



PARLIAMENT OF TASMANIA

**HOUSE OF ASSEMBLY
THIRTY FIRST ANNUAL REPORT
2019-2020**

Incorporating the House of Assembly Digest for 2019

*Presented to both Houses of Parliament pursuant to the provisions of the
Financial Management Act 2016*

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Part One: Introduction

The Parliament of Tasmania, comprised of the House of Assembly, Legislative Council and Her Excellency the Governor together, is responsible for considering and enacting State legislation, and authorising the raising of revenue and expenditure. This Annual Report for the House of Assembly, details its role in the abovementioned responsibilities for 2019-2020.

Mission and Corporate Goals

The House of Assembly Mission Statement, from which the five corporate goals are derived, is detailed below. Together, these underpin the workings of the Office of the Clerk of the House of Assembly.

The Mission Statement of the House of Assembly is as follows:

To provide the House of Assembly, its committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services of a high standard to assist them to effectively undertake their constitutional and Parliamentary duties.

The corporate goals that the House of Assembly works towards, drawn from the Mission Statement, are listed below:

1. To support the House in its constitutional role;
2. To provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members;
3. To promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens;
4. To perform all of its functions at the highest attainable levels of professional competence and efficiency; and
5. To be a fair and responsible employer, maximising the potential of all its staff through effective human resource practices.

In meeting these goals, the House of Assembly pursues excellence in professional standards, management standards, skills development, internal and external communication, leadership, and resource allocation.

The corporate goals form the basis of the performance measures implemented. This report summarises the achievements of the Office of the Clerk of the House of Assembly over the financial year 2019-2020. The following chapters provide detailed information on the goals of the House individually and on how efforts are made to meet and exceed these goals.

Part Two: Corporate Goal One

The first corporate goal of the House of Assembly is to support the House in its constitutional role. This is achieved by implementing and operating under State and Commonwealth legislation; offering procedural support to Members both formally and informally; and the production of printed documents; all of which while maintaining a strict political impartiality.

A general overview of the work of the House of Assembly may be found in this section of the report. Further information on how the office supports the House in its parliamentary role may also be found in Part Three, which deals with corporate goal two: to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members.

Members receive procedural advice from the staff of the House of Assembly both formally and informally. Advice is dispensed formally in the *Standing and Sessional Orders and Rules*, agreed to by the House and published and provided by the House of Assembly staff for each parliamentary session. Informal support is provided within the Chamber, offering procedural information and assisting the Speaker or the Chair of Committees, taking minutes of the proceedings and handling the tabled documents and Bills.

Documents and Publications Produced

The major documents produced by the House are first and foremost documents that support the House in its Constitutional role as part of the Tasmanian Parliament. These include the *Standing and Sessional Orders*, the Votes and Proceedings, the Notice Paper, and the Daily Order of Business. As well as these, the House of Assembly produces documents to assist in the promotion of public awareness of the work of the House, such as the Annual Report and Committee Reports. A comprehensive list of such documents produced in the last financial year is provided below.

Annual Report 2018-2019 - The annual report on the operations of the House of Assembly (incorporating the House of Assembly Digest for 2017), compiled and presented to the House pursuant to the *Financial Management Act 2016*.

Committee Reports - Reports presented by Parliamentary Committees are published as Parliamentary Papers, of which details may be found in the *Index to the Votes and Proceedings*, cited below. Reports may also be accessed according to the Committee who presented it, from the website,

<http://www.parliament.tas.gov.au/ctee/comminte.htm>. For further information on the Committees of the House of Assembly, see Part Three of this report.

Member's Handbook - A guide for Members published following a General Election for Members of the House of Assembly.

List of Members - Lists Members alphabetically by name, showing Parliamentary or Ministerial Office, electorate, party, address and phone numbers. The list is continually updated. It is available in a printed copy from the front desk of Parliament House and electronically at <http://www.parliament.tas.gov.au/HA/HALists.pdf>

49th Parliament, House of Assembly, List of Members, 6 February 2020.

Notices of Motion and Orders of the Day (published for each sitting day except the first sitting day of a session) - An official list of all business before the House, setting out the order of business to be followed.

49th Parliament, 2nd session 2019-2020, Nos. 19-56

Notices of Question (published for each sitting week except the first sitting week of the session) - An official list of all Questions asked on notice.

49th Parliament, 2nd session 2019-2020, Nos. 5-20

Order of Business (published for each sitting day) - A guide for Members showing those items of business which the House is expected to consider on that day.

Votes and Proceedings (published for each sitting) - An official record of the proceedings of the House of Assembly.

49th Parliament, 2nd session 2019-2020, Nos. 1-45

Committee Support

The House of Assembly also supports the Tasmanian Parliament in its Constitutional role through Committee work. This support is administrative: organising meetings, hearings and site inspections, keeping a record of proceedings and compiling reports. Further information on Committees of the Parliament is available in Part Three.

Legislation Administered by the House of Assembly

The legislation that the Office of the Clerk of the House operates under and administers provides some insight into how the office provides support for the

House and its Members. The Department operates under the provisions of the *Constitution Act 1934*, the *Electoral Act 2004*, the *Parliamentary Privilege Act 1858*, 1885, 1898, 1957 and 1979, and the *Parliament House Act 1962*. As part of its parliamentary function the House of Assembly also administers the *Parliamentary Salaries, Superannuation and Allowances Act 2012*, the *Public Works Committee Act 1914*, the *Public Accounts Committee Act 1970*, the *Subordinate Legislation Committee Act 1969*, the *Parliamentary (Disclosure of Interests) Act 1996* and the *Integrity Commission Act 2009*.

Support for Local Business

The House of Assembly ensures that Tasmanian businesses are given every opportunity to compete for departmental business. It is the policy of the House of Assembly to support Tasmanian businesses whenever they offer best value for money for the public monies expended.

No tenders were called with a value greater than \$50,000 during the financial year ended 30 June 2020 through the House of Assembly. No consultancy contracts were awarded or acted on during the financial year.

Part Three: Corporate Goal Two

The House of Assembly aims to provide the highest levels of advice, procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members, as its second corporate goal. In order to achieve this, advice is dispensed as required both formally and informally, through the provision and maintenance of the *Standing and Sessional Orders* and the *Members' Handbook*, as well as through answers to questions as they occur in the Chamber or in Committee. Induction sessions are also held for newly elected Members, advising them about Parliamentary procedure and services available in the House.

Outputs pertaining to this second corporate goal are the support of the lawful operation of the House and support of the lawful operation of the Committees of the House of Assembly and Joint Committees. These are briefly mentioned also in Part Two. Information on these outputs and the related performance measures may be found in Tables One and Two, below.

Agency:	HOUSE OF ASSEMBLY
Output Grouping	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
Output No.:	1.1
Output:	HOUSE OF ASSEMBLY SUPPORT SERVICES
Output Description:	Procedural and administrative support of the House of Assembly and its Members.
Output Objective:	Support of the lawful operation of the House and fulfilment of Statutory requirements.
Production System:	Produced by the Office of the Clerk of the House.
User:	Members of the House of Assembly, Local Government authorities, Public Sector organisations, general public.
Performance Measures:	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> • the extent to which requests for procedural and related advice are answered; Output: Procedural and related advice has been provided as requested. The Clerk has received no complaints in 2019-2020 as to the dispensation of advice. • the extent to which requests for advice relating to drafting of Private Members' Bills and amendments to Government Bills is provided; Output: Advice relating to Private Members' Bills and Government Bills has been provided as requested. • the extent to which the documents necessary for each meeting of the House, such as the Notice Paper, the daily program and procedural 'scripts' for the use of participants in proceedings are produced and supplied in an acceptable form and in time for each sitting day; Output: Documents necessary for each meeting of the House have consistently been provided at the appointed times throughout 2019-2020. On no occasion have such procedural and Chamber documents been late or inappropriately provided.

Table One: Support of the Lawful Operation of the House and fulfilment of Statutory Requirements

The Committees Secretariat is a vital aspect to the achievement of this goal, as it provides research and advice to Members in Committees.

Agency:	HOUSE OF ASSEMBLY
Output Grouping	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
Output:	SELECT COMMITTEE SUPPORT SERVICES
Output Description:	Procedural and administrative support for Select Committees of the House and Joint Committees.
Output Objective:	Lawful operation of Committees of the House of Assembly and Joint Committees
Production System:	Produced by the Office of the Clerk of the House through the provision of both written and oral advice and the provision of Committee secretariats.
User:	Committees of the House of Assembly and Joint Committees
Units of Output:	This output provides the machinery for the elected Members of the House to produce the relevant outcome, an assessment of 'units produced' therefore is not possible.
Performance Measures:	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> • the extent to which requests for procedural and related advice are answered; Output: Procedural and related advice has been provided as requested. The Clerk has received no complaints in 2019-2020 as to the dispensation of advice. • the extent to which support for Parliamentary Committees is provided; Output: All forms of support for Parliamentary Committees has been provided as required in a timely, sensitive and informed manner. • the extent to which the documents necessary for meetings of Committees, such as Agendas, submissions and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for such meetings Output: Agendas, submissions and procedural 'scripts' and other such documents were provided for all Committee meetings as required. The first priority in all provision of these documents was allowing Members and participants adequate time for preparation and revision of Committee related documents.

Table Two: Support of the Lawful Operation of Committees of the House of Assembly

House of Assembly Committees Secretariat

The House of Assembly Committees Secretariat supports Joint Standing Committees of the Parliament and Standing and Select Committees of the House of Assembly in fulfilling their role as scrutineers of public policy issues and Government legislation. The Secretariat provides procedural advice, researches and analyses issues relating to committee inquiries, drafts committee reports, and provides administrative support.

At 30 June 2020, the staff of the Secretariat was:

- Stephanie Hesford, Clerk-Assistant/Committee Secretary;
- Todd Buttsworth, Second Clerk-Assistant/Committee Secretary;
- Scott Hennessy, Parliamentary Officer/Committee Secretary;

During the 2019- 2020 financial year, the Secretariat provided support services to the following Committees:

- Government Businesses Scrutiny Committees.
- Joint Standing Committee on Integrity.
- Parliamentary Standing Committee on Public Works.
- Select Committee on Firearms Legislation and Policy.
- Select Committee on Housing Affordability.
- Select Committee on the House of Assembly Restoration Bill.

A summary of the Committee work supported by the Secretariat is set out below:

Joint Standing Committee on Integrity

Function: The functions of the Committee are set out in section 24 of the *Integrity Commission Act 2009*, which provides as follows:

24. Functions and powers of Joint Committee

- (1) The Joint Committee has the following functions:
 - (a) to monitor and review the performance of the functions of an integrity entity;
 - (b) to report to both Houses of Parliament, as it considers appropriate, on the following matters:
 - (i) matters relevant to an integrity entity;
 - (ii) matters relevant to the performance of an integrity entity's functions or the exercise of an integrity entity's powers;
 - (c) to examine the annual reports of an integrity entity and any other report of an integrity entity and report to both Houses of Parliament on any matter appearing in or arising out of such reports;
 - (d) to report to the Legislative Council or House of Assembly on any matter relevant to an integrity entity's functions that is referred to it by the Legislative Council or House of Assembly;
 - (e) to review the functions, powers and operations of the Integrity Commission at the expiration of the period of 3 years commencing on the commencement of this section and to table in both Houses of Parliament a report regarding any action that should

be taken in relation to this Act or the functions, powers and operations of the Integrity Commission;
(f) to provide guidance and advice relating to the functions of an integrity entity under this Act;
(g) to refer any matter to the Integrity Commission for investigation or advice;
(h) to comment on proposed appointments to be made under section 14(1)(e), (f) or (g), section 15 and section 27.

- (2) Nothing in this Part authorises the Joint Committee –
- (a) to investigate any matter relating to a complaint that is being dealt with by the Integrity Commission;
 - or
 - (b) to review a decision of the Integrity Commission to investigate, not investigate or discontinue an investigation or inquire into or not inquire into a particular complaint; or
 - (c) to make findings, recommendations, determinations or decisions in relation to a particular investigation or inquiry of a complaint that is being or has been dealt with by the Integrity Commission.

Members: As at 30 June 2020:
Hon. Ivan Dean MLC (Chair); Hon. Rosemary Armitage MLC;
Hon. Michael Ferguson MP; Ms Jennifer Houston MP; Hon
Jacquie Petrusma MP; and Hon. Rob Valentine MLC (Deputy
Chair).

Staff: Secretary: Mr Todd Buttsworth

Reports: Joint Standing Committee on Integrity Annual Report 2019.

Meetings: During the reporting period the Committee met on 4 occasions.

Parliamentary Standing Committee on Public Works

Function: The Public Works Committee is established pursuant to the provisions of the *Public Works Committee Act* (No. 32 of 1914). The Committee considers and reports upon every proposed public work where the estimated cost of completing the work exceeds \$15,000,000 for roads and bridges works, or \$8,000,000 for building and construction works.

The Committee has regard to: the stated purpose of the works; the necessity or advisability of carrying it out; the amount of revenue which it may reasonably be expected to produce; and the present and prospective public value of the work.

Members: At 30 June 2020:
Hon. Rob Valentine MLC (Chair), Mrs Joan Rylah MP (Deputy Chair), Ms Jenna Butler MP, Hon. Jacquie Petrusma MP and Hon. Tania Rattray MLC.

Staff: Secretary: Mr Scott Hennessy

Reports: Major Redevelopment of Devonport High School.

Major Redevelopment of Sorell School.

Midland Highway 10-Year Action Plan-Melton Mowbray to Lovely Banks.

Penguin District School Redevelopment.

Southern Remand Centre Program.

Stage 2 King Island Hospital Redevelopment.

Tasman Highway and Great Eastern Drive Improvements.

West Tamar Highway Safety Improvements.

Meetings: During the reporting period, the Committee met on 13 occasions, such meetings being held in Bicheno, Hobart and Penguin. 4 meetings were held via videoconference due to COVID-19 social distancing measures.

Select Committee on Firearms Legislation and Policy

Function: To inquire into and report upon current firearms laws, with the following terms of reference:

- (a) current and future firearms licensing regimes, including training and testing, licence renewal, licence infringements and licence categories;
- (b) compliance with the provisions of the National Firearms Agreement;
- (c) the roles of Tasmania Police, Firearms Services (FAS) and the creation of a broad-based consultative group;
- (d) consideration of public submissions to the Legislative Council firearms laws inquiry in relation to (a), (b) and (c) above; and
- (e) any other matters incidental thereto.

