(No. 16)



PARLIAMENT OF TASMANIA

HOUSE OF ASSEMBLY

FOURTEENTH ANNUAL REPORT 2002-2003

INCORPORATING HOUSE OF ASSEMBLY DIGEST FOR 2002

Presented to both Houses of Parliament pursuant to the provisions of the Financial Management and Audit Act 1990

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SECTION 2 DIGEST FOR 2002

OVERVIEW

1.1 Overview and Strategy

The House of Assembly, together with the Legislative Council and His Excellency the Governor, constitute the Parliament, whose responsibility it is to consider legislation, to authorise the raising of revenue and the expenditure of State monies.

1.2 House of Assembly Mission

To provide the House of Assembly, its committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services of a high standard to assist them to effectively undertake their constitutional and Parliamentary duties.

The mission of the House describes its basic purpose. From this are derived general corporate goals.

1.3 Corporate Goals

The goals of the House of Assembly as a whole are:-

- to support the House in its constitutional role
- to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its committees and Members
- to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens
- to perform all of its functions at the highest attainable levels of professional competence and efficiency
- to be a fair and responsible employer, maximising the potential of all its staff through effective human resource practices.

To meet these goals, the House of Assembly believes it must pursue excellence in:

- professional standards
- . management standards
- . skills development
- . internal and external communication
- . leadership
- resource allocation

This excellence is sought to be achieved through continued efforts to improve performance and by meeting the programme objectives set out above.

1.4 Support for Local Business

The House of Assembly ensures that Tasmanian businesses are given every opportunity to compete for departmental business.

It is the policy of the House of Assembly to support Tasmanian businesses whenever they offer best value for money for the public monies expended.

No tenders were called, or contracts awarded with a value greater than \$50,000 during the financial year ended 30 June 2003. No consultancy contracts were awarded or acted on during the financial year.

LEGISLATION ADMINISTERED AND MAJOR DOCUMENTS PRODUCED

2.1 Legislation Administered by the House of Assembly

- Constitution Act 1934
- . Electoral Act 1985
- Parliamentary Privilege Act 1858, 1885, 1898, 1957 and 1979
- Parliament House Act 1962
- Parliamentary Salaries, Superannuation and Allowances Act 1973
- Public Works Committee Act 1914
- Public Accounts Committee Act 1970
- . Subordinate Legislation Committee Act 1969
- Parliamentary (Disclosure of Interests) Act 1996

2.2 Documents and Publications Produced

Annual Report 2001-2002 - The annual report on the operations of the House of Assembly (incorporating the House of Assembly Digest for 2001), compiled and presented to the House pursuant to the *Financial Management and Audit Act* 1990.

Committee Reports - Reports presented by Parliamentary committees are published as Parliamentary papers, of which details may be found in the *Index to the Votes and Proceedings* cited below.

Index to the Votes and Proceedings - An index to the *Votes and Proceedings of the House of Assembly* which includes Parliamentary Paper numbers of those papers ordered to be printed. This publication is also incorporated and published in final form in the bound volumes of the *Votes and Proceedings.*

44th Parliament, 3rd session Papers only year 200244th Parliament, 3rd session Journals year 200244th Parliament, 3rd session Index to the Votes year 2002

List of Members - Lists Members alphabetically by name, showing parliamentary or ministerial office, electorate, party, address, phone and fax numbers.

45th Parliament, October 2002

Notices of Motion and Orders of the Day (published for each sitting day except the first sitting day of a session) - An official list of all business before the House, setting out the order of business to be followed.

45th Parliament, 1st session 2002-2003, Nos. 1-41

Notices of Question (published for each sitting week except the first sitting week of the session) - An official list of all Questions asked on notice.

45th Parliament, 1st session 2002-2003, Nos. 1-41

Order of Business (published for each sitting day) - A guide for Members showing those items of business which the House is expected to consider on that day.

Seating Plan of the House of Assembly Chamber

45th Parliament, November 2002

Standing Orders and Rules of the House of Assembly, as at April 2001 - The permanent or standing rules of procedure for the operations of the House and its Committees.

Votes and Proceedings (published for each sitting) - An official record of the proceedings of the House of Assembly.

45th Parliament, 1st session, Nos. 1-22

The Parliament of Tasmania – a record of Members and Officers, and a key to the photographic record 1856 – 2003.

ORGANISATIONAL STRUCTURE



3.2 Corporate/Program Structure

The corporate and program structure of the House are one and the same.

COMMITTEES SECRETARIAT

4.1 Role and Functions

The role of the House of Assembly Committee Secretariat is to provide advice, secretarial and administrative support to House of Assembly Select Committees, Joint Select Committees and Standing Committees. In particular, the Secretariat provides support to the Community Development Committee.

4.2 Staff of the Committee Secretariat

At 30 June 2003, the staff of the Secretariat was:

Shane Donnelly, Clerk Assistant/Committee Secretary Heather Thurstans, Second-Clerk Assistant/Committee Secretary Charles Casimaty, Committee Secretary and Sandra Slade, Administrative Officer

4.3 Work of the Secretariat

During the 2002 - 2003 financial year the Secretariat provided support services to the following Committees:

Parliamentary Standing Committee of Public Accounts Parliamentary Standing Committee on Public Works Community Development Committee Parliamentary Standing Committee on Community Development Joint Select Committee on the Working Arrangements of Parliament

The Secretariat provides administrative support for the Standing Committee of Public Accounts and the Standing Committee on Public Works. The activities of the Public Accounts and Public Works Committees are reported in the Annual Report of the Legislature-General.

4.4 Work of committees

A summary of the Committee work supported by the Secretariat is set out below.

Parliamentary Standing Committee on Community Development

At the commencement of the financial year 2002-2003 the work of the Joint Standing Committee on Community Development had been curtailed due to the dissolution of the House of Assembly for the State election.

The Committee was reinstated on Thursday 3 October 2002 by Resolution of both Houses of Parliament.

The membership of the Committee subsequent to the election was as follows: Ms Lin Thorp MLC (Chair), Mr Kerry Finch MLC (Deputy Chair), Ms Alison Ritchie MLC, Mr Will Hodgman MHA, Mr Graeme Sturges MHA and Mr Brenton Best MHA.

The Committee met on 4 occasions and heard evidence from 21 witnesses prior to the expiry of its term on 6 December 2002 in accordance with the original establishing Resolution. The future of the Committee was debated in Parliament and it was resolved that the Committee should continue its work for a further period of 2 years with an increased membership.

Two new Members were to be appointed, one to be nominated by the Legislative Council and another from the House of Assembly to be nominated by the Tasmanian Greens.

Mr Jim Wilkinson MLC and Mr Tim Morris MHA were duly appointed to the Committee when Parliament resumed in February 2003.

The Committee met on 8 more occasions prior to the end of June 2003 and heard from a further 19 witnesses.

During the financial year 2002-2003 the Committee continued its inquiries into Tasmanian Ambulance Services and Custodial Grandparents and on 4 December 2002 received a new reference from the Minister for Health to inquire into Tasmania's Ageing Population.

On 20 May 2003 the Committee concluded its inquiry into Custodial Grandparents with the tabling of its report in both Houses.

As at 30 June 2003 the inquiries into Tasmanian Ambulance Services and Tasmania's Ageing Population were still in progress.

Joint Select Committee on the Working Arrangements of the Parliament

The Committee was established by order of the House of Assembly and the Legislative Council on 7 October 1998.

The membership of the Committee as at October 2003 was Mr Michael Aird MLC (Chair), Mr Don Wing MLC, Mrs Sue Smith MLC, Mr Paul Lennon MHA, Mrs Sue Napier MHA and Ms Paula Wriedt MHA.

PERFORMANCE INFORMATION

5.1 Outcomes/Outputs

Agency:	HOUSE OF ASSEMBLY
Output Grouping (No & name):	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
Output No.:	1.1
Output:	HOUSE OF ASSEMBLY SUPPORT SERVICES
Output Description:	Procedural and administrative support of the House of Assembly and its Members.
Output objective:	Lawful operation of the House, fulfilment of Statutory requirements and the promotion of the role of Parliament.
Production System:	Produced by the Office of the Clerk of the House.
User:	Members of the House of Assembly, Local Government authorities, general public.
Performance Measures:	Performance measures relative to this output are:-
vicusuics.	• the extent to which requests for procedural and related advice is provided;
	• the extent to which requests for advice relating to drafting of Private Members' Bills and amendments to Government Bills is provided;
	• the extent to which the documents necessary for each meeting of the House, such as the Notice Paper, the daily program and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for each sitting day;

- the level of availability of information on the role and operations of the House and the Parliament through the media of:-
- 1. informal briefings;
- 2. publications of the House; or
- 3. electronically through the Web site.
- the extent to which inquiries about the House and related matters were responded to;
- the extent of support to organisations interested in the role of the House and the parliament.

Agency:	HOUSE OF ASSEMBLY
Output Grouping (No & name): Output No.:	1 HOUSE OF ASSEMBLY SUPPORT SERVICES 1.2
Output:	SELECT COMMITTEE SUPPORT SERVICES
Output Description:	Procedural and administrative support for Select Committees of the House and Joint Committees.
Output objective:	Lawful operation of Committees of the House of Assembly and Joint Committees
Production System:	Produced by the office of the Clerk of the House through the provision of both written and oral advice and the provision of Committee secretariats.
User:	Committees of the House of Assembly and Joint Committees
Units of output:	This output provides the machinery for the elected Members of the House to produce the relevant outcome, an assessment of 'units produced' therefore is not possible.
Performance Measures:	Performance measures relative to this output are:-
	• the extent to which requests for procedural and related advice is provided;
	• the extent to which support for Parliamentary Committees is provided;
	• the extent to which the documents necessary for meetings of Committees, such as Agendae, submissions and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for such meetings.

Agency:	HOUSE OF ASSEMBLY
Output Grouping (No & name):	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
Output No.:	1.3
Output:	INVESTIGATORY COMMITTEE SUPPORT SERVICES
Output Description:	Procedural and administrative support for Sessional Select Committees of the House.
Output objective:	Lawful operation of Committees of the House of Assembly.
Production System:	Produced by the office of the Clerk of the House through the provision of both written and oral advice and the provision of Committee secretariats.
User:	Investigatory Committees of the House of Assembly.
Units of output:	This output provides the machinery for the elected Members of the House to produce the relevant outcome, an assessment of 'units produced' therefore is not possible.
Performance Measures:	Performance measures relative to this output are:-
	• the extent to which requests for procedural and related advice is provided;
	• the extent to which support for Parliamentary Committees is provided;
	• the extent to which the documents necessary for meetings of Committees, such as Agendae, submissions and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for such meetings.

Agency:	HOUSE OF ASSEMBLY
Output Grouping (No & name):	2 PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
Output No.:	2.1
Output:	PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
Output Description:	Payment of salary and allowances as prescribed by the <i>Parliamentary Salaries, Superannuation and Allowances Act</i> 1973.
Output objective:	Disbursement of prescribed payments.
Production System:	Office of the Clerk of the House
User:	Members of the House of Assembly.
Units of output:	Not Applicable
Performance Measures:	Performance measures relative to this output are:-
incubal co.	• the extent to which payments of salaries and allowances to Members are prepared with due regard to accuracy and timeliness;
	• the extent of verification of travel allowance claims to ensure their correctness;
	• the extent of maintaining effective control over the expenditure of the Office to ensure that all payments are properly authorised and timely in processing and that the total expenditure of the Office is within budget parameters.

HUMAN RESOURCE MANAGEMENT

6.1 Staffing Information

Staff of the House of Assembly are employed pursuant to the provisions of the *Parliamentary Privilege Act 1898*.

The employment level of the House for 2002-2003 was 18.6 full time equivalents with total employees being 19.

FTEs

Expenditure on employee benefits for 2002-2003 was \$1,106m.

6.2 Staff Dissection

Clerks at-the-Table	4
Clerk of Papers & Assistant	2
Manager - Finance	1
Parliamentary Attendants	5.6
Committee Secretary	1
Personal Assistant to Clerk of the House & Speaker1	
Personal Assistant to Deputy Clerk & Chairman	
of Committees	
Personal Assistant to Clerk-Assistant, Second	
Clerk-Assistant, Clerk of Papers & Assistant to	
Government Private Members	1
Administrative Assistant - Committees	1
Computer Systems Officer	1
TOTAL	18.6

TOTAL

6.3 Staff Separations

During the course of the year, there was one separation.

