to, 14 November.

Local Pregnancy Support Services: That the House introduce them and reject legislation for abortion on demand, 16 April, 17 April.

Meander Valley Interim Planning Scheme 2012: That it be approved, 22 May.

Regular Bus Service Between the West Coast and Burnie: That one be introduced, 29 May.

Reproductive Health (Access to Terminations) Bill: That the House support the passage of the, 30 April.

Speed Limits on Non-Urban Roads: That wide ranging reductions of be rejected, 21 August.

Speed Limit on the Tasman Highway between Sorell and Orford: That it not be reduced, 21 May, 17 September.

Violence and Anti-Social Behaviour in Rocherlea: That resources be provided to prevent it, 18 April.

## PAPERS TABLED AND ORDERED TO BE PRINTED

14. Auditor-General: Report No. 1 of 2013-14 – Fraud Control in Local Government, August 2013.
21. Auditor-General: Report No. 2 of 2013-14 – Executive and Legislature, Government Departments, Tasmanian Health Organisations, Other General Government Sector State entities, Other State entities and Superannuation Funds 2012-13.
22. Auditor-General, Report No. 3 of 2013-14 – Government Businesses, Other Public Non-Financial Corporations and Water Corporations 2012-13.
33. Auditor-General, Report No. 4 of 2013-14 – Local Government Authorities 2012-13.
34. Auditor-General, Report No. 5 of 2013-14 – Infrastructure Financial Accounting in Local Government.

3. Auditor-General: Report No. 8 of 2012-13 – National Partnership Agreement on Homelessness.
4. Auditor-General: Report No. 9 of 2012-13 – Royal Derwent Hospital: site sale.
7. Auditor-General: Report No. 10 of 2012-13 – Hospital bed management and primary preventative health care.
8. Auditor-General: Report No. 11 of 2012-13 – Other State entities 30 June 2012 and 31 December 2012.
25. Community Development, House of Assembly Standing Committee on: Report on the Right to Information Amendment Bill 2011.
32. Cost of Living, Select Committee on: Report.
35. Costs of Housing, Building and Construction: Final Report of the Select Committee on.
2. Costs of Housing, Building and Construction: Interim Report No. 4 of the Select Committee on.
17. Environment, Resources and Development, House of Assembly Standing Committee on: Report on the Inquiry into the Tasmanian Industrial Hemp Industry.
26. Forest Industry Exit Packages, Select Committee on: Interim Report.
15. (L.C.) Government's Proposed Rural Road Speed Limit Reduction from 100km/h on Sealed Roads, Legislative Council Select Committee on: Report.
27. Integrity, Joint Standing Committee on: Annual Report 2013.
29. Integrity, Joint Standing Committee on: Report on the Integrity Commission Report under section 13(c) of the Integrity Commission Act 2009.
28. Integrity, Joint Standing Committee on: Report on the Office of the Ombudsman.
20. (L.C.) Legislative Council Government Administration Committee 'A': Reproductive Health (Access to Terminations) Bill 2013, Report on
16. (L.C.) Legislative Council Government Administration Committee 'B': Aboriginal Lands Amendment Bill (No. 27), Report on.
11. (L.C.) Legislative Council Government Administration Committee 'B': Overtime Costs of the Tasmanian Prison Service, Interim Report on.
5. (L.C.) Legislative Council Government Administration Committee 'B': Report on the Options for an Integrated Sustainable Public Transport System in Southern Tasmania.
13. Public Accounts, Parliamentary Standing Committee of: Review of Special Report No. 72 of the Auditor-General – Public Sector Performance Information.
23. Public Accounts, Parliamentary Standing Committee of: Royal Society for the Prevention of Cruelty to Animals (RSPCA) Inquiry.
12. Public Works, Parliamentary Standing Committee on: Arthur Highway.
10. Public Works, Parliamentary Standing Committee on: Colebrook Main Road, Richmond – Heavy Vehicle Link Road.
36. Public Works, Parliamentary Standing Committee on: Construction of Dunalley Primary School.
9. Public Works, Parliamentary Standing Committee on: Ferry Main Road.
37. Public Works, Parliamentary Standing Committee on: George Town HUB.
31. Scottsdale Sawmills, Select Committee on: Final Report.
6. Scottsdale Sawmills, Select Committee on: Interim Report No. 2.
18. Subordinate Legislation (Miscellaneous Amendments) Bill 2010: Report of the Select Committee on.
24. Subordinate Legislation, Parliamentary Standing Committee on: Vehicle and Traffic (Driver Licensing and Vehicle Registration) Amendment (Mandatory Alcohol Interlock) Regulations 2013 (S.R. 2013, No. 50) and Vehicle and Traffic (Driver Licensing and Vehicle Registration) Amendment (Mandatory Alcohol Interlock) Regulations 2013 (S.R. 2013, No. 63).
1. (L.C.) Tasmanian Forests Agreement Bill 2012, Legislative Council Select Committee on: Report.
30. Tote Tasmania, Role and Future Viability of, Select Committee on: Report.

