

(No. 88.)



1871.

T A S M A N I A.

H O U S E O F A S S E M B L Y.

P O S T O F F I C E S A N D M A I L S.

Return to an Order of the House. (Mr. Lette.)

Laid upon the Table by the Colonial Treasurer, and ordered by the House to be printed, November 29, 1871,



General Post Office, Hobart Town, 28th November, 1871.

SIR,

I HAVE the honor to forward herewith the Returns ordered by the House of Assembly, of the Number of Officers attached to this Office and Launceston respectively, with particulars as to their appointments, salaries, and duties ; also Returns of the Number of Mails, Letters, and Packets received at, and despatched from, each Post Office in the Colony ; together with the amount of Stamps sold at each Post Office in the Colony ; also a Return showing the Number of Money Orders issued from, and paid by, each Post Office in the Colony, including the amount of the Money Orders, and the commission paid thereon.

I have the honor to be,
Sir,

Your most obedient Servant,

A. C. DOUGLAS, *Secretary.*

The Hon. T. D. CHAPMAN, Colonial Treasurer.

RETURN showing the Number and Names of Officers, Office Keeper, Letter Carriers, and Mail Guards attached to the GENERAL POST OFFICE, HOBART TOWN, the Dates of their first Appointment under the Government, their Salaries on such Appointment and their present Salaries, the several Duties performed by each, together with Hours of Attendance.

Office.	Name.	Date of First Appointment.	Salary on such Appointment.	Present Salary.	Nature and Extent of Duties.	Hours of Attendance.
Postmaster of Hobart Town, Secretary to the Post Office Department, and Comptroller of the Money Order System.	A. C. Douglas	3 March, 1853	£100 per annum	£350 per annum	<p>General superintendence and charge of the Department; charge and issue of Postage Stamps, which are printed, gummed, and perforated under the Secretary's directions; keeps accounts of Stamps printed and issued, and furnishes monthly returns to the Auditor; opening in presence of another Officer unclaimed registered letters and letters detained for postage; assists in sorting Mails for England and upon closing English Mails, outwards; attends to and directs the correspondence of the Department; prepares all Notices for the <i>Gazette</i>, and frames regulations for the guidance of the Department; also instructions, both general and special, to all Postmasters and Mail Contractors; gives interviews to persons requiring information respecting matters connected with the Department; pays the salaries of Postmasters; submits to and attends upon the Postmaster-General with all matters requiring his consideration and approval.</p> <p>As Comptroller of the Money Order System, this Officer receives all remittances from the Postmasters in the Colony, as well as from Post Offices without the Colony,—the sums amount to about £11,000 per annum; and he exercises a superintendence over the working of the system, and is responsible for the duties connected therewith being properly performed.</p>	From 10 A.M. to 4 P.M. (Saturdays from 10 to 1)—the usual office hours in the Government Service. These hours, however, are merely nominal with the Secretary, as it very frequently happens that he does not leave his office until between 5 and 6 o'clock, and sometimes later; and he is often obliged to do office work at home when it is of that nature requiring quiet and careful study.
Chief Clerk	T. H. Magrath	1 Oct. 1853	£175 per annum	£300 per annum	<p>Opens Mails, sorts letters, makes up and despatches Intercolonial and Foreign Mails, arranges estimates of annual expenditure, stores, stationery, books, and other articles; furnishes statistical returns, checks the Secretary's Stamp Accounts, and renders him assistance in matters requiring consultation; issues and pays Money Orders, and keeps the Accounts connected with the working of the Money Order System; issues books and stores to Money Order Agents, affords general instructions to Clerks, and takes charge of the Department in absence of the Secretary; collects Office Fees, and furnishes monthly statements thereof.</p>	One week from 8 A.M. to 3 P.M., Saturdays from 8 to 2; the next week, on Mondays, Wednesdays, Thursdays, and Saturdays from 2 P.M. to 6:30 P.M., and on Tuesdays and Fridays from 8 A.M. to 12 noon, and from 2 to 6:30 P.M. †
Clerk	Henry Boyes	1 Jan. 1853	£85 per annum	£225 per annum	<p>Issue and payment of Money Orders; prepares lists of Money Order Advices for despatch out of the Colony; closes Ship Mails; assists in opening and sorting Inland and Foreign Mails; assists Mr. Magrath in keeping the Money Order Accounts; enters issues of Stamps from Secretary's Waste Book into Cash and Issue Books; keeps the Account with the General Post Office, London, of Postal Communication with the United Kingdom.</p>	Mr. Boyes's hours of attendance are similar to those of Mr. Magrath, but they change every alternate week; for instance, when Mr. Magrath is on duty from 8 A.M. to 3 P.M. Mr. Boyes attends from 2 to 6:30 P.M. on Monday, Wednesday, Thursday, and Saturday, and from 8 to 12 and again from 2 to half-past 6 on Tuesdays and Fridays, and <i>vice versa</i> .
Clerk	C. A. Lester	1 Feb. 1865	£80 per annum	£120 per annum	<p>Opens Mails, sorts the letters, puts off-country letters, sorts letters into private boxes, sorts letters for despatch by Inland Mails; assists to receive and deliver registered letters; makes up and despatches Inland Mails; sale of postage stamps at Stamp Office, and furnishes the Secretary with weekly and monthly accounts; makes out Salary Abstracts monthly, Mail Contractors' Accounts and Postmasters' Salary Receipts quarterly; records the same in book kept for the purpose, and prepares all Accounts for transmission to the Treasury; keeps the Record Books of number of letters, &c. passing through the Office; attends to inquiry window; and copies letters.</p>	Mr. Lester and Mr. Lovett attend on Monday, Wednesday, Thursday, and Saturday from 8 A.M. to 2 P.M., and on Tuesday and Friday from 8 A.M. to 2 P.M. and from 4 to 6:30 P.M.

