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PARLIAMENT OF TASMANIA

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**HOUSE OF ASSEMBLY  
THIRTIETH ANNUAL REPORT  
2018-2019**

Incorporating the House of Assembly Digest for 2018

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*Presented to both Houses of Parliament pursuant to the provisions of the  
Financial Management and Audit Act 1990*

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## Part One: Introduction

The Parliament of Tasmania, comprised of the House of Assembly, Legislative Council and Her Excellency the Governor together, is responsible for considering and enacting State legislation, and authorising the raising of revenue and expenditure. This Annual Report for the House of Assembly, details its role in the abovementioned responsibilities for 2018-2019.

### Mission and Corporate Goals

The House of Assembly Mission Statement, from which the five corporate goals are derived, is detailed below. Together, these underpin the workings of the Office of the Clerk of the House of Assembly.

The Mission Statement of the House of Assembly is as follows:

*To provide the House of Assembly, its committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services of a high standard to assist them to effectively undertake their constitutional and Parliamentary duties.*

The corporate goals that the House of Assembly works towards, drawn from the Mission Statement, are listed below:

1. To support the House in its constitutional role;
2. To provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members;
3. To promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens;
4. To perform all of its functions at the highest attainable levels of professional competence and efficiency; and
5. To be a fair and responsible employer, maximising the potential of all its staff through effective human resource practices.

In meeting these goals, the House of Assembly pursues excellence in professional standards, management standards, skills development, internal and external communication, leadership, and resource allocation.

The corporate goals form the basis of the performance measures implemented. This report summarises the achievements of the Office of the Clerk of the House of Assembly over the financial year 2018-2019. The following chapters provide detailed information on the goals of the House individually and on how efforts are made to meet and exceed these goals.

## Part Two: Corporate Goal One

The first corporate goal of the House of Assembly is to support the House in its constitutional role. This is achieved by implementing and operating under State and Commonwealth legislation; offering procedural support to Members both formally and informally; and the production of printed documents; all of which while maintaining a strict political impartiality.

A general overview of the work of the House of Assembly may be found in this section of the report. Further information on how the office supports the House in its parliamentary role may also be found in Part Three, which deals with corporate goal two: to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members.

Members receive procedural advice from the staff of the House of Assembly both formally and informally. Advice is dispensed formally in the *Standing and Sessional Orders and Rules*, agreed to by the House and published and provided by the House of Assembly staff for each parliamentary session. Informal support is provided within the Chamber, offering procedural information and assisting the Speaker or the Chair of Committees, taking minutes of the proceedings and handling the tabled documents and Bills.

### Documents and Publications Produced

The major documents produced by the House are first and foremost documents that support the House in its Constitutional role as part of the Tasmanian Parliament. These include the *Standing and Sessional Orders*, the Votes and Proceedings, the Notice Paper, and the Daily Order of Business. As well as these, the House of Assembly produces documents to assist in the promotion of public awareness of the work of the House, such as the Annual Report and Committee Reports. A comprehensive list of such documents produced in the last financial year is provided below.

**Annual Report 2017-2018** - The annual report on the operations of the House of Assembly (incorporating the House of Assembly Digest for 2017), compiled and presented to the House pursuant to the *Financial Management and Audit Act 1990*.

**Committee Reports** - Reports presented by Parliamentary Committees are published as Parliamentary Papers, of which details may be found in the *Index to the Votes and Proceedings*, cited below. Reports may also be accessed according to the Committee who presented it, from the website,

<http://www.parliament.tas.gov.au/ctee/comminte.htm>. For further information on the Committees of the House of Assembly, see Part Three of this report.

**Member's Handbook** - A guide for Members published following a General Election for Members of the House of Assembly.

**List of Members** - Lists Members alphabetically by name, showing Parliamentary or Ministerial Office, electorate, party, address and phone numbers. The list is continually updated. It is available in a printed copy from the front desk of Parliament House and electronically at <http://www.parliament.tas.gov.au/HA/HALists.pdf>  
49<sup>th</sup> Parliament, House of Assembly, List of Members, 13 March 2019.

**Notices of Motion and Orders of the Day** (published for each sitting day except the first sitting day of a session) - An official list of all business before the House, setting out the order of business to be followed.  
49<sup>th</sup> Parliament, 1<sup>st</sup> session 2018, Nos. 12-33  
49<sup>th</sup> Parliament, 2<sup>nd</sup> session 2018-2019, Nos. 1-14

**Notices of Question** (published for each sitting week except the first sitting week of the session) - An official list of all Questions asked on notice.  
49<sup>th</sup> Parliament, 1<sup>st</sup> session 2018, Nos. 5-12  
49<sup>th</sup> Parliament, 2<sup>nd</sup> session 2018-2019, Nos. 1-5

**Order of Business** (published for each sitting day) - A guide for Members showing those items of business which the House is expected to consider on that day.

**Votes and Proceedings** (published for each sitting) - An official record of the proceedings of the House of Assembly.

### **Committee Support**

The House of Assembly also supports the Tasmanian Parliament in its Constitutional role through Committee work. This support is administrative: organising meetings, hearings and site inspections, keeping a record of proceedings and compiling reports. Further information on Committees of the Parliament is available in Part Three.

### **Legislation Administered by the House of Assembly**

The legislation that the Office of the Clerk of the House operates under and administers provides some insight into how the office provides support for the

House and its Members. The Department operates under the provisions of the *Constitution Act 1934*, the *Electoral Act 2004*, the *Parliamentary Privilege Act 1858*, 1885, 1898, 1957 and 1979, and the *Parliament House Act 1962*. As part of its parliamentary function the House of Assembly also administers the *Parliamentary Salaries, Superannuation and Allowances Act 2012*, the *Public Works Committee Act 1914*, the *Public Accounts Committee Act 1970*, the *Subordinate Legislation Committee Act 1969*, the *Parliamentary (Disclosure of Interests) Act 1996* and the *Integrity Commission Act 2009*.

### **Support for Local Business**

The House of Assembly ensures that Tasmanian businesses are given every opportunity to compete for departmental business. It is the policy of the House of Assembly to support Tasmanian businesses whenever they offer best value for money for the public monies expended.

No tenders were called with a value greater than \$50,000 during the financial year ended 30 June 2019 through the House of Assembly. No consultancy contracts were awarded or acted on during the financial year.

## Part Three: Corporate Goal Two

The House of Assembly aims to provide the highest levels of advice, procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members, as its second corporate goal. In order to achieve this, advice is dispensed as required both formally and informally, through the provision and maintenance of the *Standing and Sessional Orders* and the *Members' Handbook*, as well as through answers to questions as they occur in the Chamber or in Committee. Induction sessions are also held for newly elected Members, advising them about Parliamentary procedure and services available in the House.

Outputs pertaining to this second corporate goal are the support of the lawful operation of the House and support of the lawful operation of the Committees of the House of Assembly and Joint Committees. These are briefly mentioned also in Part Two. Information on these outputs and the related performance measures may be found in Tables One and Two, below.

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output No.:</b>	1.1
<b>Output:</b>	HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output Description:</b>	Procedural and administrative support of the House of Assembly and its Members.
<b>Output Objective:</b>	Support of the lawful operation of the House and fulfilment of Statutory requirements.
<b>Production System:</b>	Produced by the Office of the Clerk of the House.
<b>User:</b>	Members of the House of Assembly, Local Government authorities, Public Sector organisations, general public.
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>• the extent to which requests for procedural and related advice are answered; Output: Procedural and related advice has been provided as requested. The Clerk has received no complaints in 2018-2019 as to the dispensation of advice.</li> <li>• the extent to which requests for advice relating to drafting of Private Members' Bills and amendments to Government Bills is provided; Output: Advice relating to Private Members' Bills and Government Bills has been provided as requested.</li> <li>• the extent to which the documents necessary for each meeting of the House, such as the Notice Paper, the daily program and procedural 'scripts' for the use of participants in proceedings are produced and supplied in an acceptable form and in time for each sitting day; Output: Documents necessary for each meeting of the House have consistently been provided at the appointed times throughout 2018-2019. On no occasion have such procedural and Chamber documents been late or inappropriately provided.</li> </ul>

Table One: Support of the Lawful Operation of the House and fulfilment of Statutory Requirements

The Committees Secretariat is a vital aspect to the achievement of this goal, as it provides research and advice to Members in Committees.

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output:</b>	SELECT COMMITTEE SUPPORT SERVICES
<b>Output Description:</b>	Procedural and administrative support for Select Committees of the House and Joint Committees.
<b>Output Objective:</b>	Lawful operation of Committees of the House of Assembly and Joint Committees
<b>Production System:</b>	Produced by the Office of the Clerk of the House through the provision of both written and oral advice and the provision of Committee secretariats.
<b>User:</b>	Committees of the House of Assembly and Joint Committees
<b>Units of Output:</b>	This output provides the machinery for the elected Members of the House to produce the relevant outcome, an assessment of 'units produced' therefore is not possible.
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>• the extent to which requests for procedural and related advice are answered; Output: Procedural and related advice has been provided as requested. The Clerk has received no complaints in 2018-2019 as to the dispensation of advice.</li> <li>• the extent to which support for Parliamentary Committees is provided; Output: All forms of support for Parliamentary Committees has been provided as required in a timely, sensitive and informed manner.</li> <li>• the extent to which the documents necessary for meetings of Committees, such as Agendas, submissions and procedural 'scripts' for the use of participants in proceedings were produced and supplied in an acceptable form and in time for such meetings Output: Agendas, submissions and procedural 'scripts' and other such documents were provided for all Committee meetings as required. The first priority in all provision of these documents was allowing Members and participants adequate time for preparation and revision of Committee related documents.</li> </ul>

Table Two: Support of the Lawful Operation of Committees of the House of Assembly

## House of Assembly Committees Secretariat

The House of Assembly Committees Secretariat supports Joint Standing Committees of the Parliament and Standing and Select Committees of the House of Assembly in fulfilling their role as scrutineers of public policy issues and Government legislation. The Secretariat provides procedural advice, researches and analyses issues relating to committee inquiries, drafts committee reports, and provides administrative support.

At 30 June 2019, the staff of the Secretariat was:



- Stephanie Hesford, Clerk-Assistant/Committee Secretary;
- Todd Buttsworth, Second Clerk-Assistant/Committee Secretary;
- Scott Hennessy, Parliamentary Officer/Committee Secretary;
- James Reynolds, Parliamentary Assistant/Committee Secretary.

During the 2018- 2019 financial year, the Secretariat provided support services to the following Committees:

- Budget Estimates Committees.
- Government Businesses Scrutiny Committees.
- Joint Standing Committee on Integrity.
- Parliamentary Standing Committee on Public Works.
- Select Committee on Firearms Legislation and Policy.
- Select Committee on Housing Affordability.
- Select Committee on the House of Assembly Restoration Bill.

A summary of the Committee work supported by the Secretariat is set out below:

### **Joint Standing Committee on Integrity**

Function: The functions of the Committee are set out in section 24 of the *Integrity Commission Act 2009*, which provides as follows:

#### 24. Functions and powers of Joint Committee

(1) The Joint Committee has the following functions:

- (a) to monitor and review the performance of the functions of an integrity entity;
- (b) to report to both Houses of Parliament, as it considers appropriate, on the following matters:
  - (i) matters relevant to an integrity entity;
  - (ii) matters relevant to the performance of an integrity entity's functions or the exercise of an integrity entity's powers;
- (c) to examine the annual reports of an integrity entity and any other report of an integrity entity and report to both Houses of Parliament on any matter appearing in or arising out of such reports;
- (d) to report to the Legislative Council or House of Assembly on any matter relevant to an integrity entity's functions that is referred to it by the Legislative Council or House of Assembly;
- (e) to review the functions, powers and operations of the Integrity Commission at the expiration of the period of 3 years commencing on the commencement of this section and to table in both Houses of

Parliament a report regarding any action that should be taken in relation to this Act or the functions, powers and operations of the Integrity Commission;

- (f) to provide guidance and advice relating to the functions of an integrity entity under this Act;
- (g) to refer any matter to the Integrity Commission for investigation or advice;
- (h) to comment on proposed appointments to be made under section 14(1)(e), (f) or (g), section 15 and section 27.

- (2) Nothing in this Part authorises the Joint Committee –
- (a) to investigate any matter relating to a complaint that is being dealt with by the Integrity Commission;
- or
- (b) to review a decision of the Integrity Commission to investigate, not investigate or discontinue an investigation or inquire into or not inquire into a particular complaint; or
  - (c) to make findings, recommendations, determinations or decisions in relation to a particular investigation or inquiry of a complaint that is being or has been dealt with by the Integrity Commission.

Members: As at 30 June 2019:  
Hon. Ivan Dean MLC(Chair); Hon. Rosemary Armitage MLC;  
Hon. Michael Ferguson MP; Ms Jennifer Houston MP; Mr Mark Shelton MP; and Hon. Rob Valentine MLC (Deputy Chair).

Staff: Secretary: Mr Todd Buttsworth

Reports: Joint Standing Committee on Integrity Annual Report 2018.  
  
A Code of Conduct for Members of the Parliament of Tasmania  
Report No. 3

Meetings: During the reporting period the Committee met on 7 occasions.

### **Parliamentary Standing Committee on Public Works**

Function: The Public Works Committee is established pursuant to the provisions of the *Public Works Committee Act* (No. 32 of 1914). The Committee considers and reports upon every proposed

public work the cost of which is estimated cost of completing the work exceeds \$5 000 000.

The Committee has regard to: the stated purpose of the works; the necessity or advisability of carrying it out; the amount of revenue which it may reasonably be expected to produce; and the present and prospective public value of the work.

Members: At 30 June 2019:  
Hon Rob Valentine MLC (Chair), Mrs Joan Rylah MP (Deputy Chair), Ms Jenna Butler MP, Hon. Tania Rattray MLC; and Mr Mark Shelton MP.

Staff: Secretary: Mr Scott Hennessy

Reports: Major Refurbishment of Riverside High School.

Major Redevelopment of Taroona High School.

Southern Accommodation Project, Lands Building Redevelopment.

Richmond Road Projects-Section 1 Cambridge Link Road and Sections 3, 4, and 5 Richmond Road.

Meetings: During the reporting period, the Committee met on 13 occasions, such meetings being held in Currie, Hobart, Kempton and Launceston.