## SUMMARY OF PROCEEDINGS

No.	Year	Bill Name	Introduced By	HA 1st	HA 2RM	HA 2R	HA Committed	HA Reported	HA Amend	HA 3rd	Royal assent	Act No.
1	2013	Jobs Package (Miscellaneous Amendments) Bill	Finance	3/05/2013	19/03/2013	19/03/2013	19/03/2013	19/03/2013		19/03/2013	13/05/2013	3 of 2013
2	2013	Vehicle and Traffic Amendment (Written-Off Vehicles) Bill	Infrastructure	3/05/2013	4/09/2013	4/09/2013				4/09/2013	20/06/2013	17 of 2013
3	2013	Marine Safety (Domestic Commercial Vessel National Law Application) Bill	Infrastructure	3/05/2013	19/03/2013	19/03/2013				19/03/2013	13/05/2013	4 of 2013
4	2013	Crime (Miscellaneous Amendments) Bill	Justice	3/05/2013	17/04/2013	17/04/2013				17/04/2013	28/06/2013	23 of 2013
5	2013	Community Housing Providers National Law (Tasmania) Bill	Human Services	3/05/2013	19/03/2013	19/03/2013				19/03/2013	20/06/2013	21 of 2013
6	2013	Adoption Amendment Bill	Children	21/03/2013	4/09/2013	4/09/2013				4/09/2013	18/07/2013	25 of 2013
7	2013	Public Sector Superannuation (Miscellaneous Amendments) Bill	Finance	19/03/2013	21/03/2013	21/03/2013				21/03/2013	13/05/2013	6 of 2013
8	2013	Legislation Publication Amendment Bill	Premier	20/03/2013	21/05/2013	21/05/2013				21/05/2013	20/06/2013	18 of 2013
9	2013	Training and Workforce Development Bill	Education and Skills	19/03/2013	21/03/2013	21/03/2013	21/03/2013	21/03/2013		21/03/2013	13/06/2013	9 of 2013
10	2013	Training and Workforce Development (Transitional Provisions) Bill	Education and Skills	19/03/2013	21/03/2013	21/03/2013				21/03/2013	13/06/2013	10 of 2013
11	2013	Training and Workforce Development (Repeals and Consequential Amendments) Bill	Education and Skills	19/03/2013	21/03/2013	21/03/2013				21/03/2013	13/06/2013	11 of 2013
12	2013	Residential Tenancy Amendment Bill	Corrections and Consumer Protection	20/03/2013	4/09/2013	4/09/2013	4/10/2013	4/10/2013	7	4/10/2013	21/10/2013	45 of 2013
13	2013	Poisons Amendment Bill	Health	19/03/2013	21/03/2013	21/03/2013				21/03/2013	17/04/2013	1 of 2013
14	2013	Nature Conservation Amendment Bill	Environment, Parks and Heritage	19/03/2013	4/09/2013	4/09/2013				4/09/2013	20/06/2013	13 of 2013
15	2013	Consolidated Fund Appropriation (Supplementary Appropriation for 2012-13) Bill	Treasurer	4/09/2013	4/11/2013	4/11/2013				4/11/2013	6/06/2013	8 of 2013
16	2013	Repeat of Regulations Postponement Bill	Infrastructure	4/09/2013	4/11/2013	4/11/2013				4/11/2013	20/06/2013	12 of 2013
17	2013	Residential Property Transactions Bill	Corrections and Consumer Protection	4/09/2013								
18	2013	Gaming (Miscellaneous Amendments) Bill	Finance	4/09/2013	4/11/2013	4/11/2013	4/11/2013	4/11/2013		4/11/2013	20/06/2013	15 of 2013
19	2013	Water Efficiency Labelling and Standards Bill	Primary Industries and Water	4/09/2013	4/11/2013	4/11/2013				4/11/2013	18/07/2013	26 of 2013
20	2013	Electricity Reform (Implementation) Bill	Energy and Resources	4/09/2013	4/11/2013	4/11/2013	4/11/2013	4/11/2013		4/11/2013	13/05/2013	5 of 2013
21	2013	Local Government Amendment (Elections) Bill	Local Government	4/09/2013	16/04/2013	16/04/2013				16/04/2013	20/06/2013	19 of 2013
22	2013	Plastic Shopping Bags Ban Bill	Environment, Parks and Heritage	16/04/2013	18/04/2013	18/04/2013	18/04/2013	18/04/2013		18/04/2013	20/06/2013	14 of 2013
23	2013	Mineral Resources Development Amendment Bill	Energy and Resources	4/11/2013	18/04/2013	18/04/2013	18/04/2013	18/04/2013		18/04/2013	28/06/2013	24 of 2013
24	2013	Reproductive Health (Access to Terminations) Bill	Health	4/11/2013	16/04/2013	16/04/2013	16/04/2013	16/04/2013	4	16/04/2013	19/12/2013	72 of 2013
25	2013	Corrections Amendment Bill	Corrections and Consumer Protection	30/04/2013	21/05/2013	21/05/2013	21/05/2013	27/08/2013	2	27/08/2013	21/10/2013	37 of 2013
26	2013	Marine Safety (Domestic Commercial Vessel National Law Application) Consequential Amendments Bill	Infrastructure	28/05/2013	27/06/2013	27/06/2013				27/06/2013	24/07/2013	31 of 2013