Membership: As at the reporting date, 27 November 2019:
 Hon. Jacqui Petrusma MP (Chair), Dr Shane Broad MP
 (Deputy Chair), Mr John Tucker MP, Dr Rosalie Woodruff MP.

Reports: Final Report.

Meetings: During the reporting period, the Committee met on 8 occasions.

Select Committee on Housing Affordability

Function: To inquire into and report upon housing affordability in Tasmania with particular reference to:—

- (a) the experiences of Tasmanians in housing stress or homelessness;
- (b) the management of social housing and delivery of new stock by Housing Tasmania and community housing providers;
- (c) the impact of a lack of affordable housing on the broader economic and social wellbeing of the Tasmanian community;
- (d) the impact of a lack of affordable housing on the implementation and outcomes of other State Government programs;
- (e) the effectiveness and limitations of current State and Federal Government strategies and services to alleviate the impact of poor housing affordability in the Tasmanian community;
- (f) the impact of historic housing debt on the management and delivery of social housing;
- (g) strategies to address the \$73 million maintenance liability of Housing Tasmania and community housing providers;

- (h) the impact of population growth and market developments on housing supply;
- (i) the relationship between housing, health and education;
- (j) changes to Tasmania's residential tenancy laws that could improve housing affordability, security and living standards in Tasmania;
- (k) successful strategies in other jurisdictions that could be effective in improving affordability in Tasmania;
- (ka) regulation of rent price increases, with particular reference to the A.C.T. model; and
- (l) any other matters incidental thereto.

Membership: As at the reporting date, 13 February 2020:
Ms Alison Standen MP (Chair), Ms Cassy O'Connor MP (Deputy Chair), Ms Jen Butler MP, Ms Joan Rylah MP, Mr John Tucker MP.

Staff: Secretary: Mr James Reynolds

Reports: Inquiry into Housing Affordability.

Meetings: During the reporting period, the Committee met on 14 occasions.

Select Committee on the House of Assembly Restoration Bill

Function: To inquire into and report upon:-

- (a) the House of Assembly Restoration Bill 2018 (No.55);
- (b) Other matters incidental thereto.

Membership: As at the reporting date, 25 February 2020:
Ms Cassy O'Connor MP (Chair); Ms Anita Dow MP; Ms Ella Haddad MP; Hon. Sue Hickey MP; Hon. Jacquie Petrusma MP and Mrs Joan Rylah MP.

Staff: Secretary: Ms Stephanie Hesford

Reports: Final Report.

Meetings: During the reporting period, the Committee met on 6 occasions.

Part Four: Corporate Goal Three

The Parliament and so the House of Assembly can only fulfil its constitutional role when guided by and accountable to the citizens it represents. The third corporate goal of the Office of the Clerk of the House of Assembly is to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens.

The House of Assembly has a dedicated Education Office which aims to educate Tasmanian students and community groups about the Parliament, through education programs, tours, role plays and observing Parliament in action. The House of Assembly is also the base for several programs designed to educate the public about the parliamentary process, including the Youth Parliament and the Adult Education program, Corridors of Power. In addition, public awareness of current parliamentary business is raised through media releases and maintaining the contact list through which citizens are able to communicate with Members.

At the end of this chapter, the contact details for the House are listed. These contact details may also be found on the Parliament internet site and are available from the entrance foyer of Parliament House. Output information relevant to this section may be found in Table Three.

Agency:	HOUSE OF ASSEMBLY
Output Grouping:	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
Output Number:	1.1
Output:	HOUSE OF ASSEMBLY SUPPORT SERVICES
Output description:	Promoting public involvement in the working of Parliament.
Output objective:	Lawful operation of the House, fulfilment of Statutory requirements and the promotion of the role of Parliament.
Production System:	Produced by the Office of the Clerk of the House.
User:	Members of the House of Assembly, Local Government authorities, general public.
Performance Measures:	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> • the level of availability of information on the role and operations of the House and the Parliament through the media of:- <ol style="list-style-type: none"> 1. informal briefings; 2. publications of the House; or 3. electronically through the website. <p>Output: Informal briefings on the role and operations of the House are provided as requested and where appropriate. Publications of the House are both informative and available. The Parliament website is continuously updated as changes occur. It also provides a substantial amount of information on the history and operations of Parliament and the Tasmanian electoral system.</p> <ul style="list-style-type: none"> • the extent to which inquiries about the House and related matters were

	<p>responded to; Output: Inquiries about the House and related matters have been responded to as required.</p> <ul style="list-style-type: none"> • the extent of support to organisations interested in the role of the House and the Parliament. <p>Output: Support for such agencies has been provided as appropriate.</p>
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Table Three: Promotion of public involvement in the working of the Parliament

The Office of the Clerk of the House of Assembly also assists in maintaining the Parliament website, from which citizens can inform themselves on the work of the House of Assembly and the Parliament as a whole. Web casts of proceedings for both the House of Assembly and the Legislative Council are available at all sitting times for those interested but unable to attend. Full transcripts of the business of both Houses are available through the Hansard database. Additionally, members of the public can view current Bills before Parliament and follow their progress through both Houses from the Passage of Bills database also available on the website. Information on Committees, including details of current and archived inquiries, reports and transcripts, as well as information on appearing as a witness before a Committee and providing submissions can also be found. The website also provides information on the history of the Tasmanian Parliament and electoral system and a virtual tour of the building.

The House of Assembly fulfils the third corporate goal by supporting educational programs for all ages. The following information provides more detail on the ways through which it has promoted public awareness of the purpose, functions and work of the House and encouraged and facilitated visits by the widest possible range of citizens in 2019-2020.

House of Assembly Education Office

The 2019-2020 financial year marked the fifth year of operation of the House of Assembly Education Office. The goal of the Education Office is to deliver parliamentary education to students across Tasmania. The Education Office also delivers programmes to community organisations, and when required, the public. Programmes include but are not limited to outreach visits, guided tours, role-plays, observing Parliament, and question and answer sessions with Members of Parliament.

Staffing

The Education Office has a staffing of two Education Officers, and the assistance of the Parliamentary Officer – Community Engagement and Parliamentary Attendants. The office is under the supervision of the Second Clerk-Assistant.

The House of Assembly Education Office and COVID-19

For the Education Office, the 2019-2020 year was divided into two distinct work modes: pre COVID-19 and COVID-19 lockdown. Before the pandemic, the Education Office was extremely busy with a large number of events, visitors and bookings. In March 2020, this situation dramatically changed with the Education Office, like many education institutions, entering an entirely new and unforeseen situation. To limit the spread of the virus, school programmes were suspended at Parliament House, with the Education Officers working from home for a number of weeks.

While the Education Office was greatly saddened not to be able to host school visits, the work shifted to creating new resources and completing outstanding administration tasks. Under normal circumstances, the Education Office prioritises working with students, therefore resource creation has inherent time restrictions.

School programmes at Parliament House

During a visit to Parliament House, schools have four main programmes options: Observing Parliament in action, a guided tour of Parliament House, a House of Assembly role-play or a combination of a tour and role.

During 2019-2020 financial year, the House of Assembly Education Office hosted 2062 students with 568 students participating in a Parliament House tour, 63 students participating in a House of Assembly role-play and 1431 students participating in a combination of the tour and role-play.

In addition, 826 students and teachers observed the House of Assembly sitting from the public gallery. 433 of these visitors also participated in a modified tour of Parliament House.

It should be noted, that due to the suspension of school programmes from March 2020 until the end of the financial year, visitor numbers during that period dropped to zero. However, it is evident, that prior to COVID-19, school visitor numbers were healthy, and were tracking to maintain or surpass the participation numbers of the previous year.

Youth Parliament

The YMCA Youth Parliament is an annual event conducted using the facilities of Parliament House. In particular, the House of Assembly and Legislative Council Chambers, Reception Room and Committee Room 1 and 2.

Youth Parliament 2019 was held between 15 and 19 July of the Term 2 school holidays. With approximately forty Year 10 - 12 students from across Tasmania in attendance. Twelve Bills were debated by the students. The bills, written by the students themselves, included the *School Support Services Act*, *Non-Recyclable Plastics Act*, *End of Life Act* and the *Homelessness Act*.

Members of the Parliament of Tasmania assisted with procedure by acting as the Presiding Officer during debates. Additional assistance during debates came from a Parliamentary Officer, Education Officers and a Youth Parliament Taskforce Member.

School Outreach Programme

The 2019-2020 financial year School Outreach Programme was significantly impacted by COVID-19. Under normal circumstances, the Education Office aims to visit four regional towns across Tasmania during a financial year. This equates to one Outreach Programme per school term. Indeed, the August 2019, visit to Deloraine, in the electorate of Lyons, did proceed and was highly successful. All five schools in Deloraine were invited to participate, with four schools accepting the invitation. A total of 191 students and 22 adults participated, generating eight lessons across the week.

By early 2020, planning for the first two 2020 Outreach trips were well underway, with visits scheduled for Burnie in March and Lilydale in April, or the electorates of Braddon and Bass respectively. The COVID-19 outbreak saw the postponement of these trips until a safer time.

The House of Assembly Education Office and the Commonwealth Women Parliamentarians

In September 2019, under the jurisdiction of the Commonwealth Women Parliamentarians (CWP), the Education Office ran *Stepping Up 2019*, an event for young women to consider a career in politics by giving them insight into the work of female parliamentarians.

All Tasmanian High Schools were invited to send two female Year Nine students to the event. In addition, the Office of the Education Registrar circulated the invitation amongst their home school families. On the day, there were 56

students and 23 adults in attendance. This represented 25 schools from all education sectors plus one home school family.

The guests were welcomed by the CWP Tasmanian branch representative, the Hon Elise Archer MP. This was followed by activities designed to highlight the work of female parliamentarians including: a House of Assembly role-play, a mini role-play addressing common constituency issues and a tour of Parliament House including observing the Legislative Council sitting. After a light lunch, mingling with female parliamentarians, there was a Question & Answer Panel Discussion with several female Members of the Parliament of Tasmania.

The guests seemed highly engaged throughout the day, and the written and verbal feedback about the event was very good. Special mention should be made, that the students consistently rated the Members Panel and the role-play as highlights of the day.

Adult Education: Yes Minister – the Corridors of Power

In conjunction with the Speaker of the House and the Clerk of the House, the Education Office assists in the running of an Adult Education Course, *Yes Minister – the Corridors of Power*. This is an opportunity for adult learners to visit the House of Assembly as guests of the Speaker. In the 2019–2020 financial year, seven students enrolled and five attended the September 2019 course.

Australasian Parliamentary Educators Conference

A major Education Office 2019 event was planning, organising and hosting the annual Australasian Parliamentary Educators Conference (APEC).

The objective of APEC is to provide a professional learning network for parliamentary educators across Australia, New Zealand and the Pacific. Each year, parliamentary educators gather for a three-day conference which enables the face-to-face sharing of ideas, information and resources for this highly specialised teaching area.

The parliaments which are members of APEC, take turns hosting the annual conference, and in November 2019, it was hosted by the Tasmanian House of Assembly. The conference theme was *Parliamentary Education – What is best practice?* A number of guest speakers gave addresses or ran workshops, as well as presentations from most participating parliaments. 24 delegates from 13 Australasian Parliaments with one delegate from the Victoria Law Foundation attended the conference.

The Education Office modelled various methods of collecting feedback during the conference (formative assessment) with a post conference comprehensive feedback form (summative assessment). The conference was extremely successful with overwhelmingly positive feedback about the event.

Community groups

In the 2019-2020 financial year, approximately 11 community groups visited the Parliament of Tasmania for a guided tour. This equates to 210 visitors or just under half the public visitors to Parliament House. Like the school programmes, community group and public visitors to Parliament House, were suspended in March 2020, to limit the potential spread of COVID-19.

To encourage community groups to visit Parliament House, the Education Office sends invitations each month to various organisations across the state. Each invitation offers groups a non-sitting day guided tour of Parliament House and/or a sitting day visit to observe Parliament. The Education Office uses the invitation process to increase the awareness in the community that the Parliament of Tasmania is open to the people of Tasmania.

Looking forward

At the conclusion of the 2019-2020 financial year, school programmes remain suspended at Parliament House. This necessary action has created new opportunities for the House of Assembly Education Office to work with schools using new delivery methods. Most significantly, early work has commenced on the delivery of a 'live online lesson' with Education Officers about the work of the Parliament of Tasmania. Work continues on other education resources, such as Question Time resources and a House of Assembly diorama with supporting materials.

The House of Assembly Education Office is looking forward to supporting Tasmanian school students in their parliamentary education regardless of the uncertain times.

Tour Figures

2019/2020

Month	Students		Public		Total	
	No/s	Groups	No/s	Groups	No/s	Groups
July 2019	393	16	54	12	447	28
August	395	15	72	7	476	22
September	379	14	32	6	411	20
October	380	14	36	14	416	28
November	206	9	90	14	296	23
December	36	1	50	19	86	20
January 2020	0	0	57	15	57	15
February	91	5	78	25	169	30
March	182	8	8	4	190	12
April	0	0	0	0	0	0
May	0	0	0	0	0	0
June	0	0	0	0	0	0
Totals:	2,062	82	477	116	2,548	198

- * Student groups and members of the public who attended Question Time not included
- * Tours personally conducted privately by a Member of Parliament not included.
- * Due to the Covid-19 Pandemic, there were no visitors in the Months of April, May and June.

Contact Points and Officers
(as at 30 June 2020)

Postal Address:

House of Assembly
Parliament House
HOBART TAS 7000

Internet Address:

<http://www.parliament.tas.gov.au/>

Enquiries:

General	Ph: (03) 6212 2200
Papers Office	Ph: (03) 6212 2381
Mail Room Attendants	Ph: (03) 6212 2382

Office Holders:

Speaker	Hon. Susanne L. Hickey MP
Parliament House	Ph: (03) 6212 2186
Glenorchy	Ph: (03) 6212 2356
Deputy Speaker and Chairman of Committees	Hon. Jacquie Petrusma MP
Parliament House	Ph: (03) 6212 2191
Bellerive	Ph: (03) 6165 7825

Executive Officers at 30 June 2019

Clerk of the House

Shane Donnelly
Ph: (03) 6212 2374

Deputy Clerk

Laura Ross
Ph: (03) 6212 2366

Clerk-Assistant and
Sergeant-at-Arms

Stephanie Hesford
Ph: (03) 6212 2211

Second Clerk-Assistant

Todd Buttsworth
Ph: (03) 6212 2220

Part Five: Corporate Goal Four

The fourth of the corporate goals of the Office of the Clerk of the House of Assembly is to perform all of its functions at the highest attainable levels of professional competence and efficiency. In order to maximise staff proficiency and attain the best possible outputs, the following two strategies are employed. Firstly, the House provides excellent human resource management and so maintains an optimum performance level from all staff members. In addition, the Office of the Clerk of the House remains accountable to the general public and the legal system within which it operates. Both these approaches are vital for the continuing best possible operation of the House.

