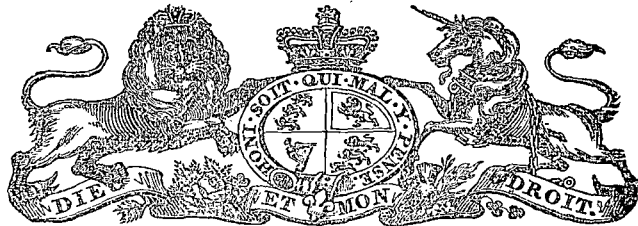


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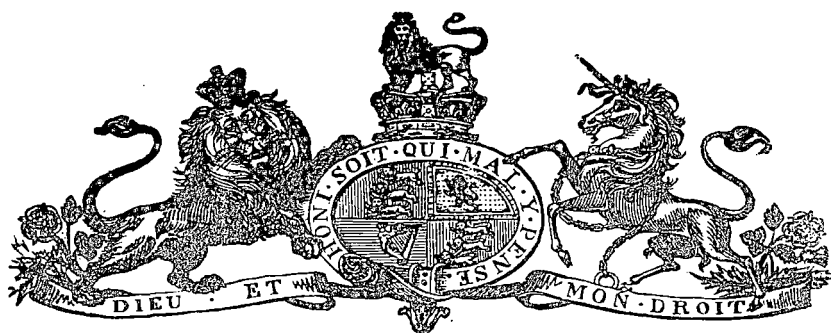
1886.

PARLIAMENT OF TASMANIA.

AGENT-GENERAL, TASMANIA:

COMMISSION AND OTHER PAPERS.

Laid upon the Table by Dr. Agnew, August 26; and ordered by the Council to be printed, September 3, 1886.



By His Excellency SIR GEORGE CUMINE STRAHAN, Knight Commander of the Most Distinguished Order of Saint Michael and Saint George, Governor and Commander-in-Chief in and over the Colony of Tasmania and its Dependencies.

To the Honorable ADYE DOUGLAS, a Member of the Executive Council of Tasmania.

GREETING :

WHEREAS by "The Agent-General's Act, 1885," (49 Vict. No. 19) it is provided that the Governor in Council may from time to time appoint some person to be Agent-General for Tasmania in the United Kingdom of Great Britain and Ireland and elsewhere: Now therefore I, SIR GEORGE CUMINE STRAHAN, Knight Commander of the Most Distinguished Order of Saint Michael and Saint George, Governor of Tasmania as aforesaid, in Council, having confidence in the fidelity, discretion, and ability of you the said Honorable Adye Douglas, a Member of the Executive Council of this Colony of Tasmania, do hereby appoint you to be Agent-General for Tasmania in the United Kingdom of Great Britain and Ireland and elsewhere for the period of two years from the date hereof, subject to the provisions of the said Act.

Given under my hand and seal, at Hobart, in Tasmania aforesaid, this ninth day of March, 1886.

GEO. C. STRAHAN.

By His Excellency's Command,
J. W. AGNEW, *Chief Secretary.*

INSTRUCTIONS to the Honorable ADYE DOUGLAS, Agent-General for Tasmania.

As the Agent-General and representative of Tasmania in the United Kingdom of Great Britain and Ireland and elsewhere, it will be your duty to make and keep yourself acquainted with all matters and questions that may arise affecting, or calculated to affect, directly or indirectly, the interests of the colony, and to promptly advise the Government of the same.

To afford to all persons who may apply to you, and to diffuse, as widely as possible, full and authentic information concerning the progress and resources of Tasmania; and, while carefully abstaining from party controversies, you will be quick to correct misrepresentations or errors affecting the reputation of the colony politically, financially, commercially, or otherwise, and will by every means in your power maintain its position and credit unimpaired.

You are authorised to employ, subject to confirmation by this Government, a Secretary and such other clerks and officers as in your judgment may be required for the due performance of the clerical and other duties connected with your office, at such rates of remuneration as may be fair and reasonable, but which are not to cause the amount provided by Parliament for the Establishment of the Agent-General to be exceeded. You will be careful to take from them such proper security as they would, if employed in the colony, be called upon to find. You will also let it be distinctly understood that the services of the gentlemen you engage will be retained only so long as required, and that no claim for compensation for loss of office will accrue.

The security required to be given by you is fixed at Five thousand Pounds (£5000). The guarantee of an assurance company, to be approved by this Government, will be accepted. You will take special care not to suffer the policy to lapse by reason of non-payment of the premium.

You will transmit to the Chief Secretary [Premier] of Tasmania the policy of insurance, and forthwith, after every payment of the premium you will forward the society's official receipt for the same, bearing their signature, to this Government.

The superintendence of emigration to Tasmania will constitute a part of your duties, and you will carry out the existing immigration regulations, and such instructions on the subject as may be transmitted to you.