### **Select Committee on Firearms Legislation and Policy**

Function: To inquire into and report upon current firearms laws, with the following terms of reference:

- (a) current and future firearms licensing regimes, including training and testing, licence renewal, licence infringements and licence categories;
- (b) compliance with the provisions of the National Firearms Agreement;
- (c) the roles of Tasmania Police, Firearms Services (FAS) and the creation of a broad-based consultative group'

- (d) consideration of public submissions to the Legislative Council firearms laws inquiry in relation to (a), (b) and (c) above; and
- (e) any other matters incidental thereto.

Membership: As at 30 June 2019:  
Mr Mark Shelton MP (Chair), Dr Shane Broad MP (Deputy Chair), Mr John Tucker MP, Dr Rosalie Woodruff MP.

Reports: None.

Meetings: During the reporting period, the Committee met on 10 occasions.

### **Select Committee on Housing Affordability**

Function: To inquire into and report upon housing affordability in Tasmania with particular reference to:—

- (a) the experiences of Tasmanians in housing stress or homelessness;
- (b) the management of social housing and delivery of new stock by Housing Tasmania and community housing providers;
- (c) the impact of a lack of affordable housing on the broader economic and social wellbeing of the Tasmanian community;
- (d) the impact of a lack of affordable housing on the implementation and outcomes of other State Government programs;
- (e) the effectiveness and limitations of current State and Federal Government strategies and services to alleviate the impact of poor housing affordability in the Tasmanian community;
- (f) the impact of historic housing debt on the management and delivery of social housing;
- (g) strategies to address the \$73 million maintenance liability of Housing Tasmania and community housing providers;
- (h) the impact of population growth and market developments on housing supply;
- (i) the relationship between housing, health and education;
- (j) changes to Tasmania's residential tenancy laws that could improve housing affordability, security and living standards in Tasmania;

- (k) successful strategies in other jurisdictions that could be effective in improving affordability in Tasmania; and
- (l) any other matters incidental thereto.

Membership: As at 30 June 2019:  
Ms Alison Standen MP (Chair), Ms Cassy O'Connor MP (Deputy Chair), Ms Jen Butler MP, Ms Joan Rylah MP, Mr John Tucker MP.

Staff: Secretary: Mr James Reynolds

Reports: None.

Meetings: During the reporting period, the Committee met on 9 occasions.

### **Select Committee on the House of Assembly Restoration Bill**

Function: To inquire into and report upon:-

- (a) the House of Assembly Restoration Bill 2018 (No.55);
- (b) Other matters incidental thereto.

Membership: As at 30 June 2019:  
Ms Cassy O'Connor MP (Chair); Ms Anita Dow MP; Ms Ella Haddad MP; Hon. Sue Hickey MP; Mrs Joan Rylah MP; Mr Mark Shelton MP.

Staff: Secretary: Ms Stephanie Hesford

Reports: None.

Meetings: During the reporting period, the Committee met on 3 occasions.

## Part Four: Corporate Goal Three

The Parliament and so the House of Assembly can only fulfil its constitutional role when guided by and accountable to the citizens it represents. The third corporate goal of the Office of the Clerk of the House of Assembly is to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens.

The House of Assembly has a dedicated Education Office which aims to educate Tasmanian students and community groups about the Parliament, through education programs, tours, role plays and observing Parliament in action. The House of Assembly is also the base for several programs designed to educate the public about the parliamentary process, including the Youth Parliament and the Adult Education program, Corridors of Power. In addition, public awareness of current parliamentary business is raised through media releases and maintaining the contact list through which citizens are able to communicate with Members.

At the end of this chapter, the contact details for the House are listed. These contact details may also be found on the Parliament internet site and are available from the entrance foyer of Parliament House. Output information relevant to this section may be found in Table Three.

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping:</b>	1 HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output Number:</b>	1.1
<b>Output:</b>	HOUSE OF ASSEMBLY SUPPORT SERVICES
<b>Output description:</b>	Promoting public involvement in the working of Parliament.
<b>Output objective:</b>	Lawful operation of the House, fulfilment of Statutory requirements and the promotion of the role of Parliament.
<b>Production System:</b>	Produced by the Office of the Clerk of the House.
<b>User:</b>	Members of the House of Assembly, Local Government authorities, general public.
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>• the level of availability of information on the role and operations of the House and the Parliament through the media of:- <ol style="list-style-type: none"> <li>1. informal briefings;</li> <li>2. publications of the House; or</li> <li>3. electronically through the website.</li> </ol> </li> </ul> <p>Output: Informal briefings on the role and operations of the House are provided as requested and where appropriate. Publications of the House are both informative and available. The Parliament website is continuously updated as changes occur. It also provides a substantial amount of information on the history and operations of Parliament and the Tasmanian electoral system.</p> <ul style="list-style-type: none"> <li>• the extent to which inquiries about the House and related matters were</li> </ul>

	<p>responded to;  Output: Inquiries about the House and related matters have been responded to as required.</p> <ul style="list-style-type: none"> <li>• the extent of support to organisations interested in the role of the House and the Parliament.</li> </ul> <p>Output: Support for such agencies has been provided as appropriate.</p>
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Table Three: Promotion of public involvement in the working of the Parliament

The Office of the Clerk of the House of Assembly also assists in maintaining the Parliament website, from which citizens can inform themselves on the work of the House of Assembly and the Parliament as a whole. Web casts of proceedings for both the House of Assembly and the Legislative Council are available at all sitting times for those interested but unable to attend. Full transcripts of the business of both Houses are available through the Hansard database. Additionally, members of the public can view current Bills before Parliament and follow their progress through both Houses from the Passage of Bills database also available on the website. Information on Committees, including details of current and archived inquiries, reports and transcripts, as well as information on appearing as a witness before a Committee and providing submissions can also be found. The website also provides information on the history of the Tasmanian Parliament and electoral system and a virtual tour of the building.

The House of Assembly fulfils the third corporate goal by supporting educational programs for all ages. The following information provides more detail on the ways through which it has promoted public awareness of the purpose, functions and work of the House and encouraged and facilitated visits by the widest possible range of citizens in 2018-2019.

### **House of Assembly Education Office Overview**

The 2018-2019 financial year marked the fourth year of operation of the House of Assembly Education Office. The goal of the Education Office is to deliver Civics and Citizenship Education to primary, secondary and tertiary students across Tasmania. The Education Office also delivers programmes to community organisations and the public. Programmes include tours, role-plays, observing parliament sessions, and question and answer sessions with Members of Parliament or a combination of these programmes.

## **Staffing**

The Education Office has a staffing of two Education Officers and the assistance of the Parliamentary Officer – Community Engagement and Parliamentary Attendants. The office is under the supervision of the Second Clerk-Assistant.

## **School Outreach Programme**

In the 2018 school year, the Education Office trialled the first House of Assembly Education Office School Outreach Programme. The goal of this programme is to take the learning experiences offered within Parliament House to students in regional Tasmania. In September 2018, the Education Office travelled to Sheffield (Lyons) and in November 2018, the office travelled to Queenstown (Braddon).

Following the highly successful trial of the School Outreach Programme in 2018, it was decided that the Programme would be continued in the 2019 school year and resulting in two further trips being conducted in the 2018-2019 Financial Year. In March 2019, the Education Office visited Wynyard (Braddon) and in June 2019, George Town (Bass).

Over the four Outreach Programmes, 730 students and teachers from regional Tasmania had the opportunity to learn about the role of the Parliament of Tasmania.

## **Youth Parliament**

The YMCA Youth Parliament is an annual event conducted using the facilities of Parliament House. In particular, the House of Assembly and Legislative Council Chambers, Reception Room and Committee Room 1 and 2.

Youth Parliament 2018 was held between 16 and 20 July of the Term 2 school holidays. Around fifty Year 10-12 students from across Tasmania attended Youth Parliament. Twelve Bills were debated by the students. The bills, written by the students themselves, included: Housing, Sustainable Tourism, Women's Health and Biosecurity.

Members of the Parliament of Tasmania assisted with procedure by acting as the Presiding Officer during debates. Additional assistance during debates came from a Parliamentary Officer, the two Education Officers and a Youth Parliament Taskforce Member.



## **Adult Education**

In conjunction with the Speaker of the House of Assembly, the House of Assembly Education Office assists in the running of an Adult Education Course, *Yes Minister – the Corridors of Power*. This is an opportunity for adult learners to visit Parliament House as guests of the Speaker. In the 2018 – 2019 financial year, seven students enrolled and attended the September 2018 course.

## **Group Tours and Visitors**

Visitors are welcome to visit the Parliament at all times during normal business hours or when either the House of Assembly or Legislative Council is sitting.

Group bookings for tours during the year included numerous Primary and Secondary school classes, Public Service training and induction, seniors and service groups and official delegations.

When either House of Parliament is in session visitors may watch and listen to the proceedings at any time in the public galleries. Many student groups choose to visit when Parliament is in session so that students can observe Question Time.

Tours of the Parliament are available to casual visitors, community groups and school parties on non-sitting days of the Parliament. Tours are generally not available when Parliament is sitting. The numbers for the visits to the Parliament are shown in the table below.

Members of Parliament also personally conduct tours for constituent guests and community groups. Numbers for these visits are not available.

## **School Visits to Parliament House**

During 2018-2019 financial year, the House of Assembly Education Office hosted 3136 students with 839 students participating in a Parliament House tour, 143 students participating in a House of Assembly role-play and 2154 students participating in a combination of the tour and role-play.

In addition, 1242 students and teachers observed the House of Assembly sitting from the public gallery. 201 of these visitors also participated in a modified tour of Parliament House.

The Education Office is continuing to develop a suite of education resources including: facts sheets, learning tasks, certificates and posters to supplement classroom programmes.

### **Community Groups**

In the 2018-2019 financial year, approximately 20 community groups visited the Parliament of Tasmania for a guided tour. This equates to 279 visitors or just under half the public visitors to Parliament House.

To encourage community groups to visit Parliament House, the Education Office sends invitations each month to various organisations across the state. Each invitation offers groups a non-sitting day guided tour of Parliament House and/or a sitting day visit to observe Parliament. The Education Office uses the invitation process to increase the awareness in the community that the Parliament of Tasmania is open to the people of Tasmania.

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## Tour Figures

2018 to 2019

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<b>Month</b>	<b>Students</b>		<b>Public</b>		<b>Total</b>	
	No/s	Groups	No/s	Groups	No/s	Groups
July <b>2018</b>	198	6	18	9	216	15
August	240	8	19	9	259	17
September	407	15	41	7	448	22
October	446	19	87	15	533	34
November	318	12	23	14	341	26
December	-	-	39	12	39	12
January <b>2019</b>	-	-	43	20	43	20
February	128	4	80	21	208	25
March	378	13	75	18	453	31
April	260	11	49	13	309	24
May	523	20	60	11	583	31
June	238	8	76	12	314	20
<b>Totals:</b>	<b>3,136</b>	<b>116</b>	<b>610</b>	<b>161</b>	<b>3,746</b>	<b>277</b>

\* Student groups and members of the public who attended Question Time not included

\* Tours personally conducted privately by a Member of Parliament not included.

**Contact Points and Officers**  
**(as at 30 June 2019)**

Postal Address:

House of Assembly  
Parliament House  
HOBART TAS 7000

Internet Address:

<http://www.parliament.tas.gov.au/>

Enquiries:

General	Ph: (03) 6212 2200
Papers Office	Ph: (03) 6212 2381
Principal Attendant	Ph: (03) 6212 2200
Mail Room Attendants	Ph: (03) 6212 2382

Office Holders:

Speaker	Hon. Susanne L. Hickey MP
Parliament House	Ph: (03) 6212 2186
Glenorchy	Ph: (03) 6212 2356
Deputy Speaker and Chairman of Committees	Mark D. Shelton MP
Parliament House	Ph: (03) 6212 2183
Longford	Ph: (03) 6324 2080

Executive Officers at 30 June 2019

Clerk of the House	Shane Donnelly Ph: (03) 6212 2374
Deputy Clerk	Laura Ross Ph: (03) 6212 2366
Clerk-Assistant and Sergeant-at-Arms	Stephanie Hesford Ph: (03) 6212 2211
Second Clerk-Assistant	Todd Buttsworth Ph: (03) 6212 2220

## **Part Five: Corporate Goal Four**

The fourth of the corporate goals of the Office of the Clerk of the House of Assembly is to perform all of its functions at the highest attainable levels of professional competence and efficiency. In order to maximise staff proficiency and attain the best possible outputs, the following two strategies are employed. Firstly, the House provides excellent human resource management and so maintains an optimum performance level from all staff members. In addition, the Office of the Clerk of the House remains accountable to the general public and the legal system within which it operates. Both these approaches are vital for the continuing best possible operation of the House.

### **Training**

Staff development and training is integral to the successful functioning of the Office of the Clerk of the House of Assembly. Such tuition assists staff to conduct their business more efficiently. The subjects covered by training courses that were undertaken by staff members in 2018-2019 included: parliamentary procedure and history, information technology, software applications, emergency and security awareness and control, first aid and taxation matters. The training courses available are designed to maintain and improve the levels of staff competency and awareness, both in the workplace and as individuals.

### **Equal Employment Opportunity**

The House of Assembly is an equal opportunity employer. Representation of House of Assembly staff in equal employment opportunity target groups can be summarised as follows:-

- (i) 60% of staff are women;
- (ii) 0% of staff are Aboriginal or of Torres Strait Islander descent; and
- (iii) 0% of staff are disabled.

### **Industrial Democracy**

The House has a co-operative approach to decision making. Because of the small number of employees in the Office of the Clerk of the House of Assembly, direct and immediate consultation between staff and executive officers is readily available and encouraged. Formal channels of conflict resolution are also accessible by staff of the House.

## **Work Health and Safety**

Management of the House of Assembly is firmly committed to enabling all work activities to be carried out safely, and with all possible measures taken to remove (or at least reduce) risks to the health, safety and welfare of employees, contractors, authorised visitors and other relevant parties.

The House of Assembly is committed to ensuring compliance with the Work Health and Safety Act 2012, the Work Health and Safety Regulations 2012, relevant Codes of Practice and relevant Australian Standards.

The House of Assembly has relevant policies that seek to ensure the safety of staff and others, including a Workplace Health and Safety Policy, Workplace Bullying Policy and Code of Conduct for House of Assembly staff.

The House of Assembly conducts safety programs for staff as required, including professional ergonomic assessments of all staff work areas to ensure they are safe and fit for purpose.