6.4 Training

Staff development continued during 2002-2003 with staff attending courses in the areas of information technology, software applications, emergency/security awareness and control, customer service, telephone skills, personal development and taxation matters.

6.5 Equal Employment Opportunity

The House of Assembly is an equal opportunity employer. Representation of House of Assembly staff in EEO target groups can be summarised as follows:-

- (i) 41% of staff are women;
- (ii) 0% of staff are Aboriginal or of Torres Strait Islander descent;
- (iii) 0% of staff are disabled.

6.6 Industrial Democracy

The House has a co-operative approach to decision making. The size of the House allows for direct and immediate consultation between staff and executive officers. Formal channels of conflict resolution are accessible by staff of the House.

6.7 Occupational Health and Safety

Occupational health and safety is a principal management consideration of the House, with the provision of equipment, facilities and programs, such as eye testing for users of screen-based equipment, to ensure the safety and well being of staff. Parliament House is currently the subject of a 'Strategic Asset Management Plan' being undertaken by Freeman Firth Conservation Architects and Planners. Occupational health and safety matters have and will continue to be considered in some detail within this plan.

6.8 Superannuation Declaration

I, Peter Reginald Alcock, hereby certify that the House of Assembly has met its obligations under the *Superannuation Guarantee (Administration) Act 1992* of the Commonwealth in respect of any employee who is a member of a complying superannuation scheme to which the House of Assembly contributes.

P R Alcock Clerk of the House of Assembly

ASSET/RISK MANAGEMENT

7.1 Asset Management

The House of Assembly Accounting Manual prescribes the management processes to be followed in relation to the Inventory and Asset Register.

7.2 Risk Management

The House of Assembly Accounting Manual prescribes the administrative procedures and practices of the House of Assembly in relation to risk management.

EXTERNAL SCRUTINY

8.1 **Report by the Auditor General**

The Report of the Auditor General dated 13 October 2003 on the financial statements, notes and supplementary information for the House of Assembly for the year ended 30 June 2003 is appended hereto.

The Report found that the financial statements complied with statutory requirements and met applicable accounting standards. The audit report on the financial statements was unqualified.

8.2 Inquiries by Parliamentary Committees

The House of Assembly was not subject to inquiry by a Parliamentary Committee during 2002-2003.

8.3 Decisions of Courts and Administrative Tribunals

The House of Assembly is not aware of any judicial decisions or decisions of administrative tribunals handed down during the year which have significantly affected, or could significantly affect, the operation of the Department.

8.4 Client Comments

The major client group of the House of Assembly is the Members of the House. The relationship between the client group and the staff of the House is direct and immediate and the House has not felt the need for structured and formal arrangements to handle complaints should they arise. On some matters complaints may be channelled through an internal committee or an advisory group established by the Presiding Officers.

PUBLIC ACCESS, EDUCATION AND AWARENESS OF SERVICES

9.1 CONTACT POINTS AND OFFICERS

Postal Address:

House of Assembly Parliament House HOBART TAS 7000

Internet Address:

http://www.parliament.tas.gov.au/

Enquiries:

General	Tel (03) 6233 2200 Fax (03) 6223 3803
Papers Office	Tel (03) 6233 2381 Fax (03) 6223 6523
Principal Attendant	Tel (03) 6233 2200
Mail Room/Attendants	Tel (03) 6233 6726/6631

Office Holders:

Speaker, The Hon. Michael R Polley MHA

Hobart	Tel (03) 6233 2214 Fax (03) 6233 6266
Launceston	Tel (03) 6336 2269 Fax (03) 6334 0246

Deputy Speaker and Chairman of Committees, Mr Ken Bacon MHA

Hobart	Tel (03) 6233 6111 Fax (03) 6223 3803
Launceston	Tel (03) 6336 2780 Fax (03) 6334 7341

Executive Officers at 30 June 2002

Clerk of the House	Tel (03) 6233 2374
Mr Peter R. Alcock	Fax (03) 6233 6266
Deputy Clerk	Tel (03) 6233 2211
Mr Peter M. Bennison J.P.	Fax (03) 6233 6266
Clerk-Assistant and Sergeant-at-Arms Mr Shane G. Donnelly	Tel (03) 6233 2220 Fax (03) 6233 6266
Second Clerk-Assistant	Tel (03) 6233 2288
Mrs Heather Thurstans	Fax (03) 6223 3803

9.2 EDUCATION AND AWARENESS OF SERVICES

One of the Corporate Goals of the House is to promote public awareness of the purpose, functions and work of the House and encourage visits by the widest possible range of citizens.

Youth Parliament

The 2002 YMCA Tasmanian Youth Parliament was conducted from Tuesday 10 September 2002 to Friday 13 September 2002. The Premier, Mr J A Bacon opened the session. During the session a number of Members of Parliament from both Houses assisted by taking the role of Speaker, a gesture greatly appreciated by the students involved.

Teams from schools from all parts of the state participated in debating a total of fourteen bills. The subject of the bills ranged from 'Compulsory Outdoor Education', 'Cat Licensing', 'Age of Consent' to 'Bans on 1080'. All teams took on the role of sponsoring a Bill and the role of opposing a Bill. Debate was vigorous, well researched and informative.

The Youth Motion and Adjournment concluded the proceedings and the week finished with a reception where the resolutions passed by the Youth Parliament were presented to Hon D Parkinson, MLC representing the Government.

United Nations Youth Assembly

The United Nations Youth Association, a national organisation involved in educating young people about the United Nations, international affairs and the democratic process, conducted its annual Assembly on 10 May 2003. Approximately sixty college students and facilitators participated in the weekend activities.

Visitors

When either House of Parliament is in session visitors may, of course, attend at any time.

Tours of the Parliament are available to casual visitors, community groups and school parties on non-sitting days of the Parliament and there are over 20,000 visitors each year.

COMPLIANCE INDEX TO DISCLOSURE REQUIREMENTS

This index has been prepared to facilitate identification of compliance with statutory disclosure requirements: Financial Management and Audit Act 1990 (FMAA) and Treasurer's Instructions (TI), the Tasmanian State Service Act 1984 (TSS) including Statutory Rule No. 123 of 1990 Tasmanian State Service (Agency Reporting) Regulations (TSS(AR)R), the Public Sector Superannuation Reform Act 1999 (PSSRA) and other contemporary reporting practices.

REFERENCE	DESCRIPTION	LOCATION	
AIDS TO ACCESS			
	Table of Contents.	i	
	Alphabetical Index (for annual reports greater than 50 pages).	N/I	
	Glossary of abbreviations and acronyms.	N/I	
OVERVIEW			
TSS(AR)R3(a)(i)	Overall mission and objectives of department including its strategic plan and related programs.	1	
FMAA s.27(1)(a) TSS s.33AB(1)(a)	A report on the performance of the functions and powers of the Head of Agency under any written law.	N/A	
FMAA s.27(1)(b) subject to S.27(2) TSS s.33AB(1)(B)	A report by any statutory office holder employed in or attached to the department except where required to report under any other Act.	N/A	
TSS(AR)(R)3(a)(v)	Major initiatives taken to develop and give effect to Government policy.	N/A	
T1 701(1)(b) TSS(AR)R 3(a)(iv)	Details of major changes affecting programs, objectives or organisational structure.	N/A	
STATUTORY/NON-STATUTORY BODIES AND COMPANIES N/A			
	A list of statutory and non-statutory bodies.		
	A list of names of companies		
LEGISLATION ADMINISTERED AND MAJOR DOCUMENTS PRODUCED			
TSS(AR)R 3(e)	A list of legislation administered by the Department.	3	
TSS(AR)R 3(d)(i)	A list of major documents or publications produced.	3-4	
ORGANISATIONAL STRUCTURE			
TSS(AR)R 3(a)(ii)	Organisation Chart as at the end of the reporting year.	5	
TSS(AR)R 3(a)(iii)	Details of relationship between corporate and program structure	5	

DESCRIPTION

PERFORMANCE INFORMATION

T1 701 (1)(a) & (e)	A summary of the outputs of the department, showing	9-13
	their objectives and functions, together with significant	
	outcomes and performance measures.	

HUMAN RESOURCE MANAGEMENT

TSS(AR)R 3(c)(i)	Staffing information as at 30th June. (Refer to Public Sector Management Office guidelines).						
TSS(AR)R 3(c)(ii)	Eligible training courses and staff development activities.	14					
TSS(AR)R 3(c)(iii)	Equal Employment Opportunity.	15					
TSS(AR)R 3(c)(iv) TSS(AR)R 3(d)(iii)	Industrial democracy plans with outline of process available for appeals against decisions by department.						
TSS(AR)R 3(c)(v)	Occupational health and safety strategies.						
PSSRA s.13	Statement regarding contributions to non-RBF superannuation funds, including a report that the Department has met its obligations under the <i>Superannuation Guarantee (Administration) Act</i> 1992.	15					

ASSET MANAGEMENT AND RISK POLICIES

TI 701 (1)(d)(i) &(ii)	Major capital projects	N/A
TI 701 (1)(g)	Asset management policies, strategies and initiatives.	16
TI 701 (1)(c)	Pricing policies of goods and services.	N/A
TI 701 (1)(f)	Risk management policies, activities or initiatives.	16
TI 701 (1)(h)	Support for local business	2

DESCRIPTION LOCATION

EXTERNAL/INTERNAL SCRUTINY

Consultants engaged during the period.					
	A list of titles and publishing dates of reports by any internal or external body. (These may include quality assurance reviews, internal audit activities, Ombudsman enquiries, Auditor-General enquiries, enquiries by Parliamentary committees).	17			
PUBLIC ACCESS AI	ND AWARENESS OF SERVICES PROVIDED				
TSS(AR)R 3(d)(ii)	A list of contact officers and points of public access	18-19			
TSS(AR)R 3(d)(i)	Activities undertaken to develop community awareness of the services the department provides.	19-20			
	Freedom of Information details.	N/A			
ANY OTHER MATT	TERS				
TI 701(1)(j)	Any other matters considered relevant for inclusion	21-23			
FINANCIAL STATE	EMENTS				
TI 701(1)(l) & (m) FMAA s.27(2)&(3)	Financial statements of the department including statements of any public body not required to report				

FMAA s.27(2)&(3)	statements of any public body not required to report	
FMAA s.27(1)(c)	under any other Act, together with the audit opinion on	24
	those statements.	

P R ALCOCK CLERK OF THE HOUSE

31 OCTOBER 2003





INDEPENDENT AUDIT REPORT

To the Clerk of the House

Scope

I have audited the financial report of the House of Assembly for the year ended 30 June 2003 comprising Statements of Financial Performance, Financial Position, Cash Flows, Compliance with Consolidated Fund Appropriations, and notes thereto. The Clerk of the House, as Head of Agency, is responsible under section 27(1) of the *Financial Management and Audit Act 1990* for the preparation of the financial report in accordance with the reporting framework prescribed in the Treasurer's Instructions issued under the Act. I have conducted an independent audit of the financial report in order to express an opinion on it to the Clerk.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the Treasurer's Instructions and Accounting Standards and other mandatory professional reporting requirements in Australia so as to present a view which is consistent with my understanding of the financial position of the House of Assembly and the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion the financial report presents fairly, in accordance with the Treasurer's Instructions issued under the *Financial Management and Audit Act 1990* and applicable Accounting Standards and other mandatory professional reporting requirements in Australia, the financial position of the House of Assembly as at 30 June 2003, and the results of its operations and its cash flows for the year then ended.

TASMANIAN AUDIT OFFICE

Cather Lamer

Director Delegate of the AUDITOR-GENERAL

13 October 2003 HOBART

Accountability on Your Behalf

CERTIFICATION OF FINANCIAL STATEMENTS

The accompanying financial statements of the House of Assembly are in agreement with the relevant accounts and records and have been prepared in compliance with Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act 1990* to present fairly the financial transactions for the year ended 30 June 2003 and the financial position as at the end of the year.

At the date of signing, I am not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.