Clerk	E. A. Norman	1 April, 1869	£60 per annum	£80 per annum	Opens Mails, sorts the letters, delivers letters at inquiry window; makes out notices for registered letters; enters registered letters and delivers same; registers letters and makes up same for despatch; makes up Inland Mails; delivers unclaimed letters and replies to applications for same; enters up Ship Mail Letter Bills and Ship Register Letter Lists, also Lists of Inland Registered Letters despatched; enters returns of number of letters received at and despatched from all the Post Offices in the Colony; makes out Inland Letter Bills, copies letters and returns.	Mr. Norman and Mr. Storie attend on Monday, Wednesday, Thursday, and Saturday from 2 P.M. to 6.30 P.M., and on Tuesday and Friday from 8 A.M. to 12 noon and from 2 P.M. to 6.30 P.M. A change in the hours of attendance takes place every alternate week, Mr. Norman and Mr. Storie changing with Mr. Lester and Mr. Lovett as far as regards the hours on duty.
Clerk	A. F. Lovett	1 April, 1869	£50 per annum	£70 per annum	Opens Mails and sorts letters; makes out Registered Letter Notices; delivers and receives registered letters, and enters the same; makes up registered letters for despatch by Inland Mails and by Mails for London, &c.; prepares Letter Bills for despatch per English Mails; sends monthly returns to be filled in by Postmasters; enters returned lists of registered letters despatched inland; keeps Daily Mail Book added up; records the correspondence, copies letters, makes up stamps for Postmasters and others, prepares Inland Letter Bills, makes out Ship Mail Notices.	
Clerk	A. W. Storie	12 July, 1869	£50 per annum	£70 per annum	Sale of postage stamps at the Stamp Office, and furnishes the Secretary with weekly and monthly accounts thereof; opens and returns to the writers all dead letters of Tasmanian origin, and returns unopened dead letters of foreign origin to the places from whence they were originally despatched; makes out monthly list of unclaimed letters and copies same in book; checks all Inland Letter Bills and enters them in books daily; makes out Ship Mail Notices; numbers Inland Mail Books; encloses stamps sent to Postmasters; copies letters, and assists in opening, sorting, and making up Inland Mails, and sorts English newspapers inwards.	See above.
Office Keeper	(This office is at present vacant.)			—	This Officer is resident in immediate connection with the office. He has charge of the office after office hours, receives Ship Mails at all hours; issues mail bags, stationery, and stores to all Postmasters, and keeps a check upon their requisitions; cleans and fixes type for date stamps; stamps all letters, except on extraordinary occasions of heavy mails arriving, when a Letter Carrier assists; packs the contents of Ship Mails in bags, ties and seals them; is responsible for the Office inside and out being properly kept and cleansed.	On duty day and night:
Letter Carrier	Henry Probutt	7 June, 1858	5s. 6d. per diem	5s. 6d. per diem	Sorting newspapers; delivery of letters and newspapers; tie and seal Mail bags; convey Mails on board ship.	7 A.M. to 6.30 P.M., and on every Monday, Wednesday, and Friday evening from 6.30 P.M. to 8 P.M. in delivering letters.
Ditto	William Crawford	21 May, 1860	Ditto	Ditto		
Ditto	Alfred St. Leger	18 Sept. 1863	Ditto	Ditto		
Ditto	Simon Frazer	1 March, 1867	Ditto	Ditto		
Ditto	Thomas Mead	1 Sept. 1867	Ditto	Ditto		
Ditto	John O'Brien	1 April, 1869	Ditto	Ditto		
Mail Guard	George Jackson	16 Dec. 1853	5s. 6d. per diem	5s. 6d. per diem	Accompany the Mail Coaches in charge of Mails, and deliver and receive Mails on line of road between Hobart Town and Launceston.	From 5 P.M. to the following morning at 9 A.M. four days per week.
Ditto	Philip Walters	18 Jan. 1854	Ditto	Ditto		
Ditto	Richard Hill	13 June, 1865	Ditto	Ditto		