## **Superannuation Declaration**

I, Shane Gerard Donnelly, hereby certify that the House of Assembly has met its obligations under the *Superannuation Guarantee (Administration) Act 1992* of the Commonwealth in respect of any employee who is a member of a complying superannuation scheme to which the House of Assembly contributes.



Shane Donnelly  
**Clerk of the House of Assembly**

The second means by which the Office of the Clerk of the House of Assembly meets its corporate goal of performing all of its functions at the highest attainable levels of professional competence and efficiency is through remaining open and accountable to the community it serves. The following are the ways through which the Office of the Clerk of the House maintains its external scrutiny.

### **Reports by the Auditor-General**

The report of the Auditor-General, dated 23 October 2019, on the financial statements, notes and supplementary information for the House of Assembly for the year ended 30 June 2019 is appended hereto.

This Report found that the financial statements complied with statutory requirements and met applicable accounting standards. The Audit Report on the financial statements was unqualified.

### **Decisions of Courts and Administrative Tribunals**

The House of Assembly is not aware of any judicial decisions, or decisions of administrative tribunals, handed down during the year which have significantly affected, or could significantly affect, the operation of the Department.

### **Client Comments**

The major client group of the House of Assembly is the Members of the House. The relationship between the client group and the staff of the House is direct and immediate and the House has not yet had the need for structured and formal arrangements to handle complaints should they arise.

### **Public Interest Disclosures**

The House of Assembly operates under the provisions of the *Public Interest Disclosure Act 2002*. The House of Assembly supports the aims and objectives of this Act and does not tolerate improper conduct by Members of the House, its employees or officers, or the taking of detrimental action against those who come forward to disclose such conduct.

Pursuant to Section Part 7 of the Act, the House of Assembly has procedures that establish a system for reporting disclosures of improper conduct or detrimental action by the House of Assembly or, officers or employees of the House of Assembly, or Members of the House of Assembly. The procedures are also



intended to assist officers and employees to understand the way in which the Act operates and needs to be administered. The procedures established by the House of Assembly are available on the Parliament of Tasmania website at: <http://www.parliament.tas.gov.au/ha/Public%20Interest%20Disclosures%20Act%20Procedures.pdf>

The following table provides the information required to be published by the House of Assembly in the Annual Report under Section 86 of the *Public Interest Disclosures Act 2002*:

The number and types of disclosures made to the House of Assembly	Total number of disclosures made - 0
The number of disclosures determined to be public interest disclosures	0
The number of disclosures investigated	0
The number and types of disclosed matters referred to the House of Assembly by the Ombudsman	0
The number and types of disclosed matters referred by the House of Assembly to the Ombudsman to investigate	0
The number and types of investigations of disclosed matters taken over by the Ombudsman from the House of Assembly	0
The number and types of disclosed matters that the House of Assembly has decided not to investigate	0
The number and types of disclosed matters that were substantiated upon investigation and the action taken on completion of the investigation	0
Any recommendations under the Act made by the Ombudsman that relate to the House of Assembly	0

## Part Six: Corporate Goal Five

The fifth and final corporate goal of the Office of the Clerk of the House of Assembly is to be a fair and responsible employer, maximising the potential of all members of staff through effective human resource practices. Much of the information relating to this corporate goal is provided in Part Five, amongst the details on staff training, development and security. However, further to the information supplied in the previous chapter, the following section provides details on the organisational structure of the Office of the Clerk of the House, as well as staffing information, and asset and risk management. Output table four, also included in this section, advises on the remuneration of employees. The Financial Statements chapter of this report offers further information on this area.

### Staff Information

Members of staff of the House of Assembly are employed pursuant to the provisions of the Parliamentary Privilege Act 1898. The total number of employees of the Office of the Clerk of the House for 2018-19 was 15, with the employment level being 14.2 full time equivalents. During the last financial year, the Office of the Clerk of the House of Assembly spent \$2.024m on employee benefits. During the course of the year, there were no staffing separations with an increase in 1 FTE being an Education Officer.

### Staff Dissection

	FTEs
Clerks at-the-Table	4
Clerk of Papers	1
Manager - Finance	1
Parliamentary Officer	0.8
Parliamentary Assistants	2.8
Committee Secretary	1
Personal Assistants	2
Education Officer	1.6
<b>TOTAL</b>	<b>14.2</b>

<b>Agency:</b>	HOUSE OF ASSEMBLY
<b>Output Grouping (No &amp; name):</b>	2 PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
<b>Output No.:</b>	2.1
<b>Output:</b>	PAYMENTS ADMINISTERED BY THE HOUSE OF ASSEMBLY
<b>Output Description:</b>	Payment of salary and allowances as prescribed by the <i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i> .
<b>Output objective:</b>	Disbursement of prescribed payments.
<b>Production System:</b>	Office of the Clerk of the House
<b>User:</b>	Members of the House of Assembly.
<b>Units of output:</b>	Not Applicable
<b>Performance Measures:</b>	<p>Performance measures relative to this output are:-</p> <ul style="list-style-type: none"> <li>the extent to which payments of salaries and allowances to Members are prepared with due regard to accuracy and timeliness; Output: Throughout the 2018-2019 financial year, payments of salaries and allowances have consistently been provided in an accurate and timely manner.</li> <li>the extent of verification of travel allowance claims to ensure their correctness Output: Travel allowance and such claims are regularly verified to ensure accuracy.</li> <li>the extent of maintaining effective control over the expenditure of the Office to ensure that all payments are properly authorised and timely in processing and that the total expenditure of the Office is within budget parameters. Output: The management of the expenditure of the Office has at all times throughout the financial year 2018-2019 remained properly authorised and within budget parameters.</li> </ul>

Table Four: Payments Administered by the House of Assembly

The organisational structure of the Office of the Clerk of the House is illustrated on the following page, offering additional information on the above.

### **Asset Management**

The House of Assembly Accounting Manual prescribes the management processes to be followed in relation to the Inventory and Asset Register.

### **Risk Management**

The House of Assembly Accounting Manual prescribes the administrative procedures and practices of the House of Assembly in relation to risk management.

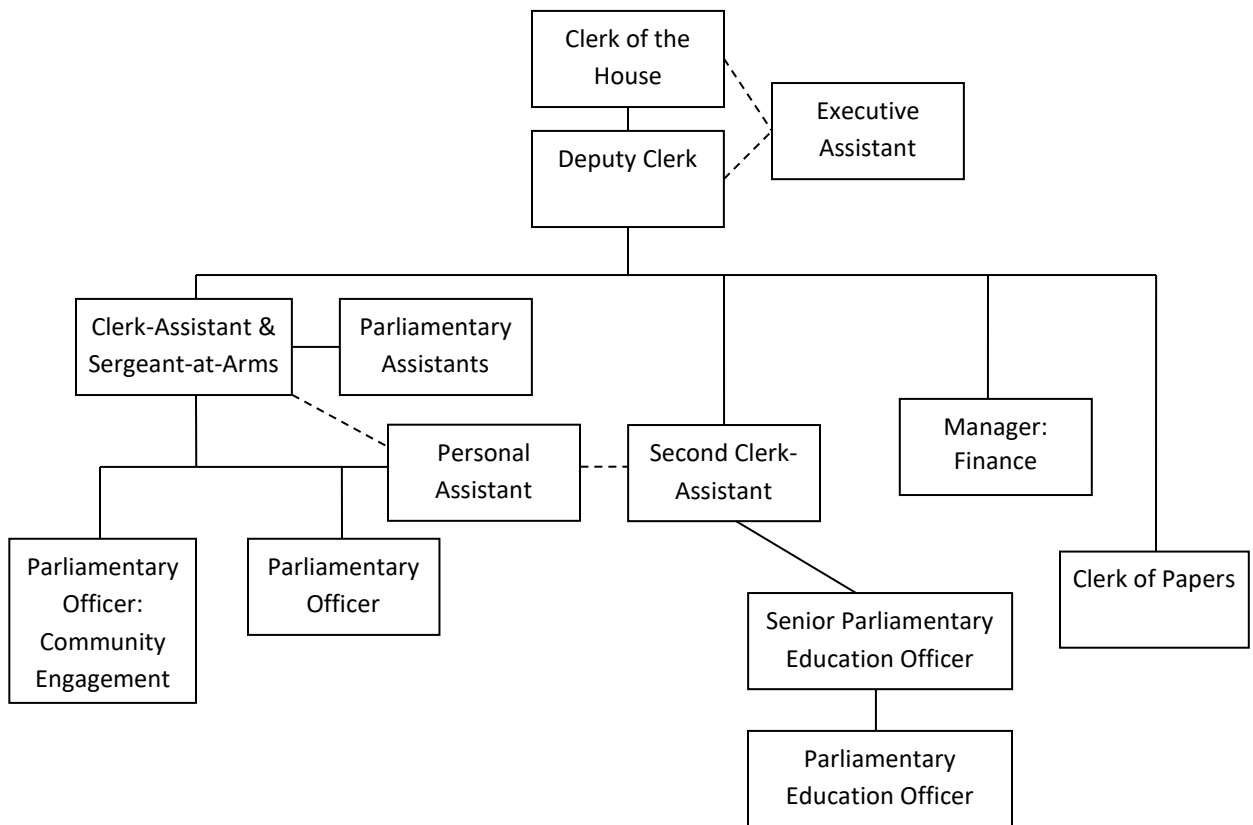
The House of Assembly is represented on the Parliament of Tasmania Audit and Risk Management Committee, which consists of the Deputy Clerk of the Legislative Council, Deputy Clerk of the House of Assembly and an independent member. The Audit and Risk Management Committee oversees the internal and

external audit functions and assists to identify and manage risks across the Legislative Council, House of Assembly and Legislature-General.

### Corporate/Program Structure

The corporate and program structure of the House are one and the same.

### Organisation Chart



## Other Matters

### COMPLIANCE INDEX TO DISCLOSURE REQUIREMENTS

This index has been prepared to facilitate identification of compliance with statutory disclosure requirements: Financial Management and Audit Act 1990 (FMAA) and Treasurer's Instructions (TI), Public Interest Disclosures Act 2002 (PIDA), the Tasmanian State Service Act 1984 (TSS) including Statutory Rule No. 123 of 1990 Tasmanian State Service (Agency Reporting) Regulations (TSS(AR)R), the Public Sector Superannuation Reform Act 1999 (PSSRA) and other contemporary reporting practices.

REFERENCE	DESCRIPTION	LOCATION
<b>AIDS TO ACCESS</b>		
	Table of Contents.	2
	Alphabetical Index (for annual reports greater than 50 pages).	N/I
	Glossary of abbreviations and acronyms.	N/I
<b>OVERVIEW</b>		
TSS(AR)R3(a)(i)	Overall mission and objectives of department including its strategic plan and related programs.	3
FMAA s.27(1)(a) TSS s.33AB(1)(a)	A report on the performance of the functions and powers of the Head of Agency under any written law.	N/A
FMAA s.27(1)(b) subject to S.27(2) TSS s.33AB(1)(B)	A report by any statutory office holder employed in or attached to the department except where required to report under any other Act.	N/A
TSS(AR)(R)3(a)(v)	Major initiatives taken to develop and give effect to Government policy.	N/A
T1 201(1)(b) TSS(AR)R 3(a)(iv)	Details of major changes affecting programs, objectives or organisational structure.	N/A
<b>STATUTORY/NON-STATUTORY BODIES AND COMPANIES</b>		N/A
	A list of statutory and non-statutory bodies. A list of names of companies	
<b>LEGISLATION ADMINISTERED AND MAJOR DOCUMENTS PRODUCED</b>		
TSS(AR)R 3(e)	A list of legislation administered by the Department.	6
TSS(AR)R 3(d)(i)	A list of major documents or publications produced.	4-5
<b>ORGANISATIONAL STRUCTURE</b>		
TSS(AR)R 3(a)(ii)	Organisation Chart as at the end of the reporting year.	28
TSS(AR)R 3(a)(iii)	Details of relationship between corporate and program structure	28

REFERENCE	DESCRIPTION	LOCATION
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#### PERFORMANCE INFORMATION

TI 201 (1)(a) & (e)	A summary of the outputs of the department, showing their objectives and functions, together with significant outcomes and performance measures.	7, 8, 14-15, 27
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#### HUMAN RESOURCE MANAGEMENT

TSS(AR)R 3(c)(i)	Staffing information as at 30th June. (Refer to Public Sector Management Office guidelines).	26
TSS(AR)R 3(c)(ii)	Eligible training courses and staff development activities.	22
TSS(AR)R 3(c)(iii)	Equal Employment Opportunity.	22
TSS(AR)R 3(c)(iv) TSS(AR)R 3(d)(iii)	Industrial democracy plans with outline of process available for appeals against decisions by department.	22
TSS(AR)R 3(c)(v)	Occupational health and safety strategies.	23
PSSRA s.13	Statement regarding contributions to non-RBF superannuation funds, including a report that the Department has met its obligations under the <i>Superannuation Guarantee (Administration) Act 1992</i> .	23

#### ASSET MANAGEMENT AND RISK POLICIES

TI 201 (1)(d)(i) & (ii)	Major capital projects	N/A
TI 201 (1)(g)	Asset management policies, strategies and initiatives.	27
TI 201 (1)(c)	Pricing policies of goods and services.	N/A
TI 201 (1)(f)	Risk management policies, activities or initiatives.	27-28
TI 201 (1)(h)	Support for local business	6

#### EXTERNAL/INTERNAL SCRUTINY

Consultants engaged during the period. 6

A list of titles and publishing dates of reports by any internal or external body. (These may include quality assurance reviews, internal audit activities, Ombudsman enquiries, Auditor-General enquiries, enquiries by Parliamentary committees). 24

REFERENCE	DESCRIPTION	LOCATION
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**PUBLIC ACCESS AND AWARENESS OF SERVICES PROVIDED**

TSS(AR)R 3(d)(ii)	A list of contact officers and points of public access	20-21
TSS(AR)R 3(d)(i)	Activities undertaken to develop community awareness of the services the department provides.	14-18
	Freedom of Information details.	N/A

**PUBLIC INTEREST DISCLOSURES**

PIDA 86 (a)-(i)	Statistics required to be provided in Annual Report relating to disclosures.	25
PIDA Part 7 Division 1	Procedures established to comply with guidelines and standards referred to in PIDA 38 (1)(c).	24-25

**ANY OTHER MATTERS**

TI 201(1)(j)	Any other matters considered relevant for inclusion	29-31
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**FINANCIAL STATEMENTS**

TI 201(1)(l) & (m) FMAA s.27(2)&(3) FMAA s.27(1)(c)	Financial statements of the department including statements of any public body not required to report under any other Act, together with the audit opinion on those statements.	32
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Shane Donnelly  
**CLERK OF THE HOUSE**

**30<sup>th</sup> October 2019**



**PARLIAMENT OF TASMANIA**

**HOUSE OF ASSEMBLY  
FINANCIAL STATEMENTS**

**FOR 2018- 2019**





## **Independent Auditor's Report**

### **To the Members of Parliament**

### **House of Assembly**

### **Report on the Audit of the Financial Statements**

#### **Opinion**

I have audited the financial statements of the House of Assembly (the House), which comprises the statement of financial position as at 30 June 2019 and statements of comprehensive income, changes in equity and cash flows for the year then ended, notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and the statement of certification by the Clerk of the House (the Clerk).