P M Bennison Acting Clerk of the House

29 August 2003

Statement of Financial Performance for the year ended 30 June 2003

	Note	2003 \$'000	2002 \$'000
Revenue from ordinary activities			
Recurrent appropriations	2.1	1,759	1,730
Other revenue from ordinary activities	3	10	10
Total revenue from ordinary activities	_	1,769	1,740
Expenses from ordinary activities			
Employee benefits	4.1	1.106	1.021
Depreciation	4.2	31	23
Communications		186	165
Travel		139	182
Information Technology		33	36
Other	4.3	333	295
Total expenses from ordinary activities	-	1,828	1,722
Net operating surplus (deficit) from ordinary activities	-	(59)	18
Equity interests			
Net surplus (deficit) attributable to the State		(59)	18
Net increase (decrease) in asset revaluation reser	ve	0	134
Total change in equity other than that resulting from			
transactions with Tasmanian State Government in its capacity as owner.	-	(59)	152

The above Statement of Financial Performance should be read in conjunction with the accompanying notes.

Statement of Financial Position as at 30 June 2003

	Note	2003 \$'000	2002 \$'000
CURRENT ASSETS			
Cash on hand and deposit accounts	9(a)	8	8
Prepaid Expenses	6.4	4	3
Receivables	6.1	25	3
TOTAL CURRENT ASSETS		37	14
NON-CURRENT ASSETS	6.2		
Antique furniture		637	637
Artworks and artefacts		308	304
Furniture and Fittings		26	30
Computer Equipment		35	56
TOTAL NON-CURRENT ASSETS		1,006	1,027
TOTAL ASSETS		1,043	1,041
CURRENT LIABILITIES			
Pavables		72	59
Employee benefits	7	239	424
Advance from Treasury	7.3	4	4
		315	487
TOTAL CURRENT LIABILITIES		•	
NON-CURRENT LIABILITIES			
Employee benefits	7	283	50
TOTAL NON-CURRENT LIABILITIES		283	50
TOTAL LIABILITIES		598	537
TOTAL LIABILITIES		298	537
NET ASSETS (LIABILITIES)		445	504
EQUITY	8		
Accumulated surplus		445	504
		445	504

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Statement of Cash Flows for the year ended 30 June 2003

	Note	2003 \$'000	2002 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES Cash Inflows			
Recurrent appropriations		1,759	1,730
GST receipts		70	76
Other cash receipts		10	10
Total cash inflows		1839	1816
Cash Outflows			
Employee benefits		(1,072)	(1,012)
Communications		(190)	(165)
Travel		(141)	(187)
Information Technology		(33)	(36)
Other		(323)	(300)
GST payments		(70)	(74)
Total cash outflows	,	(1,829)	(1,774)
Net cash from (used by) operating activities	9	10	42
CASH FLOWS FROM INVESTING ACTIVITIES Cash Outflows			
Payments for acquisition of assets		(10)	(39)
Net cash from (used by) investing activities	_	(10)	(39)
Net increase (decrease) in cash held		-	3
Cash at the beginning of the reporting period		8	5
Cash at the end of the reporting period		8	8

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Statement of Items Reserved by Law for the year ended 30 June 2003

De monte anale en des De l'anne des De la éte	Note	2002 Actual \$'000	2003 Estimate \$'000	2003 Actual \$'000	Variation \$'000	
Payments made under Parliamentary Salaries Superannuation and Allowances Act 1973		2784	2955	2899	56	
TOTAL		2784	2955	2899	56	

House of Assembly

Statement of Receipts and Expenditure for the Departmental Account within the Special Deposits and Trust Fund for the year ended 30 June 2003

Balance 30 June 2002 \$'000		No	Name	Receipts \$'000	Expenditure \$'000	Balance 30 June 2003 \$'000
	8	T515	House of Assembly Operating Account	4728	4728	8
	8			4728	4728	8
Account Number			Purpose			
T515			To record financial transactions related to	the House of Ass	sembly.	

Statement of Compliance with Consolidated Fund Appropriations and other External Requirements for the year ended 30 June 2003

	Note		2002 Actual \$'000	2003 Estimate \$'000	2003 Actual \$'000	Variation \$'000	
OPENING BALANCE			0	0	0	0	
Receipts Consolidated Fund:							
Recurrent Services			1731		1759	0	
Reserved by Law			2784	2955	2899	56	
Total Consolidated Fund		_	4515	4714	4658	56	
Other Receipts Departmental revenue not paid							
into Consolidated Fund		1	162	0	162	-162	
GST collections and input tax credits			69	67	70	-3	
Total Other Receipts		_	231	67	232	-165	
TOTAL SOURCE OF FUNDS			4746	4781	4890	-109	
EXPENDITURE BY OUTPUT GROUP Output Group 1 - House of Assembly Support Services Output 1 - House of Assembly Support Services		1	1798	1658	1820	-162	
Output 2 - Select Committee Support Services		1	6		7	0	
Output 3 - Investigatory Committee Support Services			89		94	Ő	
Total Output Group 1		_	1893	1759	1921	-162	
Administered Payments			2853	3022	2969	53	
TOTAL OUTPUT GROUP EXPENDITURE		-	4746	4781	4890	-109	
CLOSING BALANCE		~	0	0	0	0	
		_					

 Output Group 1 House of Assembly support services is \$162,000 over budget as reimbursements of expenditures for salaries, communications and miscellaneous items have been included in the Statement of Compliance as ' Departmental Revenue not paid into the Consolidated Fund' which is reported as \$162,000 over budget.

Note: The Statement of Compliance with Consolidated Fund Appropriations and other External Requirements is prepared on a cash basis, and as such, may not agree to line items in the Statement of Financial Performance, which has been prepared on an accruals basis.

House of Assembly

Notes to and forming part of the financial statements for the year ended 30 June 2003

1. Objectives and funding

The House of Assembly (The House), together with the Legislative Council and His Excellency the Governor, constitute the Parliament of Tasmania, which has the responsibility to consider legislation and to authorise the expenditure of State monies.

The office of The Clerk of the House of Assembly provides the House, its Committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services to assist them to effectively undertake their constitutional and Parliamentary duties.

The objectives of the office of the Clerk of the House are:-

- to support the House in its constitutional role
- to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its committees and Members
- to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens
- to perform all of its functions at the highest attainable levels of professional competence and efficiency
- to be a fair and responsive employer, maximising the potential of all its staff through effective human resource practices

The House is predominantly funded by Parliamentary appropriations and reserved by law appropriations for the above services and for the administration of the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act* 1973.

The financial report encompasses all Funds through which the House controls resources to carry on its functions.

In the process of preparing accrual based reports for the House as a single entity, all intra-entity transactions and balances have been eliminated.

2. Significant Accounting Policies

(a) Basis of Accounting

The financial statements are a general purpose financial report and have been prepared in accordance with:

- the Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act* 1990; and
- Australian Accounting Standards in particular AAS 29 'Financial reporting by Government Departments' and Urgent Issues Group Abstracts.

Except where stated, the financial statements have been prepared on an accrual basis and are in accordance with historical cost convention. The accounting policies are generally consistent with the previous year.

Assets and liabilities are recognised in the Statement of Financial Position when it is probable that future economic benefits will flow and the amounts of the assets or liabilities can be reliably measured.

Revenues and expenses are recognised in the Statement of Financial Performance when the flow or consumption or loss of economic benefits has occurred and can be reliably measured. Control arises in the period of appropriation.

Transactions and Balances Administered on a Whole of Government Basis

The House administers, but does not control, certain resources. It is accountable for the transactions involving such administered resources, but does not have the discretion to deploy those resources for the achievement of the House's objectives.

Administered assets, liabilities, expenses and revenues are disclosed in the notes to the financial statements, forming a part of the general purpose report for the House. The administered items are disclosed on the same basis as is described for the financial statements of the House.

The schedules of administered revenues and expenses, assets and liabilities, and cash flows are prepared on the same basis, and using the same policies as for Departmental items, except where otherwise stated.

2.1 Revenue

The revenues described in this Note are revenues relating to the ordinary activities of the House.

Revenues are recognised in the Statement of Financial Performance when it is probable that the inflow or other enhancement or saving in outflows of future economic benefits has occurred and can be measured reliably.

a) Revenues from Government - Appropriations

Appropriations, whether recurrent or capital are recognised as revenues in the period in which the House gains control of the appropriated funds.

b) Other Revenue

Revenues from commission on payroll deductions and from computer network support services are recognised when they are controlled by the House.

2.2 Expenses

The expenses described in this note are expenses arising from the ordinary activities of the House.

Expenses are recognised in the Statement of Financial Performance when it is probable that the consumption or loss of future economic benefits resulting in a reduction in assets and/or an increase in liabilities has occurred and the consumption or loss of future economic benefits can be measured reliably.

a) Employee Benefits

Employee benefits include entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and other post-employment benefits.

b) Depreciation and Amortisation

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their service potential.

Depreciation is provided for on a straight line basis, using rates which are reviewed annually. Major depreciation periods are:

Computer Equipment Furniture and Fittings 3 years 10 years

2.3 Assets

Assets are recognised in the Statement of Financial Position when it is probable that the future economic benefits embodied in the asset will eventuate and the asset possesses a cost or other value that can be measured reliably.

a) Cash on Hand and Deposit Accounts

Cash means notes, coins any deposits held at call with a bank or financial institution, as well as funds held in the Special Deposits and Trust Fund.

b) Receivables
Receivables are recognised at the amounts receivable as they are due for settlement. Collectability of receivables is reviewed on an ongoing basis. Debts which are known to be uncollectible, are written off. A provision for doubtful debts is raised where some doubts exist as to collection.

c) Non-current assets

(i) Valuation basis

Non-current physical assets have been valued in accordance with AASB 1041 Revaluation of Non-Current Assets and Treasury Guidelines for the introduction of AASB 1041. Heritage assets are valued on the fair value basis. Equipment and other non-current assets are valued at cost. Fair Value is 'the amount for which an asset could be exchanged, or a liability settled between knowledgeable willing parties in an arms length transaction'.

(ii) Asset recognition threshold

With the exception of antique furniture and artworks and artefacts the asset capitalisation threshold adopted by the House is \$5,000. Assets valued at less than \$5,000 are charged to the Statement of Financial Performance in the year of purchase (other than where they form part of a group of similar items which are significant in total). Antique furniture and artworks and artefacts are treated as discrete groups of assets and all items in these groups are recorded as non current assets.

(iii) Revaluations

The House has adopted a revaluation threshold of \$5,000.

Assets are grouped on the basis of having a similar nature or function in the operations of the House.

2.4 Liabilities

Liabilities are recognised in the Statement of Financial Position when it is probable that the future sacrifice of economic benefits will be required and the amount of the liability can be measured reliably.

a) Payables

Payables, including accruals not yet billed, are recognised when the House becomes obliged to make future payments as a result of a purchase of assets or services.

b) Provisions for Employee Benefits

Liabilities for wages and salaries and annual leave are recognised, and are measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

c) Superannuation

No superannuation liability is recognised for the accruing superannuation benefits of Departmental employees. This liability is held centrally and recognised within the Finance-General Division of the Department of Treasury and Finance.

During the reporting period, the House paid 11% of salary in respect of contributory members of the Retirement Benefits Fund into the Superannuation Provision Account within the Special Deposits and Trust Fund. The House paid the appropriate Superannuation Guarantee Charge into the nominated superannuation fund in respect of non-contributors.

2.5 Comparative Figures

Comparative figures have been adjusted to conform to changes in presentation in these financial statements where required

2.6 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars unless otherwise stated.

2.7 Departmental Taxation

The House is exempt from all forms of taxation except fringe benefits tax, payroll tax and the goods and services tax.

In the Statement of Cash Flows the GST component of cash flows arising from investing or financing activities which is recoverable from, or payable to, the Australian Taxation Office is, in accordance with the Australian Accounting Standards, classified as operating cash flows.