* The cash received at present for Stamps sold by the Secretary is about £13,000 per annum; and the issues to Postmasters, Agents, and private individuals are now about £2000 per annum.

† The hours given in this Return are those fixed during which Officers must be in attendance. The duties of the Office, however, often require the Officers' attendance at other hours whenever it may be necessary to call upon them to be present. It has been the rule in the Post Office for many years that the Officers must attend at all hours should the business of the Office require it. These remarks apply to the other Officers included in this Return.

A. C. DOUGLAS, Secretary.

General Post Office, 28th November, 1871.

RETURN showing the Number and Names of Officers, Office Keeper, and Letter Carriers attached to the POST OFFICE at LAUNCESTON, the Dates of their first Appointment under the Government, their Salaries on such Appointment and their present Salaries, the several Duties performed by each, together with Hours of Attendance.

<i>Office.</i>	<i>Name.</i>	<i>Date of First Appointment.</i>	<i>Salary on such Appointment.</i>	<i>Present Salary.</i>	<i>Nature and Extent of Duties.</i>	<i>Hours of Attendance.</i>
Postmaster	William Windeatt	1 July, 1841	£90 per annum and fees of office	£350	Conduct the Official Correspondence, and to receive and reply to all persons who call constantly upon matters relating to the Office; also to assist in the sorting and delivering of Inland and Foreign Mails; also in the assorting of letters posted for despatch; also to attend at the window for sale of postage stamps, and to answer enquiries, &c. when the Clerks are performing other duty. Check all Returns forwarded to the Head Office. Issue and pay Money Orders, and furnish daily and monthly returns of the business connected with the same. Prepare Lists of Advices despatched out of the Colony. Keep the Postage Stamp Account, and also the Bank Account of all moneys received on the Post Office Account.	From 8.30 A.M. until 5 P.M. or later as circumstances may arise; such as the arrival of a steamer requiring extra attendance; also on six months in the year of a Sunday morning upon the departure of the English Mail.
Clerk	William Hunt	1 January, 1861	£60 per annum	£200	Attend to enquiry window and sale of postage stamps; assist in sorting Ship Mails inwards, sort all Ship Letters outwards, and make up all Ship Mails. Keep Ship Mail Books, inwards and outwards, and assist in sorting and making up Inland Mails. Enter particulars of Ship Registered Letters received, make up and record addresses of all Ship Registered Letters despatched; assist in issuing and paying Money Orders during the absence of the Postmaster when duty calls him from the Office; and record particulars of all Money Order Advices despatched to Great Britain and adjoining Colonies. Compile returns of letters received and despatched; and assist generally in the duties of the Office.	From 7 A.M. until 7.15 P.M. (with usual intervals for meals) or later when required. Also on Sunday whenever steamer arrives or leaves with English Mails on that day.
Clerk	Percy C. Rocher	7 April, 1870	£50 per annum	£60	Prepare and number Inland Letter Bills, and make up Inland Mails. Assist in sorting Inland Mails inwards. Record particulars of Inland Mails received. Keep Inland Mail Books, inwards and outwards. Enter particulars of Inland Registered Letters received. Assist in sorting letters despatched inland. Prepare returns of re-directed, missent, and dead letters. Prepare lists of unclaimed letters for exhibition outside office. Attend to enquiry window during absence of Chief Clerk at meals. Assist in issuing and paying Money Orders during Postmaster's absence. Assist in sorting Ship Mails inwards. Prepare advertisements for newspapers of Ship Mails closing and letters detained for postage.	Same as those of Senior Clerk.
Junior Clerk	<i>Vacant</i>	—	—	—	The duties are of a similar nature to those of the 2nd Clerk.	Same as those of Senior Clerk.
Office Keeper and Messenger	John Brickhill	1 June, 1849	3s. 6d. per diem	£120	Stamp letters, sort newspapers, take charge of mail bags and stores of the Office.	Same as those of Senior Clerk.
Letter Carrier	Charles George	22 June, 1865	5s. 6d. per diem	5s. 6d. per diem	} Deliver letters and newspapers, and assist in duties of Office, tying and sealing mail bags, &c.	From 8.30 A.M. until 6 P.M., or later when required.
Ditto	James Huttley	10 October, 1865	Ditto	Ditto		
Ditto	William Meers	1 Feb. 1866	Ditto	Ditto		
Ditto	William Huttley	21 January, 1867	Ditto	Ditto		
Ditto	Wm. Kirkwood	31 August, 1869	Ditto	Ditto		