Training

Staff development and training is integral to the successful functioning of the Office of the Clerk of the House of Assembly. Such tuition assists staff to conduct their business more efficiently. The subjects covered by training courses that were undertaken by staff members in 2019-2020 included: parliamentary procedure and history, information technology, software applications, emergency and security awareness and control, first aid and taxation matters. The training courses available are designed to maintain and improve the levels of staff competency and awareness, both in the workplace and as individuals.

Equal Employment Opportunity

The House of Assembly is an equal opportunity employer. Representation of House of Assembly staff in equal employment opportunity target groups can be summarised as follows:-

- (i) 60% of staff are women;
- (ii) 0% of staff are Aboriginal or of Torres Strait Islander descent; and
- (iii) 0% of staff are disabled.

Industrial Democracy

The House has a co-operative approach to decision making. Because of the small number of employees in the Office of the Clerk of the House of Assembly, direct and immediate consultation between staff and executive officers is readily available and encouraged. Formal channels of conflict resolution are also accessible by staff of the House.

Work Health and Safety

Management of the House of Assembly is firmly committed to enabling all work activities to be carried out safely, and with all possible measures taken to remove (or at least reduce) risks to the health, safety and welfare of employees, contractors, authorised visitors and other relevant parties.


The House of Assembly is committed to ensuring compliance with the Work Health and Safety Act 2012, the Work Health and Safety Regulations 2012, relevant Codes of Practice and relevant Australian Standards.

The House of Assembly has relevant policies that seek to ensure the safety of staff and others, including a Workplace Health and Safety Policy, Workplace Bullying Policy and Code of Conduct for House of Assembly staff.

The House of Assembly conducts safety programs for staff as required, including professional ergonomic assessments of all staff work areas to ensure they are safe and fit for purpose.

Superannuation Declaration

I, Shane Gerard Donnelly, hereby certify that the House of Assembly has met its obligations under the *Superannuation Guarantee (Administration) Act 1992* of the Commonwealth in respect of any employee who is a member of a complying superannuation scheme to which the House of Assembly contributes.



Shane Donnelly
Clerk of the House of Assembly

The second means by which the Office of the Clerk of the House of Assembly meets its corporate goal of performing all of its functions at the highest attainable levels of professional competence and efficiency is through remaining open and accountable to the community it serves. The following are the ways through which the Office of the Clerk of the House maintains its external scrutiny.

Reports by the Auditor-General

The report of the Auditor-General, dated 7 October 2020, on the financial statements, notes and supplementary information for the House of Assembly for the year ended 30 June 2020 is appended hereto.

This Report found that the financial statements complied with statutory requirements and met applicable accounting standards. The Audit Report on the financial statements was unqualified.

Decisions of Courts and Administrative Tribunals

The House of Assembly is not aware of any judicial decisions, or decisions of administrative tribunals, handed down during the year which have significantly affected, or could significantly affect, the operation of the Department.

Client Comments

The major client group of the House of Assembly is the Members of the House. The relationship between the client group and the staff of the House is direct and immediate and the House has not yet had the need for structured and formal arrangements to handle complaints should they arise.

Public Interest Disclosures

The House of Assembly operates under the provisions of the *Public Interest Disclosure Act 2002*. The House of Assembly supports the aims and objectives of this Act and does not tolerate improper conduct by Members of the House, its employees or officers, or the taking of detrimental action against those who come forward to disclose such conduct.

Pursuant to Section Part 7 of the Act, the House of Assembly has procedures that establish a system for reporting disclosures of improper conduct or detrimental action by the House of Assembly or, officers or employees of the House of Assembly, or Members of the House of Assembly. The procedures are also

intended to assist officers and employees to understand the way in which the Act operates and needs to be administered. The procedures established by the House of Assembly are available on the Parliament of Tasmania website at: <http://www.parliament.tas.gov.au/ha/Public%20Interest%20Disclosures%20Act%20Procedures.pdf>

The following table provides the information required to be published by the House of Assembly in the Annual Report under Section 86 of the *Public Interest Disclosures Act 2002*:

The number and types of disclosures made to the House of Assembly	Total number of disclosures made - 0
The number of disclosures determined to be public interest disclosures	0
The number of disclosures investigated	0
The number and types of disclosed matters referred to the House of Assembly by the Ombudsman	0
The number and types of disclosed matters referred by the House of Assembly to the Ombudsman to investigate	0
The number and types of investigations of disclosed matters taken over by the Ombudsman from the House of Assembly	0
The number and types of disclosed matters that the House of Assembly has decided not to investigate	0
The number and types of disclosed matters that were substantiated upon investigation and the action taken on completion of the investigation	0
Any recommendations under the Act made by the Ombudsman that relate to the House of Assembly	0

Part Six: Corporate Goal Five

The fifth and final corporate goal of the Office of the Clerk of the House of Assembly is to be a fair and responsible employer, maximising the potential of all members of staff through effective human resource practices. Much of the information relating to this corporate goal is provided in Part Five, amongst the details on staff training, development and security. However, further to the information supplied in the previous chapter, the following section provides details on the organisational structure of the Office of the Clerk of the House, as well as staffing information, and asset and risk management. Output table four, also included in this section, advises on the remuneration of employees. The Financial Statements chapter of this report offers further information on this area.

Staff Information

Members of staff of the House of Assembly are employed pursuant to the provisions of the *Parliamentary Privilege Act 1898*. The total number of employees of the Office of the Clerk of the House for 2019-20 was 15, with the employment level being 14.0 full time equivalents. During the last financial year, the Office of the Clerk of the House of Assembly spent \$2.188m on employee benefits. During the course of the year, there were 1 staffing separation with a decrease in 0.2 FTE being one staff member reducing their hours.

Staff Dissection

	FTEs
Clerks at-the-Table	4
Clerk of Papers	1
Manager - Finance	1
Parliamentary Officer	1.8
Parliamentary Assistants	2.8
Personal Assistants	1.8
Education Officer	1.6
TOTAL	14.0

Agency:	HOUSE OF ASSEMBLY
Output Grouping (No & name):	2 PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
Output No.:	2.1
Output:	PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
Output Description:	Payment of salary and allowances as prescribed by the <i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i> .
Output objective:	Disbursement of prescribed payments.
Production System:	Office of the Clerk of the House
User:	Members of the House of Assembly.
Units of output:	Not Applicable
Performance Measures:	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> the extent to which payments of salaries and allowances to Members are prepared with due regard to accuracy and timeliness; Output: Throughout the 2019-2020 financial year, payments of salaries and allowances have consistently been provided in an accurate and timely manner. the extent of verification of travel allowance claims to ensure their correctness Output: Travel allowance and such claims are regularly verified to ensure accuracy. the extent of maintaining effective control over the expenditure of the Office to ensure that all payments are properly authorised and timely in processing and that the total expenditure of the Office is within budget parameters. Output: The management of the expenditure of the Office has at all times throughout the financial year 2019-2020 remained properly authorised and within budget parameters.

Table Four: Payments Administered by the House of Assembly

The organisational structure of the Office of the Clerk of the House is illustrated on the following page, offering additional information on the above.

Asset Management

The House of Assembly Accounting Manual prescribes the management processes to be followed in relation to the Inventory and Asset Register.

Risk Management

The House of Assembly Accounting Manual prescribes the administrative procedures and practices of the House of Assembly in relation to risk management.

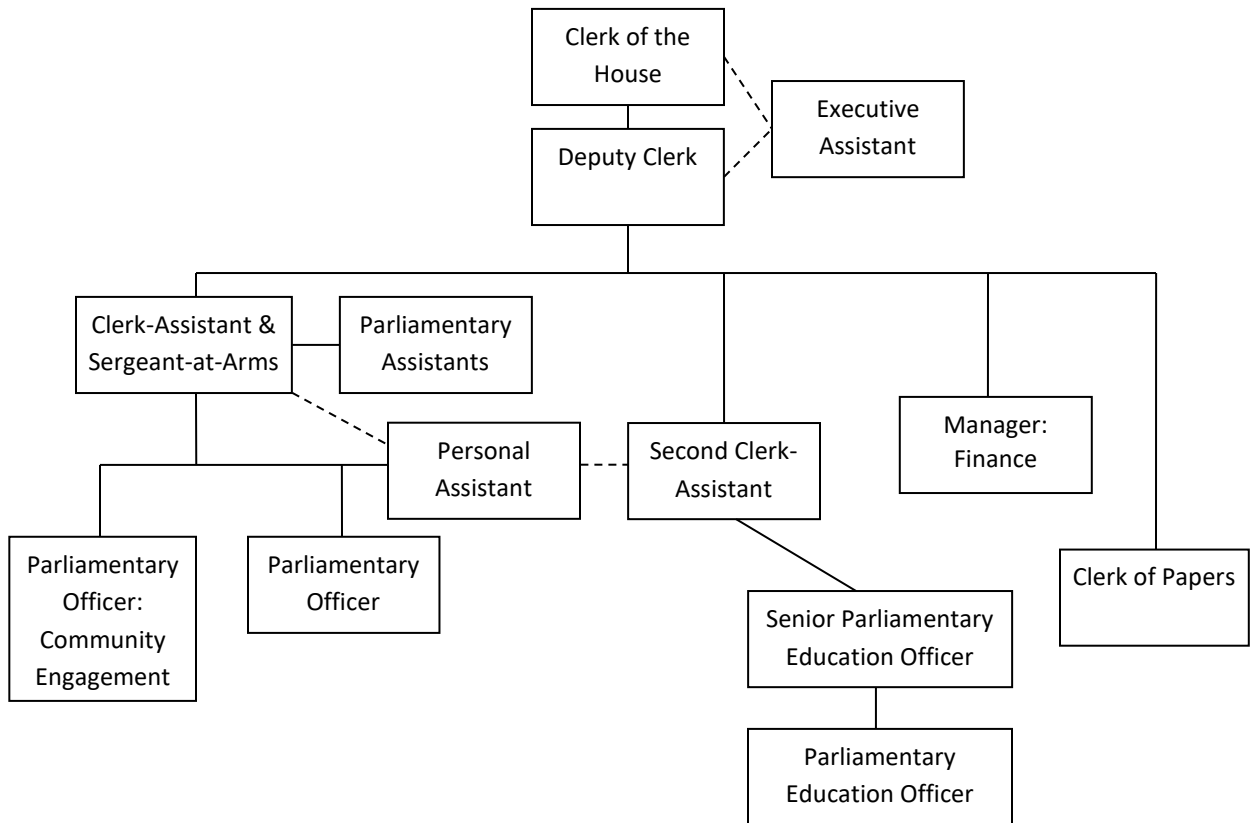
The House of Assembly is represented on the Parliament of Tasmania Audit and Risk Management Committee, which consists of the Deputy Clerk of the Legislative Council, Deputy Clerk of the House of Assembly and an independent member. The Audit and Risk Management Committee oversees the internal and

external audit functions and assists to identify and manage risks across the Legislative Council, House of Assembly and Legislature-General.

Corporate/Program Structure

The corporate and program structure of the House are one and the same.

Organisation Chart



Other Matters

COMPLIANCE INDEX TO DISCLOSURE REQUIREMENTS

This index has been prepared to facilitate identification of compliance with statutory disclosure requirements: Financial Management Act 2016 (FMA) and Treasurer's Instructions (TI), Public Interest Disclosures Act 2002 (PIDA), the Tasmanian State Service Act 1984 (TSS) including Statutory Rule No. 123 of 1990 Tasmanian State Service (Agency Reporting) Regulations (TSS(AR)R), the Public Sector Superannuation Reform Act 1999 (PSSRA) and other contemporary reporting practices.

REFERENCE	DESCRIPTION	LOCATION
AIDS TO ACCESS		
	Table of Contents.	2-3
	Alphabetical Index (for annual reports greater than 50 pages).	N/I
	Glossary of abbreviations and acronyms.	N/I
OVERVIEW		
TSS(AR)R3(a)(i)	Overall mission and objectives of department including its strategic plan and related programs.	4
FMAA s.27(1)(a) TSS s.33AB(1)(a)	A report on the performance of the functions and powers of the Head of Agency under any written law.	N/A
FMAA s.27(1)(b) subject to S.27(2) TSS s.33AB(1)(B)	A report by any statutory office holder employed in or attached to the department except where required to report under any other Act.	N/A
TSS(AR)(R)3(a)(v)	Major initiatives taken to develop and give effect to Government policy.	N/A
T1 201(1)(b) TSS(AR)R 3(a)(iv)	Details of major changes affecting programs, objectives or organisational structure.	N/A
STATUTORY/NON-STATUTORY BODIES AND COMPANIES		N/A
	A list of statutory and non-statutory bodies. A list of names of companies	
LEGISLATION ADMINISTERED AND MAJOR DOCUMENTS PRODUCED		
TSS(AR)R 3(e)	A list of legislation administered by the Department.	6-7
TSS(AR)R 3(d)(i)	A list of major documents or publications produced.	5-6
ORGANISATIONAL STRUCTURE		
TSS(AR)R 3(a)(ii)	Organisation Chart as at the end of the reporting year.	30
TSS(AR)R 3(a)(iii)	Details of relationship between corporate and program structure	30

REFERENCE	DESCRIPTION	LOCATION
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PERFORMANCE INFORMATION

TI 201 (1)(a) & (e)	A summary of the outputs of the department, showing their objectives and functions, together with significant outcomes and performance measures.	8, 9, 15-16, 29
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HUMAN RESOURCE MANAGEMENT

TSS(AR)R 3(c)(i)	Staffing information as at 30th June. (Refer to Public Sector Management Office guidelines).	28
TSS(AR)R 3(c)(ii)	Eligible training courses and staff development activities.	24
TSS(AR)R 3(c)(iii)	Equal Employment Opportunity.	24
TSS(AR)R 3(c)(iv) TSS(AR)R 3(d)(iii)	Industrial democracy plans with outline of process available for appeals against decisions by department.	24
TSS(AR)R 3(c)(v)	Occupational health and safety strategies.	25
PSSRA s.13	Statement regarding contributions to non-RBF superannuation funds, including a report that the Department has met its obligations under the <i>Superannuation Guarantee (Administration) Act 1992</i> .	25

ASSET MANAGEMENT AND RISK POLICIES

TI 201 (1)(d)(i) & (ii)	Major capital projects	N/A
TI 201 (1)(g)	Asset management policies, strategies and initiatives.	29
TI 201 (1)(c)	Pricing policies of goods and services.	N/A
TI 201 (1)(f)	Risk management policies, activities or initiatives.	29-30
TI 201 (1)(h)	Support for local business	6

EXTERNAL/INTERNAL SCRUTINY

Consultants engaged during the period. 7

A list of titles and publishing dates of reports by any internal or external body. (These may include quality assurance reviews, internal audit activities, Ombudsman enquiries, Auditor-General enquiries, enquiries by Parliamentary committees). 26

REFERENCE	DESCRIPTION	LOCATION
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PUBLIC ACCESS AND AWARENESS OF SERVICES PROVIDED

TSS(AR)R 3(d)(ii)	A list of contact officers and points of public access	22-23
TSS(AR)R 3(d)(i)	Activities undertaken to develop community awareness of the services the department provides.	15-21
	Freedom of Information details.	N/A

PUBLIC INTEREST DISCLOSURES

PIDA 86 (a)-(i)	Statistics required to be provided in Annual Report relating to disclosures.	27
PIDA Part 7 Division 1	Procedures established to comply with guidelines and standards referred to in PIDA 38 (1)(c).	26-27

ANY OTHER MATTERS

TI 201(1)(j)	Any other matters considered relevant for inclusion	31-33
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FINANCIAL STATEMENTS

TI 201(1)(l) & (m) FMAA s.27(2)&(3) FMAA s.27(1)(c)	Financial statements of the department including statements of any public body not required to report under any other Act, together with the audit opinion on those statements.	34
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Shane Donnelly
CLERK OF THE HOUSE

15th October 2020



PARLIAMENT OF TASMANIA

**HOUSE OF ASSEMBLY
FINANCIAL STATEMENTS**

FOR 2019- 2020



Independent Auditor's Report

To the Members of Parliament

House of Assembly

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of the House of Assembly (the House), which comprise the statement of financial position as at 30 June 2020 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the statement of certification by the Clerk of the House (the Clerk).