In my opinion, the accompanying financial statements:

- (a) presents fairly, in all material respects, the financial position of the House as at 30 June 2019 and its financial performance and its cash flows for the year then ended
- (b) are in accordance with the *Financial Management and Audit Act 1990* and Australian Accounting Standards.

#### **Basis for Opinion**

I conducted the audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the House in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial statements in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

The *Audit Act 2008* further promotes the independence of the Auditor-General. The Auditor-General is the auditor of all Tasmanian public sector entities and can only be removed by Parliament. The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

My audit is not designed to provide assurance on the accuracy and appropriateness of the budget information included in the financial statements.

...1 of 3

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I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Responsibilities of the Clerk for the Financial Statements**

The Clerk is responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards, and the financial reporting requirements of the Section 27(1) of the *Financial Management and Audit Act 1990* and for such internal control as determined is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Clerk is responsible for assessing the House's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the House is to be dissolved by an Act of Parliament.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the House's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Clerk.
- Conclude on the appropriateness of the Clerk's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the House's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusion is based on the audit

...2 of 3

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evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the House to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Clerk regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Stephen Morrison  
**Assistant Auditor-General Financial Audit Services**  
**Delegate of the Auditor-General**

**Tasmanian Audit Office**

23 October 2019  
Hobart

...3 of 3

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## Statement of Certification

The accompanying Financial Statements of the House of Assembly are in agreement with the relevant accounts and records and have been prepared in compliance with the Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act 1990* to present fairly the financial transactions for the year ended 30 June 2019 and the financial position as at the end of the year.

At the date of signing, I am not aware of any circumstances which would render the particulars included in the financial statements misleading or inaccurate.



Shane Donnelly  
Clerk of the House  
13th August 2019

## House of Assembly

### Statement of Comprehensive Income for the year ended 30 June 2019

	Note	2019 \$'000 Budget	2019 \$'000 Actual	2018 \$'000 Actual
<b>Continuing operations</b>				
<b>Revenue and other income from transactions</b>				
Appropriation revenue - recurrent	3.1	9,379	9,565	9,107
Other Revenue	3.2	0	8	198
<b>Total revenue and other income from transactions</b>		<b>9,379</b>	<b>9,573</b>	<b>9,305</b>
<b>Expenses from transactions</b>				
Employee and Member benefits	4.1	8,878	8,910	8,509
Depreciation	4.2	37	106	50
Supplies and consumables	4.3	490	599	523
<b>Total expenses from transactions</b>		<b>9,405</b>	<b>9,615</b>	<b>9,082</b>
<b>Net result from transactions (net operating balance)</b>		<b>(26)</b>	<b>(42)</b>	<b>223</b>
<b>Comprehensive Result</b>		<b>(26)</b>	<b>(42)</b>	<b>223</b>

This Statement of Comprehensive Income should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of budget variances are provided in Note 12.1 of accompanying notes.

## House of Assembly

### Statement of Financial Position as at 30 June 2019

	Note	2019 \$'000 Budget	2019 \$'000 Actual	2018 \$'000 Actual
<b>ASSETS</b>				
<b>Financial Assets</b>				
Cash and deposits	9.1	4	4	4
Receivables	6.1	...	2	...
<b>Non-financial Assets</b>				
Prepaid expenses		36	47	46
Plant and equipment	6.2	2,273	2,511	2,576
<b>TOTAL ASSETS</b>		<b>2,313</b>	<b>2,564</b>	<b>2,626</b>
<b>LIABILITIES</b>				
Payables	7.2	39	50	43
Employee benefits	7.1	506	512	541
<b>TOTAL LIABILITIES</b>		<b>545</b>	<b>562</b>	<b>584</b>
<b>NET ASSETS</b>		<b>1,768</b>	<b>2,002</b>	<b>2,043</b>
<b>EQUITY</b>				
Accumulated funds		656	890	930
Asset revaluation reserve	8	1,112	1,112	1,112
<b>TOTAL EQUITY</b>		<b>1,768</b>	<b>2,002</b>	<b>2,042</b>

This Statement of Financial Position should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of variances are provided in Note 12.2 of accompanying notes.

## House of Assembly

### Statement of Cash Flows for the year ended 30 June 2019

	Note	2019 \$'000 Budget	2019 \$'000 Actual	2018 \$'000 Actual
<b>Cash flows from operating activities</b>				
<b>Cash inflows</b>				
Appropriation revenue - recurrent		9,379	9,565	9,107
Other Cash Receipts		0	8	198
GST receipts		94	89	134
<b>Total cash inflows</b>		<b>9,473</b>	<b>9,662</b>	<b>9,439</b>
<b>Cash outflows</b>				
Employee and Member benefits		(8,849)	(8,930)	(8,417)
Supplies and consumables		(490)	(603)	(528)
GST payments		(94)	(89)	(134)
<b>Total cash outflows</b>		<b>(9,433)</b>	<b>(9,622)</b>	<b>(9,079)</b>
<b>Net cash from (used by) operating activities</b>	9.2	<b>40</b>	<b>40</b>	<b>360</b>
<b>Cash flows from investing activities</b>				
<b>Cash Outflows</b>				
Payments for acquisition of assets		(40)	(40)	(360)
<b>Total cash outflows</b>		<b>(40)</b>	<b>(40)</b>	<b>(360)</b>
<b>Net cash from (used by) investing activities</b>		<b>(40)</b>	<b>(40)</b>	<b>(360)</b>
Net increase (decrease) in cash held		0	0	0
Cash at the beginning of the reporting period		4	4	4
<b>Cash at the end of the reporting period</b>	9.1	<b>4</b>	<b>4</b>	<b>4</b>

This Statement of Cash Flows should be read in conjunction with the accompanying notes. Budget information refers to original estimates and has not been subject to audit. Explanations of variances between budget and actual outcomes are provided in Note 12.3 of accompanying notes.

## House of Assembly

### Statement of Changes in Equity for the year ended 30 June 2019

	Reserves	Accumulated Funds	Total equity
	\$'000	\$'000	\$'000
<b>Balance as at 1 July 2018</b>	<b>1,112</b>	<b>931</b>	<b>2,043</b>
Total comprehensive result	0	(42)	(42)
<b>Balance as at 30 June 2019</b>	<b>1,112</b>	<b>889</b>	<b>2,001</b>

	Reserves	Accumulated Funds	Total equity
	\$'000	\$'000	\$'000
<b>Balance as at 1 July 2017</b>	<b>1,112</b>	<b>708</b>	<b>1,820</b>
Total comprehensive result	0	223	223
<b>Balance as at 30 June 2018</b>	<b>1,112</b>	<b>930</b>	<b>2,042</b>

Note that accumulated surplus/deficit includes both contributed capital on formation of the House and accumulated surpluses or deficits in subsequent years.  
This Statement of Changes in Equity should be read in conjunction with the accompanying notes.



# House of Assembly

## Notes to and forming part of the financial statements for the year ended 30 June 2019

### Note 1 Significant Accounting Policies

#### 1.1 Objectives and funding

The House of Assembly (the House), together with the Legislative Council and Her Excellency the Governor, constitute the Parliament of Tasmania, which has the responsibility to consider legislation and to authorise the expenditure of State monies.

The office of the Clerk of the House of Assembly provides the House, its Committees, the Speaker of the House and Members with advisory, procedural, research and administrative support services to assist them to effectively undertake their constitutional and Parliamentary duties.

The objectives of the office of the Clerk of the House are:-

- to support the House in its constitutional role
- to provide the highest levels of advice and procedural research and administrative services necessary for the effective functioning of the House, its Committees and Members
- to promote public awareness of the purpose, functions and work of the House and encourage and facilitate visits by the widest possible range of citizens
- to perform all of its functions at the highest attainable levels of professional competence and efficiency
- to be a fair and responsive employer, maximising the potential of all its staff through effective human resource practices.

The House is funded by Parliamentary appropriations and 'Reserved-by-Law' appropriations for the above services and for the administration of the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*.

The financial report encompasses all funds by which the House carries out its functions.

#### 1.2 Basis of Accounting

The financial statements are a general purpose financial report and have been prepared in accordance with:

- Australian Accounting Standards issued by the Australian Accounting Standards Board and Interpretations; and
- The Treasurer's Instructions issued under the provisions of the *Financial Management and Audit Act 1990*.

Compliance with the Australian Accounting Standards (AASBs and AASs) may not result in compliance with International Financial Reporting Standards (IFRS), as the AASBs and AASs include requirements and options available to not-for-profit organisations that are inconsistent with IFRS. The House is considered to be not-for-profit and has adopted some accounting policies under AASBs and AASs that do not comply with IFRS.

The Financial Statements have been prepared on an accrual basis and, except where stated, are in accordance with the historical cost convention. The accounting policies are generally consistent with the previous year except for those changes outlined in note 1.5.

The Financial Statements have been prepared as a going concern.

The financial statements were signed by the Clerk of the House on 13th August 2019.

### **1.3 Reporting Entity**

The financial statements include all the controlled activities of the House. The financial statements consolidate material transactions and balances of the House and transactions included in its output groups.

### **1.4 Functional and Presentation Currency**

These financial statements are presented in Australian dollars, which is the House's functional currency.

### **1.5 Changes in Accounting Policies**

#### *(a) Impact of new and revised Accounting Standards*

In the current year, the House has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board that are relevant to its operations and effective for the current annual reporting period. These include:

- AASB 7 Financial Instruments: Disclosures - the objective of this Standard is to require entities to provide disclosures in their financial statements that enable users to evaluate the significance of financial instruments for the entity's financial position and performance; and the nature and extent of risks arising from financial instruments to which the entity is exposed during the period and at the end of the reporting period, and how the entity manages those risks. The amendments to this Standard have resulted in a reconciliation being required where there is a reclassification of financial assets or liabilities resulting from the adoption of AASB 9. The financial impact is immaterial.
- AASB 9 Financial Instruments - the objective of this Standard is to establish principles for the financial reporting of financial assets and financial liabilities that will present relevant information to users of financial statements for their assessment of the amounts, timing, uncertainty of an entity's future cash flows, and to make amendments to various accounting standards as a consequence of the issuance of AASB 9. AASB 9 has replaced accounting for impairment losses with a forward looking expected credit loss approach. The House has applied AASB 9 retrospectively and has not restated comparative information which was reported under AASB 139. Any differences arising from the adoption of AASB 9 have been recognised directly to equity. There is no financial impact.

#### *(b) Impact of new and revised Accounting Standards yet to be applied*

The following applicable Standards have been issued by the AASB and are yet to be applied:

- AASB 15 Revenue from Contracts with Customers – The objective of this Standard is to establish the principles that an entity shall apply to report useful information to users of financial statements about the nature, amount, timing, an uncertainty of revenue and cash flows arising from a contract with a customer. In accordance with 2018-8 Amendments to Australian Accounting Standards - Effective Date of AAS 15, this Standard applies to annual reporting periods beginning on or after 1 January 2019. Where an entity applies the Standard to an earlier annual reporting period, it shall disclose that fact. There is not expected to be any financial impact.
- 2014-5 Amendments to Australian Accounting Standards arising from AASB 15 – The objective of this Standard is to make amendments to Australian Accounting Standards and Interpretations arising from the issuance of AASB 15 Revenue from Contracts with Customers. This Standard

applies when AASB 15 is applied, except that the amendments to AASB 9 (December 2009) and AASB 9 (December 2010) apply to annual reporting periods beginning on or after 1 January 2019. This Standard shall be applied when AASB 15 is applied. There is not expected to be any financial impact.

- 2016-3 Amendments to Australian Accounting Standards - Clarifications to AASB 15 - The objective of this Standard is to clarify the requirements on identifying performance obligations, principal versus agent considerations and the timing of recognising revenue from granting a licence. This Standard applies to annual periods beginning on or after 1 January 2019. The impact is enhanced disclosure in relation to revenue. There is not expected to be any financial impact.
- AASB 16 Leases – The objective of this Standard is to introduce a single lessee accounting model and require a lessee to recognise assets and liabilities. This Standard applies to annual reporting periods beginning on or after 1 January 2019. The standard will result in most of the House's operating leases being brought onto the Statement of Financial Position and additional note disclosures. The calculation of the lease liability will take into account appropriate discount rates, assumptions about the lease term, and required lease payments. A corresponding right to use assets will be recognised, which will be amortised over the term of the lease. There are limited exceptions relating to low-value assets and short-term leases with a term at commencement of less than 12 months. Operating lease costs will no longer be shown. The Statement of Comprehensive Income impact of the leases will be through amortisation and interest charges. In the Statement of Cash Flows lease payments will be shown as cash flows from financing activities instead of operating activities. Further information on the House's current operating lease position can be found at notes 11. The financial impact is estimated to increase offsetting Assets and Liabilities by approximately the amounts outlined in the commitments note and an amortisation of lease expense of \$217k but a corresponding decrease in other expenses of the same amount.
- AASB 1058 Income of Not-for-Profit Entities - The objective of this Standard is to establish principles for not-for-profit entities that apply to transactions where the consideration to acquire an asset is significantly less than fair value principally to enable a not-for-profit entity to further its objectives, and the receipt of volunteer services. This Standard applies to annual reporting periods beginning on or after 1 January 2019. The impact is enhanced disclosure in relation to income of not-for-profit entities. There is not expected to be any financial impact.
- AASB 1059 Service Concession Arrangements: Grantors – The objective of this Standard is to prescribe the accounting for a service concession arrangement by a grantor that is a public sector entity. This Standard applies on or after 1 January 2019. The impact of this standard is enhanced disclosure in relation to service concession arrangements for grantors that are public sector entities. There is not expected to be any financial impact.