Name of Post Office.	Received.				Despatched.				Amount of Stamps sold.
	Mails.	Letters.	Packets.	Newspapers.	Mails.	Letters.	Packets.	Newspapers.	
Longford	1931	13,058	3885	—	2069	12,308	197	—	£ 133 0 0
Lyndhurst	72	927	18	1288	74	1034	5	135	8 0 0
Latrobe	622	4851	169	109	668	6501	88	53	60 0 0
Lake River	350	1154	26	1108	323	757	7	27	5 0 0
Leven	180	2146	39	—	197	1651	18	—	5 0 0
Lymington	582	1512	21	2092	487	1109	5	302	6 0 0
Lisdillon	52	467	29	199	52	393	6	14	2 5 0
Little Swanport	210	440	6	11	208	445	2	13	4 0 0
Little Oyster Cove	52	96	5	308	52	98	—	1	—
Long Bay	75	283	3	—	75	229	4	—	1 10 0
Mangana	217	1202	41	1679	250	786	14	159	8 0 0
Melton Mowbray	586	1495	16	412	681	1513	8	82	18 10 0
Macquarie Plains	488	1866	63	1652	410	1122	9	62	10 15 0
Macquarie River	418	1835	51	2118	493	1397	12	151	3 0 0
Margate	53	325	1	435	52	159	1	24	—
Muddy Plains	52	—	—	—	52	—	—	—	—
Muddy Creek, W. Tamar ..	30	427	9	302	41	149	—	13	—
Montacute	—	—	—	—	—	—	—	—	—
Mount Direction	156	255	1	156	156	211	—	15	—
Myrtle Bank	26	72	—	329	26	50	—	50	—
New Norfolk	1572	12,532	298	6974	1023	10,118	273	674	112 10 0
New Town	1518	5611	73	2354	1316	4696	57	1626	47 0 0
New Ground	176	491	3	464	183	170	1	21	—
Nine Mile Springs	115	1744	26	1228	121	1801	9	67	14 0 0
Northdown	219	781	26	936	246	530	12	46	—
Oatlands	1523	7865	207	3392	1737	7928	83	822	83 0 0
Ormsley	150	152	—	156	142	133	3	36	—
Orford	145	669	34	933	126	725	14	30	6 10 0
Ouse	460	1631	55	875	415	1323	23	303	16 10 0
Old Beach	50	304	3	892	52	148	—	175	—
Oyster Cove	54	329	3	297	48	115	—	—	—
Perth	3981	4064	119	2192	3772	3324	24	648	28 5 0
Port Arthur	60	2335	46	2014	55	2398	62	121	17 0 0
Port Cygnet	130	1063	—	—	129	986	—	—	6 0 0
Port Esperance	52	578	2	1018	52	497	—	8	3 0 0
Prosser's Plains	168	1405	39	1168	181	1138	14	18	5 10 0
Penguin Creek	400	1365	39	1092	338	1564	18	220	8 10 0
Patersonia	28	93	3	26	76	7	—	—	—
Peppermint Bay	71	313	—	255	76	290	3	8	—