3. Other Revenues From Ordinary Activities

8	8
0	1
2	1
10	10
	8 0 2 10

4.1 Employee Benefits

	2003 \$'000	2002 \$'000
Wages and salaries (including fringe benefits		
and non monetary components)	951	894
Annual leave	3	1
Long service leave	37	14
Superannuation	115	112
	1,106	1,021
4.2 Depreciation		
	2003	2002
	\$'000	\$'000
Computer equipment	27	19
Furniture and fittings	4	4

Total

4.3 Other Expenses From Ordinary Activities

	2003 \$'000	2002 \$'000
Audit expenses	8	8
Fringe benefits tax	65	51
Payroll tax	55	54
Supplies and consumables	41	41
Equipment costs	26	17
Other	138	124
Total	333	295

31

_ _ _ _

23

_ _ _ _

5. Outputs of the Department

5.1 Department's Outputs

Information about the Department's output and the expenses and revenues, which are reliably attributable to that output, is set out in the Output Schedule. Information about expenses and revenues administered by the Department is given in the Schedule of Administered Expenses and Revenues.

5.2 Output Summary

Output Group 1 - House of Assembly Support Services

This output provides procedural and administrative support to the House, its Committees and Members.

The objectives of this output group are the lawful operation of the House and its Committees, the fulfillment of Statutory requirements and the promotion of the role of the Parliament. This output group is produced internally by the office of the Clerk of the House.

5.3 Statement of Outputs Note: the following information has been prepared on an accrual accounting basis.

Output Group 1 - House of Assembly Supp	ort Services	
	2003 \$'000	2002 \$'000
Revenue		
Recurrent appropriations Other revenue from ordinary activity	1,759 10	1,730 10
Total revenue from ordinary activity	1,769	1,740
Expenses from ordinary activities (excluding borrowing cos Employee benefits	i ts) 1,106	1.021
Depreciation and amortisation	31	23
Communications	186	165
Travel	139	182
Information technology	33	36
Other expenses from ordinary activities	333	295
Total expenses from ordinary activities Total changes in equity other than those resulting	1,828	1,722
from contributions of the Tasmanian Government as owner	(59)	18
6. Assets	2003	2002
	\$'000	\$'000
6.1 Receivables		
Other receivables Less: Provision for doubtful debts	25 0	3 0
	25	3
Current Non-current	25 0	3 0
Total	25	3
i otai		
6.2 Furniture, Fittings and Computer Equipment		
Antique Furniture		
At independent valuation (5 October 2001)	637	637
Less: accumulated depreciation	001	001
Total Antique Furniture	637	637
Artworks and Artefacts		
At independent valuation (15 August 2001)	304	304
	4	
At cost	4	0
Less: accumulated depreciation		
Total Artworks and Artefacts	308	304
Furniture and Fittings		
	29	20
At cost	38	38
Less: accumulated depreciation	12	8
Total Furniture and Fittings	26	30
Computer Equipment		
Computer Equipment		
At cost	142	136
Less: accumulated depreciation	107	80
Total Computer Equipment	35	56
Total Compatible Equipment		
Total furniture, fittings and computer equipment	1,006	1,027

Output Group 1 - House of Assembly Support Services

6.3 Reconciliation of Non-Current Physical Assets

Reconciliations of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current and previous financial year are set out below.

	Antique Furniture	Artworks and Artefacts	Furniture and Fittings	Computer Equipment	Total
2003	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying amount at start of year Additions Disposals Revaluations increments (decrements)	637	304 4	30	56 6	1027 10
Depreciation/amortisation expense			4	27	31
Carrying amount at end of year	637	308	26	35	1,006

6.4 Other Current Assets

	\$'000	\$'000
Prepayments	4	3
Total other current assets	4	3

2003

2002

7. Liabilities

7.1 Employee Benefits 36 29 Accrued salaries 36 29 Annual leave 184 180 Long service leave 302 265 Total 522 474 Current 239 424 Non-current 239 424 Total 522 474 7.2 Payables 6 18 Creditors 64 38 Accrued expenses 6 18 GST payable 2 3 Current 72 59 Non-current 0 0 Total 72 59 Current 72 59 Non-current 0 0 Total 72 59 7.3 Other Liabilities 72 59 Advance from Treasury 4 4 Total 4 4			2003 \$'000	2002 \$'000
Accrued salaries 36 29 Annual leave 184 180 Long service leave 302 265 Total 522 474 Current 239 424 Non-current 283 50 Total 522 474 Current 283 50 Total 522 474 Courrent 283 50 Total 522 474 Courrent 283 50 Total 522 474 Current 283 50 Current S 64 38 GST payable 2 3 Current Non-current 72 59 Non-current 0 0 Total 72 59 7.3 Other Liabilities 72 59 Advance from Treasury 4 4	7.1 Employee Benefits			
Long service leave 302 265 Total 522 474 Current Non-current 239 424 Non-current 283 50 Total 522 474 7.2 Payables 64 38 Creditors 64 38 Accrued expenses 6 18 GST payable 2 3 Current 72 59 Non-current 0 0 Non-current 72 59 7.3 Other Liabilities 4 4			36	29
Total 522 474 Current Non-current 239 424 Non-current 283 50 Total 522 474 7.2 Payables 64 38 Creditors 64 18 GST payable 2 3 Current 72 59 Non-current 72 59 Current 72 59 Non-current 72 59 Non-current 72 59 Non-current 72 59 Non-current 4 4	Annual leave		184	180
Current Non-current 239 283 50 424 50 Total 522 474 7.2 Payables Creditors 64 38 6 18 38 Creditors 64 38 2 3 Accrued expenses GST payable 72 59 2 3 Current Non-current Total 72 59 0	Long service leave		302	265
Non-current 283 50 Total 522 474 7.2 Payables 64 38 Creditors 64 38 Accrued expenses 6 18 GST payable 2 3 Current 72 59 Non-current 0 0 Total 72 59 7.3 Other Liabilities 2 59 Advance from Treasury 4 4		Total	522	474
Non-current 283 50 Total 522 474 7.2 Payables 64 38 Creditors 64 38 Accrued expenses 6 18 GST payable 2 3 Current 72 59 Non-current 0 0 Total 72 59 On-current 0 0 0 Non-current 0 0 0 Non-current 4 4	Current		239	424
Total5224747.2 Payables6438Creditors6438Accrued expenses618GST payable23Current7259Non-current00Total72597.3 Other Liabilities7259Other current liabilities44				
Creditors 64 38 Accrued expenses 6 18 GST payable 2 3 Current 72 59 Non-current 0 0 Total 72 59 72 59 59 Non-current 0 0 Total 72 59 7.3 Other Liabilities 59 59 Advance from Treasury 4 4		Total		
Creditors 64 38 Accrued expenses 6 18 GST payable 2 3 Current 72 59 Non-current 0 0 Total 72 59 72 59 59 Non-current 0 0 Total 72 59 7.3 Other Liabilities 59 59 Advance from Treasury 4 4	7.2 Pavables			
Accrued expenses 6 18 GST payable 2 3 Current 72 59 Non-current 0 0 Total 72 59 Non-current 0 0 Total 72 59 72 59 0 72 59 59 73 Other Liabilities 72 59 Advance from Treasury 4 4			64	38
GST payable23CurrentTotal7259Non-current00Total725972590725973 Other Liabilities59Other current liabilities4				
Total7259Current7259Non-current00Total72597.3 Other Liabilities59Other current liabilities4			2	
Current7259Non-current00Total72597.3 Other Liabilities59Other current liabilities4		Total		
Non-current 0 0 Total 72 59 7.3 Other Liabilities 4 4	Current		72	
Total72597.3 Other LiabilitiesOther current liabilitiesAdvance from Treasury4	Non-current		0	
Other current liabilities Advance from Treasury 4		Total	72	59
Advance from Treasury 4 4	7.3 Other Liabilities			
	Other current liabilities			
	Advance from Treasury		4	4
	-	Total	4	4

8. Equity and Movements in Equity

		nulated sults		valuation erves		other erves		otal uity
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Balance at 1 July 2002	370	352	134	0			504	352
Net surplus (deficit) Asset revaluation	(59)	18		134			(59)	18 134
	(59)	18		134			(59)	152
Balance at 30 June 2003	311	370	134	134			445	504

9. Cash Flow Reconciliation

	2003 \$'000	2002 \$'000
(a) Reconciliation of cash per Statement of Financial Position to Statement of Cash Flows		
Cash	8	8
	8	8
(b) Reconciliation of operating surplus to net cash provided by operating activities:		
Net surplus (deficit)	(59)	18
Depreciation/Amortisation	31	23
Decrease (increase) in other financial assets	(23)	8
Increase (decrease) in other liabilities	Ó	0
Increase (decrease) in employee benefits	48	14
Increase (decrease) in payables	13	(21)
Net cash provided (used) by operating activities	10	42

10. Average Staffing Levels

	2003 Number	2002 Number
The average staffing levels for the Department during the year were:	20	20

11. Financial Instruments Terms, Conditions and Accounting Policies

Financial Instrument	Notes	Accounting Policies and Methods (including recognition criteria and measurement basis)	Nature of underlying instrument (including significant terms & conditions affecting the amount, timing and certainty of cash flows)
Financial Assets		Financial assets are recognised when control over future economic benefits is established and the amount of the benefit can be reliably measured.	
Cash		Deposits are recognised at their nominal amounts. Interest is credited to revenue as it accrues.	These funds are held in the Special Deposits and Trust Fund
Receivables for user charges		These receivables are recognised at the nominal amounts due, less any provision for bad and doubtful debts. Collectability of debts is reviewed at balance date. Provisions are made when collection of the debt is judged to be less rather than more likely.	Credit terms are net amount due 30 days from date of invoice.
Financial Liabilities		Financial liabilities are recognised when a present obligation to another party is entered into and the amount of the liability can be reliably measured.	
Creditors		Creditors and accruals are recognised at their nominal amounts, being the amounts at which the liabilities will be settled. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having being invoiced).	Settlement is usually made within 30 days.

12. Administered Statements

House of Assembly Schedule of Revenues and Expenses administered on behalf of the whole of Government for the year ended 30 June 2003

	Notes	2003 \$'000	2002 \$'000
Revenue from ordinary activities		·	·
Recurrent appropriations	2	2,899	2,784
Total revenue from ordinary activities		2,899	2,784
Expenses from ordinary activities	12.1		
Parliamentary salaries and allowances		2,803	2,630
Parliamentary travelling allowances		124	106
Parliamentary Committee fees and allowances		15	17
Total expenses from ordinary activities		2,942	2,753
Net operating surplus (deficit) from ordinary activities		(43)	31

The above Schedule of Revenues and Expenses Administered on behalf of the Whole of Government should be read in conjunction with the accompanying notes.

House of Assembly

Schedule of Assets and Liabilities administered on behalf of the whole of Government as at 30 June 2003

		2003	2002
	Notes	\$'000	\$'000
Liabilities			
Current liabilities			
Payables	12.3.1	47	3
Total current liabilities		47	3
Net assets (liabilities)		(47)	(3)
Equity	12.4		
Accumulated surplus (deficit)		(47)	(3)
Total Equity		(47)	(3)

The above Schedule of Assets and Liabilities Administered on behalf of the Whole of Government should be read in conjunction with the accompanying notes.

House of Assembly

Schedule of Administered Cash Flows for the year ended 30 June 2003

	Notes	2003 \$'000	2002 \$'000
Cash flows from operating activities Cash inflows Recurrent appropriations	2	2,899	2,784
Total cash inflows		2,899	2,784
Cash outflows Employee benefits		2,899	2,784
Total cash outflows		2,899	2,784
Net cash from (used by) operating activities		0	0
Net increase (decrease) in cash held Cash at the beginning of the reporting period		0 0	0 0
Cash at the end of the reporting period		0	0

The above Schedule of Cash Flows Administered on behalf of the Whole of Government should be read in conjunction with the accompanying notes.

12.1: Administered Expenses From Ordinary Activities

12.1.1 Administered Employee Benefits

	2003	2002
	\$'000	\$'000
Wages and salaries (including fringe benefits and non monetary components)	2,803	2,630
Other employee expenses	139	123
Total	2,942	2,753

12.2 Administered Outputs of the Department

12.2.1 Department's Outputs

Information about the Department's administered outputs and the expenses and revenues, which are reliably attributable to those outputs, is set out in the Output Schedule. Information about expenses and revenues controlled by the Department is given in the Schedule of Expenses and Revenues.

Output Group 2 - Payments administered by the House of Assembly

This output group relates to the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act* 1973. This output group is produced internally by the office of the Clerk of the House.

12.2.2 Statement of Administered Outputs

Note: the following information has been prepared on an accrual accounting basis.