In my opinion, the accompanying financial statements:

- (a) present fairly, in all material respects, the House's financial position as at 30 June 2020 and its financial performance and its cash flows for the year then ended
- (b) are in accordance with the *Financial Management Act 2016* and Australian Accounting Standards.

Basis for Opinion

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the House in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial statements in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

...1 of 3

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

My audit is not designed to provide assurance on the accuracy and appropriateness of the budget information in the House's financial statements.

Responsibilities of the Clerk for the Financial Statements

The Clerk is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and the financial reporting requirements of the *Financial Management Act 2016*. This responsibility includes such internal control as determined necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Clerk is responsible for assessing the House's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the House is to be dissolved by an Act of Parliament, or the Clerk intends to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the House's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Clerk.

...2 of 3

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- Conclude on the appropriateness of the Clerk's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Clerk's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Clerk to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Clerk regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Stephen Morrison
Assistant Auditor-General Financial Audit Services
Delegate of the Auditor-General

Tasmanian Audit Office

7 October 2020
Hobart

...3 of 3

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

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House of Assembly

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Statement of Certification

The accompanying Financial Statements of the House of Assembly are in agreement with the relevant accounts and records and have been prepared in compliance with the Treasurer's Instructions issued under the provisions of the *Financial Management Act 2016* to present fairly the financial transactions for the year ended 30 June 2020 and the financial position as at the end of the year. At the date of signing, I am not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.



Accountable Authority
Shane Donnelly
Clerk of the House
13th August 2020

House of Assembly

Statement of Comprehensive Income for the year ended 30 June 2020

	Note	2020 \$'000 Budget	2020 \$'000 Actual	2019 \$'000 Actual
Continuing operations				
Revenue and other income from transactions				
Appropriation revenue - recurrent	3.1, 2.1a	9,894	9,602	9,565
Other Revenue	3.2	0	8	8
Total revenue and other income from transactions		9,894	9,610	9,573
Expenses from transactions				
Employee and Member benefits	4.1, 2.1b	9,156	9,065	8,910
Depreciation	4.2, 2.1c	286	112	106
Supplies and consumables	4.3	478	454	599
Total expenses from transactions		9,920	9,630	9,615
Net result from transactions (net operating balance)		(26)	(21)	(42)
Other economic flows – other non-owner changes in equity				
Change in physical asset revaluation reserve	8, 2.1d	-	84	-
Total other economic flows – other non-owner changes in equity		-	84	-
Comprehensive Result		(26)	63	(42)

This Statement of Comprehensive Income should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of material variances between budget and actual outcomes are provided in Note 2.1 of the accompanying notes.

House of Assembly

Statement of Financial Position as at 30 June 2020

	Note	2020 \$'000 Budget	2020 \$'000 Actual	2019 \$'000 Actual
ASSETS				
Financial Assets				
Cash and deposits	9.1	4	4	4
Receivables	5.1	0	0	2
Non-financial Assets				
Other Assets	2.2a	630	45	47
Plant and equipment	5.2, 2.2b	2,582	2,660	2,511
TOTAL ASSETS		3,216	2,709	2,564
LIABILITIES				
Payables	6.2	43	35	50
Lease Liabilities	2.2a	584	0	0
Employee benefits	6.1, 2.2c	599	609	512
TOTAL LIABILITIES		1,226	644	562
NET ASSETS		1,990	2,065	2,002
EQUITY				
Accumulated funds		878	869	890
Asset revaluation reserve	8, 2.2c	1,112	1,196	1,112
TOTAL EQUITY		1,990	2,065	2,002

This Statement of Financial Position should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of material variances between budget and actual outcomes are provided in Note 2.2 of the accompanying notes.

House of Assembly

Statement of Cash Flows for the year ended 30 June 2020

	Note	2020 \$'000 Budget	2020 \$'000 Actual	2019 \$'000 Actual
Cash flows from operating activities				
Cash inflows				
Appropriation revenue - recurrent	2.3a	9,894	9,602	9,565
Other Cash Receipts		0	8	8
GST receipts		94	94	89
Total cash inflows		9,988	9,703	9,662
Cash outflows				
Employee and Member benefits	2.3b	(9,353)	(8,975)	(8,930)
Supplies and consumables		(501)	(458)	(603)
GST payments		(94)	(94)	(89)
Total cash outflows		(9,948)	(9,526)	(9,622)
Net cash from (used by) operating activities	9.2	40	177	40
Cash flows from investing activities				
Cash Outflows				
Payments for acquisition of assets	2.3c	(40)	(177)	(40)
Total cash outflows		(40)	(177)	(40)
Net cash from (used by) investing activities		(40)	(177)	(40)
Net increase (decrease) in cash held		0	0	0
Cash at the beginning of the reporting period		4	4	4
Cash at the end of the reporting period	9.1	4	4	4

This Statement of Cash Flows should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of material variances between budget and actual outcomes are provided in Note 2.3 of the accompanying notes.

House of Assembly

Statement of Changes in Equity for the year ended 30 June 2020

	Reserves	Accumulated Funds	Total equity
	\$'000	\$'000	\$'000
Balance as at 1 July 2019	1,112	890	2,002
Total comprehensive result	84	(21)	63
Balance as at 30 June 2020	1,196	869	2,065

	Reserves	Accumulated Funds	Total equity
	\$'000	\$'000	\$'000
Balance as at 1 July 2018	1,112	931	2,043
Total comprehensive result	0	(42)	(42)
Balance as at 30 June 2019	1,112	889	2,002

This Statement of Changes in Equity should be read in conjunction with the accompanying notes. Note that accumulated surplus/deficit includes both contributed capital on formation of the House and accumulated surpluses or deficits in subsequent years.

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

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Note 1 House Output Schedules

1.1 Output Group Information

Information about the House's outputs and the expenses and revenues which are reliably attributable to those outputs, is set out in note 1.2.

Output Group 1 - House of Assembly Support Services

This output provides procedural and administrative support to the House, its Committees and Members.

The objectives of this output group are the lawful operation of the House and its Committees, the fulfillment of Statutory requirements and the promotion of the role of the Parliament. This output group is produced internally by the office of the Clerk of the House.

Output Group 2 - Payments administered by the House of Assembly

This output group relates to the payment of Members salary packaged items that are not prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*. This includes such things as a fully maintained private plated vehicle. This output group is produced internally by the office of the Clerk of the House. This item was previously included in Reserve By Law.

Reserve By Law - Payments administered by the House of Assembly

This output group relates to the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*. This output group is produced internally by the office of the Clerk of the House.

1.2 Statement of Outputs

Note: the following information has been prepared on an accrual accounting basis.

	Output Group 1 - House of Assembly Support Services		
	2020	2020	2019
	\$'000	\$'000	\$'000
	Budget	Actual	Actual
<i>Continuing operations</i>			
Revenue and other income from transactions			
Revenue from appropriation	2,727	2,720	2,671
Other Revenue	0	8	8
Total revenue and other income from transactions	2,727	2,728	2,679
Expenses from transactions			
Employee benefits	2,214	2,188	2,024
Depreciation and amortisation	61	112	106
Other expenses	478	454	599
Total expenses from transactions	2,753	2,754	2,729
Net result from transactions (net operating balance)	(26)	(26)	(50)
Expense by output			
House of Assembly Support Services	2,605	2,630	2,609
Select Committee Support Services	6	6	6
Investigatory Committee Support Services	116	117	114
Total	2,727	2,754	2,729
Net Assets			
Total assets deployed for House of Assembly Support services		2,709	2,564
Total liabilities incurred for House of Assembly Support services		(618)	(529)
Net assets deployed for House of Assembly Support services		2,091	2,035

Output Group 2 - Payments Administered by the House of Assembly

	2020 \$'000 Budget	2020 \$'000 Actual	2019 \$'000 Actual
<i>Continuing operations</i>			
Revenue from transactions			
Revenue from appropriations	576	491	426
Total revenue from transactions	576	491	426
Expenses from transactions			
Parliamentary allowances	351	484	435
Depreciation and amortisation	225		
Total expenses from transactions	576	484	435
Net result	0	7	(9)

Expense by output

Payments administered by House of Assembly	576	484	435
Total	576	484	435

Net Assets

Total assets deployed for Payments administered by House of Assembly		0	0
Total liabilities incurred for Payments administered by House of Assembly		(23)	(31)
Net assets deployed for Payments administered by House of Assembly		(23)	(31)

Reserve By Law - Payments Administered by the House of Assembly

	2020 \$'000 Budget	2020 \$'000 Actual	2019 \$'000 Actual
<i>Continuing operations</i>			
Revenue from transactions			
Revenue from appropriations	6,591	6,391	6,468
Total revenue from transactions	6,591	6,391	6,468
Expenses from transactions			
Parliamentary salaries and allowances	6,452	6,300	6,349
Parliamentary travelling allowances	108	82	97
Parliamentary Committee fees and allowances	31	11	4
Total expenses from transactions	6,591	6,393	6,450
Net result	0	(2)	18

Expense by output

Payments administered by House of Assembly	6,591	6,493	6,450
Total	6,591	6,493	6,450

Net Assets

Total assets deployed for Payments administered by House of Assembly	0	0
Total liabilities incurred for Payments administered by House of Assembly	(3)	(2)
Net assets deployed for Payments administered by House of Assembly	(3)	(2)

1.3 Reconciliation of Total Output Groups comprehensive result to Statement of comprehensive income

	2020 Budget \$'000	2020 Actual \$'000	2019 Actual \$'000
Total comprehensive result of Output Groups	(26)	(21)	(42)
Reconciliation to comprehensive result			
Change in asset revaluation reserve	-	84	-
Comprehensive result	(26)	63	(42)

Reconciliation of Total Output Groups Net Assets to Statement of financial position

	2020 Actual \$'000	2019 Actual \$'000
Total net assets deployed for Output Groups	2,065	2,002
Reconciliation to net assets		
Assets unallocated to Output Groups	-	-
Liabilities unallocated to Output Groups	-	-
Net assets	2,065	2,002

Note 2 Explanations of Material Variances between Budget and Actual Outcomes

The following are brief explanations of material variances between budget estimates and actual outcomes. Variances are considered material where the variance exceeds 10 per cent of budget estimate and \$100,000.

2.1 Statement of Comprehensive Income

- a. Appropriation Revenue is \$292k (2.95%) under budget due mainly to the forecast review of Parliamentary salaries not occurring as we had less sitting days as a result of Covid 19 which reduced costs.
- b. Employee and Member Benefits are under budget by \$91k (1%). This is understated as leased vehicle lease costs were included in Depreciation in the budget (under the interpretation of AASB 16 at the time) when it should be in Members Benefits. Employee and Member's benefits budget should have been \$225k higher. The result would have been \$316k (3.4%) under budget. The reason for this underspend is due to a forecast review of Parliamentary salaries not occurring and less sitting days as a result of Covid 19.
- c. Depreciation is \$174k (61%) under budget due to vehicle leases being included in the Depreciation budget (under the interpretation of AASB 16 when the budget was set). This totalled \$249k (\$225k Employee and Member benefits \$24k Supplies and Consumables). After compensating for this the result is that depreciation is over budget by \$75k due to recent asset purchases.
- d. The increase in physical assets revaluation reserve of \$84k is an unbudgeted item done once every 5 years.

2.2 Statement of Financial Position

Budget estimates for the 2019-20 Statement of Financial Position were compiled prior to the completion of the actual outcomes for 2018-19. As a result, the actual variance from the Original Budget estimate will be impacted by the difference between estimated and actual opening balances for 2019-20.

- a. Other Assets and Lease liabilities are up \$584k in the budget due to the interpretation of AASB 16 at the time the budget was set.
- b. Employee benefits are up \$97k (18.9%) on last year largely due to two pay increases that occurred in the financial year affecting future liability.
- c. Property plant and equipment and revaluation reserve is up by \$84k as a result of the revaluation of Heritage assets.

2.3 Statement of Cash Flows

- a. Appropriation Revenue is \$292k (2.95%) below budget due to the before mentioned reduction in Reserve by Law Members Benefits and reduced sitting days as a result of Covid 19.
- b. Employee and Members benefits are \$378k under budget due to previously mentioned reasons.
- c. Acquisition of assets is \$137k (342%) over budget as the House took the opportunity of Parliament's shut down to upgrade committee rooms and external lighting and well as an upgrade in IT infrastructure.

Note 3 Revenue

Income is recognised in the Statement of Comprehensive Income when an increase in future economic benefits related to an increase in an asset or a decrease of a liability has arisen that can be measured reliably.

3.1 Appropriation Revenue

Appropriations, whether recurrent or capital are recognised as revenues in the period in which the House gains control of the appropriated funds.