You are not to lend the weight of your position to any colonial venture or speculation by identifying yourself in any way with its promoters.

Although the Government does not desire to preclude you from accepting a seat at the board of directors of any banking or other public institution, if such should be placed at your disposal, it will be your duty to report to this Government the acceptance of such office, and you will understand that the Government reserves to itself the right of requiring you to resign if it be deemed expedient.

You will be careful not to incur any liability or enter into any contract on behalf of the Government of Tasmania without authority in writing previously obtained, nor to exceed such authority.

In view of the construction of additional State railways in the Colony, a portion of the plant of which must be imported, you will inform yourself as fully as possible as to the best market and the most esteemed makers, as well as in regard to improvements in construction or management likely to reduce the cost or increase the permanency of such important works, and will keep this Government duly advised thereof.

You will collect and communicate to this Government information which in your judgment will be valuable to the Colony or suggestive of improved legislation, especially in regard to criminal law, prison labour and discipline, industrial and reformatory institutions, public education, instruction in the arts and sciences, &c. And you will endeavour to secure from the learned societies of Europe, and from private individuals copies of reports, transactions, and other contributions to our local literary and scientific institutions.

All official correspondence from the colony will pass through the office of the Honorable the Chief Secretary [Premier], to whom alone you will address all your communications.

You are to keep a complete set of accounts, consisting of cashbook, journal, and ledger, the latter by double entry, and such subsidiary books as may be found necessary for the more perfect arrangement and classification of the accounts.

The cashbook should contain a record of all moneys received or paid in the exact order of their dates, and should be posted daily.

All moneys received on any account whatsoever for the Government of the Colony to be deposited daily in the Consolidated Bank, or such other bank as may be named by the Government, to the credit of the Public Account of the Colony of Tasmania, and payments from that account are to be made by means of cheques signed by you as Agent-General.

The journal is to be posted in the usual form, with proper references.

As soon as practicable after the end of each month, a copy of the cashbook in duplicate for that month is to be prepared for transmission to the Government of Tasmania. The said copy should be accompanied with complete vouchers and acquittances, arranged in the order of the entries in the cashbook, together with a list of the ledger balances at the end of the month. Also a statement of all transfers by journal entry from one account in the ledger to another, and with a statement showing the particulars of the reconciliation between cashbook balance and the bank account, supported by the bank certificate of the balance in the Bank. The copy of the cashbook should also be forwarded.

A service account, showing the transactions on account of particular remittances, to be also forwarded. It will, of course, agree in the aggregate with the cashbook.

The vouchers to be sent to the Colony in support of the cashbook should consist—First, of bills of particulars with acquittances duly witnessed and verified by your signature on each account;

secondly, of all contracts and sale notes, or copies thereof; thirdly, such other vouchers, certificates, &c. as you may deem it necessary to obtain in support of your account.

Separate statements of interest paid during each quarter are to be forwarded with the cash account; also a statement of balances.

You will be advised from time to time by the bank of the dates at which bills of exchange which have been remitted to the credit of the Public Account mature, and it will be your duty to ascertain that the proceeds are duly brought to account.

All accounts, statements, &c. are to be thoroughly examined and securely packed before being transmitted to the colony. The case containing the accounts, &c. should be addressed to the Treasurer of Tasmania, advising the Chief Secretary [Premier] by letter of their transmission.

Hobart, Tasmania, 22nd March, 1886.

APPROVED by the Governor in Council, 22nd day of March, 1886.

E. C. NOWELL,
Clerk of the Executive Council.

Premier's Office, Hobart, 27th April, 1886.

SIR,

WITH reference to the Clause in the Instructions for your guidance in the discharge of your duties as Agent-General for Tasmania in England relating to the Minister to whom all your official correspondence should be addressed, it has been thought advisable for the more convenient transaction of the business of the Colony with England that all communications should be forwarded through the office of the "Premier" instead of through that of the "Chief Secretary;" and I have to acquaint you that an Order in Council to this effect was passed at a meeting of the Executive held on the 27th instant, of which I enclose a copy.

I have, &c.

J. S. DODDS, *for the Premier, absent.*

ADYE DOUGLAS, *Esq., Agent-General for Tasmania,*
London.

MINUTE PAPER FOR THE EXECUTIVE COUNCIL.

Chief Secretary's Office, Hobart, 27th April, 1886.

SUBMITTED,

THAT for the more convenient transaction of the business of the Government with the Agent-General representing the Colony in England, it be an instruction to that Officer to address all his communications to the Hon. the Premier, through whose office all official correspondence will be transmitted, instead of through that of the Chief Secretary as provided for by the Instructions to the Agent-General approved by the Governor in Council on the 22nd March last.

J. W. AGNEW.

THE Governor in Council approves.

G.C.S.

E. C. NOWELL.
27th April, 1886.