Output Group 2 - Payments administered by the House of	Assembly 2003 \$'000	2002 \$'000
Revenue Recurrent appropriations	2,899	2,784
Total revenue from ordinary activity	2,899	2,784
Expenses from ordinary activities (excluding borrowing costs)		
Parliamentary salaries and allowances	2,803	2,630
Parliamentary travelling allowances	124	106
Parliamentary Committee fees and allowances	15	17
Total expenses from ordinary activities	2,942	2,753
Total changes in equity other than those resulting From contributions of the Tasmanian Government as owner	(43)	31

12.3 Administered Liabilities

12.3.1 Administered Payables

12.3.1 Administered Pa	iyables	2003 \$'000	2002 \$'000
Creditors		47	3
	Total	47	3
Current		47	3
Non-Current		0	0
	Total	47	3

12.4 Administered Equity and Movements in Equity

		nulated sults	Reval	set uation erves		Other erves	TOTAL	EQUITY
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Balance at 1 July 2002	(3)	(34)		-		-	(3)	(34)
Net surplus (deficit)	(44)	31					(44)	31
Balance at 30 June 2003	(47)	(3)					(47)	(3)

12.5 Administered Cash Flow Reconciliation

	2003 \$'000	2002 \$'000
(a) Reconciliation of cash per Statement of Financial Position to Statement of Cash Flows		
Cash at year end per Statement of Cash Flows	0	0
Statement of Financial Position items comprising Cash.	0	0
	0	0
(b) Reconciliation of operating surplus to net cash provided by operating activities:		
Net surplus (deficit)	43	3
Increase (decrease) in payables	(43)	(3)
Net cash provided (used) by operating activities	0	0





HOUSE OF ASSEMBLY DIGEST

For the Period 1 January to 31 December 2002

Third Session of the Forty-fourth Parliament and First Session of the Forty-fifth Parliament

Sessional Summary No. 19

Compiled in the Offices of the Clerk of the House of Assembly

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Acts of Parliament are accessible on the Internet at the following address: http://www.thelaw.tas.gov.au/ Bills and Printed Papers are available from the Clerk of Paper's Office, House of Assembly, Parliament House, Hobart, 7000. General enquiries regarding the Digest can be made by contacting the Clerk-Assistant and Sergeant-at-Arms (03) 6233 2220.

The Internet address of the Parliament of Tasmania is: http://www.parliament.tas.gov.au/

THIRD SESSION OF THE FORTY-FOURTH PARLIAMENT

AS AT 21 JUNE 2002

Presiding Officers

The Speaker The Honourable Michael Polley, MHA

Chair of Committees James Glennister (Jim) Cox, MHA

Deputy Chairs of Committees Brenton Roy Best, MHA Gillian Hilma James, AM, MHA

The Governor His Excellency the Honourable Sir Guy Stephen Montague Green, AC, KBE

> The Lieutenant-Governor The Honourable William John Ellis Cox, AC RFD, ED

The Ministry

The Honourable James Alexander Bacon MHA, Premier, Minister for State Development.

The Honourable Paul Anthony Lennon MHA, Deputy Premier, Minister for Infrastructure, Energy and Resources, and Minister for Racing and Gaming.

The Honourable Dr David Mackenzie Crean MLC, Treasurer.

The Honourable Judith Louise Jackson MHA, Minister for Health and Human Services.

The Honourable David Edward Llewellyn MHA, Minister for Primary Industries, Water and Environment and Minister for Police.

The Honourable Dr Peter James Patmore MHA, Attorney-General, Minister for Justice and Industrial Relations.

The Honourable Paula Catherine Wriedt MHA, Minister for Education.

Leader of the Opposition The Honourable Robert Reginald Cheek

Deputy Leader of the Opposition The Honourable Denise Elizabeth Swan

Whips

Government: Mr Kenneth John (<u>Ken</u>) Bacon (Lyons) Opposition: Mr David Mayburn Fry

FIRST SESSION OF THE FORTY-FIFTH PARLIAMENT

AS AT 31 DECEMBER 2002

Presiding Officers

The Speaker The Honourable Michael Polley, MHA

Chair of Committees Kenneth John (<u>Ken</u>) Bacon (Lyons), MHA

> Deputy Chairs of Committees Kathryn Isobel Hay, MHA Graeme Lindsay Sturges, MHA

The Governor His Excellency the Honourable Sir Guy Stephen Montague Green, AC, KBE

> The Lieutenant-Governor The Honourable William John Ellis Cox, AC RFD, ED

The Ministry

The Honourable James Alexander Bacon MHA, Premier of Tasmania and Minister for Tourism, Parks and Heritage and Minister for the Arts

The Honourable Paul Anthony Lennon MHA, Deputy Premier, Minister for Economic Development, Energy and Resources and Minister for Racing, Sport and Recreation

The Honourable James Glennister Cox MHA, Minister for Infrastructure and Minister Assisting the Premier on Local Government

The Honourable Dr David Mackenzie Crean, MLC, Treasurer and Minister for Employment

The Honourable Bryan Alexander Green MHA, Minister for Primary Industries, Water and Environment

The Honourable Judith Louise Jackson MHA, Attorney-General and Minister for Justice and Industrial Relations

The Honourable David Edward Llewellyn MHA, Minister for Health and Human Services and Minister for Police and Public Safety

The Honourable Paula Catherine Wriedt MHA, Minister for Education and Minister for Women Tasmania

Leader of the Opposition The Honourable The Honourable Marinus Theodoor (Rene) Hidding

Deputy Leader of the Opposition Mr William Edward Felix Hodgman

Whips

Government: Ms Larissa Tahireh (Lara) Giddings Opposition: Mr Jeremy Page Rockliff

ALPHABETICAL LIST OF MEMBERS AS AT 21 JUNE 2002

BACON, James Alexander	Denison	ALP
BACON, Kenneth John (<u>Ken</u>)	Lyons	ALP
BEST, Brenton Roy	Braddon	ALP
BONDE, The Honourable Wilfred Bert	Braddon	LP
CHEEK, The Honourable Robert Reginald	Denison	LP
COX, James Glennister	Bass	ALP
FRY, David Mayburn	Bass	LP
GREEN, Bryan Alexander	Braddon	ALP
HIDDING, Marinus Theodoor (<u>Rene</u>)	Lyons	LP
HODGMAN, The Honourable William Michael	Denison	LP
JACKSON, The Honourable Judith Louise, LL B, BA, Dip Ed	Denison	ALP
JAMES, The Honourable Gillian Hilma, AM	Bass	ALP
KONS, Steven	Braddon	ALP
LENNON, The Honourable Paul Anthony	Franklin	ALP
LLEWELLYN, The Honourable David Edward	Lyons	ALP
McMANUS, Martin John	Franklin	LP
NAPIER, The Honourable Suzanne Deidre (<u>Sue</u>), MA (Leeds), BA (Hons), Dip PE	Bass	LP
OLIVER, Neville Laurance	Franklin	ALP
PATMORE, The Honourable Dr Peter James, LL B, Dip Crim (Cantab)	Bass	ALP
POLLEY, The Honourable Michael Robert	Lyons	ALP
PUTT, Margaret Ann (<u>Peg</u>), BA (Hons)	Denison	Tas. Greens
RUNDLE, The Honourable Anthony Maxwell	Braddon	LP
SMITH, Matthew John (<u>Matt</u>)	Franklin	LP
SWAN, The Honourable Denise Elizabeth, LL B	Lyons	LP
WRIEDT, The Honourable Paula Catherine	Franklin	ALP

ALPHABETICAL LIST OF MEMBERS AS AT 31 DECEMBER 2002

BACON, James Alexander	Denison	ALP
BACON, Kenneth John (<u>Ken</u>)	Lyons	ALP
BEST, Brenton Roy	Braddon	ALP
BOOTH, Kim Dion	Bass	TG
COX, James Glennister	Bass	ALP
GIDDINGS, Larissa Tahireh (Lara)	Franklin	ALP
GUTWEIN, Peter Carl	Bass	LP
GREEN, Bryan Alexander	Braddon	ALP
HAY, Kathryn Isobel	Bass	ALP
HIDDING, Marinus Theodoor (<u>Rene</u>)	Lyons	LP
HODGMAN, William Edward Felix	Franklin	LP
HODGMAN, The Honourable William Michael	Denison	LP
JACKSON, The Honourable Judith Louise, LL B, BA, Dip Ed	Denison	ALP
KONS, Steven	Braddon	ALP
LENNON, The Honourable Paul Anthony	Franklin	ALP
LLEWELLYN, The Honourable David Edward	Lyons	ALP
McKIM, Nicholas James	Franklin	TG
MORRIS, Timothy Bryce	Lyons	TG
NAPIER, The Honourable Suzanne Deidre (<u>Sue</u>), MA (Leeds), BA (Hons), Dip PE	Bass	LP
POLLEY, The Honourable Michael Robert	Lyons	ALP
PUTT, Margaret Ann (<u>Peg</u>), BA (Hons)	Denison	TG
ROCKLIFF, Jeremy Page	Braddon	LP
STURGES, Graeme Lindsay	Denison	ALP
WHITELEY, Brett David	Braddon	LP
WRIEDT, The Honourable Paula Catherine	Franklin	ALP

THIRD SESSION OF THE FORTY-FOURTH PARLIAMENT

AS AT 21 JUNE 2002

OFFICERS OF THE HOUSE OF ASSEMBLY

Clerk of the House of Assembly Peter Reginald Alcock, B.A.	
Deputy Clerk Peter Michael Bennison, B.A., J.P.	
Clerk-Assistant and Sergeant-at-Arms Shane Gerard Donnelly, B.A.	
Second Clerk-Assistant Heather Thurstans, Dip. Phys. Ed., Grad Dip. 1	Lib
Clerk of Papers Barry Roberts	

OFFICERS OF THE PARLIAMENT

Editor of Debates	Jennifer Anne Batchler
Parliamentary Librarian	Juliet Scaife, A.L.A.A., Grad. Cert. Pub. Sector M'ment.

JOINT COMMITTEES OF THE PARLIAMENT

	House of Assembly	Legislative Council
Standing Committee on Public Works	Mr B. A. Green Mr S. Kons Hon S. D. Napier	Hon A. P. Harriss Hon D.G. Wing (Chair)
Secretary - Mr S. G. Donnelly		
Standing Committee of Public Accounts	Mr K. J. Bacon (Lyons) Mr M. T. Hidding Mrs G. H. James	Hon A.W. Fletcher (Chair) Hon C.L. Rattray Hon J. S. Wilkinson
Secretary - Mrs H. Thurstans		
Standing Committee on Subordinate Legislation Secretary - Miss W.M. Peddle	Mr K. J. Bacon (Lyons) Mr B. R. Best Mr M. J. Smith	Hon D.J. Parkinson Hon S.L. Smith Hon G.B. Squibb (Chair)
House Committee	The Speaker (Chair) The Chair of Committees Mr M. T. Hidding	The President Hon M. A. Aird Hon A.W. Fletcher
Secretary - Mr S. G. Donnelly		
Library Committee Secretary - Mr P.M. Bennison	The Speaker The Chair of Committees Mr B. R. Best Mr D. M. Fry Mr B. A. Green Mr M. J. Smith	The President (Chair) Hon A. P. Harriss Hon D.J. Parkinson Hon C.L. Rattray Hon G.B. Squibb
Working Arrangements of the Parliament Joint Secretaries – Mr P. M. Bennison & Mrs S. McLeod	The Deputy Premier The Attorney-General Hon W.M. Hodgman	Hon M. A. Aird (Chair) Hon S. L. Smith Hon D.G. Wing

Mr K. J. Bacon (Lyons) Hon G.B. Squibb

Community Development

Secretary - Mr C.G. Casimaty

Mr D. M. Fry Hon G. H. James

Environment, Resources & Development

Secretary - Mrs S. McLeod

Mr B. A. Green Mr S. Kons Mr M. J. Smith Hon L.E. Thorp Hon D.G. Wing

Hon D.J. Parkinson Hon C.L. Rattray Hon S. J. Smith

COMMITTEES OF THE HOUSE OF ASSEMBLY

Privileges	The Speaker (Chair) The Premier The Deputy Premier The Leader of the Opposition Mr M. T. Hidding
	Secretary - Mr P.R. Alcock
Standing Orders	The Speaker (Chair) The Chair of Committees The Deputy Premier The Leader of the Opposition Hon. W. M. Hodgman Secretary - Mr P.R. Alcock
Local Bills	Hon. G. H. James Mr S. Kons Hon D. E. Swan Secretary - Mr P.M. Bennison
Printing	The Speaker The Chair of Committees Mr K. J. Bacon (Lyons) Hon W. B. Bonde Mr B. A. Green Hon. W.M. Hodgman

Secretary - Mr P.M. Bennison

FIRST SESSION OF THE FORTY-FIFTH PARLIAMENT

AS AT 31 DECEMBER 2002

OFFICERS OF THE HOUSE OF ASSEMBLY

Clerk of the House of Assembly	Peter Reginald Alcock, B.A.
Deputy Clerk	Peter Michael Bennison, B.A., J.P.
Clerk-Assistant and Sergeant-at-Arms	Shane Gerard Donnelly, B.A.
Second Clerk-Assistant	Heather Thurstans, Dip. Phys. Ed., Grad Dip. Lib
Clerk of Papers	Barry Roberts

OFFICERS OF THE PARLIAMENT

Editor of Debates	Jennifer Anne Batchler
Parliamentary Librarian	Juliet Scaife, A.L.A.A., Grad. Cert. Pub. Sector M'ment.