Revenue from Government includes revenue from appropriations, including appropriations carried forward under section 8A of the *Public Account Act 1986*, and from items Reserved by Law.

As a result of the commencement of the Financial Management Act, from 2020-21 Revenue from Government will include revenue from appropriations, unexpended appropriations rolled over under section 23 of the *Financial Management Act 2016* and Reserved by Law.

Section 23 of the Financial Management Act allows for an unexpected appropriation at the end of the financial year, as determined by the Treasurer, to be issued and applied from the Public Account in the following financial year. The amount determined by the Treasurer must not exceed five per cent of an House's appropriation for the financial year. Rollover of unexpected appropriations under section 23 will be disclosed under the Financial Management Act for the first time in 2020-21.

	2020 Original Budget \$'000	2020 Actual \$'000	2019 Actual \$'000
Appropriation revenue – operating			
Current year			
House of Assembly Support Services	2,727	2,720	2,671
Payments Administered by the House of Assembly	576	491	426
Items Reserved by Law			
R003 Parliamentary Salaries and Allowances (<i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i>)	6,452	6,298	6,353
R004 Travelling Allowances (<i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i>)	108	81	112
R005 Members' Committee Fees and Allowances (<i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i>)	31	12	3
Total Revenue From Government	9,894	9,602	9,565

3.2 Other Income

Other Income is made up of a number of miscellaneous receipts of a minor nature.

Note 4 Expenses

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

4.1a Employee and Member Benefits

Employee benefits include entitlements of staff to wages, salaries and allowances, annual leave, sick leave, long service leave, superannuation and other post-employment benefits and Member entitlements as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*.

	2020 \$'000	2019 \$'000
Wages and salaries (including fringe benefits and non-monetary compensation)	8,140	8,073
Annual leave	180	141
Long service leave	77	45
Superannuation – Contributory Schemes	600	589
Superannuation – Defined Benefit Schemes	68	62
	9,065	8,910

Superannuation expenses relating to defined benefits schemes relate to payments to Finance-General Division of the Department of Treasury and Finance. The amount of the payment is based on an employer contribution rate determined by the Treasurer, on the advice of the State Actuary. The current employer contribution is 12.95 percent of salary (2019: 12.95 percent).

Superannuation expenses relating to accumulation schemes are paid directly to nominated superannuation funds at a rate of 9.50 percent of salary (2019: 9.50 percent). In addition, the House is required to pay a "gap" payment equivalent to 3.45 percent of salary (2019: 3.45 percent) in respect of employees who are members of accumulation schemes.

4.1b. Key Management Personnel compensation

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the House, directly or indirectly.

The aggregate compensation to key management personnel of the House of Assembly is set out below:

Executive Remuneration

The following tables disclose the remuneration details for each person that acted as a senior executive during the current and previous financial years.

2020

Executive Remuneration	Short Term Benefits		Long Term Benefits			Total 2020 \$'000
	Salary ¹ \$'000	Other benefits ² \$'000	Superannuation ³ \$'000	Other Benefits & Long Service Leave ⁴ \$'000	Termination benefits ⁵ \$'000	
Mr S Donnelly - Clerk of the House	284	21	37	21	0	363
Ms L Ross - Deputy Clerk of the House	227	21	29	14	0	291
Ms S Hesford - Clerk Assistant & Sergeant at Arms	188	20	24	12	0	244
Total	699	62	90	47	0	898

2019

Executive Remuneration	Short Term Benefits		Long Term Benefits			Total 2019 \$'000
	Salary ¹ \$'000	Other benefits ² \$'000	Superannuation ³ \$'000	Other Benefits & Long Service Leave ⁴ \$'000	Termination benefits ⁵ \$'000	
Mr S Donnelly - Clerk of the House	260	20	33	16	0	329
Ms L Ross - Deputy Clerk of the House	207	21	27	11	0	266
Ms S Hesford - Clerk Assistant & Sergeant at Arms	172	21	22	5	0	220
Total	639	62	82	32	0	815

¹ Gross Salary includes all forms of consideration paid and payable for services rendered, compensated absences during the period.

² Other Benefits Includes total cost of providing and maintaining vehicles provided for private use, including registration, insurance, fuel and other consumables.

³ Superannuation means the contribution to the superannuation fund of the individual.

⁴ Other & Long Service Leave include non-monetary benefits include annual and long service leave movements.

⁵ Termination benefits include all forms of benefit paid or accrued as a consequence of termination.

No key management personnel appointed during the period received a payment as part of his or her consideration for agreeing to hold the position.

4.1c Related Party Disclosures

There are no related party transactions requiring disclosure.

4.2 Depreciation and Ammortisation

With the exception of antique furniture and artworks and artefacts, which are not depreciated on the basis that they have an unlimited useful life, all non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their service potential.

Depreciation is provided for on a straight line basis, using rates which are reviewed annually. Major depreciation periods are:

Computer Equipment	3 years
Furniture and Fittings	10 years
Plant and Equipment	10 years

	2020	2019
	\$'000	\$'000
Computer equipment	75	71
Furniture and fittings	31	31
Plant and Equipment	6	4
Total	112	106

4.3 Supplies and Consumables

	2020	2019
	\$'000	\$'000
Audit fees – Financial Audit	19	18
Supplies and consumables	56	83
Equipment costs	96	75
Communications	56	53
Travel	54	86
Information Technology	69	82
Entertainment	21	37
Conference/Training	20	12
Consultancy Special projects	11	6
Repairs and Maintenance	20	92
Other Supplies and Consumables	32	55
Total	454	599

Audit fees paid or payable to the Tasmanian Audit Office for the audit of the House's financial statements were \$19,160 (2018-19, \$18,420).

Note 5 Assets

Assets are recognised in the Statement of Financial Position when it is probable that the future economic benefits embodied in the asset will eventuate and the asset possesses a cost or other value that can be measured reliably.

5.1 Receivables

The House recognises receivables at amortised cost using the effective interest method. Any subsequent changes are recognised in the net result for the year when impaired, derecognised or through the amortisation process. The House recognises an allowance for expected credit losses for all debt financial assets not held at fair value through profit and loss. The expected credit loss is based on the difference between the contractual cash flows and the cash flows that the entity expects to receive, discounted at the original effective interest rate.

For trade receivables, the House applies a simplified approach in calculating expected credit losses. The House recognises a loss allowance based on lifetime expected credit losses at each reporting date. The House has established a provision matrix based on its historical credit loss experience for trade receivables, adjusted for forward-looking factors specific to the receivable

	2020	2019
	\$'000	\$'000
Other receivables	0	2
Less: Provision for impairment	-	-
Less Expected Credit Loss	(-)	(-)
	<u>0</u>	<u>2</u>
Settled within 12 months	0	2
Settled in more than 12 months	-	-
Total	<u>0</u>	<u>2</u>

5.2 Plant and Equipment

(i) Valuation basis

Heritage assets are valued on the fair value basis. Equipment and other non-current assets are recorded at historical cost. Fair Value is 'the amount for which an asset could be exchanged, or a liability settled between knowledgeable willing parties in an arms length transaction'. Fair value is based on the highest and best use of the asset.

(ii) Asset recognition threshold

With the exception of antique furniture and artworks and artefacts the asset capitalisation threshold adopted by the House is \$5,000. Assets valued at less than \$5,000 are charged to the Statement of Comprehensive Income in the year of purchase (other than where they form part of a group of similar items which are significant in total). Antique furniture and artworks and artefacts are treated as discrete groups of assets and all items in these groups are recorded as non current assets.

(iii) Revaluations

The heritage assets are revalued on a fair value basis at 5 yearly intervals.

Assets are grouped on the basis of having a similar nature or function in the operations of the House.

	2020 \$'000	2019 \$'000
Antique Furniture		
At fair value * (30 June 2020)	951	976
Total Antique Furniture	<u>951</u>	<u>976</u>
Artworks and Artefacts		
At fair value** (30 June 2020)	1,178	1,047
At cost		22
Total Artworks and Artefacts	<u>1,178</u>	<u>1,069</u>
Plant and Equipment		
At cost	166	95
Less: accumulated depreciation	(58)	(52)
Total Plant and Equipment	<u>108</u>	<u>43</u>
Furniture and Fittings		
At cost	549	549
Less: accumulated depreciation	(312)	(281)
Total Furniture and Fittings	<u>237</u>	<u>268</u>
Computer Equipment		
At cost	474	369
Less: accumulated depreciation	(288)	(214)
Total Computer Equipment	<u>186</u>	<u>155</u>
Total furniture, fittings and computer equipment	<u>2,660</u>	<u>2,511</u>

* The latest revaluations as at 30 June 2020 were independently conducted. The valuer was Mr A F Colman (Approved government valuer). The revaluation was based on replacement value.

** The latest revaluations as at 30 June 2020 were independently conducted. Artworks were valued in June 2020 by Mr W N Hurst (Director, Masterpiece Gallery). Revaluations were based on replacement value.

Reconciliation of movements

Reconciliations of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current and previous financial year are set out below.

	Antique Furniture Level 3 \$'000	Artworks and Artefacts Level 3 \$'000	Furniture and Fittings \$'000	Plant and Equipment \$'000	Computer Equipment \$'000	Total \$'000
2020						
Carrying value at 1 July	976	1,069	268	43	155	2,511
Additions	-	-	-	71	106	177
Revaluation increment (decrement)	(25)	109				84
Depreciation/amortisation expense	-	-	(31)	(6)	(75)	(112)
Carrying value at 30 June	951	1,178	237	108	186	2,660

	Antique Furniture Level 3 \$'000	Artworks and Artefacts Level 3 \$'000	Furniture and Fittings \$'000	Plant and Equipment \$'000	Computer Equipment \$'000	Total \$'000
2019						
Carrying value at 1 July	976	1,069	299	33	200	2,577
Additions	-	-	-	14	26	40
Depreciation/amortisation expense	-	-	(31)	(4)	(71)	(106)
Carrying value at 30 June	976	1,069	268	43	155	2,511

Level 3 significant valuation inputs and relationship to fair value

Description	Fair value at 30 June \$'000	Significant unobservable inputs used in valuation	Possible alternative values for level 3 inputs	Sensitivity of fair value to changes in level 3 inputs
Antique Furniture	951	A – Rarity of asset B – Age of asset C – Condition of asset	Valuing antique furniture is an inexact science and it is not likely, that alternative values, applying other inputs would result in materially different values.	Not applicable
Artwork and Artefacts	1,178	A – Rarity of asset B – Age of asset C – Condition of asset	Valuing artwork and artefacts is an inexact science and it is not likely, that alternative values, applying other inputs would result in materially different values.	Not applicable

5.3 Right-of-use-assets

From 1 July 2019, AASB 16 requires the House to recognise a right-of-use asset, where it has control of the underlying asset over the lease term. A right-of-use asset is measured at the present value of initial lease liability, adjusted by any lease payments made at or before the commencement date and lease incentives, any initial direct costs incurred, and estimated costs of dismantling and removing the asset or restoring the site. Right-of-use assets includes assets in respect of leases previously treated as operating leases under AASB 117, and therefore not recognised on the Statement of Financial Position.

The House has elected not to recognise right-of-use assets and lease liabilities arising from short-term leases, rental arrangements for which Department of Treasury and Finance has substantive substitution rights over the assets and leases for which the underlying asset is of low-value. Substantive substitution rights relate primarily to vehicles. An asset is considered low-value when it is expected to cost less than \$10,000.

Right-of-use assets are depreciated over the shorter of the assets useful life and the term of the lease. Where the Department obtains ownership of the underlying leased asset or if the cost of the right-of-use asset reflects that the House will exercise a purchase option, the House depreciates the right-of-use asset over its useful life.

Note 6 Liabilities

Liabilities are recognised in the Statement of Financial Position when it is probable that the future sacrifice of economic benefits will be required and the amount of the liability can be measured reliably.

6.1 Employee Benefits

Liabilities for wages and salaries and annual leave are recognised, and are measured as the amount unpaid at the reporting date at expected pay rates in respect of employees' services up to that date.

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

No superannuation liability is recognised for the accruing superannuation benefits of House members and employees. This liability is held centrally and recognised within the Finance-General Division of the Department of Treasury and Finance.

During the reporting period, the House paid 12.95% of salary in respect of contributory members of the Retirement Benefits Fund into the Superannuation Provision Account within the Special Deposits and Trust Fund. The House paid the appropriate Superannuation Guarantee Charge into the nominated superannuation fund in respect of non-contributors.

	2020	2019
	\$'000	\$'000
Accrued salaries	33	17
Annual leave	243	231
Long service leave	332	264
Total	608	512
Due within 12 months	376	300
Due in more than 12 months	232	212
Total	608	512

6.2 Payables

Payables, including goods received and services incurred but not yet invoiced, are recognised when the House becomes obliged to make future payments as a result of a purchase of assets or services.

	2020 \$'000	2019 \$'000
Creditors	35	50
Total	35	50
Due within 12 months	35	50
Total	35	50

6.3 Superannuation

(i) Defined contribution plans

A defined contribution plan is a post-employment benefit plan under which an entity pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution plans are recognised as an expense when they fall due.

(ii) Defined benefit plans

A defined benefit plan is a post-employment benefit plan other than a defined contribution plan.

Key estimate and judgement

The House does not recognise a liability for the accruing superannuation benefits to House employees. This liability is held centrally and is recognised with the Finance-General Division of the Department of Treasury and Finance.

6.4 Lease Liabilities

On 1 July 2019, a lease liability is measured at the present value of the lease payments that are not paid at that date. The discount rate used to calculate the present value of the lease liability is the rate implicit in the lease. Where the implicit rate is not known and cannot be determined the Tascorp indicative lending rate including the relevant administration margin is used.

The House has elected not to recognise right-of-use assets and lease liabilities arising from short-term leases, rental arrangements for which Finance-General has substantive substitution rights over the assets and leases for which the underlying asset is of low-value. Substantive substitution rights relate primarily to motor vehicles. An asset is considered low-value when it is expected to cost less than \$10,000.

Note 7 Commitments and Contingencies

The House has entered into a number of operating lease agreements office equipment, where the lessors effectively retain all the risks and benefits incidental to ownership of the items leased. Equal instalments of lease payments are charged to the Statement of Comprehensive Income over the lease term, as this is representative of the pattern of benefits to be derived from the leased property. The House's motor vehicle fleet is owned and managed by Treasury as such do not come under AASB16. The photocopier lease is under \$10,000.

The House is prohibited by Treasurer's Instruction 502 *Leases* from holding finance leases.