The only financial impact of these future changes to financial statement is expected to occur from the changes to AASB 16 which will increase offsetting Assets and Liabilities.

## 1.6 Judgements and Assumptions

In the application of Australian Accounting Standards, the House is required to make judgments, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgments. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision and future periods if the revision affects both current and future periods.

Judgments made by the House that have significant effects on the financial statements are, where relevant, disclosed in the notes to the financial statements.

Judgements made by the House that have significant effect on the Financial Statements are discussed below

- Revaluation (Refer Notes 6.2(i), 6.2(iii) and 6)
- Employee Benefits (refer Notes 7.1).

The House has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

## **1.7 Comparative Figures**

Comparative figures have been adjusted to conform to changes in presentation in these financial statements where required and permitted by accounting standards.

## **1.8 Budget Information**

Budget information refers to original estimates as disclosed in the 2018-19 Budget Papers and is not subject to audit.

## **1.9 Rounding**

All amounts in the Financial Statements have been rounded to the nearest thousand dollars, unless otherwise stated. As a consequence, rounded figures may not add to totals. Amounts less than \$500 are rounded to zero and are indicated by the symbol "...".

## **1.10 Taxation**

The House is exempt from all forms of taxation except Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

## **1.11 Goods and Services Tax**

Revenue, expenses and assets are recognised net of the amount of Goods and Services Tax, except where the GST incurred is not recoverable from the Australian Taxation Office. Receivables and payables are stated inclusive of GST. The net amount recoverable, or payable, to the ATO is recognised as an asset or liability within the Statement of Financial Position.

In the Cash Flow Statement, the GST component of cash flows arising from operating, investing or financing activities which is recoverable from, or payable to, the Australian Taxation Office is, in accordance with the Australian Accounting Standards, classified as operating cash flows.

## **Note 2 Events Occurring after Balance Date**

The Public Sector Union Wages Agreement 2018 was registered by the Tasmanian Industrial Commission on 19 August 2019. As part of the terms of this agreement House of Assembly employees covered by the Tasmanian State Service Award are entitled to receive an increase of 2.1 per cent per annum effective from the pay period commencing on 13 December 2018.

The House paid this retrospective increase for the period 13 December 2018 to 30 June 2019 on 18 September 2019. The total for this period was \$20k.

There have been no other events subsequent to balance date which would have a material effect on the House's financial statements as at 30 June 2019.

### Note 3 Income

Income is recognised in the Statement of Comprehensive Income when an increase in future economic benefits related to an increase in an asset or a decrease of a liability has arisen that can be measured reliably.

#### 3.1 Appropriation Revenue

Appropriations, whether recurrent or capital are recognised as revenues in the period in which the House gains control of the appropriated funds.

Revenue from Government includes revenue from appropriations, including appropriations carried forward under section 8A of the *Public Account Act 1986*, and from items Reserved by Law.

	<b>2019 Original Budget \$'000</b>	<b>2019 Actual \$'000</b>	<b>2018 Actual \$'000</b>
<b>Recurrent Appropriation</b>			
House of Assembly Support Services	2,692	2,671	2,639
Payments Administered by the House of Assembly	658	426	483
<b>Items Reserved by Law</b>			
R003 Parliamentary Salaries and Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i> )	5,890	6,353	5,882
R004 Travelling Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i> )	108	112	99
R005 Members' Committee Fees and Allowances ( <i>Parliamentary Salaries, Superannuation and Allowances Act 2012</i> )	31	3	4
<b>Total Revenue From Government</b>	<b>9,379</b>	<b>9,565</b>	<b>9,107</b>

#### 3.2 Other Income

Other Income is made up of a number of miscellaneous receipts of a minor nature.

#### Note 4 Expenses

Expenses are recognised in the Statement of Comprehensive Income when a decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

##### 4.1a Employee and Member Benefits

Employee benefits include entitlements of staff to wages, salaries and allowances, annual leave, sick leave, long service leave, superannuation and other post-employment benefits and Member entitlements as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*.

	<b>2019</b>	<b>2018</b>
	<b>\$'000</b>	<b>\$'000</b>
Wages and salaries (including fringe benefits and non-monetary components)	8,073	7,693
Annual leave	141	167
Long service leave	45	47
Superannuation	651	602
	<b>8,910</b>	<b>8,509</b>

Superannuation expenses relating to defined benefits schemes relate to payments to Finance-General Division of the Department of Treasury and Finance. The amount of the payment is based on an employer contribution rate determined by the Treasurer, on the advice of the State Actuary. The current employer contribution is 12.95 percent of salary (2018: 12.95 percent).

Superannuation expenses relating to accumulation schemes are paid directly to nominated superannuation funds at a rate of 9.50 percent of salary (2018: 9.50 percent). In addition, the House is required to pay a "gap" payment equivalent to 3.45 percent of salary (2018: 3.45 percent) in respect of employees who are members of accumulation schemes.

#### 4.1b. Key Management Personnel compensation

Key management personnel are those persons having authority and responsibility for planning, directing and The aggregate compensation to key management personnel of the House of Assembly is set out below:

##### Executive Remuneration

The following tables disclose the remuneration details for each person that acted as a senior executive during the current and previous financial years.

##### 2019

Executive Remuneration	Salary <sup>1</sup>	Termination benefits <sup>2</sup>	Superannuation <sup>3</sup>	Vehicles <sup>4</sup>	Other non-monetary benefits <sup>5</sup>	Total 2019
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Mr S Donnelly - Clerk of the House	260	-	33	20	16	329
Ms L Ross - Deputy Clerk of the House	207	-	27	21	11	266
Ms S Hesford - Clerk Assistant & Sergeant at Arms	172	-	22	21	5	220
<b>Total</b>	<b>639</b>	<b>-</b>	<b>82</b>	<b>62</b>	<b>32</b>	<b>815</b>

##### 2018

Executive Remuneration	Salary <sup>1</sup>	Termination benefits <sup>2</sup>	Superannuation <sup>3</sup>	Vehicles <sup>4</sup>	Other non-monetary benefits <sup>5</sup>	Total 2018
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Mr S Donnelly - Clerk of the House	250	-	32	19	20	321
Ms L Ross - Deputy Clerk of the House	199	-	26	21	12	258
Ms S Hesford - Clerk Assistant & Sergeant at Arms	166	-	21	19	5	211
<b>Total</b>	<b>615</b>	<b>-</b>	<b>79</b>	<b>59</b>	<b>37</b>	<b>790</b>

<sup>1</sup> Gross Salary includes all forms of consideration paid and payable for services rendered, compensated absences during the period.

<sup>2</sup> Termination benefits include all forms of benefit paid or accrued as a consequence of termination.

<sup>3</sup> Superannuation means the contribution to the superannuation fund of the individual.

<sup>4</sup> Includes total cost of providing and maintaining vehicles provided for private use, including registration, insurance, fuel and other consumables.

<sup>5</sup> Other non-monetary benefits include annual and long service leave movements.

No key management personnel appointed during the period received a payment as part of his or her consideration for agreeing to hold the position.

#### 4.1c Related Party Disclosures

There are no related party transactions requiring disclosure.

#### 4.2 Depreciation

With the exception of antique furniture and artworks and artefacts, which are not depreciated on the basis that they have an unlimited useful life, all non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of their service potential.

Depreciation is provided for on a straight line basis, using rates which are reviewed annually. Major depreciation periods are:

Computer Equipment	3 years
Furniture and Fittings	10 years
Plant and Equipment	10 years

	<b>2019</b>	<b>2018</b>
	<b>\$'000</b>	<b>\$'000</b>
Computer equipment	71	31
Furniture and fittings	31	12
Plant and Equipment	4	7
<b>Total</b>	<b>106</b>	<b>50</b>

#### 4.3 Supplies and Consumables

	<b>2019</b>	<b>2018</b>
	<b>\$'000</b>	<b>\$'000</b>
Audit expenses	18	18
Supplies and consumables	83	50
Equipment costs	75	65
Communications	53	59
Travel	86	72
Information Technology	82	110
Entertainment	37	30
Conference/Training	12	25
Consultancy Special projects	6	12
Repairs and Maintenance	92	0
Other	55	82
<b>Total</b>	<b>599</b>	<b>523</b>

#### Note 5 House Output Schedules

##### 5.1 Output Group Information

Information about the House's outputs and the expenses and revenues which are reliably attributable to those outputs, is set out in note 5.3.

##### 5.2 Output Summary

Output Group 1 - House of Assembly Support Services

This output provides procedural and administrative support to the House, its Committees and Members.



The objectives of this output group are the lawful operation of the House and its Committees, the fulfillment of Statutory requirements and the promotion of the role of the Parliament. This output group is produced internally by the office of the Clerk of the House.

#### Output Group 2 - Payments administered by the House of Assembly

This output group relates to the payment of Members salary packaged items that are not prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*. This includes such things as a fully maintained private plated vehicle. This output group is produced internally by the office of the Clerk of the House. This item was previously included in Reserve By Law.

#### Reserve By Law - Payments administered by the House of Assembly

This output group relates to the payment of salaries and allowances as prescribed by the *Parliamentary Salaries, Superannuation and Allowances Act 2012*. This output group is produced internally by the office of the Clerk of the House.

### 5.3 Statement of Outputs

*Note: the following information has been prepared on an accrual accounting basis.*

<b>Output Group 1 - House of Assembly Support Services</b>			
	<b>2019 \$'000 Budget</b>	<b>2019 \$'000 Actual</b>	<b>2018 \$'000 Actual</b>
<i>Continuing operations</i>			
<b>Revenue and other income from transactions</b>			
Revenue from appropriation	2,692	2,671	2,639
Other Revenue	0	8	198
<b>Total revenue and other income from transactions</b>	<b>2,692</b>	<b>2,679</b>	<b>2,837</b>
<b>Expenses from transactions</b>			
Employee benefits	2,191	2,024	2,026
Depreciation and amortisation	37	106	50
Other expenses	490	599	523
<b>Total expenses from transactions</b>	<b>2,718</b>	<b>2,729</b>	<b>2,599</b>
<b>Net result from transactions (net operating balance)</b>	<b>(26)</b>	<b>(50)</b>	<b>238</b>
<b>Expense by output</b>			
House of Assembly Support Services	2,598	2,609	2,483
Select Committee Support Services	6	6	4
Investigatory Committee Support Services	114	114	112
<b>Total</b>	<b>2,718</b>	<b>2,729</b>	<b>2,599</b>
<b>Net Assets</b>			
Total assets deployed for House of Assembly Support services		2,564	2,626
Total liabilities incurred for House of Assembly Support services		(529)	(544)
<b>Net assets deployed for House of Assembly Support services</b>		<b>2,035</b>	<b>2,082</b>

**Output Group 2 - Payments Administered by the House of Assembly**

	<b>2019</b>	<b>2019</b>	<b>2018</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
<i>Continuing operations</i>			
<b>Revenue from transactions</b>			
Revenue from appropriations	658	426	483
<b>Total revenue from transactions</b>	<b>658</b>	<b>426</b>	<b>483</b>
<b>Expenses from transactions</b>			
Parliamentary allowances	658	435	482
<b>Total expenses from transactions</b>	<b>658</b>	<b>435</b>	<b>482</b>
<b>Net result</b>	<b>0</b>	<b>(9)</b>	<b>1</b>
<b>Expense by output</b>			
Payments administered by House of Assembly	658	435	482
<b>Total</b>	<b>658</b>	<b>435</b>	<b>482</b>
<b>Net Assets</b>			
Total assets deployed for Payments administered by House of Assembly		0	0
Total liabilities incurred for Payments administered by House of Assembly		(31)	(21)
<b>Net assets deployed for Payments administered by House of Assembly</b>		<b>(31)</b>	<b>(21)</b>

**Reserve By Law - Payments Administered by the House of Assembly**

	<b>2019</b>	<b>2019</b>	<b>2018</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<i>Continuing operations</i>	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
<b>Revenue from transactions</b>			
Revenue from appropriations	6,029	6,468	5,985
<b>Total revenue from transactions</b>	<b>6,029</b>	<b>6,468</b>	<b>5,985</b>
<b>Expenses from transactions</b>			
Parliamentary salaries and allowances	5,890	6,349	5,884
Parliamentary travelling allowances	108	97	113
Parliamentary Committee fees and allowances	31	4	4
<b>Total expenses from transactions</b>	<b>6,029</b>	<b>6,450</b>	<b>6,001</b>
<b>Net result</b>	<b>0</b>	<b>18</b>	<b>(16)</b>
<b>Expense by output</b>			
Payments administered by House of Assembly	6,029	6,450	6,001
<b>Total</b>	<b>6,029</b>	<b>6,450</b>	<b>6,001</b>
<b>Net Assets</b>			
Total assets deployed for Payments administered by House of Assembly		0	0
Total liabilities incurred for Payments administered by House of Assembly		(2)	(19)
<b>Net assets deployed for Payments administered by House of Assembly</b>		<b>(2)</b>	<b>(19)</b>

**Reconciliation of Total Output Groups comprehensive result to Statement of comprehensive income**

	2019 Budget \$'000	2019 Actual \$'000	2018 Actual \$'000
<b>Total comprehensive result of Output Groups</b>	(26)	(42)	223
<b>Reconciliation to comprehensive result</b>			
Change in asset revaluation reserve	-	-	-
<b>Comprehensive result</b>	<u>(26)</u>	<u>(42)</u>	<u>223</u>

**Reconciliation of Total Output Groups Net Assets to Statement of financial position**

	2019 Actual \$'000	2018 Actual \$'000
<b>Total net assets deployed for Output Groups</b>	2,002	2,043
<b>Reconciliation to net assets</b>		
Assets unallocated to Output Groups	-	-
Liabilities unallocated to Output Groups	-	-
<b>Net assets</b>	<u>2,002</u>	<u>2,043</u>

**Note 6 Assets**

Assets are recognised in the Statement of Financial Position when it is probable that the future economic benefits embodied in the asset will eventuate and the asset possesses a cost or other value that can be measured reliably.

**6.1 Receivables**

In 2017-18 receivables were recognised at amortised cost, less any impairment losses, however, due to the short settlement period, receivables were not discounted back to their present value. In addition, receivables were subject to an annual review for impairment, where there was objective evidence that, as a result of one or more events that occurred after the initial recognition, the future cash flows have been affected.