JOINT COMMITTEES OF THE PARLIAMENT

	House of Assembly	Legislative Council
Standing Committee on Public Works	Mr B. R. Best Ms K. I. Hay Hon S. D. Napier	Hon. G. R. Hall Hon A. P. Harriss (Chair)
Secretary - Mr S. G. Donnelly		
Standing Committee of Public Accounts	Ms L. T. Giddings Hon M. T. Hidding Mr G. L. Sturges	Hon A.W. Fletcher (Chair) Hon C.L. Rattray Hon J. S. Wilkinson
Secretary - Mrs H. Thurstans		
Standing Committee on Subordinate Legislation Secretary - Miss W.M. Peddle	Mr K. J. Bacon (Lyons) Mr W. E. F. Hodgman Mr S. Kons	Hon D.J. Parkinson Hon S.L. Smith Hon G.B. Squibb (Chair)
House Committee	The Speaker (Chair) The Chair of Committees Hon S. D. Napier	The President Hon M. A. Aird Hon A.W. Fletcher
Secretary - Mr S. G. Donnelly		
Library Committee Secretary - Mr P.M. Bennison	The Speaker The Chair of Committees Mr B. R. Best Ms K. I. Hay Hon. S. D. Napier Mr J. P. Rockliff	The President (Chair) Hon. K. Finch Hon A. P. Harriss Hon D.J. Parkinson Hon C.L. Rattray Hon G.B. Squibb
Working Arrangements of the Parliament Joint Secretaries – Mr P. M. Bennison & Mrs S. McLeod	The Deputy Premier The Attorney-General Hon. S. D. Napier	Hon M. A. Aird (Chair) Hon S. L. Smith Hon D.G. Wing
Community Development	Mr B. R. Best	Hon. K. Finch

Secretary - Mr C.G. Casimaty	Mr W. E. F. Hodgman Mr T. B. Morris Mr G. L. Sturges	Hon. A. M. Ritchie Hon. L. E. Thorp Hon J. S. Wilkinson
Environment, Resources & Development	Ms L. T. Giddings	Hon. G. R. Hall
	Mr P. C. Gutwein	Hon D.J. Parkinson
Secretary - Mrs S. McLeod	Mr S. Kons	Hon S. J. Smith
	Mr N. J. McKim	Hon S. L. Smith

COMMITTEES OF THE HOUSE OF ASSEMBLY

Privileges

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Secretary - Mr P.R. Alcock

Standing Orders

The Speaker (Chair) The Chair of Committees Hon. P. C. Wriedt Mr W. E. F. Hodgman Hon. S. D. Napier

Secretary - Mr P.R. Alcock

Printing

The Speaker The Chair of Committees Hon. S. D. Napier Mr J. P. Rockliff Mr G. L. Sturges

Secretary - Mr P.M. Bennison

THE BUSINESS OF THE HOUSE DURING 2002

A GENERAL SUMMARY

Number of Sitting Days of the House	
Number of Sitting Days - Budget Estimates, and Government Business	
Enterprises Committees	9
Total Hours sat from Meeting to Adjournment (excluding Committees)	319 hours 28 minutes
Average Length of each Day's Sitting	8 hours 12 minutes
Total Number of Questions Placed on Notice	25
Total Number of Questions Asked Without Notice	
Total Number of Ministerial Statements	2
Matters of Public Importance raised	
Want of Confidence Motions	2

B BILLS SUMMARY

Bills Introduced into House of Assembly	95
Received from Legislative Council	0
Resumed from previous year	14
Referred to Select Committee	
Second Reading	
Agreed to and read Second time	81
Negatived upon Second Reading	5
Committal to Committee of the whole House Negatived	0
Third Reading	80
Legislative Council	
Agreed to by Council without amendment	54
Agreed to by Council with amendment	11
Council amendments agreed to by House	11
Agreed to by both Houses	65
Received Royal Assent	65
Miscellaneous	
Bills Withdrawn	0
Bills Declared Urgent	1
Bills debated under suspension of standing orders	
Lapsed due to Prorogation	30
Bills ruled out of Order	0
Total Number of Private Members Bills	11

RESOLUTIONS

Afghanistan: Motion moved, amended and agreed to, 13 March.

- Anzac Day: Motion moved, debated and agreed to, 24 April.
- Bali attack: Motion moved, debated and agreed to, 22 October.
- Bass Strait ferries: Motion moved, debated and agreed to, 17 April.
- Brighton Waste-to-Energy Plant: Motion moved, debated and agreed to, 30 October.
- Campbell, The Late Mr. Alec: Condolence Motion moved, debated and agreed to *nemine contradicente*, 22 May.
- Child care facilities: Motion moved, debated and agreed to, 28 November.
- Consumer Credit (Tasmania Code), Draft Proclamation: Motion moved, debated and agreed to, 20 November.
- Iraqi conflict: Motion moved, debated, amended and agreed to, 2 October.
- Mather, The Late Honourable Robert, CBE: Condolence Motion moved, debated and agreed to *nemine contradicente*, 12 March.
- Miss World Contest Nigeria boycott: Motion moved, debated and agreed to, 2 October.
- Moonah and Ravenswood Residents: Motion moved, debated and agreed to, 27 November.
- North-West windfarm project: Motion moved, debated and agreed to, 20 March.
- Public Interest Disclosures Bill 2001 Rescission of Resolution: Motion moved, debated and agreed to, 19 March.
- Retirement Benefits (Parliamentary Superannuation) Regulations 2002, Draft Regulations, 28 November.
- Rocky Cape National Park, Draft Proclamation: Motion moved, debated and agreed to, 20 November.
- Schofield, Mr Leo: Motion moved, debated and agreed to, 20 March.
- University of Tasmania funding: Motion moved, debated and agreed to, 28 November.
- Weed eradication: Motion moved, debated and agreed to, 20 March.
- World Heritage Area funding: Motion moved, amended and agreed to, 19 June.

MINISTERIAL STATEMENTS

Gas reticulation tender, 25 September. Tasmanian security issues, 27 November. World Heritage Area, 17 April.

PETITIONS PRESENTED TO THE HOUSE OF ASSEMBLY

Abt Tourist Railway: That the name "Abt" continue to be used in the title of the, 23 October.

Bachelor of Nursing course at the University of Tasmania: That the Government will provide funding to those undertaking their third year of the, 19 March.

- Bass Highway, Latrobe roundabaout: That a pedestrian underpass be built at the, 3 October.
- Ben Lomond Skifield Management Authority: That adequate funding be provided to the, 23 April.
- Boat Harbour Beach; That a sewerage system be installed at, 22 May.

Kelcey Tier Road: That it be upgraded for safety purposes, 20 March.

Northern Youth Shelter: That funds be used to construct a more appropriate building for, 17 April.

- Nurses Tasmanian Public Sector Agreement 2001–2003: That additional qualifications gained by nurses be recognised, 16 April.
- Orana Respite Care Overnight Centre: That it be provided with additional funding, 25 September.
- Queenstown: That the Magistrates Court and the West Coast District Hospital at, remain as separate facilities, 24 April.

Shop Trading Hours Amendment Bill: That it be withdrawn, 16 April.

Somerset Hotel TOTE: That it not be closed, 1 October.

Tarleton Road junction at Jowitt's Lane, Spreyton: That it be upgraded, 23 April.

Use of 1080 poison: That its use in Tasmania be banned immediately, 1 October, 31 October

PAPERS TABLED AND ORDERED TO BE PRINTED

- 7. Auditor–General: Annual Report 2001–2002.
- 10. Auditor-General Government Departments and Public Bodies 2001-2002. (Parts A and B (3Vols)).
- 3. Auditor-General (Special Report No. 40): Environmental Management and Pollution Control June 2002.
- 4. Auditor-General (Special Report No. 41): Keeping Schools Safe September 2002.
- 5. Auditor-General (Special Report No. 42): Follow up of Performance Audits 1997-1998 September 2002.
- 9. Auditor-General (Special Report No. 43): Oral Health Services November 2002.
- 14. Auditor-General (Special Report No. 44): Managing Community Service Orders - December 2002.
- 13. (L.C.) Bass Strait Air Transport: Legislative Council Select Committee on.
- 8. House of Assembly Thirteenth Annual Report 2001 2002.

15. (L.C.) Impact of Gaming Machines: Legislative Council Select Committee on.

- 2. (L.C.) Public Accounts, Parliamentary Standing Committee of: The Development of the Flintstone Drive Subdivision and Related Matters.
- 12. Public Works, Parliamentary Standing Committee on: Cradle Mountain Tourist Road Sealing from the Visitors Centre to Dove Lake including the Waldheim Spur.
- 6. Public Works, Parliamentary Standing Committee on: Deloraine District Hospital Redevelopment.
- 1. Senators in the Parliament of the Commonwealth of Australia: Joint Meeting of the Legislative Council and House of Assembly to choose.
- 11. Working Arrangements of Parliament, Parliamentary Joint Select Committee on. (Report No 8) Committee Meeting Times and Resources

SUMMARY OF PROCEEDINGS ON BILLS OF THE HOUSE OF ASSEMBLY 1 JANUARY – 21 JUNE 2002

BILL No.	TITLE	INTRODUCED BY	READ 1º	R E S U M E D	READ 2º	C O M I T T E D	R E P O R T E D	READ 30	SENT TO L.C.	AGREED TO BY L.C. W'OUT Am.	AGREED TO BY L.C. WITH Am.	Ams. OF L.C.	H.A. Am. TO L.C. Am.	AGREED TO BY BOTH HOUSES	ROYAL ASSENT	No. OF ACT	REMARKS
2000																	
54	Genetic Engineering in Agriculture Prohibition	Ms <i>Putt</i>		12.3													Lapsed due to Prorogation
63	Animal Welfare (Ban Battery Hens) Amendment	Ms <i>Putt</i>		12.3													Second reading Negatived
67	Agricultural and Veterinary Chemicals (Control of Use) Amendment (Ban 1080)	Ms Putt		12.3													Lapsed due to Prorogation
2001																	
40	Constitution Amendment (Clarification of Forfeiture of Seat Process)	Ms <i>Putt</i>		12.3													Lapsed due to Prorogation
111	Animal Welfare Amendment		12.3		13.3			13.3	13.3	30.5					25.6	13	
114	Public Interest Disclosures		12.3	16.4	17.4	17.4	18.4	18.4	18.4	30.5				30.5	25.6	16	S0s Suspended 18.4
122	Chemical Trespass			12.3													Lapsed due to Prorogation
125	Coroners (Offence to Mislead) Amendment			12.3													Lapsed due to Prorogation
126	Environment Protection (Release of Balloons)	Ms Putt		12.3													Second Reading Negatived 24.4
127	Burial and Cremation		12.3		13.3	13.3	13.3	13.3	13.3	22.5				22.5			
128	Criminal Code (Rape Reform) Amendment			12.3													Lapsed due to Prorogation
129	Gaming Control (Stop the Roll-out) Amendment (No.2)			12.3													Second Reading Negatived 22.5
130	Cat Bill (No. 2)			12.3													Lapsed due to Prorogation