Schedule of Commitments

	2020 \$'000	2019 \$'000
By Type		
<i>Lease Commitments</i>		
Operating lease (photocopier)	8	1
Other Commitments		
Motor vehicles arrangements	226	255
<i>Total lease commitments</i>	<u>234</u>	<u>256</u>
By Maturity		
<i>Operating lease commitments</i>		
One year or less	2	1
From one to five years	6	-
More than five years	-	-
<i>Total operating lease commitments</i>	<u>8</u>	<u>1</u>
<i>Other commitments</i>		
One year or less	166	157
From one to five years	60	98
More than five years	-	-
<i>Total other commitments</i>	<u>226</u>	<u>255</u>

Note 8 Reserves

The Asset Revaluation Reserve is used to record increments and decrements on the revaluation of Non-financial assets, as described in Note 6.2.

2019	Antique Furniture \$'000	Artworks and Artefacts \$'000	Total \$'000
Asset revaluation reserve			
Balance at the beginning of financial year	382	729	1,112
Balance at end of financial year	<u>382</u>	<u>729</u>	<u>1,112</u>

2020	Antique Furniture \$'000	Artworks and Artefacts \$'000	Total \$'000
Asset revaluation reserve			
Balance at the beginning of financial year	382	729	1,112
Revaluation 2020 Adjustment	(25)	109	84
Balance at end of financial year	<u>357</u>	<u>838</u>	<u>1,196</u>

Note 9 Cash Flow Reconciliation

9.1 Cash and deposits

Cash and deposits includes the balance of the Special Deposits and Trust Fund Account held by the House, and other cash held, excluding those accounts which are administered or held in a trustee capacity or agency arrangement.

	2020 \$'000	2019 \$'000
Special Deposits and Trust Fund balance		
House of Assembly operating account	4	4
Total	4	4
Other cash held		
Cash on hand
Total	4	4

	2020 \$'000	2019 \$'000
9.2 Reconciliation of net result to net cash from operating activities:		
Net result	(21)	(42)
Depreciation and amortisation	112	106
Decrease (increase) in receivables	2	(2)
Decrease (increase) in prepayments	2	(1)
Increase (decrease) in employee benefits	97	(29)
Increase (decrease) in payables and other liabilities	(15)	7
Net cash from (used by) operating activities	177	40

Note 10 Financial Instruments

10.1 Risk exposures

(a) Risk management policies

The House has exposure to the following risks from its use of financial instruments:

- credit risk;
- liquidity risk; and
- market risk.

The Clerk of the House has overall responsibility for the establishment and oversight of the House's risk management framework. Risk management policies are established to identify and analyse risks faced by the House, to set appropriate risk limits and controls, and to monitor risks and adherence to limits.

(b) Credit risk exposures

Credit risk is the risk of financial loss to the House if a customer or counterparty to a financial instrument fails to meet its contractual obligations.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the House's maximum exposure to credit risk. The House does not hold any collateral or other security over its receivables.

The Credit risk exposure for the House of Assembly is immaterial.

(c) Liquidity risk

Liquidity risk is the risk that the House will not be able to meet its financial obligations as they fall due. The House's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

The Liquidity risk exposure for the House of Assembly is immaterial.

(d) Market risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The House is not exposed to interest rate risk.

10.2 Categories of Financial Assets and Liabilities

	2020	2019
	\$'000	\$'000
Financial assets		
Cash and cash equivalents	4	4
Receivables	0	2
Total	4	6
Financial liabilities		
Payables	35	50
Total	35	50

There has been no change, during the period and cumulatively, in the fair value of any receivables or financial liabilities that is attributable to changes in the credit risk of that asset or liability.

10.3 Net Fair Values of Financial Assets and Liabilities

The House does not have any financial assets or financial liabilities carried at fair value.

Note 11 Events Occurring after Balance Date

There have been no events subsequent to balance date which would have a material effect on the House's financial statements as at 30 June 2020.

House of Assembly

Notes to and forming part of the financial statements for the year ended 30 June 2020

Note 12 Other Significant Accounting Policies and Judgements

12.1 Objectives and funding

The House of Assembly (the House), together with the Legislative Council and Her Excellency the Governor, constitute the Parliament of Tasmania, which has the responsibility to consider legislation and to authorise the expenditure of State monies.

The office of the Clerk of the House of Assembly provides the House, its Committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services to assist them to effectively undertake their constitutional and Parliamentary duties.

The objectives of the office of the Clerk of the House are:-

- to support the House in its constitutional role
- to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members
- to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens
- to perform all of its functions at the highest attainable levels of professional competence and efficiency
- to be a fair and responsive employer, maximising the potential of all its staff through effective human resource practices.

The House is funded by Parliamentary appropriations and 'Reserved-by-Law' appropriations for the above services and for the administration of the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*.

The financial report encompasses all funds by which the House carries out its functions.

12.2 Basis of Accounting

The financial statements are a general purpose financial report and have been prepared in accordance with:

- Australian Accounting Standards issued by the Australian Accounting Standards Board and Interpretations; and
- The Treasurer's Instructions issued under the provisions of the *Financial Management Act 2016*.

Compliance with the Australian Accounting Standards (AASBs and AASs) may not result in compliance with International Financial Reporting Standards (IFRS), as the AASBs and AASs include requirements and options available to not-for-profit organisations that are inconsistent with IFRS. The House is considered to be not-for-profit and has adopted some accounting policies under AASBs and AASs that do not comply with IFRS.

The Financial Statements have been prepared on an accrual basis and, except where stated, are in accordance with the historical cost convention. The accounting policies are generally consistent with the previous year except for those changes outlined in note 1.5.

The Financial Statements have been prepared as a going concern.

The financial statements were signed by the Accountable Authority the Clerk of the House on 13th August 2020.

12.3 Reporting Entity

The financial statements include all the controlled activities of the House. The financial statements consolidate material transactions and balances of the House and transactions included in its output groups.

12.4 Functional and Presentation Currency

These financial statements are presented in Australian dollars, which is the House's functional currency.

12.5 Changes in Accounting Policies

(a) Impact of new and revised Accounting Standards

In the current year, the House has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board that are relevant to its operations and effective for the current annual reporting period. These include:

- **AASB 16 Leases** –This Standard introduces a single lessee accounting model and requires a lessee to recognise assets and liabilities. The standard result, if applicable, is that the Houses's operating leases would be brought onto the Statement of Financial Position and additional note disclosures. The calculation of the lease liability takes into account appropriate discount rates, assumptions about the lease term, and required lease payments. A corresponding right to use asset is recognised, which is amortised over the term of the lease. Operating lease costs are no longer shown. In the Statement of Comprehensive Income, impact of leases is through amortisation and interest charges. In the Statement of Cash Flows, lease payments is shown as cash flows from financing activities instead of operating activities. The House will adopted AASB 16 retrospectively with the cumulative effect of applying the standard recognised from 1 July 2019 by adopting the transitional practical expedient permitted by the Standard.

The House elected to use the practical expedient to expense lease payments for lease contracts that, at their commencement date, have a lease term of 12 months or less and do not contain a purchase option (short-term leases), and lease contracts for which the underlying asset is valued at \$10,000 or under when new (low value assets).

In applying AASB 16 for the first time, the House would have used the following practical expedients permitted by the standard:

- not reassess whether a contract is, or contains, a lease at 1 July 2019, for those contracts previously assessed under AASB 117 and Interpretation 4;
- applying a single discount rate to a portfolio of leases with reasonably similar characteristics;
- relying on its previous assessment on whether leases are onerous immediately before the date of initial application as an alternative to performing an impairment review;
- not recognise a lease liability and right-of-use-asset for short-term leases that end within 12 months of the date of initial application;
- excluding the initial direct costs from the measurement of the right-of-use asset at the date of initial application; and

- using hindsight in determining the lease term where the contract contained options to extend or terminate the lease.

Following a review from the Department of Treasury and Finance (Treasury) it has been determined that there is no effect of adopting AASB 16 on the Financial Statements as the Government's motor vehicle fleet is owned and managed by Treasury. Treasury is the central agency which purchases vehicles on behalf of individual government agencies. The House pays a monthly payment to Treasury via LeasePlan for use of the vehicles. LeasePlan administers the scheme on behalf of Treasury. As there is no lease contract between Treasury and the House for the purposes of AASB 16, the House is not required to recognise a lease liability and right-of-use asset for motor vehicle fleet, and costs are recognised as an expense as incurred.

- AASB 1058 Income of Not-for-Profit Entities - The objective of this Standard is to establish principles for not-for-profit entities that apply to transactions where the consideration to acquire an asset is significantly less than fair value principally to enable a not-for-profit entity to further its objectives, and the receipt of volunteer services. This Standard applies to annual reporting periods beginning on or after 1 January 2020. The impact is enhanced disclosure in relation to income of not-for-profit entities. There is not any financial impact to the House.
- AASB 15 Revenue from Contracts with Customers – The objective of this Standard is to establish the principles that an entity shall apply to report useful information to users of financial statements about the nature, amount, timing, an uncertainty of revenue and cash flows arising from a contract with a customer. In accordance with 2019-8 Amendments to Australian Accounting Standards - Effective Date of AAS 15, this Standard applies to annual reporting periods beginning on or after 1 January 2020. Where an entity applies the Standard to an earlier annual reporting period, it shall disclose that fact. There is not any financial impact.
- 2014-5 Amendments to Australian Accounting Standards arising from AASB 15 – The objective of this Standard is to make amendments to Australian Accounting Standards and Interpretations arising from the issuance of AASB 15 Revenue from Contracts with Customers. This Standard applies when AASB 15 is applied, except that the amendments to AASB 9 (December 2009) and AASB 9 (December 2010) apply to annual reporting periods beginning on or after 1 January 2020. This Standard shall be applied when AASB 15 is applied. There is not any financial impact.
- 2016-3 Amendments to Australian Accounting Standards - Clarifications to AASB 15 - The objective of this Standard is to clarify the requirements on identifying performance obligations, principal versus agent considerations and the timing of recognising revenue from granting a licence. This Standard applies to annual periods beginning on or after 1 January 2020. The impact is enhanced disclosure in relation to revenue. There is not any financial impact to the House.

b) Impact of new and revised Accounting Standards yet to be applied

The following applicable Standards have been issued by the AASB and are yet to be applied:

- AASB 1059 Service Concession Arrangements: Grantors – The objective of this Standard is to prescribe the accounting for a service concession arrangement by a grantor that is a public sector entity. This Standard applies on or after 1 January 2020. The impact of this standard is enhanced disclosure in relation to service concession arrangements for grantors that are public sector entities. There is not expected to be any financial impact.

12.6 Judgements and Assumptions

In the application of Australian Accounting Standards, the House is required to make judgments, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Judgments made by the House that have significant effects on the financial statements are, where relevant, disclosed in the notes to the financial statements.

Judgements made by the House that have significant effect on the Financial Statements are discussed below

- Revaluation (Refer Notes 6.2(i), 6.2(iii) and 6)
- Employee Benefits (refer Notes 7.1).

The House has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

12.7 Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation in these financial statements where required and permitted by accounting standards.

12.8 Budget Information

Budget information refers to original estimates as disclosed in the 2019-20 Budget Papers and is not subject to audit.

12.9 Rounding

All amounts in the Financial Statements have been rounded to the nearest thousand dollars, unless otherwise stated. As a consequence, rounded figures may not add to totals. Amounts less than \$500 are rounded to zero and are indicated by the symbol "...".

12.10 Taxation

The House is exempt from all forms of taxation except Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

12.11 Goods and Services Tax

Revenue, expenses and assets are recognised net of the amount of Goods and Services Tax, except where the GST incurred is not recoverable from the Australian Taxation Office. Receivables and payables are stated inclusive of GST. The net amount recoverable, or payable, to the ATO is recognised as an asset or liability within the Statement of Financial Position.

In the Cash Flow Statement, the GST component of cash flows arising from operating, investing or financing activities which is recoverable from, or payable to, the Australian Taxation Office is, in accordance with the Australian Accounting Standards, classified as operating cash flows.



PARLIAMENT OF TASMANIA

**HOUSE OF ASSEMBLY
DIGEST**

2019



HOUSE OF ASSEMBLY DIGEST

For the Period 1 January to 31 December 2019

First Session of the Forty-Ninth Parliament

Sessional Summary No. 36

Compiled in the Office of the Clerk of the House of Assembly

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Acts of Parliament are accessible on the Internet at the following address: <http://www.thelaw.tas.gov.au/>
Bills and Printed Papers are available from the Clerk of Paper's Office, House of Assembly, Parliament House,
Hobart, 7000.

General enquiries regarding the Digest can be made by contacting the Clerk-Assistant and Sergeant-at-Arms (03)
6212 2211.

The Internet address of the Parliament of Tasmania is: <http://www.parliament.tas.gov.au/>

**FIRST SESSION OF THE FORTY-NINTH PARLIAMENT
AS AT 31 DECEMBER 2019
PRESIDING OFFICERS**

The Speaker
The Honourable Sue Hickey, MP

Chair of Committees
The Honourable Jacquie Petrusma, MP

Deputy Chair of Committees
Joan Rylah, MP
John Tucker, MP

The Governor
Professor The Honourable Kate Warner, AC

The Lieutenant-Governor
The Honourable Justice Alan Blow OAM

THE MINISTRY AND OFFICE BEARERS

Premier

The Honourable William Edward Felix Hodgman MP, Premier, Minister for Tourism, Hospitality and Events, Minister for Trade, Minister for Advanced Manufacturing and Defence Industries and Minister for the Prevention of Family Violence.

Deputy Premier

The Honourable Jeremy Page Rockliff MP, Deputy Premier, Minister for Education and Training, Minister for Sport and Recreation and Minister for Mental Health and Wellbeing.

Ministry

The Honourable Elise Nicole Archer, Attorney-General, Minister for Justice, Minister for Corrections, Minister for Building and Construction, Minister for the Arts and Minister for Racing.

The Honourable Guy Barnett, Minister for Primary Industries and Water, Minister for Energy, Minister for Resources and Minister for Veterans Affairs.

The Honourable Sarah Courtney, Minister for Health and Minister for Women.

The Honourable Michael Darrel Joseph Ferguson, Minister for Infrastructure and Transport, Minister for State Growth, Minister for Small Business and Minister for Science and Technology.

The Honourable Peter Carl Gutwein MP, Treasurer and Minister for the Environment, Parks and Heritage.

The Honourable Roger Charles Jaensch MP, Minister for Human Services, Minister for Disability Services and Community Development, Minister for Aboriginal Affairs, Minister for Housing and Minister for Planning..