Piper's River	633	607	4	683	332	310	2	5	1 5 0
Queenborough	155	2215	13	536	155	577	—	127	9 0 0
Richmond	415	5159	216	—	414	4309	55	—	47 0 0
Risdon	26	249	32	11	26	62	4	18	75 0 0
Ross	1297	6276	185	—	1489	7234	60	—	—
River Plenty	26	630	23	649	26	321	—	—	—
Recherche Bay	15	197	—	—	13	125	—	—	—
St. Mary's	433	2382	94	2377	423	2139	14	91	26 5 0
St. Leonard's	285	638	32	571	309	360	4	67	5 0 0
Snake Banks	565	910	15	307	527	723	3	26	4 5 0
Spring Bay	429	1912	65	978	383	1916	18	237	10 10 0
Spring Hill	651	1026	11	719	812	851	4	5	10 5 0
Sorell	293	4037	133	6645	206	3228	15	177	30 0 0
Shannon	51	—	—	—	49	—	—	—	—
Seymour	184	290	16	243	145	270	1	—	—
Swansea	520	2370	80	1456	494	2634	37	202	32 5 0
Shipwright's Point	165	1004	27	939	165	699	8	48	6 0 0
Surge's Bay	107	148	7	298	93	384	—	3	1 10 0
Southport	100	324	7	651	79	235	2	1	1 5 0
South Arm	26	153	—	—	27	26	—	—	—
Snug River	46	54	1	48	53	49	—	—	0 15 0
Sidmouth	41	404	18	591	26	210	2	17	3 0 0
Somerset, River Cam	262	833	16	772	249	777	13	35	8 0 0
Table Cape	384	2408	94	2783	350	1794	15	32	19 10 0
Tamar, East	67	—	—	—	69	—	—	—	—
Taylor's Bay	23	128	—	308	21	110	—	—	—
Tinder-box Bay	25	177	—	360	25	156	—	27	—
Torquay	903	4569	120	5356	874	4098	56	369	34 15 0
Tunbridge	644	1440	32	1170	765	1718	22	216	11 10 0
Tunnack	26	311	—	195	23	159	—	—	2 0 0
Three Hut Point	107	680	8	520	121	505	6	7	3 10 0
Upper Bagdad	680	1556	11	1014	581	982	3	219	10 0 0
Victoria	149	948	14	2216	122	708	7	303	9 0 0
Westbury	1200	7908	267	6582	1354	7368	176	2194	78 15 0
Winkleigh	26	467	1	349	26	265	—	13	2 10 0
White Hills	51	567	4	647	51	192	1	1	—
Total	77,625	557,379	17,262	380,498	77,825	616,151	14,237	411,546	£6585 7 2

A. C. DOUGLAS, Secretary.

General Post Office, 28th November, 1871.

RETURN showing the Number and Amount of Post Office Money Orders issued and paid; together with the Amount of Commission collected, at the respective Money Order Offices in Tasmania from 1st January to 30th June, 1871.