27	2013	Workers Rehabilitation and Compensation Amendment (Fire-Fighters) Bill	Workplace Relations	30/04/2013	20/08/2013	20/08/2013	20/08/2013							21/10/2013	20/08/2013				44 of 2013	
28	2013	Jim Bacon Foundation (Winding-Up) Bill	Premier	21/05/2013	27/06/2013	27/06/2013	27/06/2013							24/07/2013	27/06/2013				32 of 2013	
29	2013	Crime (Confiscation of Profits) Amendment (Unexplained Wealth) Bill	Attorney General	21/05/2013	21/08/2013	22/08/2013	22/08/2013							12/04/2013	22/08/2013	1			60 of 2013	
30	2013	Financial Transactions Reports Amendment Bill	Attorney General	21/05/2013	27/08/2013	27/08/2013	27/08/2013							12/04/2013	27/08/2013				61 of 2013	
31	2013	Criminal Code Amendment (Sexual Offences Against Young People) Bill	Attorney General	21/05/2013	30/05/2013	20/08/2013	20/08/2013							10/08/2013	20/08/2013				34 of 2013	
32	2013	Water Legislation Amendment Bill	Deputy Premier	21/05/2013	20/08/2013	20/08/2013	20/08/2013							20/08/2013	20/08/2013					
33	2013	Consolidated Fund Appropriation (No. 1) Bill	Premier	23/05/2013	28/05/2013	30/05/2013	30/05/2013							18/07/2013	27/06/2013				28 of 2013	
34	2013	Consolidated Fund Appropriation (No. 2) Bill	Premier	23/05/2013	30/05/2013	30/05/2013	30/05/2013							18/07/2013	27/06/2013				29 of 2013	
35	2013	Taxation Relief Bill	Finance	28/05/2013	30/05/2013	30/05/2013	30/05/2013							28/06/2013	30/05/2013				22 of 2013	
36	2013	Succession to the Crown (Request) Bill	Premier	27/06/2013	21/08/2013	21/08/2013	21/08/2013							9/12/2013	21/08/2013				33 of 2013	
37	2013	Heavy Vehicle National Law (Tasmania) Bill	Infrastructure	25/06/2013	27/06/2013	27/06/2013	27/06/2013							24/07/2013	27/06/2013				30 of 2013	
39	2013	Criminal Code Amendment (Dangerous Dogs) Bill	Justice	26/06/2013	27/08/2013	27/08/2013	27/08/2013							21/10/2013	27/08/2013				43 of 2013	
40	2013	Repeat of Regulations Postponement Bill	Primary Industries and Water	20/08/2013	27/08/2013	27/08/2013	27/08/2013							10/08/2013	27/08/2013				36 of 2013	
41	2013	Interstate Transfer (Miscellaneous Amendments) Bill	Corrections and Consumer Protection	20/08/2013	27/08/2013	27/08/2013	27/08/2013							10/08/2013	27/08/2013				35 of 2013	
42	2013	Audit Amendment Bill	Treasurer	20/08/2013	17/09/2013	17/09/2013	17/09/2013							21/10/2013	17/09/2013				38 of 2013	