The Honourable Mark David Shelton MP, Minister for Police, Fire and Emergency Management and Minister for Local Government.

Leader of the Opposition

The Honourable Rebecca White MP.

Deputy Leader of the Opposition

Ms Michelle Anne O'Byrne MP.

Whips

Government: Mr John Ewart Tucker MP.

Opposition: Ms Alison Standen MP.

**ALPHABETICAL LIST OF MEMBERS
AS AT 31 DECEMBER 2019**

ARCHER, The Honourable Elise Nicole, LLB	Denison	LP
BARNETT, The Honourable Guy LLM	Lyons	LP
BROAD, Dr Shane Thomas BAgrSc PhD	Braddon	ALP
BUTLER, Jenna (Jen), MHRM BA	Lyons	ALP
COURTNEY, The Honourable Sarah B.Com, BE (Hons), MWine Tec.	Bass	LP
DOW, Anita Joy, B.N	Braddon	ALP
FERGUSON, The Honourable Michael Darrel Joseph, B. App. Sci, B. Ed, TTC	Bass	LP
GUTWEIN, The Honourable Peter Carl	Bass	LP
HADDAD, Eloise Rafia (Ella), BA, LLB	Clark	ALP
HICKEY, The Honourable Susanne Lynette (Sue)	Clark	LP
HODGMAN, The Honourable William Edward Felix (<u>Will</u>), LLB, BA	Franklin	LP
HOUSTON, Jennifer Louise, BA, BA (Hons)	Bass	ALP
JAENSCH, The Honourable Roger Charles B.Sc (Hons)	Braddon	ALP
O'BYRNE, David James B.L.S	Franklin	ALP
O'BYRNE, Michelle Anne, BA	Bass	ALP
O'CONNOR, Cassandra Stanwell (<u>Cassy</u>)	Denison	TG
OGILVIE, Madeleine Ruth, BA LLB GCM	Denison	IND
PETRUSMA, The Honourable Jacqueline Anne (<u>Jacquie</u>)	Franklin	LP
ROCKLIFF, The Honourable Jeremy Page, Dip. Farm Mgmt	Braddon	LP
RYLAH, Joan Flora, Dip.FP, Dip Teach (ECE)	Braddon	LP
SHELTON, Mark David	Lyons	LP
STANDEN, Alison, BSc, MNutrDiet, BCom	Franklin	ALP
TUCKER, John Ewart	Lyons	LP
WHITE, The Honourable Rebecca, BA, BComm	Lyons	ALP
WOODRUFF, Dr Rosalie BA, MPH, PhD	Franklin	TG

SECOND SESSION OF THE FORTY-NINTH PARLIAMENT

AS AT 31 DECEMBER 2019

OFFICERS OF THE HOUSE OF ASSEMBLY

Clerk of the House of Assembly	Shane Gerard Donnelly, BA
Deputy Clerk	Laura Elizabeth Ross, BA, LLB (Honours)
Clerk-Assistant and Sergeant-at-Arms	Stephanie Kate Hesford, B.Soc.Sci (Honours).
Second Clerk-Assistant	Todd Trentan Buttsworth, B.Media, MLLP.
Clerk of Papers	Alison Morrison

OFFICERS OF THE PARLIAMENT

Editor of Debates	Helen Allmich
Parliamentary Librarian	Marijana Bacic

JOINT COMMITTEES OF THE PARLIAMENT

	House of Assembly	Legislative Council
Standing Committee on Public Works	Mr A.R. Brooks (Chair) Ms J. Butler Mr M.D. Shelton	Hon. T.V. Rattray Hon R.H.F Valentine
Secretary - Mr S.W. Hennessy		
Standing Committee of Public Accounts	Mr S. Bacon Mr A.R. Brooks Mr M.T. Hidding	Hon I. N. Dean (Chair) Hon M.V. Gaffney Hon R. J. Forrest
Secretary - Ms G. Woods		
Standing Committee on Subordinate Legislation	Mr A.R. Brooks Mr M.D. Shelton Ms A. Standen	Hon T. V. Rattray (Chair) Hon C.M. Farrell Hon R.H.F. Valentine
Secretary - Mr S. Wright		
House Committee	The Speaker (Chair) Mr D.J. O'Byrne Mr Mark Shelton	The President Hon R.J. Forrest Hon L.A. Hiscutt
Secretary - Ms S. Hesford		
Library Committee	The Speaker Mr M.D. Shelton Dr S.T Broad Mr A.R. Brooks Ms A.J. Dow Mr M.T. Hidding	The President (Chair) Hon. C.M. Farrell Hon. K. Finch Hon R. J. Forrest Hon T. V. Rattray Hon R.H.F. Valentine
Secretary - Ms L.E. Ross		

Integrity

Mr M.T. Hidding (Chair)
Ms J.L. Houston
Mr M.D. Shelton

Hon I. N. Dean
Hon M.V. Gaffney
Hon R.H.F. Valentine

Secretary – Mr T.T. Buttsworth

COMMITTEES OF THE HOUSE OF ASSEMBLY**Privileges**

The Speaker (Chair)
The Chair of Committees
Hon. M.D.J Ferguson
Ms E.R. Haddad
Mr D.J. O’Byrne

Secretary - Mr S.G. Donnelly

Standing Orders

The Speaker (Chair)
The Chair of Committees
Hon. M.D.J Ferguson
Mr D.J. O’Byrne
Hon R. White

Secretary - Mr S.G. Donnelly

THE BUSINESS OF THE HOUSE DURING 2019

GENERAL SUMMARY

Number of Sitting Days of the House.....	45
Number of Sitting Days - Budget Estimates, and Government Businesses	
Scrutiny Committees	6
Total Hours sat from Meeting to Adjournment (excluding Committees)	404 hrs 21 mins
Average length of each Day's Sitting.....	9 hrs 0 mins
Total number of Questions placed on Notice	74
Total number of Questions asked without Notice	598
Total number of Ministerial Statements	1
Matters of Public Importance raised	40
Want of Confidence Motions	1

BILLS SUMMARY

Bills Introduced into House of Assembly	55
Resumed from previous session.....	0
Received from Legislative Council.....	0
Referred to Select Committee.....	0
Second Reading	
Agreed to and read Second time	49
Negatived upon Second Reading	2
Committal to Committee of the whole House Negatived	0
Third Reading	46
Legislative Council	
Agreed to by Council without amendment	46
Agreed to by Council with amendment	6
Bills amended by Council and agreed to by House.....	6
Agreed to by both Houses.....	53
Received Royal Assent.....	53
Miscellaneous	
Bills Withdrawn	0
Bills Declared Urgent.....	0
Bills debated under suspension of standing orders	0
Lapsed due to Prorogation	0
Bills ruled out of Order	0
Total Number of Private Members Bills.....	2

RESOLUTIONS

Bennett, the Late Hon John Myles, 15 October.
Christchurch, New Zealand - Shooting Tragedy, 19 March.
Fischer AC, the Late Hon Timothy Andrew, 3 September.
Hawke AC GCL, the Late Robert James Lee, 21 May.
Sri Lankan Easter Attacks, 1 May.

MINISTERIAL STATEMENTS

Bushfires -AFAC Independent Operational Review, 8 August.

PETITIONS PRESENTED TO THE HOUSE OF ASSEMBLY

ANZ Bank Deloraine Branch: that the House support calls for the ANZ Bank to strongly reconsider its decision to close its Deloraine branch, 1 May.

Deloraine Ambulance Station: that the Hodgman Liberal Government put on hold the announcement to make Deloraine a double-branch station until there has been a review to take into account the impact on volunteers and the local community, 15 October.

Public Areas under the Nature Conservation Act 2002: that the House call upon the Government to retain the Arthur Pieman Conservation Area, the Western Tasmania Aboriginal Cultural Landscape and State Reserves (Sundown Point and West Point) as public areas for the whole community, and to manage the area focusing on continued public access inclusive of the whole community with an emphasis on education, recreational activities, public participation and not discriminate against any individual or group of people, 1 August.

Public Area Declarations under the Nature Conservation Act: that the Arthur-Pieman Conservation Area, the western Tasmania Aboriginal cultural landscape and the state reserves Sundown Point and West Point remain a public area for the whole community as defined in the *Nature Conservation Act 2002*, 24 September.

North West Coast Rehabilitation Services: That the House call on the Liberal Government to re-open the eight rehabilitation beds they closed to ensure equitable access to rehabilitation services on the North West Coast, 30 October.

Oatlands and surrounding townships bus services: That the House call on the Government to improve access and availability of bus services to Oatlands and surrounding townships, 14 November.

Public Bus Services between Strahan, Queenstown and Hobart: that the House request the Government reinstate public bus services between Strahan, Queenstown and Hobart, 11 April.

Speed Limit on the Huon Highway, at Sacred Heart Catholic School, Geeveston: That the House call on the Government to reduce the speed limit on the Huon Highway around the entrance of Sacred Heart Catholic School, 4690 Huon Highway, Geeveston from 80 km per hour to 40 km per hour, 16 October.

Slow Vehicle Turnout: That the House urge the Government to take immediate action to construct at least one slow vehicle turnout between Kettering and Woodbridge and a further two between Woodbridge and Middleton, 29 October.

Sustainable Timber Tasmania - Guidelines for Apiary Values: that the House direct the Minister for Resources to ensure that Sustainable Timber Tasmania adheres strictly to the recently agreed Planning Guidelines for Apiary Values when it plans for the extent of leatherwood retention in all coupes to be harvested in the next three years, in particular Coupe TN005D near the Florentine Road, and that STT ensures its contractors comply with those plans, 2 September.

Tasmanian Abalone Council levy: That the House call on the Minister to revoke the compulsory levy for the abalone processing sector in accordance with the Living Marine Resources Management Act 1995, s 279(9), 30 July.

Workplaces (Protection of Protestors) Amendment Bill: That the House vote against the Bill, 27 November.

PAPERS TABLED AND ORDERED TO BE PRINTED

2. Auditor-General: Report No. 7 of 2018-19 – Performance Management in the Tasmanian State Service: A Focus on Quality Conversations, March 2019.
3. Auditor-General: Report No. 8 of 2018-19 – Student Attendance and Engagement: Year 7 to 10, March 2019.
7. Auditor-General: Report No. 9 of 2018-19 – Financial Statements of State Entities Volume 1, 31 December 2018.
8. Auditor-General: Report No. 1 of 2019-20 – Procurement in Local Government, September 2019.
9. Auditor-General: Report No. 11 of 2018-19 – Performance of Tasmania’s four major hospitals in the delivery of Emergency Department services, May 2019.
19. Auditor-General: Report No. 2 of 2019-20 – University of Tasmania’s management of student accommodation, October 2019.
20. Auditor-General: Report No. 3 of 2018-19 – Tasmania Prison Service: Use of Resources, November 2019.
23. Auditor-General: Report No. 4 of 2018-19 – Rostering of Specialists in Tasmania's major hospitals, November 2019.
24. Auditor-General: Report No. 5 of 2018-19 – Royal Hobart Hospital Redevelopment Project, November 2019.
25. Auditor-General: Report No. 6 of 2019-20 – Financial Statements of State Entities, Vol. 2, November 2019.
26. Firearms Legislation and Policy, House of Assembly Select Committee on: Final Report.
1. (L.C.) Government Administration Committee ‘A’, Legislative Council: Special Report on Failure to Provide Documents.
11. (L.C.) Government Administration Committee ‘A’, Legislative Council: Report on Acute Health Services in Tasmania.
28. (L.C.) Government Administration Committee ‘A’, Legislative Council: Special Report on Resolution to Establish Sub-Committee.
14. (L.C.) Government Administration Committee ‘B’, Legislative Council: Final Report on Tasmania’s North East Railway Corridor.
4. (L.C.) Government Businesses Scrutiny Committee ‘A’ 2018, Legislative Council: Report with Minutes of Proceedings.
5. (L.C.) Government Businesses Scrutiny Committee ‘B’ 2018, Legislative Council: Report with Minutes of Proceedings.
27. Integrity, Joint Standing Committee on: Annual Report 2019.
6. Joint Meeting of the Legislative Council and House of Assembly to choose a Senator in the Parliament of the Commonwealth of Australia – Wednesday 20 March 2019.
17. Public Accounts, Parliamentary Standing Committee of: Annual Report 2018-19.
21. Public Accounts, Parliamentary Standing Committee of: Review of Auditor-General’s Report: No 1 of 2013-14: Fraud Control in Local Government.
10. Public Works, Parliamentary Standing Committee on: Richmond Road Projects - Section 1 Cambridge Link Road and Sections 3, 4 and 5 Richmond Road.
13. Public Works, Parliamentary Standing Committee on: West Tamar Highway Safety Improvements.
15. Public Works, Parliamentary Standing Committee on: Stage 2 King Island Hospital Redevelopment.
16. Public Works, Parliamentary Standing Committee on: Midland Highway 10-year Action Plan – Melton Mowbray to Lovely Banks.
18. Public Works, Parliamentary Standing Committee on: Southern Remand Centre Program.
22. Public Works, Parliamentary Standing Committee on: Tasman Highway and Great Eastern Drive Improvements.
29. Public Works, Parliamentary Standing Committee on: Penguin District School Redevelopment.
12. (L.C.) Short Stay Accommodation in Tasmania, Legislative Council Select Committee: Report on Short Stay Accommodation in Tasmania.