131	Forensic Procedures (Youth Justice) Amendment			12.3												Lapsed due to Prorogation
2002																
1	Acts Enumeration <i>(pro-forma)</i>	Premier	12.3													Lapsed due to Prorogation
3	Security and Investigations Agents		12.3		19.3	19.3	19.3	19.3	19.3		23.5	Agreed to 30.5	30.5	25.6	19	
4	Veterinary Surgeons Amendment	Primary Industries, Water & Environment	12.3		19.3			19.3	19.3	30.5			30.5	25.4	14	
5	Motor Accidents (Liabilities and Compensation) Amendment	Deputy Premier	12.3		20.3	21.3	21.3	21.3	21.3		30.5	Agreed to 30.5	30.5	25.6	20	
6	Hairdressers' Registration Repeal	Deputy Premier	12.3		19.3			19.3		30.5			30.5	25.4	15	
7	Aerodrome Fees	Deputy Premier	12.3		19.3	19.3	19.3	19.3	19.3	30.5			30.5	25.6	12	
8	Southern Regional Cemetery Amendment	Premier	12.3		19.3			19.3	19.3	22.5			22.5	30.5	3	
9	Liquor and Accommodation Amendment	Deputy Premier	12.3		21.3	21.3	16.4	16.4	16.4	23.5			23.5	30.5	9	
10																
11	Historic Cultural Heritage Amendment	Primary Industries, Water & Environment	19.3		21.3	21.3	21.3	21.3	21.3		22.5	Agreed to 22.5	22.5	30.5	10	
12	Shop Trading Hours Amendment	Deputy Premier	12.3		14.3			14.3	14.3		28.3	Agreed to 16.4	16.4	3.5	1	Declared Urgent 14.3
13	Taxation Law (Miscellaneous Amendments)	Primary Industries, Water & Environment	13.3		19.3	10.3	19.3	19.3	19.3	23.5				30.5	6	
14	Workers Rehabilitation and Compensation Amendment	Deputy Premier	21.3		16.4	16.4	16.4	16.4	16.4	23.5				30.5	11	
15	National Parks and Wildlife Amendment (Conservation Covenants)	Deputy Premier	18.4		24.4	24.4	24.4	24.4	24.4	23.5	23.5		23.5	30.5	18	
16	Forest Practices Amendment (Conservation Covenants)	Deputy Premier	18.4		24.4	24.4	24.4	24.4	24.4		23.5	Agreed to 30.5	30.5	25.6	17	
17	Traffic Offence Detection Devices (New Arrangements)	Deputy Premier	21.3		18.4			18.4	18.4	23.5			23.5	30.5	7	
18	Poisons Amendment (Decriminalising Cannabis).	Deputy Premier	21.3													Lapsed due to Prorogation
19	Passenger Transport Amendment	Deputy Premier	23.4													Lapsed due to Prorogation

20	Passenger Transport (Transitional Regulations Validation)	Deputy Premier	23.4	18.6	18.6	18.6	18.6	18.6							Lapsed due to Prorogation
22	Surveyors	Primary Industries, Water & Environment	23.4	20.6	20.6	20.6	20.6	20.6							Lapsed due to Prorogation
23	Land Acquisition Amendment (Major Infrastructure Project)	Primary Industries, Water & Environment	16.4	18.4	18.4	18.4	18.4	18.4	22.5			22.5	30.5	5	SOs Suspended 18.4
24	Fee Units Amendment	Primary Industries, Water & Environment	16.4	23.4			23.4	23.4		30.5	Agreed to 30.5	30.5	25.6	21	
25	Forest Rights Registration Amendment	Deputy Premier	18.4	23.4	23.4	24.4	24.4	24.4	23.5				30.5	8	
26	National Crime Authority (State Provisions) Amendment	Police and Public Safety	18.4	23.4	23.4	23.4	23.4	23.4	22.5				30.5	2	
27	Water Management Amendment (Transfer of Water Allocations)	Primary Industries, Water & Environment	23.4												Lapsed due to Prorogation
28	Corrections Amendment (Release on Parole)	Hon. <i>Michael Hodgman</i>	23.4												Second Reading Negatived 24.4
29	Corrections Amendment (Statutory Non–Parole Period)	Hon. <i>Michael Hodgman</i>	23.4												Second Reading Negatived 22.5
30	Egg Industry	Primary Industries, Water & Environment	24.4	22.5	22.5	30.5	30.5	30.5					12.7	28	
31	Consolidated Fund Appropriation	Primary Industries, Water & Environment	23.5	30.5		13.6	13.6	13.6	19.6			19.6	20.6	22	
32	Consolidated Fund Appropriation (Supplementary Appropriation for 2001-2002	Primary Industries, Water & Environment	28.5	30.5			30.5	30.5	19.6			19.6	20.6	23	
33	Civil Aviation (Carriers' Liability) Amendment	Deputy Premier	23.5												Lapsed due to Prorogation
34	Sentencing Amendment	Justice and Industrial Relations	22.5	29.5	29.5	29.5	29.5	29.5					12.7	25	
35	Land Valuers Amendment	Primary Industries, Water & Environment	22.5	20.6	20.6	20.6	20.6	20.6							Lapsed due to Prorogation
36	Legal Profession Amendment	Attorney-General	29.5	18.6	18.6	18.6	18.6	18.6				20.6	20.6	26	
37	Natural Resource Management	Primary Industries, Water & Environment	29.5	20.6	20.6	20.6	20.6	20.6							Lapsed due to Prorogation
38	Revenue Legislation (Miscellaneous Amendments)	Primary Industries, Water & Environment	30.5	13.6	13.6	13.6	13.6	13.6	19.6			19.6	20.6	24	
39	Gaming Control Amendment (Foreign Games Permit)	Deputy Premier	19.5												Lapsed due to Prorogation

40	Environmental Management and Pollution Control Amendment (Fee Liability)	Primary Industries, Water & Environment	12.6	20.6	20.6	20.6	20.6	20.6					Lapsed due to Prorogation
41	Vehicle and Traffic Amendment (Written-off Vehicles)	Deputy Premier	12.6	18.6	18.6	18.6	18.6	18.6			12.7	29	
42	Crown Lands (Shack Sites) Amendment	Primary Industries, Water & Environment	12.6	19.6	19.6	19.6	19.6	19.6			12.7	27	
43	Anglican Church of Australia Constitution Amendment	Premier	12.6										Lapsed due to Prorogation
44	Agricultural and Veterinary Chemicals (Control of Use)	Primary Industries, Water & Environment	19.6										Lapsed due to Prorogation
46	Criminal Code Amendment (Concealing Crimes)	Mr <i>Hodgman</i>	20.6										Lapsed due to Prorogation

SUMMARY OF PROCEEDINGS ON BILLS OF THE HOUSE OF ASSEMBLY 24 SEPTEMBER - 31 DECEMBER 2002

Bill No.	Title	Introduced by	1R	2R Moved	2R Read	C O M I T T E	R E P O R T E D	H.A Am.	3R	HA Agree To L.C Am.	Agreed to by Both Houses	Royal Assent	No of Act.
						D							
50	Acts Enumeration (No 2) (pro-forma)	Premier	21.11										
	Partition (No 2) (pro forma)	Leader for Government in Legislative Council											
52	Anglican Church of Australia Constitution Amendment (No. 2)	Premier	24.09										
53	Gaming Control Amendment (Foreign Games Permit) (No.2)	Education	24.09	20.11	20.11				20.11		28.11	19.12	66
54	Land Valuers Amendment (No. 2)	Primary Industries, Water and Environment	24.09	23.11	23.10				23.10		14.11	27.11	47
55	Surveyors (No. 2)	Primary Industries, Water and Environment	24.09	3.10	3.10	3.10	3.10	Yes	3.10	23.10	23.10	14.11	36
56	Passenger Transport Amendment (No. 2)	Infrastructure	24.09	1.10	1.10				1.10		17.10	14.11	31
57	Passenger Transport (Transitional Regulations Validations (No. 2)	Infrastructure	24.09	1.10	1.10				1.10		17.10	14.11	32
58	Environmental Management and Pollution Control Amendment (Fee Liability) (No. 2)	Primary Industries, Water and Environment	24.09	3.10	3.10				3.10		17.10	14.10	34
59	Civil Aviation (Carriers' Liability) Amendment (No. 2)	Infrastructure	24.09	21.10	21.11				21.10				
60	Fair Trading Amendment (Unconscionable Conduct)	Attorney General	24.09	26.10	26.11				26.11				
61	Youth Justice Amendment	Health and Human Services	24.09	23.10	23.10	23.10	21.11		21.11				
62	Vehicle and Traffic Amendment (Compulsory Carriage of Driver Licence)	Infrastructure	24.09	2.10	3.10				3.10		17.10	14.11	33
63	Motor Accidents (Liabilities and Compensation) Amendment (Terrorism)	Deputy Premier	01.10	20.11	20.11	20.11	20.11		20.11		28.11	19.12	61
64	Joint Standing Committee on Financial Operations	Premier	24.09	1.10									
65	Agricultural and Veterinary Chemical (Control of Use) Amendment (No. 2)	Primary Industries, Water and Environment	24.09	26.11	26.11	26.11	26.11	Yes	26/11/0 2				
66	Wellington Park Amendment	Premier	24.09	22.10	26.11				26.11				
67	Royal Tasmanian Botanical Gardens	Premier	24.09	19.11	20.11	20.11	20.11		20.11		28.11	19.12	58
68	Natural Resource Management (No. 2)	Primary Industries, Water and Environment	24.09	1.10	2.10	2.10	2.10		2.10	23.10	23.10	14.11	37
69	Constitution Amendment	Premier	24.09	1.10	1.10		İ		1.10		17.10	17.10	30
70	Justice (Amendment of Custody Legislation)	Attorney General	26.09	3.10	3.10		1		3.10		17.10	14.11	35
71	Local Government Amendment (Separate Rates)	Infrastructure	1.10	22.10	22.10	22.10	22.10		22.10		28.11	19.12	53
72	Mining (Strategic Prospectivity Zones) Amendment	Infrastructure	1.10	23.10	23.10				23.10		14.11	27.11	38
73	Justices of the Peace (Validation)	Infrastructure	1.10	22.10	22.10		1		22.10		14.11	27.11	39
74	Evidence Amendment	Attorney General	1.10	22.10	22.10				22.10		14.11	27.11	40
75	Civil Liability	Attorney General	1.10	22.10	22.10	22.10	23.10	Yes	23.10		28.11	19.12	54
76	Vehicle and Traffic Amendment (Heavy Vehicle Charges)	Attorney General	1.10	3.10	22.10	22.10	22.10	Yes	22.10		14.11	27.11	41
77	Water Management Amendment (Transfer of Water Allocations)	Primary Industries, Water and Environment	1.10	22.10	22.10				22.10		14.11	27.11	48