From 2018-19, the House recognises receivables at amortised cost using the effective interest method. Any subsequent changes are recognised in the net result for the year when impaired, derecognised or through the amortisation process. The House recognises an allowance for expected credit losses for all debt financial assets not held at fair value through profit and loss. The expected credit loss is based on the difference between the contractual cash flows and the cash flows that the entity expects to receive, discounted at the original effective interest rate.

For trade receivables, the House applies a simplified approach in calculating expected credit losses. The House recognises a loss allowance based on lifetime expected credit losses at each reporting date. The House has established a provision matrix based on its historical credit loss experience for trade receivables, adjusted for forward-looking factors specific to the receivable

	2019 \$'000	2018 \$'000
Other receivables	2	...
Less: Provision for impairment	-	(-)
Less Expected Credit Loss	(-)	...
	<u>2</u>	<u>-</u>
Settled within 12 months	2	...
Settled in more than 12 months	-	-
<b>Total</b>	<u>2</u>	<u>...</u>

## 6.2 Plant and Equipment

### (i) Valuation basis

Heritage assets are valued on the fair value basis. Equipment and other non-current assets are recorded at historical cost. Fair Value is 'the amount for which an asset could be exchanged, or a liability settled between knowledgeable willing parties in an arms length transaction'. Fair value is based on the highest and best use of the asset. Unless there is an explicit Government policy to the contrary, the highest and best use of an asset is the current purpose for which the asset is being used.

### (ii) Asset recognition threshold

With the exception of antique furniture and artworks and artefacts the asset capitalisation threshold adopted by the House is \$5,000. Assets valued at less than \$5,000 are charged to the Statement of Comprehensive Income in the year of purchase (other than where they form part of a group of similar items which are significant in total). Antique furniture and artworks and artefacts are treated as discrete groups of assets and all items in these groups are recorded as non current assets.

### (iii) Revaluations

The House has adopted a revaluation threshold of \$5,000 above which assets are revalued on a fair value basis at 5 yearly intervals.

Assets are grouped on the basis of having a similar nature or function in the operations of the House.

	<b>2019</b> <b>\$'000</b>	<b>2018</b> <b>\$'000</b>
<b>Antique Furniture</b>		
At fair value * (13 August 2015)	976	976
<b>Total Antique Furniture</b>	<b>976</b>	<b>976</b>
<b>Artworks and Artefacts</b>		
At fair value** (June 2015)	1,047	1,047
At cost	22	22
<b>Total Artworks and Artefacts</b>	<b>1,069</b>	<b>1,069</b>
<b>Plant and Equipment</b>		
At cost	95	81
Less: accumulated depreciation	(52)	(48)
<b>Total Plant and Equipment</b>	<b>43</b>	<b>33</b>
<b>Furniture and Fittings</b>		
At cost	549	549
Less: accumulated depreciation	(281)	(250)
<b>Total Furniture and Fittings</b>	<b>268</b>	<b>299</b>
<b>Computer Equipment</b>		
At cost	369	343
Less: accumulated depreciation	(214)	(143)
<b>Total Computer Equipment</b>	<b>155</b>	<b>200</b>
<b>Total furniture, fittings and computer equipment</b>	<b>2,511</b>	<b>2,576</b>

\* The latest revaluations as at 13 August 2015 were independently conducted. The valuer was Mr A F Colman (Approved government valuer). The revaluation was based on replacement value.

\*\* The latest revaluations as at June 2015 were independently conducted. Artworks were valued in June 2015 by Mr W N Hurst (Director, Masterpiece Gallery). Revaluations were based on replacement value.

### 6.3 Reconciliation of movements

Reconciliations of the carrying amounts of each class of property, plant and equipment at the beginning and end of the current and previous financial year are set out below.

	Antique Furniture Level 3 \$'000	Artworks and Artefacts Level 3 \$'000	Furniture and Fittings \$'000	Plant and Equipment \$'000	Computer Equipment \$'000	Total \$'000
<b>2019</b>						
<b>Carrying value at 1 July</b>	976	1,069	299	33	200	2,577
Additions	-	-	-	14	26	40
Depreciation/amortisation expense	-	-	(31)	(4)	(71)	(106)
<b>Carrying value at 30 June</b>	976	1,069	268	43	155	2,511

	Antique Furniture Level 3 \$'000	Artworks and Artefacts Level 3 \$'000	Furniture and Fittings \$'000	Plant and Equipment \$'000	Computer Equipment \$'000	Total \$'000
<b>2018</b>						
<b>Carrying value at 1 July</b>	976	1,069	84	29	109	2,267
Additions	-	-	227	11	122	360
Depreciation/amortisation expense	-	-	(12)	(7)	(31)	(50)
<b>Carrying value at 30 June</b>	976	1,069	299	33	200	2,576

#### Level 3 significant valuation inputs and relationship to fair value

Description	Fair value at 30 June \$'000	Significant unobservable inputs used in valuation	Possible alternative values for level 3 inputs	Sensitivity of fair value to changes in level 3 inputs
Antique Furniture	976	A – Rarity of asset B – Age of asset C – Condition of asset	Valuing antique furniture is an inexact science and it is not likely, that alternative values, applying other inputs would result in materially different values.	Not applicable
Artwork and Artefacts	1,069	A – Rarity of asset B – Age of asset C – Condition of asset	Valuing artwork and artefacts is an inexact science and it is not likely, that alternative values, applying other inputs would result in materially different values.	Not applicable

## Note 7 Liabilities

Liabilities are recognised in the Statement of Financial Position when it is probable that the future sacrifice of economic benefits will be required and the amount of the liability can be measured reliably.

### 7.1 Employee Benefits

Liabilities for wages and salaries and annual leave are recognised, and are measured as the amount unpaid at the reporting date at expected pay rates in respect of employees' services up to that date.

A liability for long service leave is recognised, and is measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date.

No superannuation liability is recognised for the accruing superannuation benefits of House members and employees. This liability is held centrally and recognised within the Finance-General Division of the Department of Treasury and Finance.

During the reporting period, the House paid 12.95% of salary in respect of contributory members of the Retirement Benefits Fund into the Superannuation Provision Account within the Special Deposits and Trust Fund. The House paid the appropriate Superannuation Guarantee Charge into the nominated superannuation fund in respect of non-contributors.

	<b>2019</b>	<b>2018</b>
	<b>\$'000</b>	<b>\$'000</b>
Accrued salaries	17	38
Annual leave	231	249
Long service leave	264	254
<b>Total</b>	<b>512</b>	<b>541</b>
Due within 12 months	209	238
Due in more than 12 months	303	303
<b>Total</b>	<b>512</b>	<b>541</b>

## 7.2 Payables

Payables, including goods received and services incurred but not yet invoiced, are recognised when the House becomes obliged to make future payments as a result of a purchase of assets or services.

Creditors		50	43
	<b>Total</b>	<u>50</u>	<u>43</u>
Due within 12 months		50	43
	<b>Total</b>	<u>50</u>	<u>43</u>



## Note 8 Asset Revaluation Reserve

The Asset Revaluation Reserve is used to record increments and decrements on the revaluation of Non-financial assets, as described in Note 6.2.

2019	Antique Furniture \$'000	Artworks and Artefacts \$'000	Total \$'000
<b>Asset revaluation reserve</b>			
Balance at the beginning of financial year	382	729	1,112
<b>Balance at end of financial year</b>	<b>382</b>	<b>729</b>	<b>1,112</b>

2018	Antique Furniture \$'000	Artworks and Artefacts \$'000	Total \$'000
<b>Asset revaluation reserve</b>			
Balance at the beginning of financial year	382	729	1,112
<b>Balance at end of financial year</b>	<b>382</b>	<b>729</b>	<b>1,112</b>

## Note 9 Cash Flow Reconciliation

### 9.1 Cash and deposits

Cash and deposits includes the balance of the Special Deposits and Trust Fund Account held by the House, and other cash held, excluding those accounts which are administered or held in a trustee capacity or agency arrangement.

	2019 \$'000	2018 \$'000
<b>Special Deposits and Trust Fund balance</b>		
House of Assembly operating account	4	4
<b>Total</b>	<b>4</b>	<b>4</b>
<b>Other cash held</b>		
Cash on hand	...	...
<b>Total</b>	<b>4</b>	<b>4</b>

### 9.2 Reconciliation of net result to net cash from operating activities:

2019 \$'000	2018 \$'000
----------------	----------------

Net result	(42)	223
Depreciation and amortisation	106	50
Decrease (increase) in receivables	(2)	0
Decrease (increase) in prepayments	(1)	(10)
Increase (decrease) in employee benefits	(29)	93
Increase (decrease) in payables and other liabilities	7	4
<b>Net cash from (used by) operating activities</b>	<b>40</b>	<b>360</b>

## Note 10 Financial Instruments

### 10.1 Risk exposures

#### (a) Risk management policies

The House has exposure to the following risks from its use of financial instruments:

- credit risk;
- liquidity risk; and
- market risk.

The Clerk of the House has overall responsibility for the establishment and oversight of the House's risk management framework. Risk management policies are established to identify and analyse risks faced by the House, to set appropriate risk limits and controls, and to monitor risks and adherence to limits.

#### (b) Credit risk exposures

Credit risk is the risk of financial loss to the House if a customer or counterparty to a financial instrument fails to meet its contractual obligations.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the House's maximum exposure to credit risk. The House does not hold any collateral or other security over its receivables.

The Credit risk exposure for the House of Assembly is immaterial. There is no change with the adoption of AASB 9

#### (c) Liquidity risk

Liquidity risk is the risk that the House will not be able to meet its financial obligations as they fall due. The House's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

The Liquidity risk exposure for the House of Assembly is immaterial.

#### (d) Market risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The House is not exposed to interest rate risk.

### 10.2 Categories of Financial Assets and Liabilities

	2019 \$'000	2018 \$'000
<b>Financial assets</b>		
Cash and cash equivalents	4	4
Receivables	2	...

<b>Total</b>	<u>6</u>	<u>4</u>
<b>Financial liabilities</b>		
Payables	<u>50</u>	<u>43</u>
<b>Total</b>	<u>50</u>	<u>43</u>

There has been no change, during the period and cumulatively, in the fair value of any receivables or financial liabilities that is attributable to changes in the credit risk of that asset or liability.

### 10.3 Net Fair Values of Financial Assets and Liabilities

The House does not have any financial assets or financial liabilities carried at fair value.

### Note 11 Commitments and Contingencies

The House has entered into a number of operating lease agreements for vehicles and office equipment, where the lessors effectively retain all the risks and benefits incidental to ownership of the items leased. Equal instalments of lease payments are charged to the Statement of Comprehensive Income over the lease term, as this is representative of the pattern of benefits to be derived from the leased property.

The House is prohibited by Treasurer's Instruction 502 *Leases* from holding finance leases.

#### Schedule of Commitments

	2019 \$'000	2018 \$'000
<b>By Type</b>		
<i>Lease Commitments</i>		
Operating lease (photocopier)	1	3
Operating lease (vehicles)	255	129
Operating Lease (Postage Meter)	<u>0</u>	<u>1</u>
<i>Total lease commitments</i>	<u>256</u>	<u>133</u>
<b>By Maturity</b>		
<i>Operating lease commitments</i>		
One year or less	158	100
From one to five years	98	33
More than five years	-	-
<i>Total operating lease commitments</i>	<u>256</u>	<u>133</u>

### Note 12 Explanations of Material Variances between Budget and Actual Outcomes

The following are brief explanations of material variances between budget estimates and actual outcomes. Variances are considered material where the variance exceeds 10 per cent of budget estimate and \$100,000.

#### 12.1 Statement of Comprehensive Income

- Appropriation Revenue is \$186k (2.0%) above budget due to additional funding for Reserve by Law Members salary of \$400k due to salary increases. This was offset by savings in other non Reserve By Law salary expenditure.
- Supplies and consumables are over budget by \$109k (22.2%) primarily due to Repairs and Maintenance undertaken on the lights and furniture in Parliament House totalling \$93k.
- Depreciation is \$69k (186.5%) above budget due to the full year effect of significant prior year capital expenditure.

## **12.2 Statement of Financial Position**

Budget estimates for the 2018-19 Statement of Financial Position were compiled prior to the completion of the actual outcomes for 2017-18. As a result, the actual variance from the Original Budget estimate will be impacted by the difference between estimated and actual opening balances for 2018-19.

There are not significant changes in Statement of Financial Position from 2018.

## **12.3 Statement of Cash Flows**

- Appropriation Revenue is \$186k (2.0%) above budget due to additional funding for Reserve by Law Members salary of \$400k. This was offset by savings in other non Reserve By Law salary expenditure
- Supplies and consumables are over budget by \$113k (23.1%) primarily due to Repairs and Maintenance undertaken on the lights and furniture in Parliament House totalling \$93k.



**PARLIAMENT OF TASMANIA**

**HOUSE OF ASSEMBLY  
DIGEST**

**2018**



# HOUSE OF ASSEMBLY DIGEST

For the Period 1 January to 31 December 2018

First Session of the Forty-Ninth Parliament

**Sessional Summary No. 35**

Compiled in the Office of the Clerk of the House of Assembly

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Acts of Parliament are accessible on the Internet at the following address: <http://www.thelaw.tas.gov.au/>  
Bills and Printed Papers are available from the Clerk of Paper's Office, House of Assembly, Parliament House,  
Hobart, 7000.

General enquiries regarding the Digest can be made by contacting the Clerk-Assistant and Sergeant-at-Arms (03)  
6212 2211.

The Internet address of the Parliament of Tasmania is: <http://www.parliament.tas.gov.au/>

**FIRST SESSION OF THE FORTY-NINTH PARLIAMENT  
AS AT 31 DECEMBER 2018  
PRESIDING OFFICERS**

The Speaker  
The Honourable Sue Hickey, MP

Chair of Committees  
Mark Shelton, MP

Deputy Chair of Committees  
Adam Richard Brooks, MP

The Governor  
Professor The Honourable Kate Warner, AC

The Lieutenant-Governor  
The Honourable Justice Alan Blow OAM

**THE MINISTRY AND OFFICE BEARERS**

Premier

The Honourable William Edward Felix Hodgman MP, Premier, Minister for Heritage, Minister for Parks, Minister for Trade and Minister for Tourism, Hospitality and Events.