43	2013	Monitoring of Places of Detention (Optional Protocol to the Convention Against Torture) Bill	Justice	17/09/2013	24/09/2013															
44	2013	Limitation Amendment Bill	Justice	21/08/2013	28/08/2013	28/08/2013	28/08/2013							17/09/2013	28/08/2013					
45	2013	Civil Liability Amendment Bill	Justice	21/08/2013	17/09/2013	17/09/2013	17/09/2013							11/06/2013	17/09/2013	2			47 of 2013	
46	2013	Evidence (Children and Special Witnesses) Amendment Bill	Justice	20/08/2013	26/09/2013	26/09/2013	26/09/2013							13/12/2013	26/09/2013	4			63 of 2013	
47	2013	Powers of Attorney Amendment Bill	Justice	27/08/2013	17/09/2013	17/09/2013	17/09/2013							21/10/2013	19/09/2013				39 of 2013	
48	2013	Guardianship and Administration Amendment Bill	Justice	27/08/2013	19/09/2013	19/09/2013	19/09/2013							21/10/2013	19/09/2013	3			40 of 2013	
49	2013	Electronic Conveyancing (Adoption of National Law) Bill	Primary Industries and Water	29/08/2013	15/10/2013	15/10/2013	15/10/2013							19/11/2013	15/10/2013				57 of 2013	
50	2013	Urban Drainage Bill	Primary Industries and Water	28/08/2013	17/09/2013	17/09/2013	17/09/2013							19/12/2013	17/09/2013	1			71 of 2013	
51	2013	Ambulance Service Amendment Bill	Health	27/08/2013	29/08/2013	29/08/2013	29/08/2013							19/12/2013	29/08/2013				73 of 2013	
52	2013	Electoral (Prohibition on Corporate Tobacco Donations) Amendment Bill	Mr McKim	29/08/2013																
53	2013	Taxation and Related Legislation (Miscellaneous Amendments) Bill	Finance	17/09/2013	19/09/2013	19/09/2013	19/09/2013							21/10/2013	19/09/2013				41 of 2013	
54	2013	Electricity Supply Industry Amendment (Feed-in Tariffs and Other Matters) Bill	Energy and Resources	17/09/2013	19/09/2013	19/09/2013	19/09/2013							11/06/2013	19/09/2013				46 of 2013	
55	2013	Director of Public Prosecutions Amendment Bill	Justice	17/09/2013										11/06/2013					46 of 2013	
56	2013	Forest Management Bill	Energy and Resources	19/09/2013	24/09/2013	24/09/2013	24/09/2013							11/06/2013	24/09/2013				49 of 2013	
57	2013	Forest Management (Consequential Amendments) Bill	Energy and Resources	19/09/2013	24/09/2013	24/09/2013	24/09/2013							11/06/2013	24/09/2013				50 of 2013	