BILLS 2019

No	Year	Bill Name	Introduced By	HA 1st	HA 2RM	HA 2R	HA Comm	HA Reported	HA Amend	HA 3rd	Royal assent	Act No	HA Negative
58	2019	Workplace (Protection from Protesters) Bill	Ms o'connor	28/11/2019									
57	2019	Justice Legislation (Mandatory Sentencing) Bill 2019	Justice	14/11/2019	26/11/2019	26/11/2019				26/11/2019			
56	2019	Duties Amendment Bill 2019	Treasurer	12/11/2019	26/11/2019	26/11/2019	26/11/2019	26/11/2019		26/11/2019			
55	2019	Cat Management Amendment Bill 2019	Primary Industries and Water	13/11/2019									
54	2019	Workplaces (Protection from Protestors) Amendment Bill 2019	Primary Industries and Water	14/11/2019	27/11/2019	27/11/2019	28/11/2019						
53	2019	Property Agents and Land Transactions Amendment Bill 2019	Building and Construction	13/11/2019									
52	2019	State Service Amendment (Validation) Bill 2019	Premier	28/11/2019									
51	2019	Gaming Control Amendment (Wagering) Bill 2019	Treasurer	12/11/2019	14/11/2019	14/11/2019	14/11/2019	14/11/2019		14/11/2019	12/12/2019	45 of 2019	
50	2019	Teachers Registration Amendment Bill 2019	Education and Training	29/10/2019									
49	2019	Police Offences Amendment (Repeal of Begging) Bill 2019	Police, Fire and Emergency Management	30/10/2019	12/11/2019								
48	2019	Mines Work Health and Safety (Supplementary Requirements) Amendment Bill 2019	Building and Construction	29/10/2019									
47	2019	Long Service Leave (State Employees) Amendment Bill 2019	Building and Construction	30/10/2019	12/11/2019	12/11/2019	12/11/2019	12/11/2019	1	12/11/2019	18/12/2019	49 of 2019	
46	2019	Inland Fisheries Amendment (Royalties) Bill 2019	Primary Industries and Water	31/10/2019	12/11/2019	12/11/2019				12/11/2019	12/12/2019	46 of 2019	
45	2019	Poisons Amendment Bill 2019	Health	17/10/2019	29/10/2019	29/10/2019				29/10/2019	18/12/2019	51 of 2019	
44	2019	Police Legislation Miscellaneous Amendments Bill 2019	Police, Fire and Emergency Management	15/10/2019	31/10/2019	12/11/2019				12/11/2019			
43	2019	Dog Control Amendment Bill 2019	Local Government	15/10/2019	30/10/2019	31/10/2019	31/10/2019	31/10/2019		31/10/2019	18/12/2019	53 of 2019	
42	2019	Burial and Cremation Bill 2019	Local Government	25/09/2019	15/10/2019						13/12/2019	50 of 2019	
41	2019	Public Sector Superannuation Reform Amendment Bill 2019	Treasurer	26/09/2019	29/10/2019	30/10/2019				30/10/2019	18/12/2019	52 of 2019	
40	2019	Alcohol and Drug Dependency Repeal Bill 2019	Mental Health and Wellbeing	24/09/2019									
39	2019	Justice Legislation Miscellaneous Amendments	Justice	24/09/2019	31/10/2019	31/10/2019				31/10/2019			
38	2019	Place Names Bill 2019	Primary Industries and Water	10/09/2019	15/10/2019	17/10/2019	17/10/2019	17/10/2019	2	17/10/2019			
37	2019	Marine-related Incidents (MARPOL Implementation)	Environment, Parks and Heritage	10/09/2019	17/10/2019								
36	2019	Justice Legislation Amendment (Organisational Liability for Child Abuse) Bill 2019	Justice	10/09/2019	24/09/2019	24/09/2019				24/09/2019	18/12/2019	48 of 2019	

35	2019	Neighbourhood Disputes About Plants Amendment Bill 2019	Justice	3/09/2019	17/10/2019	29/10/2019				29/10/2019		
34	2019	Legal Profession Amendment (Validation) Bill 2019	Justice	3/09/2019	11/09/2019	12/09/2019				12/09/2019	13/11/2019	41 of 2019
33	2019	Genetically Modified Organisms Control Amendment Bill 2019	Primary Industries and Water	3/09/2019	24/09/2019						13/11/2019	40 of 2019
32	2019	Public Works Committee Amendment Bill 2019	Treasurer	3/09/2019	12/09/2019	26/09/2019	26/09/2019	26/09/2019		26/09/2019	12/12/2019	42 of 2019
31	2019	Historic Cultural Heritage Amendment Bill 2019	Heritage	30/07/2019	3/09/2019	3/09/2019	3/09/2019	3/09/2019		3/09/2019	8/10/2019	36 of 2019
30	2019	Civil Liability Amendment Act 2019	Justice	30/07/2019	7/08/2019	8/08/2019				8/08/2019	8/10/2019	33 of 2019
29	2019	Restraint Orders Bill 2019	Justice	31/07/2019	10/09/2019	10/09/2019				10/09/2019	12/12/2019	47 of 2019
28	2019	Magistrates Court (Criminal and General Division) (Consequential Amendments) Bill 2019	justice	31/07/2019	10/09/2019	10/09/2019				10/09/2019	12/12/2019	44 of 2019
27	2019	Magistrates Court (Criminal and General Division) Bill 2019	Justice	31/07/2019	10/09/2019	10/09/2019				10/09/2019	12/12/2019	43 of 2019
26	2019	Roads and Jetties Amendment (Works in Highways) Bill 2019	Infrastructure	12/06/2019	3/09/2019	10/09/2019				10/09/2019	4/11/2019	39 of 2019
25	2019	Roads and Jetties Amendment (Validation) Bill 2019	Infrastructure	12/06/2019	10/09/2019	11/09/2019				11/09/2019	4/11/2019	38 of 2019
24	2019	First Home Owner Grant Amendment Bill 2019	Treasurer	11/06/2019							28/06/2019	16 of 2019
23	2019	Government Procurement Review (International Free Trade Agreements) Bill 2019	Justice	21/05/2019	31/07/2019	1/08/2019				1/08/2019	2/10/2019	27 of 2019
22	2019	Appropriation Bill (No. 2) 2019	Treasurer	23/05/2019	30/05/2019	30/05/2019	11/06/2019				28/06/2019	20 of 2019
21	2019	Appropriation Bill (No. 1) 2019	Treasurer	23/05/2019	23/05/2019	30/05/2019	11/06/2019				28/06/2019	19 of 2019
20	2019	Workers Rehabilitation and Compensation Amendment Bill 2019	Police, Fire and Emergency Management	1/05/2019	21/05/2019	21/05/2019	21/05/2019	21/05/2019		21/05/2019	2/09/2019	23 of 2019
19	2019	Vehicle and Traffic Amendment Bill 2019	Infrastructure	2/05/2019	6/08/2019	6/08/2019				6/08/2019	4/11/2019	37 of 2019
18	2019	Sentencing Amendment (Assault of Certain Frontline Workers) Bill 2019	Justice	30/04/2019	2/05/2019							1/08/2019
17	2019	Local Government (Highways) Amendment Bill 2019	Infrastructure	30/04/2019	30/07/2019	30/07/2019				30/07/2019	2/10/2019	28 of 2019
16	2019	Disposal of Uncollected Goods Bill 2019	Building and Construction	1/05/2019	26/09/2019	15/10/2019				15/10/2019		
15	2019	Biosecurity Bill 2019	Primary Industries and Water	2/05/2019	21/05/2019	22/05/2019				22/05/2019	26/08/2019	22 of 2019
14	2019	Right to Information Amendment (Applications for Review) Bill 2019	Attorney-General	13/06/2019	30/07/2019	31/07/2019	31/07/2019	31/07/2019	2	31/07/2019	18/09/2019	26 of 2019
12	2019	Health Miscellaneous Amendments Bill 2019	Health	10/04/2019	2/05/2019	2/05/2019				2/05/2019	28/06/2019	15 of 2019
11	2019	Greater Hobart Bill 2019	State Growth	10/04/2019	1/05/2019	2/05/2019	2/05/2019	2/05/2019	1	2/05/2019	16/08/2019	21 of 2019
10	2019	Disability Services Amendment Bill 2019	Disability Services and Community Development	9/04/2019	29/05/2019	29/05/2019				29/05/2019	4/07/2019	17 of 2019
9	2019	Consolidated Fund Appropriation (Supplementary Appropriation for 2018-19) Bill 2019	Treasurer	9/04/2019	11/04/2019	11/04/2019				11/04/2019	4/06/2019	10 of 2019

8	2019	Right to Information Amendment Bill 2019	Ms Haddad	20/03/2019									
7	2019	Workers Rehabilitation and Compensation Amendment (Presumption as to Cause of Disease) Bill 2019	Building and Construction	20/03/2019	9/04/2019	10/04/2019	10/04/2019	10/04/2019	0	10/04/2019	4/06/2019	11 of 2019	
6	2019	Fruit and Nut Industry (Research, Development and Extension Trust Fund) Repeal Bill 2019	Primary Industries and Water	21/03/2019	8/08/2019	8/08/2019				8/08/2019	8/10/2019	35 of 2019	
5	2019	Criminal Code Amendment (Bullying) Bill 2019	Justice	21/03/2019	6/08/2019	6/08/2019				6/08/2019	8/10/2019	34 of 2019	
4	2019	Motor Accidents (Liabilities and Compensation) Amendment Bill	Minister for Justice	19/03/2019	21/03/2019	21/03/2019				21/03/2019	8/05/2019	6 of 2019	
3	2019	Electoral Amendment Bill 2019	Minister for Justice	19/03/2019	21/03/2019	21/03/2019	21/03/2019	21/03/2019		21/03/2019	15/04/2019	5 of 2019	
66	2018	Short Stay Accommodation Bill 2018	Planning	29/11/2018	1/05/2019	1/05/2019	1/05/2019			1/05/2019	4/06/2019	12 of 2019	
65	2018	Registration to Work With Vulnerable People Amendment Bill 2018	Justice	27/11/2018	22/05/2019	22/05/2019				22/05/2019	4/07/2019	18 of 2019	
64	2018	Electricity Supply Industry Restructuring (Savings and Transitional Provisions) Amendment Bill 2018	Primary Industries and Water	27/11/2018	2/05/2019	2/05/2019				2/05/2019	02/09/2019	24 of 2019	
63	2018	Criminal Code and Related Legislation Amendment (Child Abuse) Bill 2018	Justice	28/11/2018	30/07/2019	30/07/2019				30/07/2019	2/10/2019	29 of 2019	
61	2018	Forest Practices Amendment Bill 2018	Resources	28/11/2018	2/05/2019	2/05/2019	2/05/2019	2/05/2019		2/05/2019	02/09/2019	25 of 2019	
60	2018	Litter Amendment Bill 2018	Justice	21/11/2018	1/08/2019	1/08/2019				1/08/2019	2/10/2019	30 of 2019	
6	2018	Sentencing Amendment (Assaults on Off-Duty Police) Bill 2018	Attorney-General	3/05/2018	1/05/2019	1/05/2019				1/05/2019			
5	2018	Sentencing Amendment (Mandatory Sentencing for Serious Sexual Offences Against Children) Bill 2018	Attorney-General	3/05/2018	1/05/2019								1/05/2019

MEMBERS OF THE HOUSE OF ASSEMBLY

MEMBERS RECORD OF SERVICE AS AT 31 DECEMBER 2019

MEMBER	ELECTED	RE-ELECTED	DEFEATED
<i>ARCHER, Elise Nicole</i> Opposition Whip 4.5.10 -6.5.14 Speaker 6.5.14 - 28.9.17 Minister 2.10.17 -	20.3.10	15.3.14 3.3.18	
<i>BARNETT, Guy</i> Minister 18.7.16 -	15.3.14	3.3.18	
<i>BROAD, Shane Thomas</i>	5.4.17 (on recount replacing B.A.Green)	3.3.18	
<i>BUTLER, Jenna</i>	3.3.18		
<i>COURTNEY, Sarah</i> Minister 21.3.18 -	15.3.14	3.3.18	
<i>DOW, Anita Joy</i>	3.3.18		
<i>FERGUSON, Michael Darrel Joseph</i> Minister 31.3.14 -	20.3.10	15.3.14 3.3.18	
<i>GUTWEIN, Peter Carl</i> Minister 31.3.14 -	20.7.02	18.3.06 20.3.10 15.3.14 3.3.18	
<i>HADDAD, Eloise Rafia</i>	3.3.18		

MEMBER	ELECTED	RE-ELECTED	DEFEATED
<i>HICKEY, Susanne Lynette</i> Speaker 1.5.18 -	3.3.18		
<i>HODGMAN, William Edward Felix</i> Deputy Leader of the Opposition 6.8.02 – 30.3.06 Leader of the Opposition 30.3.06 - 31.3.14 Premier 31.3.14 - Minister 31.3.14 -	20.7.02	18.3.06 20.3.10 15.3.14 3.3.18	
<i>HOUSTON, Jennifer Loiose</i>	3.3.18		
<i>JAENSCH, Roger Charles</i> Government Whip 6.5.14 – 18.7.16 Minister 21.3.18 -	15.3.14	3.3.18	
<i>O'BYRNE, David James</i> Minister 21.04.10 – 31.3.14	20.3.10	3.3.18	15.3.14
<i>O'BYRNE, Michelle Anne</i> Minister 27.10.06 – 31.3.14 Deputy Leader of the Opposition 31.3.14 -	18.3.06	20.3.10 15.3.14	
<i>O'CONNOR, Cassandra Stanwell</i> Minister 6.12.10 - 17.1.14	22.7.08 (on recount replacing M.A Putt)	20.3.10 15.3.14 3.3.18	
<i>OGILVIE, Madeleine Ruth</i>	15.3.14	10.9.19 (on recount replacing S Bacon)	3.3.18
<i>PETRUSMA, Jacqueline Anne</i> Minister 31.3.14 – 1.7.19 Chair of Committees 30.7.19 -	20.3.10	15.3.14 3.3.18	

MEMBER	ELECTED	RE-ELECTED	DEFEATED
ROCKLIFF, Jeremy Page Opposition Whip 6.8.02 - 30.3.06 Deputy Leader of the Opposition 30.3.06 -31.3.14 Minister 31.3.14 - Deputy Premier - 31.3.14	20.7.02	18.03.06 20.3.10 15.3.14 3.3.18	
RYLAH, Joan Flora Government Whip 18.7.16 - 17.10.17 25.2.19 - 1.7.19 Chair of Committees 17.10.17 - 3.3.18	15.3.14	25.2.19 (on recount replacing A.R Brooks)	3.3.18
SHELTON, Mark David Chair of Committees 6.5.14 - 17.10.17 1.5.18 - 1.7.19 Speaker 17.10.17 -1.5.18 Minister 1.7.19 -	20.3.10	15.3.14 3.3.18	
STANDEN, Alison	3.3.18		
TUCKER, John Ewart Government Whip 1.7.19 -	12.3.19 (on recount replacing M.T Hidding)		
WHITE, Rebecca Government Whip 6.12.10 - 31.3.14 Minister 17.1.14 - 31.3.14 Leader of the Opposition 17.3.17 -	20.3.10	15.3.14 3.3.18	
WOODRUFF, Rosalie	20.8.15 (on recount replacing N.J McKim)	3.3.18	

MEMBERS ACCUMULATED SERVICE AS AT 31 DECEMBER 2018

Years of Service	No. of Members
Less than one year	1
One and less than two years	6
Two and less than three years	1
Four and less than five years	3
Five and less than six years	4
Nine and less than ten years	5
Eleven and less than twelve years	1
Thirteen and less than fourteen years	1
Seventeen and less than eighteen years	3
TOTAL	<hr/> 25