Deputy Premier

The Honourable Jeremy Page Rockliff MP, Deputy Premier, Minister for Education and Training, Minister for Infrastructure, and Minister for Advanced Manufacturing and Defence Industries.

Ministry

The Honourable Elise Nicole Archer, Attorney-General, Minister for the Arts, Minister for Corrections, Minister for Environment, Minister for Justice, and Minister for Racing.

The Honourable Guy Barnett, Minister for Energy, Minister for Primary Industries and Water and Minister for Veterans Affairs.

The Honourable Sarah Courtney, Minister for Building and Construction and Minister for Resources.

The Honourable Michael Darrel Joseph Ferguson, Minister for Health, Minister for Police, Fire and Emergency Management, Minister for Science and Technology and Leader of the House.

The Honourable Peter Carl Gutwein MP, Treasurer, Minister for Local Government and Minister for State Growth.

The Honourable Roger Charles Jaensch MP, Minister for Human Services, Minister for Housing, Minister for Planning.

The Honourable Jacqueline Anne Petrusma MP, Minister for Aboriginal Affairs, Minister for Disability Services and Community Development, Minister for Sport and Recreation and Minister for Women.

Leader of the Opposition

The Honourable Rebecca White MP.

Deputy Leader of the Opposition

Ms Michelle Anne O'Byrne MP.

Whips

Government: Mr Adam Richard Brooks MP.

Opposition: Ms Alison Standen MP.



**ALPHABETICAL LIST OF MEMBERS  
AS AT 31 DECEMBER 2018**

ARCHER, The Honourable Elise Nicole, LLB	Denison	LP
BACON, Scott	Denison	ALP
BARNETT, The Honourable Guy LLM	Lyons	LP
BROAD, Dr Shane Thomas BAgrSc PhD	Braddon	ALP
BROOKS, Adam Richard	Braddon	LP
BUTLER, Jenna (Jen), MHRM BA	Lyons	ALP
COURTNEY, The Honourable Sarah B.Com, BE (Hons), MWine Tec.	Bass	LP
DOW, Anita Joy, B.N	Braddon	ALP
FERGUSON, The Honourable Michael Darrel Joseph, B. App. Sci, B. Ed, TTC	Bass	LP
GUTWEIN, The Honourable Peter Carl	Bass	LP
HADDAD, Eloise Rafia (Ella), BA, LLB	Clark	ALP
HICKEY, The Honourable Susanne Lynette (Sue)	Clark	LP
HIDDING, The Honourable Marinus Theodoor ( <u>Rene</u> )	Lyons	LP
HODGMAN, The Honourable William Edward Felix ( <u>Will</u> ), LLB, BA	Franklin	LP
HOUSTON, Jennifer Louise, BA, BA (Hons)	Bass	ALP
JAENSCH, The Honourable Roger Charles B.Sc (Hons)	Braddon	ALP
O'BYRNE, David James B.L.S	Franklin	ALP
O'BYRNE, Michelle Anne, BA	Bass	ALP
O'CONNOR, Cassandra Stanwell ( <u>Cassy</u> )	Denison	TG
PETRUSMA, The Honourable Jacqueline Anne ( <u>Jacquie</u> )	Franklin	LP
ROCKLIFF, The Honourable Jeremy Page, Dip. Farm Mgmt	Braddon	LP
SHELTON, Mark David	Lyons	LP
STANDEN, Alison, BSc, MNutrDiet, BCom	Franklin	ALP
WHITE, The Honourable Rebecca, BA, BComm	Lyons	ALP
WOODRUFF, Dr Rosalie BA, MPH, PhD	Franklin	TG

# FIRST SESSION OF THE FORTY-NINTH PARLIAMENT

AS AT 31 DECEMBER 2018

## OFFICERS OF THE HOUSE OF ASSEMBLY

Clerk of the House of Assembly	Shane Gerard Donnelly, BA
Deputy Clerk	Laura Elizabeth Ross, BA, LLB.
Clerk-Assistant and Sergeant-at-Arms	Stephanie Kate Hesford, B.Soc.Sci (Honours).
Second Clerk-Assistant	Todd Trentan Buttsworth, B.Media, MLLP.
Clerk of Papers	Barry Roberts

## OFFICERS OF THE PARLIAMENT

Editor of Debates	Helen Allmich
Parliamentary Librarian	Marijana Bacic

## JOINT COMMITTEES OF THE PARLIAMENT

	House of Assembly	Legislative Council
<b>Standing Committee on Public Works</b>	Mr A.R. Brooks (Chair) Ms J. Butler Mr M.D. Shelton	Hon. T.V. Rattray Hon R.H.F Valentine
Secretary - Mr S.W. Hennessy		
<b>Standing Committee of Public Accounts</b>	Mr S. Bacon Mr A.R. Brooks Mr M.T. Hidding	Hon I. N. Dean (Chair) Hon M.V. Gaffney Hon R. J. Forrest
Secretary - Ms G. Woods		
<b>Standing Committee on Subordinate Legislation</b>	Mr A.R. Brooks Mr M.D. Shelton Ms A. Standen	Hon T. V. Rattray (Chair) Hon C.M. Farrell Hon R.H.F. Valentine
Secretary - Mr S. Wright		
<b>House Committee</b>	The Speaker (Chair) Mr D.J. O'Byrne Mr Mark Shelton	The President Hon R.J. Forrest Hon L.A. Hiscutt
Secretary - Ms S. Hesford		
<b>Library Committee</b>	The Speaker Mr M.D. Shelton Dr S.T Broad Mr A.R. Brooks Ms A.J. Dow Mr M.T. Hidding	The President (Chair) Hon. C.M. Farrell Hon. K. Finch Hon R. J. Forrest Hon T. V. Rattray Hon R.H.F. Valentine
Secretary - Ms L.E. Ross		

**Integrity**

Mr M.T. Hidding (Chair)  
Ms J.L. Houston  
Mr M.D. Shelton

Hon I. N. Dean  
Hon M.V. Gaffney  
Hon R.H.F. Valentine

Secretary – Mr T.T. Buttsworth

**COMMITTEES OF THE HOUSE OF ASSEMBLY**

**Privileges**

The Speaker (Chair)  
The Chair of Committees  
Hon. M.D.J Ferguson  
Ms E.R. Haddad  
Mr D.J. O’Byrne

Secretary - Mr S.G. Donnelly

**Standing Orders**

The Speaker (Chair)  
The Chair of Committees  
Hon. M.D.J Ferguson  
Mr D.J. O’Byrne  
Hon R. White

Secretary - Mr S.G. Donnelly

## THE BUSINESS OF THE HOUSE DURING 2018

### GENERAL SUMMARY

Number of Sitting Days of the House.....	36
Number of Sitting Days - Budget Estimates, and Government Businesses	
Scrutiny Committees .....	6
Total Hours sat from Meeting to Adjournment (excluding Committees) .....	320 hrs 20 mins
Average length of each Day's Sitting.....	8 hrs 54 mins
Total number of Questions placed on Notice .....	103
Total number of Questions asked without Notice .....	497
Total number of Ministerial Statements .....	3
Matters of Public Importance raised .....	31
Want of Confidence Motions .....	2

### BILLS SUMMARY

Bills Introduced into House of Assembly .....	64
Resumed from previous session.....	0
Received from Legislative Council.....	0
Referred to Select Committee.....	1
Second Reading	
Agreed to and read Second time .....	51
Negatived upon Second Reading .....	3
Committal to Committee of the whole House Negatived .....	0
Third Reading .....	51
Legislative Council	
Agreed to by Council without amendment .....	31
Agreed to by Council with amendment .....	9
Bills amended by Council and agreed to by House.....	9
Agreed to by both Houses.....	40
Received Royal Assent.....	40
Miscellaneous	
Bills Withdrawn .....	0
Bills Declared Urgent.....	0
Bills debated under suspension of standing orders .....	0
Lapsed due to Prorogation .....	0
Bills ruled out of Order .....	0
Total Number of Private Members Bills.....	4

## **RESOLUTIONS**

- Benneworth OAM, the Late Anthony John (Tony), 2 May.
- Goodwin, the Late Dr Vanessa, 2 May.
- Newman AO, the Late Hon Jocelyn Margaret, 2 May.

## **MINISTERIAL STATEMENTS**

- National Redress Scheme - Royal Commission into Institutional Responses to Child Sexual Abuse, 22 May.
- Post-Traumatic Stress Disorder - Review of Workers Compensation Provisions, 25 September.
- Rebuilding the Health System, 16 October.

## **PETITIONS PRESENTED TO THE HOUSE OF ASSEMBLY**

- Risdon Vale Medical Centre: The residents of Risdon Vale and surrounds draws to the attention of the House the lack of resourcing at the Risdon Vale Medical Centre. More general practitioners and longer opening hours are needed, 27 November.
- Bunker Fuel Usage by Cruise Ships: That the House call upon the federal Minister for Transport to use Commonwealth powers to immediately ban the use of bunker fuels by cruise ships whilst they are docked in the Port of Hobart and limiting the sulphur emissions to less than 0.08 per cent, in line with restrictions in Sydney Harbour, 20 November.
- Gender Identification on Official Documents: That the House ensure transgender, gender diverse and intersex Tasmanians can live without legal discrimination and have the same opportunities and freedoms as other Tasmanians by removing the requirements for divorce and surgery, restricting non-consenting surgical procedures on intersex people, and removing all unnecessary gender markers from official forms and data collection, 18 October.
- Claude Road - Speed Limit: That the Minister for Infrastructure take urgent action to rezone an appropriate section of Claude Road adjacent to the Claude Road Cemetery to 60 kilometres an hour to make road conditions safe, 20 September.
- Public Land - Rosny and Bellerive: That the next Government of Tasmania commit to prohibiting further privatisation of public land in Clarence, including Rosny Hill, Kangaroo Bay and Kangaroo Bluff, and ensure this public land is used to benefit the community through investing in low impact public facilities that promote the environment, history and amenity of locals, 12 June.

## PAPERS TABLED AND ORDERED TO BE PRINTED

1. Auditor-General: Report No. 8 of 2017-18 – Follow up of selected Auditor-General reports: March 2015 to May 2015, May 2018.
2. Auditor-General: Report No. 9 of 2017-18 – State entities 30 June and 31 December 2017, Volume 4, June 2018.
10. Auditor-General: Report No. 1 of 2018-19 – Use of Tasmanian Government Cards by Central Agency Executive and Executive Assistants, October 2018.
12. Auditor-General: Report No. 2 of 2018-19 – Administration of two grant programs by the Department of State Growth, October 2018.
13. Auditor-General: Report No. 3 of 2018-19 – Financial Statements of State Entities, Vol. 1, November 2018.
14. Auditor-General: Report No. 4 of 2018-19 – Financial Statements of State Entities, Vol. 2, November 2018.
15. Auditor-General: Report No. 5 of 2018-19 – Financial Statements of State Entities, Vol. 3, November 2018.
16. Auditor-General: Report No. 6 of 2018-19 – Financial Statements of State Entities, Vol. 4, November 2018.
4. (L.C.) Firearms Law Reforms, Legislative Council Select Committee: Final Report.
19. (L.C.) Government Administration Committee A, Legislative Council: Report on Acute Health Services in Tasmania.
8. (L.C.) Government Administration Committee B, Legislative Council: Report on Blueberry Rust in Tasmania.
17. Integrity, Joint Standing Committee on: A Code of Conduct for Members of the Parliament of Tasmania Report No. 3
20. Integrity, Joint Standing Committee on: Annual Report 2018.
3. Public Accounts, Parliamentary Standing Committee on: Annual Report 2016-17.
5. Public Accounts, Parliamentary Standing Committee on: Annual Report 2017-18.
6. Public Accounts, Parliamentary Standing Committee on: Review of Selected Public Works Committee Reports.
9. Public Works, Parliamentary Standing Committee on: Major Refurbishment of Riverside High School.
18. Public Works, Parliamentary Standing Committee on: Major Redevelopment of Taroona High School.
- Subordinate Legislation, Parliamentary Standing Committee: Annual Report 2017-18.
7. Subordinate Legislation, Parliamentary Standing Committee on: Public Health (Infringement Notices) Amendment Regulations 2017 (S.R. No. 108)
11. (L.C.) Tasmanian Irrigation, Legislative Council Select Committee on: Final Report.