58	2013	Mental Health (Transitional and Consequential Provisions) Bill	Health	24/09/2013	15/10/2013	15/10/2013	15/10/2013				15/10/2013	13/12/2013	69 of 2013
59	2013	Local Government (Miscellaneous Amendments) Bill	Local Government	24/09/2013	26/09/2013	26/09/2013	26/09/2013			26/09/2013	26/09/2013	19/11/2013	52 of 2013
60	2013	Motor Accidents (Liabilities and Compensation) Amendment Bill	Infrastructure	24/09/2013	15/10/2013	15/10/2013	15/10/2013				15/10/2013	19/11/2013	55 of 2013
61	2013	Voluntary Assisted Dying Bill	Ms Giddings and Mr Mckim	26/09/2013	16/10/2013								
62	2013	National Parks and Reserves Management Amendment (Parks and Reserves Authority) Bill	Environment, Parks and Heritage	17/10/2013	11/12/2013	11/12/2013	11/12/2013			11/12/2013	11/12/2013		
63	2013	Construction Industry (Long Service) Amendment Bill	Workplace Relations	15/10/2013	11/12/2013	11/12/2013	11/12/2013				11/12/2013		
64	2013	Racing Regulation Amendment (Bookmaker Betting) Bill	Racing	15/10/2013	17/10/2013	17/10/2013	17/10/2013				17/10/2013	19/11/2013	53 of 2013
65	2013	ABT Railway Development Amendment Bill	Infrastructure	15/10/2013	17/10/2013	17/10/2013	17/10/2013				17/10/2013	19/11/2013	56 of 2013
66	2013	Heavy Vehicle Accreditation Scheme Validation Bill	Infrastructure	15/10/2013	17/10/2013	17/10/2013	17/10/2013				17/10/2013	19/11/2013	56 of 2013
67	2013	Land Use Planning and Approvals Amendment Bill	Planning	15/10/2013	17/10/2013	17/10/2013	17/10/2013			17/10/2013	17/10/2013	12/04/2013	59 of 2013
68	2013	Pollution of Waters by Oil and Noxious Substances Amendment Bill	Environment, Parks and Heritage	15/10/2013	11/12/2013	11/12/2013	11/12/2013				11/12/2013	13/12/2013	67 of 2013
69	2013	Commissions of Inquiry Amendment Bill	Justice	15/10/2013	17/10/2013	17/10/2013	17/10/2013				17/10/2013	19/11/2013	54 of 2013
70	2013	Criminal Code Amendment (Arson) Bill	Justice	15/10/2013									
72	2013	Aboriginal Heritage Protection (Consequential Amendments) Bill	Environment, Parks and Heritage	17/10/2013	11/12/2013	11/12/2013	11/12/2013				11/12/2013		
73	2013	Aboriginal Heritage Protection Bill	Environment, Parks and Heritage	17/10/2013	11/12/2013	11/12/2013	11/12/2013			11/12/2013	11/12/2013		
74	2013	Co-Operatives National Law (Tasmania) Bill	Corrections and Consumer Protection	11/12/2013	14/11/2013	14/11/2013	14/11/2013				14/11/2013		
75	2013	Legal Profession Amendment Bill	Justice	11/12/2013	14/11/2013	14/11/2013	14/11/2013				14/11/2013	12/04/2013	66 of 2013
76	2013	Vehicle and Traffic Amendment (Power-Assisted Pedal Cycles) Bill	Infrastructure	11/12/2013	14/11/2013	14/11/2013	14/11/2013				14/11/2013		
77	2013	Police Offences Amendment Bill	Police and Emergency Management	11/12/2013	14/11/2013	14/11/2013	14/11/2013			14/11/2013	14/11/2013		
78	2013	Criminal Code Amendment (Firearms) Bill	Justice	11/12/2013	14/11/2013	14/11/2013	14/11/2013			14/11/2013	14/11/2013	13/12/2013	66 of 2013
79	2013	Children, Young Persons and Their Families Amendment Bill	Children	11/12/2013	14/11/2013	14/11/2013	14/11/2013			14/11/2013	14/11/2013	13/12/2013	64 of 2013
80	2013	Registration to Work with Vulnerable People Bill	Human Services	11/12/2013	14/11/2013	14/11/2013	14/11/2013			14/11/2013	14/11/2013	13/12/2013	65 of 2013
81	2013	Egg Labelling and Sale Bill	Corrections and Consumer Protection	11/12/2013	14/11/2013	14/11/2013	14/11/2013			14/11/2013	14/11/2013		
82	2013	State Service Amendment (Redeployment) Bill	Premier	11/12/2013	14/11/2013	14/11/2013	14/11/2013				14/11/2013		
83	2013	Electoral Amendment (Electoral Expenditure and Political Donations) Bill	Justice	14/11/2013	20/11/2013	20/11/2013	20/11/2013			20/11/2013	20/11/2013		
84	2013	Pulp Mill Assessment Act (Repeal Section 11) Amendment Bill	Mr Booth	20/11/2013									