Name of Office.	No. of Orders issued.	Amount of Orders issued.			No. of Orders paid.	Amount of Orders paid.			Amount of Commission.		
		£	s.	d.		£	s.	d.	£	s.	d.
Hobart Town (Chief Office).....	754	2921	16	8	1122	4266	4	0	53	18	0
Bothwell.....	24	92	16	3	8	27	15	10	1	10	6
Brighton.....	22	38	2	9	11	34	2	4	0	17	0
Campbell Town.....	40	114	18	2	31	168	6	0	2	1	0
Circular Head.....	59	214	3	2	15	64	14	6	2	15	6
Deloraine.....	156	653	8	7	32	123	13	3	6	5	6
Emu Bay.....	80	269	6	4	4	19	12	6	2	13	6
Evandale.....	32	95	1	10	7	29	15	8	1	6	0
Fingal.....	51	209	18	11	27	122	17	10	2	8	0
Franklin.....	58	199	1	4	11	22	12	1	2	9	0
George Town.....	28	89	16	0	8	12	7	11	0	19	6
Glenorchy.....	5	6	15	3	—	—	—	—	0	2	6
Green Ponds.....	34	102	4	5	13	65	18	0	1	17	0
Hamilton.....	51	161	18	3	1	1	16	6	1	14	6
La Trobe.....	110	402	6	3	32	119	8	6	4	9	0
Launceston.....	610	2369	9	3	675	2398	9	8	41	3	0
Longford.....	104	385	18	7	39	134	9	4	5	17	6
New Norfolk.....	79	327	1	7	35	109	10	3	3	16	0
Oatlands.....	55	147	9	3	19	57	6	7	2	6	6
Port Arthur.....	77	258	0	3	8	60	17	0	3	2	0
Richmond.....	13	91	8	5	7	19	5	9	1	13	6
Ross.....	48	229	6	4	8	19	15	0	2	18	6
Sorell.....	16	47	7	8	10	37	16	0	0	10	6
Swansea.....	47	153	9	11	6	24	18	0	2	2	6
Three Hut Point.....	6	10	2	6	4	7	14	6	0	4	0
Torquay.....	101	370	9	4	20	105	2	9	4	7	6
Westbury.....	131	501	2	10	34	156	8	0	5	1	6
TOTALS.....	2791	10,463	0	1	2186	8209	17	9	158	9	6

A. C. DOUGLAS, Secretary.

General Post Office, 28th November, 1871.

RETURN showing the Number of Mails, Letters, Packets, and Newspapers received at, and despatched from, also the Number and Amount of Post Office Money Orders issued and paid, together with the Commission collected, at the GENERAL POST OFFICE, HOBART TOWN, and the POST OFFICE, LAUNCESTON, respectively, from the 1st January to 30th June, 1871.

Name of Office.	Mails.		Packets, Letters, and Newspapers received.					Letters, Packets, and Newspapers despatched.				
	No. of Mails Received.	No. of Mails Despatched.	Letters and Packets for delivery in Hobart Town and Launceston respectively.		Forward Letters and Packets, or those received from other Offices, passing through Hobart Town and Launceston respectively.		Newspapers.	Letters and Packets posted at Hobart Town and Launceston respectively.		Forward Letters and Packets, or those received from other Offices passing through Hobart Town and Launceston.		Newspapers.
			Letters.	Packets.	Letters.	Packets.		Letters.	Packets.	Letters.	Packets.	
Hobart Town..	9857	10,622	117,153	2993	32,416	644	67,738	159,312	4050	32,416	644	215,263
Launceston ...	10,282	9832	81,214	2965	86,532	1729	121,099	112,090	5084	88,490	1718	164,502

Number and Amount of Money Orders Issued and Paid, together with the Amount of Commission collected, and total Cash transactions.

Name of Office.	No. of Orders Issued.	Amount of Orders Issued.	No. of Orders Paid.	Amount of Orders Paid.	Amount of Commission.	Recapitulation of Money Order Cash transactions.				Total Cash transactions.
						Orders Issued.	Orders Paid.	Commission.	Remittances Received and Despatched.	
						£ s. d.	£ s. d.	£ s. d.	£ s. d.	
Hobart Town ..	754	2921 16 8	1122	4266 4 0	53 18 0	2921 16 8	4266 4 0	53 18 0	10,104 10 4	17,346 9 0
Launceston ...	610	2369 9 3	675	2398 9 8	41 3 0	2369 9 3	2398 9 8	41 3 0	710 0 0	5519 1 11

General Post Office, 28th November, 1871.

A. C. DOUGLAS, Secretary.