## BILLS 2018

No	Year	Bill	Introduced by	HA 1 <sup>st</sup> R	HA 2 <sup>nd</sup> R Moved	HA 2 <sup>nd</sup> R Committed	HA In Committee	HA Reported	HA Amend	HA 3 <sup>rd</sup> R	HA Agree to LC Am	Royal assent	Act Number	Negative
3	2018	Tasmanian Health Service Bill 2018	Minister for Health	1/05/2018	3/05/2018	3/05/2018	3/05/2018	3/05/2018		3/05/2018	24/05/2018	12/6/2018	1 of 2018	
4	2018	Constitution Amendment (House of Assembly Electoral Boundaries) Bill 2018	Premier	5/07/2018	23/08/2018	23/08/2018				23/08/2018		28/09/2018	17 of 2018	
5	2018	Sentencing Amendment (Mandatory Sentencing for Serious Sexual Offences Against Children) Bill 2018	Attorney-General	3/05/2018	1/05/2019									1/05/2019
6	2018	Sentencing Amendment (Assaults on Off-Duty Police) Bill 2018	Attorney-General	3/05/2018	1/05/2019	1/05/2019				1/05/2019				
7	2018	Natural Resource Management Bill 2018	Primary Industries and Water	3/05/2018	12/06/2018	21/06/2018				21/06/2018		10/9/2018	11 of 2018	
8	2018	Threatened Species Protection Amendment Bill 2018	Environment	3/05/2018	12/06/2018	12/06/2018				12/06/2018		10/9/2018	10 of 2018	
9	2018	Consolidated Fund Supply Bill (No. 1) 2018	Treasurer	22/05/2018	24/05/2018	24/05/2018				24/05/2018		27/06/2018	3 of 2018	
10	2018	Consolidated Fund Supply Bill (No. 2) 2018	Treasurer	22/05/2018	24/05/2018	24/05/2018				24/05/2018		27/06/2018	4 of 2018	
11	2018	Consolidated Fund Appropriation (Supplementary Appropriation for 2017-18) Bill 2018	Treasurer	22/05/2018	24/05/2018	24/05/2018				24/05/2018		27/06/2018	2 of 2018	
12	2018	Justices of the Peace Bill 2018	Attorney-General	13/06/2018	22/08/2018	22/08/2018				22/08/2018		10/05/2018	15 of 2018	
13	2018	Electricity Supply Industry Amendment (Price Cap) Bill 2018	Treasurer	22/05/2018	16/10/2018	16/10/2018				16/10/2018		16/11/2018	24 of 2018	
14	2018	Metro Tasmania Amendment Act 2018	Deputy Premier	23/05/2018	12/06/2018	12/06/2018				12/06/2018		10/9/2018	9 of 2018	
15	2018	Corrections Amendment (Prisoner Remission) Bill 2018	Attorney-General	12/06/2018	18/09/2018	18/09/2018	18/09/2018	18/09/2018		18/09/2018				
16	2018	Consolidated Fund Appropriation Bill (No. 1) 2018	Treasurer	14/06/2018	14/06/2018	21/06/2018	3/07/2018	5/07/2018		5/07/2018		20/07/2018	6 of 2018	
17	2018	Consolidated Fund Appropriation Bill (No. 2) 2018	Treasurer	14/06/2018	21/06/2018	21/06/2018	3/07/2018	5/07/2018		5/07/2018		20/07/2018	7 of 2018	
18	2018	Taxation Related Legislation (Housing Availability and Payroll Relief) Bill 2018	Treasurer	14/06/2018	19/06/2018	19/06/2018	19/06/2018	19/06/2018		19/06/2018	21/06/2018	29/06/2018	5 of 2018	
19	2018	Housing Land Supply Bill 2018	Planning	12/06/2018	5/07/2018	5/07/2018				5/07/18		20/07/2018	8 of 2018	
20	2018	Terrorism (Restrictions on Bail and Parole) Bill 2018	Attorney-General	19/06/2018	21/08/2018	21/08/2018				21/08/2018		5/10/2018	14 of 2018	
21	2018	Police Offences Amendment (Prohibited Insignia) Bill 2018	Police, Fire and Emergency Management	21/06/2018	21/08/2018	21/08/2018				21/08/2018	30/08/2018	14/09/2018	13 of 2018	
22	2018	Land Titles Amendment Bill 2018	Primary Industries and Water	3/07/2018	23/08/2018	28/08/2018				28/08/2018		9/10/2018	20 of 2018	
23	2018	Anzac Day Observance Amendment Bill 2018	Veterans' Affairs	3/07/2018	21/08/2018	21/08/2018				21/08/2018	27/09/2018	15/10/2018	21 of 2018	
24	2018	Water and Sewerage Corporation Amendment (Crown Involvement Facilitation)	Treasurer	21/08/2018	23/08/2018	23/08/2018				23/08/2018		14/09/2018	12 of 2018	

		Bill 2018											
25	2018	Emergency Management Amendment Bill 2018	Police, Fire and Emergency Management	23/08/2018	19/09/2018	25/09/2018	25/09/2018	25/09/2018		25/09/2018		12/10/2018	31 of 2018
26	2018	Health Complaints Amendment (Code of Conduct) Bill 2018	Health	23/08/2018	28/08/2018	28/08/2018	28/08/2018	28/08/2018		28/08/2018		15/10/2018	19 of 2018
27	2018	Building Legislation (Miscellaneous Amendments) Bill 2018	Building and Construction	22/08/2018	30/08/2018	30/08/2018				30/08/2018	29/11/2018	17/12/2018	39 of 2018
28	2018	National Redress Scheme for Institutional Child Sexual Abuse (Commonwealth Powers) Bill 2018	Justice	21/08/2018	28/08/2018	28/08/2018				28/08/2018		5/10/2018	16 of 2018
29	2018	Surveillance Legislation Amendments (Personal Police Cameras) Bill 2018	Police, Fire and Emergency Management	22/08/2018	30/08/2018	30/08/2018				30/08/2018		5/10/2018	18 of 2018
30	2018	Traffic and Related Legislation Amendment Bill 2018	Infrastructure	28/08/2018	27/09/2018	27/09/2018				27/09/2018		10/12/2018	32 of 2018
31	2018	Australian Crime Commission Legislation (Miscellaneous Amendments) Bill 2018	Police, Fire and Emergency Management	28/08/2018	18/09/2018	18/09/2018				18/09/2018		12/10/2018	28 of 2018
32	2018	Residential Tenancy Amendment Bill 2018	Building and Construction	28/08/2018	18/09/2018	18/09/2018				11/09/2018	29/11/2018	17/12/2018	38 of 2018
33	2018	Corrections Amendment Bill 2018	Corrections	19/09/2018	27/09/2018	27/09/2018				27/09/2018		10/12/2018	27 of 2018
34	2018	Crime (Confiscation of Profits) Amendment Bill 2018	Justice	20/09/2018	25/09/2018	25/09/2018				25/09/2018		10/12/2018	30 of 2018
35	2018	Justice and Related Legislation (Miscellaneous Amendments)	Justice	18/09/2018	26/09/2018	27/09/2018				27/09/2018		10/12/2018	29 of 2018
36	2018	Legal Profession Amendment Bill 2018	Justice	18/09/2018	26/09/2018	26/09/2018				26/09/2018		16/11/2018	25 of 2018
37	2018	Police Offences Amendment (Consorting) Bill 2018	Police, Fire and Emergency Management	18/09/2018	20/09/2018	20/09/2018	20/09/2018	20/09/2018		20/09/2018	27/09/2018	15/10/2018	22 of 2018
38	2018	Animal Welfare Amendment (Reformation) Bill 2018	Ms O'Connor	20/09/2018									
39	2018	Family Violence Reforms Bill 2018	Justice	25/09/2018	16/10/2018	17/10/2018	17/10/2018	17/10/2018		17/10/2018		10/12/2018	26 of 2018
40	2018	Gas Industry Bill 2018	Energy	25/09/2018	21/11/2018	21/11/2018				21/11/2018			
41	2018	Gas Safety Bill 2018	Energy	25/09/2018	21/11/2018	21/11/2018				21/11/2018			
42	2018	Gas (Consequential Amendments) Bill 2018	Energy	25/09/2018	21/11/2018	21/11/2018				21/11/2018			
43	2018	Mental Health Amendment Bill 2018	Justice	27/09/2018	17/10/2018	21/11/2018				21/11/2018			
44	2018	Police Offences Amendment (Begging) Bill 2018	Ms O'Connor	27/09/2018	17/10/2018								17/10/2018
46	2018	Brand Tasmania Bill 2018	Premier	17/10/2018	22/11/2018	22/11/2018	22/11/2018	22/11/2018		22/11/2018	29/11/2018	17/12/2018	37 of 2018
47	2018	Justice and Related Legislation (Marriage and Gender Amendments) Bill	Justice	16/10/2018	18/10/2018	20/11/2018	20/11/2018	20/11/2018	9	20/11/2018			



48	2018	Land Use Planning Approvals Amendment (Tasmanian Planning Policies and Miscellaneous Amendments) Bill 2018	Planning	18/10/2018	22/11/2018	22/11/2018	22/11/2018	22/11/2018	8	22/11/2018		17/12/2018	36 of 2018	
49	2018	Local Government Amendment (Miscellaneous) Bill 2018	Local Government	18/10/2018	22/11/2018	22/11/2018				22/11/2018		10/12/2018	34 of 2018	
50	2018	Macquarie Point Development Corporation Amendment Bill 2018	State Growth	16/10/2018	18/10/2018	22/11/2018	22/11/2018	22/11/2018	8	22/11/2018		17/12/2018	35 of 2018	
51	2018	Security and Investigations Agents Amendment Bill 2018	Building and Construction	17/10/2018	27/11/2018	27/11/2018				27/11/2018				
52	2018	Supreme Court Civil Procedure Amendment Bill 2018	Justice	17/10/2018	27/11/2018	27/11/2018				27/11/2018				
53	2018	Water and Sewerage Legislation (Corporate Governance and Pricing) Amendment Bill 2018	Treasurer	16/10/2018	18/10/2018	18/10/2018				18/10/2018		16/11/2018	23 of 2018	
54	2018	Roads and Jetties Amendment (Management of State Highways in Cities) Bill 2018	Infrastructure	18/10/2018	21/11/2018	21/11/2018				21/11/2018		10/12/2018	33 of 2018	
55	2018	House of Assembly Restoration Bill 2018	Ms O'Connor	18/10/2018	21/11/2018									
56	2018	Burial and Cremation Amendment Bill 2018	Justice	20/11/2018	22/11/2018	22/11/2018	22/11/2018	22/11/2018	1	22/11/2018	29/11/2018	17/12/2018	40 of 2018	
57	2018	Energy Co-ordination and Planning Amendment Bill 2018	Energy	20/11/2018	27/11/2018	27/11/2018	27/11/2018	27/11/2018		27/11/2018				
58	2018	Community, Health, Human Services and Related Legislation (Miscellaneous Amendments) Bill 2018	Health	21/11/2018	27/11/2018	27/11/2018	27/11/2018	27/11/2018		27/11/2018				
59	2018	Land Acquisition Amendment Bill 2018	Primary Industries and Water	22/11/2018	29/11/2018									
60	2018	Litter Amendment Bill 2018	Justice	21/11/2018										
61	2018	Forest Practices Amendment Bill 2018	Resources	28/11/2018										
62	2018	Misuse of Drugs Amendment (Drug Analysis) Bill 2018	Dr Woodruff	22/11/2018	28/11/2018									28/11/2018
63	2018	Criminal Code and Related Legislation Amendment (Child Abuse) Bill 2018	Justice	28/11/2018										
64	2018	Electricity Supply Industry Restructuring (Savings and Transitional Provisions) Amendment Bill 2018	Primary Industries and Water	27/11/2018										
65	2018	Registration to Work With Vulnerable People Amendment Bill 2018	Justice	27/11/2018										
66	2018	Short Stay Accommodation Bill 2018	Planning	29/11/2018										

## MEMBERS OF THE HOUSE OF ASSEMBLY

### MEMBERS RECORD OF SERVICE AS AT 31 DECEMBER 2018

MEMBER	ELECTED	RE-ELECTED	DEFEATED
<i>ARCHER, Elise Nicole</i> Opposition Whip 4.5.10 -6.5.14 Speaker 6.5.14 - 28.9.17 Minister 2.10.17 -	20.3.10	15.3.14 3.3.18	
<i>BACON, Scott</i> Minister 13.5.11 -31.3.14	20.3.10	15.3.14 3.3.18	
<i>BARNETT, Guy</i> Minister 18.7.16 -	15.3.14	3.3.18	
<i>BROAD, Shane Thomas</i>	5.4.17 (on recount replacing B.A.Green)	3.3.18	
<i>BROOKS, Adam Richard</i> Minister 18.2.16 - 13.6.16	20.3.10	15.3.14 3.3.18	
<i>BUTLER, Jenna</i>	3.3.18		
<i>COURTNEY, Sarah</i> Minister 21.3.18 -	15.3.14	3.3.18	
<i>DOW, Anita Joy</i>	3.3.18		
<i>FERGUSON, Michael Darrel Joseph</i> Minister 31.3.14 -	20.3.10	15.3.14 3.3.18	
<i>GUTWEIN, Peter Carl</i> Minister 31.3.14 -	20.7.02	18.3.06 20.3.10 15.3.14 3.3.18	

<b>MEMBER</b>	<b>ELECTED</b>	<b>RE-ELECTED</b>	<b>DEFEATED</b>
<i>HADDAD, Eloise Rafia</i>	3.3.18		
<i>HICKEY, Susanne Lynette</i>	3.3.18		
<i>HIDDING, Marinus Theodoor</i> Opposition Whip 14.9.98 – 2.7.99 Deputy Leader of the Opposition 2.7.99 – 20.8.01 Leader of the Opposition 6.8.02 – 30.3.06 Minister 31.3.14 – 21.3.18	24.2.96	29.8.98 20.7.02 18.3.06 20.3.10 15.3.14 3.3.18	
<i>HODGMAN, William Edward Felix</i> Deputy Leader of the Opposition 6.8.02 – 30.3.06 Leader of the Opposition 30.3.06 – 31.3.14 Premier 31.3.14 – Minister 31.3.14 –	20.7.02	18.3.06 20.3.10 15.3.14 3.3.18	
<i>HOUSTON, Jennifer Loiose</i>	3.3.18		
<i>JAENSCH, Roger Charles</i> Government Whip 6.5.14 – 18.7.16 Minister 21.3.18 –	15.3.14	3.3.18	
<i>O'BYRNE, David James</i> Minister 21.04.10 – 31.3.14	20.3.10	3.3.18	15.3.14
<i>O'BYRNE, Michelle Anne</i> Minister 27.10.06 – 31.3.14 Deputy Leader of the Opposition 31.3.14 –	18.3.06	20.3.10 15.3.14	
<i>O'CONNOR, Cassandra Stanwell</i> Minister 6.12.10 – 17.1.14	22.7.08 (on recount replacing M.A Putt)	20.3.10 15.3.14 3.3.18	

<b>MEMBER</b>	<b>ELECTED</b>	<b>RE-ELECTED</b>	<b>DEFEATED</b>
<i>PETRUSMA, Jacqueline Anne</i> Minister 31.3.14 -	20.3.10	15.3.14 3.3.18	
<i>ROCKLIFF, Jeremy Page</i> Opposition Whip 6.8.02 - 30.3.06 Deputy Leader of the Opposition 30.3.06 -31.3.14 Minister 31.3.14 -	20.7.02	18.03.06 20.3.10 15.3.14 3.3.18	
<i>SHELTON, Mark David</i> Chair of Committees 6.5.14 - 17.10.17 Speaker 17.10.17 -	20.3.10	15.3.14 3.3.18	
<i>STANDEN, Alison</i>	3.3.18		
<i>WHITE, Rebecca</i> Government Whip 6.12.10 - 31.3.14 Minister 17.1.14 - 31.3.14 Leader of the Opposition 17.3.17 -	20.3.10	15.3.14 3.3.18	
<i>WOODRUFF, Rosalie</i>	20.8.15 (on recount replacing N.J McKim)	3.3.18	

## MEMBERS ACCUMULATED SERVICE AS AT 31 DECEMBER 2018

Years of Service	No. of Members
Less than one year	6
One and less than two years	1
Three and less than four years	1
Four and less than five years	4
Eight and less than nine years	7
Ten and less than eleven years	1
Twelve and less than thirteen years	1
Sixteen and less than seventeen years	3
Twenty two and less than twenty three years	1
<b>TOTAL</b>	<b>25</b>