**MEMBERS OF THE HOUSE OF ASSEMBLY**  
**RECORD OF SERVICE AS AT 31 DECEMBER 2013**

	<b>Elected</b>	<b>Re-elected</b>
<i>ARCHER, Elise Nicole</i> Opposition Whip 4.5.10 -	20.3.10	
<i>BACON, Scott</i> Minister 13.5.11 -	20.3.10	
<i>BEST, Brenton Roy</i> Chair of Committees 7.4.04 - 4.5.10	24.2.96	29.8.98 20.7.02 18.3.06 20.3.10
<i>BOOTH, Kim Dion</i>	20.7.02	18.3.06 20.3.10
<i>BROOKS, Adam Richard</i>	20.3.10	
<i>FERGUSON, Michael Darrel Joseph</i>	20.3.10	
<i>GIDDINGS, Larissa Tahireh</i> Government Whip 6.8.02 - 15.3.04 Minster 7.4.04 - Deputy Premier 26.5.08 - 24.1.11 Premier 24.1.11	24.2.96 (defeated 29.8.98)	20.7.02 18.3.06 20.3.10
<i>GREEN, Bryan Alexander</i> Government Whip 15.9.98 - 16.5.00 Minister 9.8.02 - 14.7.06; 21.04.10 - Deputy Premier 5.4.06 - 14.7.06, 24.1.11 -	29.8.98	20.7.02 18.3.06 20.3.10
<i>GROOM, Matthew Guy</i>	20.3.10	
<i>GUTWEIN, Peter Carl</i>	20.7.02	18.3.06 20.3.10
<i>HIDDING, Marinus Theodoor</i> Opposition Whip 14.9.98 - 2.7.99 Deputy Leader of the Opposition 2.7.99 - 20.8.01 Leader of the Opposition 6.8.02 - 30.3.06	24.2.96	29.8.98 20.7.02 18.3.06 20.3.10
<i>HODGMAN, William Edward Felix</i> Deputy Leader of the Opposition 6.8.02 - 30.3.06 Leader of the Opposition 30.3.06 -	20.7.02	18.3.06 20.3.10
<i>McKIM, Nicholas James</i> Leader of the Tasmanian Greens 7.7.08 - Minister - 21.04.10 -	20.7.02	18.3.06 20.3.10
<i>MORRIS, Timothy Bryce</i>	20.7.02	18.3.06

Chair of Committees 4.5.10 -		20.3.10
<i>O'BYRNE, David James</i> Minister 21.04.10 -	20.3.10	
<i>O'BYRNE, Michelle Anne</i> Minister 27.10.06 -	18.3.06	20.3.10
<i>O'CONNOR, Cassandra Stanwell</i> Minister 6.12.10 -	22.7.08 (on recount repl. M.A Putt)	20.3.10
<i>O'HALLORAN, Paul Thomas</i>	20.3.10	
<i>PETRUSMA, Jacqueline Anne</i>	20.3.10	
<i>POLLEY, Michael Robert</i> Government Whip 15.7.74 - 22.12.76 Minister 22.12.76 - 25.2.80 Speaker 28.6.89 - 14.4.92 Speaker 6.10.98 -	22.4.72	22.4.72 11.12.76 28.7.79 26.5.82 8.2.86 13.5.89 1.2.92 24.2.96 29.8.98 20.7.02 18.3.06 20.3.10
<i>ROCKLIFF, Jeremy Page</i> Opposition Whip 6.8.02 - 30.3.06 Deputy Leader of the Opposition 30.3.06 -	20.7.02	18.3.06 20.3.10
<i>SHELTON, Mark David</i>	20.03.10	
<i>STURGES, Graeme Lindsay</i> Government Whip 15.3.04 - 26.5.08 Minister 26.5.08 -	20.7.02 (defeated 20.3.2010)	18.3.06 26.5.11 (on recount repl. D.J. Bartlett)
<i>WHITE, Rebecca</i> Government Whip - 6.12.10	20.3.10	
<i>WIGHTMAN, Brian Neal</i> Government Whip 4.5.10 - 6.12.10 Minister 6.12.10 -	20.3.10	

## MEMBERS ACCUMULATED SERVICE AS AT 31 DECEMBER 2013

Years of Service	No. of Members
Three and less than four years	11
Five and less than six years	1
Seven and less than eight years	1
Ten and less than eleven years	1
Eleven and less than twelve years	6
Thirteen and less than fourteen years	1
Fifteen and less than sixteen years	1
Seventeen and less than eighteen years	2
Forty-one and less than forty-two years	1
<b>TOTAL</b>	<b>25</b>