78	Agricultural and Veterinary Chemicals (Control of Use)	Ms Putt	1.10										
79	Amendment (Ban 1080) Workplace Health and Safety Amendment	Infrastructure	22.10	29.10	29.10	29.10	29.10		29.10	20.10	20.11	27.11	51
80	Repeal of Regulations Postponement	Education	22.10	31.10	31.10	80.10	NO.10		31.10	20.10	14.11	27.11	43
81	Vocational Education and Training Amendment	Education	22.10	31.10	31.10				31.10		14.11	27.11	46
82	Justice (Delegated Legislation)	Attorney General	21.11	26.11	26.11				26.11				
83	Forestry Amendment	Deputy Premier	22.10	30.10	30.10	30.10	30.10		30.10		14.11	27.11	45
84	Government Business Enterprises Amendment	Education	22.10	29.10	29.10	29.10	30.10		30.10		14.11	27.11	42
85	Water Management Amendment	Primary Industries, Water and Environment	22.10	29.10	29.10	29.10	29.10		29.10		14.11	27.11	49
86	Roads and Jetties Amendment	Infrastructure	22.10	30.10	31.10	31.10	31.10		31.10	28.11	28.11	19.12	65
87	Gas Infrastructure (Miscellaneous Amendments)	Deputy Premier	23.10	29.10	29.10				29.10		14.11	27.11	44
88	Environmental Management and Pollution Control Amendment	Primary Industries, Water and Environment	23.10	31.10	31.10	31.10	31.10		31.10		28.11	19.12	56
89	Inland Fisheries Amendment	Primary Industries, Water and Environment	29.10	31.10	31.10	31.10	31.10		31.10		28.11	19.12	55
90	Taxation Legislation (Miscellaneous Amendments and Repeal)	Education	29.10	19.11	19.11	19.11	19.11		19.11		28.11	19.12	60
91	Living Marine Resources Management (Validation of Documents)	Primary Industries, Water and Environment	29.10	19.11	19.11				19.11		28.11	19.12	59
92	Local Government (Highways) Amendment	Infrastructure	29.10	31.10	31.10				31.10		14.11	27.11	50
93	Gas Pipelines Planning and Safety (Miscellaneous Amendments)	Deputy Premier	30.10	19.11	19.11	19.11	19.11		19.11		28.11	5.12	57
94	Taxi and Luxury Hire Car Industries Amendment	Infrastructure	31.10	19.11	19.11				19.11		28.11	19.12	67
95	Retirement Benefits (Parliamentary Superannuation Trustee Arrangements and Miscellaneous Amendments)	Education	31.10	19.11	19.11	19.11	19.11	Yes	19.11		27.11	27.11	52
96	Constitution Amendment (Membership of State Parliament)	Mr Booth	31.10										
97	National Parks and Reserves Management	Primary Industries, Water and Environment	19.11	21.11	21.11	21.11	21.11		21.11		28.11	19.12	62
98	Nature Conservation	Primary Industries, Water and Environment	19.11	21.11	21.11				21.11		28.11	19.12	63
99	National Parks and Wildlife Separation (Consequential Amendments)	Primary Industries, Water and Environment	19.11	21.11	21.11	21.11	21.11		21.11		28.11	19.12	64
101	Criminal Code Amendment (Concealing Crimes) (No. 2)	Mr Hodgman (Denison)	19.11										
102	Food	Health and Human Services	21.11										
104	Terrorism (Commonwealth Powers)	Attorney General	27.11	28.11	28.11				28.11		28.11	19.12	68

MEMBERS OF THE HOUSE OF ASSEMBLY

RECORD OF SERVICE AS AT 21 JUNE 2002

	ELECTED	RE-ELECTED
<i>BACON, James Alexander</i> Leader of the Opposition 14.4.97 - 14.9.98 Premier 14.9.98 -	24.2.96	29.8.98
<i>BACON, Kenneth John</i> Government Whip 16.5.00 - 21.6.02	29.8.98	
BEST, Brenton Roy	24.2.96	29.8.98
<i>BONDE, Wilfred Bert</i> Minister 21.3.96 – 14.9.98	8.2.86	13.5.89 1.2.92 24.2.96 29.8.98
<i>CHEEK, Robert Reginald</i> Leader of the Opposition 20.8.01 – 21.6.02	24.2.96	29.8.98
<i>COX, James Glennister</i> Opposition Whip 7.6.89-29.6.89 Government Whip 29.6.89-1.2.92 Chair of Committees 6.10.98 -21.6.02	13.5.89 (defeated 1.2.92)	24.2.96 29.8.98
<i>FRY, David Mayburn</i> Opposition Whip 26.2.01 – 21.6.02	15.3.00 (on recount repl. F.L. MADILL)	
<i>GREEN, Bryan Alexander</i> Government Whip 15.9.98 – 16.5.00	29.8.98	
<i>HIDDING, Marinus Theodoor</i> Opposition Whip 14.9.98 – 2.7.99 Deputy Leader of the Opposition 2.7.99 – 20.8.01	24.2 96	29.8.98
HODGMAN, William Michael	1.2.92 (defeated 29.8.98)	24.2.96 21.8.01 (on recount repl. R.J. GROOM)
<i>JACKSON, Judith Louise</i> Minister 3.7.89-17.2.92 Minister 18.9.98 -	8.2.86	13.5.89 1.2.92 24.2.96 29.8.98
<i>JAMES, Gillian Hilma,</i> AM Chairman of Committees 5.3.80-29.8.80 Minister 29.8.80-26.5.82	11.12.76 (defeated 13.5.89)	28.7.79 26.5.82 8.2.86

Opposition Whip 27.5.82-7.2.86		1.2.92 24.2.96 29.8.98
KONS, Steven	29.8.98	
<i>LENNON, Paul Anthony</i> Opposition Whip 20.2.92-14.3.96 Deputy Leader of the Opposition 14.3.96 – 14.9.98 Deputy Premier 14.9.98 -	17.10.90 (on recount repl. K.S. WRIEDT)	1.2.92 24.2.96 29.8.98
<i>LLEWELLYN, David Edward</i> Opposition Whip 14.12.88-1.2.89 Minister 3.7.89-17.2.92 Minister 18.9.98 -	8.2.86	13.5.89 1.2.92 24.2.96 29.8.98
McMANUS, Martin John	19.10.01 (on recount repl. P.C.L. HODGMAN)	
<i>NAPIER, Suzanne Deidre</i> Minister 9.10.95-18.3.96 Deputy Premier 18.3.96 – 14.9.98 Deputy Leader of the Opposition 14.9.98 – 2.7.99 Leader of the Opposition 2.7.99 – 20.8.01	1.2.92	24.2.96 29.8.98
OLIVER, Neville Laurence	22.4.02 (on recount repl. F.M. BLADEL)	
PATMORE, Peter James Opposition Whip 19.2.86-14.12.88 Deputy Leader of the Opposition 14.12.88-29.6.89 Deputy Premier 3.7.89-17.2.92 Deputy Leader of the Opposition 20.2.92-14.3.96 Minister 18.9.98 -	15.8.84 (on recount repl. M.T.C. BARNARD)	8.2.86 13.5.89 1.2.92 24.2.96 29.8.98
POLLEY, Michael Robert Government Whip 15.7.74-22.12.76 Minister 22.12.76-25.2.80 Speaker 28.6.89-14.4.92 Speaker 6.10.98 -	22.04.72	$\begin{array}{c} 22.04.72\\ 11.12.76\\ 28.7.79\\ 26.5.82\\ 8.2.86\\ 13.5.89\\ 1.2.92\\ 24.2.96\\ 29.8.98\end{array}$
PUTT, Margaret Ann	26.2.93 (on recount repl. R.J. BROWN	24.2.96 29.8.98

RUNDLE, Anthony Maxwell Government Whip 19.2.86-8.11.88 Speaker 9.11.88-28.6.89 Minister 18.2.92-18.3.96 Premier 18.3.96 – 14.9.98 Leader of the Opposition 14.9.98 – 2.7.99	8.2.86	13.5.89 1.2.92 24.2.96 29.8.98
SMITH, Matthew John	29.8.98	
<i>SWAN, Denise Elizabeth</i> Minister 21.3.96 – 14.9.98	14.12.95 (on recount repl. R.T.	24.2.96 29.8.98
Deputy Leader of the Opposition 20.8.01 -	GRAY)	
WRIEDT, Paula Catherine Opposition Whip 14.3.96 – 28.8.98 Minister 18.9.98 – 15.10.01 Minister 29.1.02 -	24.2.96	29.8.98

MEMBERS OF THE HOUSE OF ASSEMBLY

RECORD OF SERVICE AS AT 31 DECEMBER 2002

		RE-ELECTED
	ELECTED	
BACON, James Alexander Leader of the Opposition 14.4.97 - 14.9.98 Premier 14.9.98 -	24.2.96	29.8.98 20.7.02
<i>BACON, Kenneth John</i> Government Whip 16.5.00 - 21.6.02 Chair of Committees 24.9.02 -	29.8.98	20.7.02
BEST, Brenton Roy	24.2.96	29.8.98 20.7.02
BOOTH, Kim Dion	20.7.02	
<i>COX, James Glennister</i> Opposition Whip 7.6.89-29.6.89 Government Whip 29.6.89-1.2.92 Chair of Committees 6.10.98 – 8.8.02 Minister 9.8.02 -	13.5.89 (defeated 1.2.92)	24.2.96 29.8.98 20.7.02
GIDDINGS, Larissa Tahireh Government Whip 6.8.02 -	24.2.96 (defeated 29.8.98)	20.7.02
<i>GREEN, Bryan Alexander</i> Government Whip 15.9.98 – 16.5.00 Minister 9.8.02 -	29.8.98	20.7.02
GUTWEIN, Peter Carl	20.7.02	
HAY, Kathryn Isobel	20.7.02	
HIDDING, Marinus Theodoor Opposition Whip 14.9.98 - 2.7.99 Deputy Leader of the Opposition 2.7.99 - 20.8.01 Leader of the Opposition 6.8.02 -	24.2 96	29.8.98 20.7.02
HODGMAN, William Edward Felix Deputy Leader of the Opposition 6.8.02 -	20.7.02	
HODGMAN, William Michael	1.2.92 (defeated 29.8.98)	24.2.96 21.8.01 (on recount repl. R.J. GROOM) 20.7.02

JACKSON, Judith Louise Minister 3.7.89-17.2.92 Minister 18.9.98 -	8.2.86	13.5.89 1.2.92 24.2.96 29.8.98 20.7.02
KONS, Steven	29.8.98	20.7.02
<i>LENNON, Paul Anthony</i> Opposition Whip 20.2.92-14.3.96 Deputy Leader of the Opposition 14.3.96 – 14.9.98 Deputy Premier 14.9.98 -	17.10.90 (on recount repl. K.S. WRIEDT)	1.2.92 24.2.96 29.8.98 20.7.02
LLEWELLYN, David Edward Opposition Whip 14.12.88-1.2.89 Minister 3.7.89-17.2.92 Minister 18.9.98 -	8.2.86	13.5.89 1.2.92 24.2.96 29.8.98 20.7.02
McKIM, Nicholas James	20.7.02	
MORRIS, Timothy Bryce	20.7.02	
NAPIER, Suzanne Deidre Minister 9.10.95-18.3.96 Deputy Premier 18.3.96 – 14.9.98 Deputy Leader of the Opposition 14.9.98 – 2.7.99 Leader of the Opposition 2.7.99 – 20.8.01	1.2.92	24.2.96 29.8.98 20.7.02
POLLEY, Michael Robert Government Whip 15.7.74-22.12.76 Minister 22.12.76-25.2.80 Speaker 28.6.89-14.4.92 Speaker 6.10.98 -	22.04.72	$\begin{array}{c} 22.04.72\\ 11.12.76\\ 28.7.79\\ 26.5.82\\ 8.2.86\\ 13.5.89\\ 1.2.92\\ 24.2.96\\ 29.8.98\\ 20.7.02\end{array}$
PUTT, Margaret Ann	26.2.93 (on recount repl. R.J. BROWN	24.2.96 29.8.98 20.7.02
ROCKLIFF, Jeremy Page Opposition Whip 6.8.02 -	20.7.02	
STURGES, Graeme Lindsay	20.7.02	
WHITELEY, Brett David	20.7.02	

WRIEDT, Paula Catherine Opposition Whip 14.3.96 – 28.8.98 Minister 18.9.98 – 15.10.01 Minister 29.01.02 –

24.2.96

29.8.98 20.7.02

MEMBERS ACCUMULATED SERVICE	AS AT 21 IUNE 2002

Years of Service	No. of Members
I are then an area wear	2
Less than one year	2
Two and less than three	1
Three and less than four years	4
Six and less than seven years	6
Seven and less than eight years	1
Nine and less than ten	2
Ten and less than eleven	1
Eleven and less than twelve years	1
Sixteen and less than seventeen years	4
Seventeen and less than eighteen years	1
Twenty-two and less than twenty-three years	1
Thirty and less than thirty-one years	1
TOTAL	<u>25</u>

MEMBERS ACCUMULATED SERVICE AS AT 31 DECEMBER 2002

Years of Service	No. of Members
Less than one year	9
Two and less than three	1
Four and less than five years	3
Six and less than seven years	4
Seven and less than eight years	1
Nine and less than ten	1
Ten and less than eleven years	1
Twelve and less than thirteen years	1
Sixteen and less than seventeen years	2
Thirty and less than thirty-one years	1
TOTAL	25